

Reference: AF11/861

1<sup>st</sup> May, 2017

## MEMBERS

**NOTICE** is given that the Corporate and Community Services Committee will meet in the following Meeting Room on the day, date and time as follows:

**Corporate and Community Services Committee**  
(Committee Room - Level 4):

Monday 8<sup>th</sup> May, 2017 at 5.30 p.m.

An agenda for the meeting is attached.



**Mark McSHANE**  
CHIEF EXECUTIVE OFFICER

## CONFLICT OF INTEREST DISCLOSURE FORM

I \_\_\_\_\_,  
(insert name)

have received a copy of the agenda for the ☐ **ordinary** ☐ **special** meeting of the

\_\_\_\_\_ ☐ Council ☐ Committee ☐ Board  
(insert full name of Committee/Sub-Committee/Board)

to be held on: \_\_\_\_\_  
(insert date of meeting)

### CONFLICT OF INTEREST DISCLOSURE

I consider that I have a:

☐ **material** conflict of interest pursuant to section 73 (complete and sign below)

☐ **actual** or ☐ **perceived** conflict of interest pursuant to section 74 (complete and sign overleaf)

of the *Local Government Act 1999* ("the LG Act") in relation to the following agenda item:

\_\_\_\_\_  
(insert details - include Agenda Item No, Report Number, Item/Report Subject Title)

which is to be discussed at that meeting.

## MATERIAL

The nature of my **material** conflict of interest is as follows *[ensure sufficient detail is recorded, including the reasons why you (or a person prescribed in section 73(1) of the LG Act) stands to obtain a benefit or suffer a loss depending on the outcome of the consideration of the matter at the meeting of the Council in relation to the agenda item described above]*:

In accordance with section 74(1)(b) I will be leaving the meeting room while the matter is being discussed and voted on.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

In accordance with section 75A(2)(b) I propose ☐ to ☐ not to participate in the meeting in relation to the matter.

## ACTUAL

The nature of my **actual** conflict of interest is as follows *[ensure sufficient detail is recorded, including the reasons why the conflict between your interests and the public interests might lead to a decision that is contrary to the public interest in relation to the agenda item described above]:*

Where I have proposed to participate in the meeting I intend to deal with my **actual** conflict of interest in the following transparent and accountable way *[ensure sufficient detail is recorded as to the manner in which you intend to deal with the actual conflict of interest in a transparent and accountable way].*

OR

## PERCEIVED

The nature of the **perceived** conflict of interest is as follows *[ensure sufficient detail is recorded, including the reasons why you consider that an impartial fair-minded person could reasonably consider that you have a perceived conflict of interest in the matter].*

Where I have proposed to participate I intend to deal with the **perceived** conflict of interest in the following transparent and accountable way *[ensure sufficient detail is recorded as to the manner in which you intend to deal with the perceived conflict of interest in a transparent and accountable way].*

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Signature

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Date

## CORPORATE AND COMMUNITY SERVICES COMMITTEE

Meeting to be held on Monday, 8<sup>th</sup> May, 2017 at 5.30 p.m.

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MOTION WITH NOTICE - Nil

MOTIONS WITHOUT NOTICE

## CORPORATE AND COMMUNITY SERVICES COMMITTEE

Meeting to be held in the Committee Room, Level 4, Civic Centre, 10 Watson Terrace,  
Mount Gambier on Monday 8<sup>th</sup> May, 2017 at 5.30 p.m.

### AGENDA

PRESENT: Cr J Lynagh (Presiding Member)  
Cr M Lovett, Cr S Mezinac, Cr S Perryman and Cr H Persello

APOLOGY: moved that the apology from Mayor Lee be  
received.  
seconded

COUNCIL OFFICERS: Chief Executive Officer, Mark McShane  
General Manager Council Business Services, Pamela Lee  
General Manager Community Wellbeing, Barbara Cernovskis  
Finance Manager, Gary Button  
Manager Governance and Property, Michael McCarthy  
Administration Officer – Executive Support, Fiona McGregor

COUNCIL OFFICERS  
APOLOGIES:

COUNCIL MEMBERS  
AS OBSERVERS:

**WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF  
THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP  
WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR  
INDIGENOUS PEOPLES HAVE WITH THIS LAND.**

MINUTES: moved that the minutes of the previous meeting  
held 10<sup>th</sup> April, 2017 be taken as read and confirmed.  
seconded

### QUESTIONS:

- (a) With Notice - Nil received
- (b) Without Notice -

#### **1. FINANCIAL STATEMENT – as at 30<sup>th</sup> April, 2017**

moved it be recommended the financial statement as at 30<sup>th</sup> April,  
2017 be received.  
seconded

#### **2. CORPORATE AND COMMUNITY SERVICES REPORT NO. 30/2017 - Policy Review – R155 - Rate Rebate Policy Ref. - AF11/1952, AF11/823, AF11/824**

moved it be recommended:  
(a) Corporate and Community Services Report No. 30/2017 be received.

- (b) Council hereby adopts the amended Council Policy R155 - Rate Rebate Policy, as provided with the report.

seconded

**3. CORPORATE AND COMMUNITY SERVICES REPORT NO. 31/2017 - Policy Review - R105 - Rating Policy - Ref. AF11/1952**

moved it be recommended:

- (a) Corporate and Community Services Report No. 31/2017 be received.
- (b) Council hereby adopts amended Council Policy R105 - Rating Policy, as provided with the report.

seconded

**4. CORPORATE AND COMMUNITY SERVICES REPORT NO. 32/2017 - Policy Review - R130 - Rates - General Matters - Ref. AF11/1952**

moved it be recommended:

- (a) Corporate and Community Services Report No. 32/2017 be received;
- (b) Council hereby adopts new Council Policy R130 Rates - General Matters, as attached to the Report;
- (c) Council makes the necessary amendments to Council's Policy Manual Index.

seconded

**5. CORPORATE AND COMMUNITY SERVICES REPORT NO. 33/2017 - Mayoral Report - China Engagement Delegation March/April 2017 - Ref. AF13/306**

moved it be recommended:

- (a) the Corporate and Community Services Report No. 33/2017 Mayoral Report - China Engagement Delegation March/April 2017 be received.

seconded

**6. CORPORATE AND COMMUNITY SERVICES REPORT NO. 34/2017 - Delegates - Council Member Requests For Information - Ref. AF11/902**

moved it be recommended:

- (a) Corporate and Community Services Report No. 34/2017 dated 1 May 2017 be received and the contents noted.

seconded

**7. CORPORATE AND COMMUNITY SERVICES REPORT NO. 35/2017 - Appointment Of Members On Committees and Other Bodies & Organisations – LCLGA Climate Adaptation Committee - Ref. AF11/854**

moved it be recommended:

- (a) The Corporate and Community Services Report No. 35/2017 dated 3 May 2017, be received.
- (b) That Barbara Cernovskis, General Manager Community Wellbeing be endorsed as Council's nominee for the Limestone Coast Local Government Association's Limestone Coast Climate Adaptation Committee.
- (c) That Council notify the Limestone Coast Local Government Association of Council's nominee to the Limestone Coast Climate Adaptation Committee.

seconded

**8. CORPORATE AND COMMUNITY SERVICES REPORT NO. 36/2017 - Grant of Easement – Lachlan Crescent – SA Power Network - Ref. AF14/196**

moved it be recommended:

- (a) Corporate and Community Services Report No. 36/2017 dated 1 May 2017 be received.
- (b) Consent be given to a grant of easement on Lot 261 (Reserve) in Certificate of Title Volume 5552 Folio 971 (Lachlan Crescent) for electricity purposes and a Licence to Enter for installation of infrastructure prior to registration of the easement on the Certificate of Title.
- (c) The Chief Executive Officer and Mayor be authorised to execute and affix the common seal of Council to any necessary documentation associated with resolution (b) of Corporate and Community Services Report No. 36/2017 dated 1 May 2017.

seconded

**9. CORPORATE AND COMMUNITY SERVICES REPORT NO. 37/2017 - Limestone Coast Local Government Association – 2017/18 Business Plan and Budget - Ref. AF15/451**

moved it be recommended:

- (a) Corporate and Community Services Report No. 37/2017 dated 1 May 2017 be received;
- (b) The draft 2017/2018 Limestone Coast Local Government Association Business Plan and Budget be accepted and provision made in Council's 2017/2018 Business Plan and Budget for the amount of \$190,243.
- (c) The Limestone Coast Local Government Association be advised of Council's acceptance of their draft 2017/2018 Annual Business Plan and Budget.

seconded

**10. CORPORATE AND COMMUNITY SERVICES COMMITTEE REPORT NO. 38/2017 - Policy Review - Ref. AF11/1950**

moved it be recommended:

- (a) The Corporate and Community Services Report No. 38/2017 dated 3 May 2017 be received.
- (b) Council hereby replaces position title references as set out in the table contained in the Corporate and Community Services Report No. 38/2017 dated 3 May 2017 in the following Council policies:

A170 Advertising & Signage  
A240 Assemblies and Events on Streets and Other Council Land  
A515 Animal Control – Dogs  
D140 Development Act Delegations  
D230 Donations Authority to Approve Requests  
E135 Encroachments/Protection of Public During Building/Maintenance Work over Public Places  
E240 Expiation Notice Cancellation and Waiver  
F175 Footways & Crossovers  
F510 Footways & Council Land Fundraising & Promotion  
L130 Land Divisions  
L230 Licensed Premises  
R270 Road Pavement - Excavation and Reinstatement of  
R305 Risk Management Framework  
S120 Street Signs, Directional, Tourist and Other Scenic Facility Signs  
T120 Tree Policy  
W125 Waste Management – Refuse Collection

- (c) The necessary amendments be made to Council's Policy Manual Index in accordance with the Corporate and Community Services Report No. 38/2017 dated 3 May 2017.

seconded

**11. CORPORATE AND COMMUNITY SERVICES REPORT NO. 39/2017 - Delegation Of Powers Of Council - Ref. AF11/1020**

moved it be recommended:

- (a) Corporate and Community Services Report No. 39/2017 dated 2 May 2017 be received.
- (b) Authorisations and Sub-delegation under the Road Traffic Act 1961:
  - i In accordance with the Instrument of General Approval and Delegation to Council dated 22 August 2013 from the Minister for Transport and Infrastructure (the 'Instrument') the Council authorises the following person(s) pursuant to Clause A.7 of the Instrument to endorse Traffic Impact Statements for the purposes of Clause A of the Instrument provided that such person(s) shall take into account the matters specified in Clause A.7 of the Instrument in respect of Traffic Impact Statements:

Mark McShane  
Nick Serle



Daryl Morgan.

- ii In accordance with Clause A.7 of the Instrument, the Council is of the opinion that the following person(s) is/are experienced traffic engineering practitioner(s) for the purposes of preparing a Traffic Impact Statement as required by Clause A.7 of the Instrument:

Nick Serle

Daryl Morgan.

- iii In exercise of the power contained in, and in accordance with, Clause G.1 of the Instrument, the power contained in Section 33(1) of the Road Traffic Act 1961 and delegated to the Council pursuant to Clause G of the Instrument and contained in Instrument of Sub-delegation (Appendix 20A) is hereby sub-delegated this 16<sup>th</sup> of May 2017 to the person occupying the office of Chief Executive Officer of the Council subject to:

- (i) the conditions contained in the Instrument; and
- (ii) any conditions contained in this Resolution or in the Instrument of Sub-delegation; and
- (iii) the creation of a separate instrument in writing reflecting such sub-delegation under the Instrument and this Resolution.
- (iv) for the purpose of this sub-delegation, the sub-delegation to the Chief Executive Officer extends to any person appointed to act in the position of Chief Executive Officer.

- iv In accordance with Clause E.2 of the Instrument, the Council is of the opinion that the following persons have an appropriate level of knowledge and expertise in the preparation of traffic management plans:

Nick Serle

Daryl Morgan

- (c) Council Officer Mr Christopher Ronald Tully, is hereby appointed as a Member of Council's Building Fire Safety Committee in accordance with s71(19)(a)(iii) of the Development Act 1993.
- (d) Council Chief Executive Officer, Mr Mark McShane, be appointed as Public Officer of Council's Development Assessment Panel.
- (e) The Delegations, Authorisations and Appointments made to Council Officers in resolutions (b) to (d) shall expire immediately upon:
  - i. The termination or other cessation of the appointed officers employment with Council;
  - ii. Such officers appointment being revoked by resolution of Council;
  - iii. The revocation or replacement of the statute under which the appointment is made making the appointment redundant.

seconded

**12. CORPORATE AND COMMUNITY SERVICES REPORT NO. 40/2017 - Appointment Of Members On Committees and Other Bodies & Organisations – Queen Elizabeth Park Trust - Ref. AF11/854**

moved it be recommended:

- (a) Corporate and Community Services Report No. 40/2017 dated 3 May 2017 be received.
- (b) A targeted approach be used by Council Members to identify suitable nominees for the QEPT Board vacancy, that have:
  - i. Experience on previous boards or committees; and/or,
  - ii. Knowledge and experience at running their own business in the leisure or tourism area; and/or,
  - iii. Horticultural skills.
- (c) Council Members present nominations (with accompanying biography and background information) for the QEPT Board vacancies to the Manager – Governance and Property by 5pm Friday 2<sup>nd</sup> June 2017 for presentation to the June 2017 Committee and Council meetings.

seconded

**13. CORPORATE AND COMMUNITY SERVICES REPORT NO. 41/2017 - Budget Update as at 31<sup>st</sup> March, 2017 (BR3) - Ref. AF15/461**

moved it be recommended:

- (a) Corporate and Community Services Report No. 41/2017 be received;
- (b) the Budget Update as at 31<sup>st</sup> March, 2017 as presented with this Report be adopted by Council with all amendments to be made to the 2016/2017 Council Budget.

seconded

**MOTIONS WITH NOTICE - Nil**

**MOTIONS WITHOUT NOTICE**

Meeting closed at            p.m.

FM

## FINANCIAL STATEMENT - Monthly Bank Reconciliation

as at 31/03/2017 \$	<u>GENERAL ACCOUNT (Westpac)</u>	as at 30/04/2017 \$
828,148.95 CR	OPENING BALANCE	325,830.57 CR
2,562,251.50	<u>PLUS</u> Receipts -	
1,419,723.40	Rates & Arrears	296,525.23
-	General	853,371.55
-	<u>Receipt of Cash Advance Funds</u>	
-	Transfer from CAD Loan 104	1,100,000.00
-	Transfer from CAD Loan 105	-
900,000.00	Transfer from Investment Funds	102,331.84
-	Transfer from Reserve Funds	-
<u>\$ 4,881,974.90</u>		<u>\$ 2,352,228.62</u>
5,710,123.85 CR		2,678,059.19 CR
1,061,957.19	<u>LESS</u> Direct Debits to Bank Account -	
-	Payroll - 2 Pays processed in April (13/4 & 28/4)	733,912.45
1,000,000.00	Sundry	-
-	Transfer to Investment Funds	-
<u>2,061,957.19</u>	Transfer to CAD Loan 104	-
3,648,166.66 CR		<u>733,912.45</u>
3,322,336.09		1,944,146.74 CR
<u>\$ 325,830.57</u> CR	<u>LESS</u> Expenditure Statement - \$	1,746,851.84
	<u>CASH BALANCE</u>	<u>\$ 197,294.90</u> CR
 <u>BANK RECONCILIATION</u>		
342,469.67 CR	Balance as per Bank Statement	240,450.02 CR
4,796.96	<u>PLUS</u> Deposits not yet credited	6,779.44
- 19,031.25	<u>LESS</u> Deposits not yet reconciled	- 8,986.83
-	<u>LESS</u> Deposits not yet updated	-
-	<u>PLUS</u> Payments not yet reconciled	
<u>328,235.38</u> CR		<u>238,242.63</u> CR
1,933.90	<u>LESS</u> Unpresented Cheques & EFT's	3,413.19
470.91	Unpresented Direct Debits	37,534.54
<u>\$ 325,830.57</u> CR	<u>CASH BALANCE</u>	<u>\$ 197,294.90</u> CR

Current Interest Rate on Bank Account Balance is 0.10%

# **FINANCIAL STATEMENT - Monthly Bank Reconciliation continued.....**

as at 31/03/2017 \$		LGFA CAD LOAN 104	as at 30/04/2017 \$	
-	DR	OPENING BALANCE	-	DR
-		PLUS Deposits	-	
-		LESS Withdrawals (Transfer to General Account)	1,100,000.00	
-		Sundry	-	
<u>\$ -</u>	DR	<u>CASH BALANCE</u>	<u>\$ 1,100,000.00</u>	DR

		LGFA CAD LOAN 105		
-	DR	OPENING BALANCE	-	DR
-		PLUS Deposits	-	
-		LESS Withdrawals (Transfer to General Account)	-	
-		Sundry	-	
<u>\$ -</u>	DR	<u>CASH BALANCE</u>	<u>\$ -</u>	DR

Current Interest Rate on CAD Loan Balances is 3.75%

## LOAN FUNDS OWING (Local Government Finance Authority)

Opening Bal	Loan Purpose	Interest Rate	Maturity Date	Closing Bal
84,178.62	101 RSL Bowls - Artificial Rink	5.05%	16/03/2019	68,171.89
3,011,064.85	102 Library	5.97%	15/06/2024	3,011,064.85
-	104 CAD - Variable Int Only	3.75%	17/06/2028	1,100,000.00
-	105 CAD - Variable Int Only	3.75%	17/08/2030	-
<u>\$ 3,095,243.47</u>				<u>\$ 4,179,236.74</u>
				DR

# **FINANCIAL STATEMENT - Monthly Bank Reconciliation continued.....**

as at 31/03/2017 \$		as at 30/04/2017 \$
	<u>INVESTMENT FUNDS (Local Government Finance Authority)</u>	
- CR	Opening Balance	100,000.00 CR
1,000,000.00	<u>PLUS</u> Deposits	-
	<u>PLUS</u> Interest	2,331.84
- 900,000.00	<u>LESS</u> Withdrawals (Transfer to Westpac)	- 102,331.84
-	Withdrawals (Transfer to CAD Loan 104)	-
<u>\$ 100,000.00</u> CR	CLOSING BALANCE	<u>\$ -</u> CR

	<u>DOWNSTREAM DRAINAGE FUNDS (Local Government Finance Authority)</u>	
266,180.04 CR	OPENING BALANCE	266,180.04 CR
-	<u>PLUS</u> Deposits	-
-	<u>LESS</u> Withdrawals	-
<u>\$ 266,180.04</u> CR	CLOSING BALANCE	<u>\$ 266,180.04</u> CR

## INVESTMENT OF FUNDS

Investment Funds - all invested - 'At Call' at	1.50%
Reserve Funds - all invested - '90 Days' at	2.00%

Prepared by:



Finance Manager

Reviewed by:



Chief Executive Officer

## **CORPORATE AND COMMUNITY SERVICES REPORT NO 30/2017**

**SUBJECT: POLICY REVIEW - R155 - RATE REBATE POLICY**

**REF: AF11/1952, AF11/823, AF11/824**

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The introduction of the Local Government Act 1999 (the Act) resulted in significant changes being introduced to the rate rebate provisions particularly those applicable to the manner in which rate rebates are administered.

To assist with this process the Local Government Financial Management Group, with the assistance of Norman Waterhouse Lawyers, developed a *model* policy for rate rebates which is suitable for adaptation by individual councils.

In May 2002, the City of Mount Gambier (the Council) duly adopted a Rate Rebate Policy that aimed at assisting the administration of both the mandatory and discretionary rate rebate provisions of the Act.

### **2017/2018 REVIEW**

The 2017/2018 review includes a minor amendment related to rate relief options, together with a number of amendments relating to formatting or are modernisation of the existing wording.

Section 9 of the Act continues the practice of providing a 'rate cap' for residential properties and the Vacant Land rebate is maintained as indicated in the review of Council's valuation and rating system conducted in early 2017.

### **RECOMMENDATION**

- (a) Corporate and Community Services Report No. 30/2017 be received.
- (b) Council hereby adopts the amended Council Policy R155 - Rate Rebate Policy, as provided with this report.

**Joanne SCHEIDL**  
SENIOR RATES OFFICER

Sighted:



**Pamela LEE**  
GENERAL MANAGER COUNCIL BUSINESS SERVICES

2<sup>nd</sup> May, 2017  
AL

 City of Mount Gambier	<b>R155 RATE REBATE POLICY</b>	Version No:	7
		Issued:	16 <sup>th</sup> May, 2017
		Next Review:	May 2018

## 1. INTRODUCTION

It is the policy of the City of Mount Gambier (the Council) that a rebate of rates in respect of any rateable land in the Council area will be available only when the applicant satisfies the requirements under the Local Government Act 1999 (the Act) and, where appropriate, the requirements of this Policy.

## 2. SCOPE

- 2.1 The Act sets out in Chapter 10, Division 5 (Sections 159 to 166) those provisions applicable to the Council granting a rebate of rates to persons or bodies.
- 2.2 The Council has decided to adopt a Policy to assist it in its decision making functions relative to the operation of the rate rebate provisions contained in the Act.
- 2.3 This Policy is intended to provide guidance to the community as to the grounds upon which a person or body is, or may be entitled to receive a rebate of rates and the matters that the Council will take into account in deciding an application for a rebate.
- 2.4 In accordance with the rebate provisions contained in the Act, this Policy sets out the type of use in respect of land where the Council must grant a rebate of rates and the amount of that rebate and these types of land use where the Council has a discretion to grant a rebate of rates.

## 3. PURPOSE

- 3.1 Section 159(3) of the Act provides that the Council may grant a rebate of rates under the Act if it is satisfied that it is appropriate to do so.
- 3.2 The Act provides for a mandatory rebate of rates in specified cases and the amount of that mandatory rebate (see Clause 3 below).
- 3.3 The Act also provides that where the Council must grant a rebate of rates under the Act, and the amount of that rebate is fixed by the Act at less than 100%, the Council **may** increase the amount of the rebate.
- 3.4 The Act provides, at Section 166 for the Council to provide a discretionary rebate of rates in the cases set out in that Section.

## 4. MANDATORY REBATES

- 4.1 The Council must grant a rebate in the amount specified in respect of land uses which the Act provides will be granted a rebate.

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		Next Review:	May 2018

4.2 Rates on the following land will be rebated at **100%**:

4.2.1 Health Services

Land being predominantly used for service delivery or administration by a hospital or health centre incorporated under the Health Care Act;

4.2.2 Religious Purposes

Land containing a church or other building used for public worship (and any grounds), or land solely used for religious purposes;

4.2.3 Public Cemeteries

Land being used for the purposes of a public cemetery;

4.2.4 Royal Zoological Society of SA

Land (other than land used as domestic premises) owned by, or under the care, control and management of the Royal Zoological Society of South Australia Incorporated.

4.3 Rates on the following land will be rebated at **75%**:

4.3.1 Community Services

Land being predominantly used for service delivery or administration (or both) by a community services organisation. A “community services organisation” is defined in the Act as a body that –

4.3.1.1 *is incorporated on a not for profit basis for the benefit of the public; and*

4.3.1.2 *provides community services without charge or for a charge that is below the cost to the body of providing the services; and*

4.3.1.3 *does not restrict its services to persons who are members of the body.*

**It is necessary for a community services organisation to satisfy all of the above criteria to be entitled to the mandatory 75% rebate.**

The Act further provides that eligibility for a rebate by a community services organisation is subject to it providing one or more of the following community services: -



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		Next Review:	May 2018

- 4.3.1.4 emergency accommodation;
- 4.3.1.5 food or clothing for disadvantaged persons;
- 4.3.1.6 supported accommodation: - Local Government Act defines as:
  - (a) *residential care facilities that are approved for Commonwealth funding under the Aged Care Act 1997 (Cwlth); or*
  - (b) *accommodation for persons with mental health difficulties, intellectual or physical difficulties, or other difficulties, who require support in order to live an independent life; or*
  - (c) *without limiting paragraph (b), accommodation provided by a community housing provider registered under the Community Housing Providers National Law that is incorporated on a not-for-profit basis for the benefit of the public, other than accommodation provided by such a body—*
    - (i) *that has as a principal object of the body the provision of housing for members of the body; or*
    - (ii) *that is excluded from the ambit of this paragraph by the Minister by notice published in the Gazette;*
- 4.3.1.7 essential services, or employment support, for persons with mental health disabilities, or with intellectual or physical disabilities;
- 4.3.1.8 legal services for disadvantaged persons;
- 4.3.1.9 drug or alcohol rehabilitation services; or
- 4.3.1.10 the conduct of research into, or the provision of community education about, diseases or illnesses, or the provision of palliative care to persons who suffer from diseases or illnesses.
- 4.3.1.11 disadvantaged person are persons who are disadvantaged by reason of poverty, illness, frailty or mental, intellectual or physical disability.

#### 4.3.2 Educational Purposes

- 4.3.2.1 Land occupied by a government school under a lease or licence and being used for educational purposes; or

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		Next Review:	May 2018

4.3.2.2 Land occupied by a non-government school registered under The Education and Early Childhood Services (Registration and Standards) Act 2011 and being used for educational purposes; or

4.3.2.3 Land being used by a University or University College to provide accommodation and other forms of support for students on a not for profit basis.

4.4 Where the Council is satisfied from its own records or from other sources that a person or body meets the necessary criteria for a mandatory 100% or 75% rebate, the Council will grant the rebate of its own initiative. Where the Council's records or other sources do not meet the criteria, it will require the person or body to apply for the rebate in accordance with Clause 6 of this Policy.

4.5 Where a person or body is entitled to a rebate of 75% the Council may, pursuant to Section 159(4) of the Act, increase the rebate up to a further 25%. The Council may grant the further 25% rebate upon application or on its own initiative. In either case the Council **will** take into account those matters set out at Clauses 6.4 of this Policy and **may** take into account any or all of those matters set out at Clause 6.5 of this Policy.

4.6 Where an application is made to the Council for a rebate of up to a further 25% the application will be made in accordance with Clause 7 of this Policy and the Council will provide written notice to the applicant of its determination of that application.

4.7 Council has delegated the determination of entitlement to Mandatory Rebates to the Chief Executive Officer.

## 5. DISCRETIONARY REBATES

5.1 The Council may in its absolute discretion grant a rebate of rates or service charges in any of the following cases pursuant to Section 166 of the Act: -

5.1.1 *where it is desirable for the purpose of securing the proper development of the area (or a part of the area);*

5.1.2 *where it is desirable for the purpose of assisting or supporting a business in its area;*

5.1.3 *where it will be conducive to the preservation of buildings or places of historic significance;*

5.1.4 *where the land is being used for educational purposes;*

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- 5.1.5 *where the land is being used for agricultural, horticultural or floricultural exhibitions;*
- 5.1.6 *where the land is being used for a hospital or health centre;*
- 5.1.7 *where the land is being used to provide facilities or services for children or young persons;*
- 5.1.8 *where the land is being used to provide accommodation for the aged or disabled;*
- 5.1.9 *where the land is being used for a residential aged care facility that is approved for Commonwealth funding under the Aged Care Act 1997 (Commonwealth) or a day therapy centre;*
- 5.1.10 *where the land is being used by an organisation which, in the opinion of the Council, provides a benefit or service to the local community;*
- 5.1.11 *where the rebate relates to common property or land vested in a community corporation under the Community Titles Act 1996 over which the public has a free and unrestricted right of access and enjoyment;*
- 5.1.12 *where the rebate is considered by the Council to be appropriate to provide relief against what would otherwise amount to a substantial change in rates payable due to:*
- (i) a redistribution of the rates burden within the community arising from a change to the basis or structure of the Council's rates; or*
  - (ii) a change to the basis on which land is valued for the purpose of rating, rapid changes in valuations, or anomalies in valuations.*
- 5.1.13 *where the rebate is considered by Council to be appropriate to provide relief in order to avoid a liability to pay a rate or charge that is inconsistent with liabilities that were anticipated in the annual Business Plan or a liability that is unfair or unreasonable;*
- 5.1.14 *where the rebate is to give effect to a review of a decision of the Council under Chapter 13 Part 2; and*
- 5.1.15 *where the rebate is contemplated under another provision of this Act.*
- 5.2 *A council must, in deciding whether to grant a rebate of rates or charges under Section 166, subsection (1)(d), (e), (f), (g), (h), (i) or (j), take into account: -*
- (a) the nature and extent of council services provided in respect of the land for which the rebate is sought in comparison to similar services provided elsewhere in its area; and*

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- (b) *the community need that is being met by activities carried out on the land for which the rebate is sought; and*
- (c) *the extent to which activities carried out on the land for which the rebate is sought provides assistance or relief to disadvantaged persons; and*
- (d) *may take into account other matters considered relevant by the council.*

The Council may take into account, but not limited to, the following:

- (i) why there is a need for financial assistance through a rebate;
- (ii) the level of rebate (percentage and dollar amount) being sought and why it is appropriate;
- (iii) the extent of financial assistance, if any, being provided to the applicant and/or in respect of the land by Commonwealth or State agencies;
- (iv) whether the applicant has made/intends to make applications to another Council;
- (v) whether, and if so to what extent, the applicant is or will be providing a service within the Council area;
- (vi) whether the applicant is a public sector body, a private not for profit body or a private for profit body;
- (vii) whether there are any relevant historical considerations that may be relevant for all or any part of the current Council term;
- (viii) the desirability of granting a rebate for more than one year in those circumstances identified at Clause 4.2 of this policy;
- (ix) consideration of the full financial consequences of the rebate for the Council;
- (x) the time the application is received;
- (xi) the availability of any community grant to the person or body making the application;
- (xii) whether the applicant is in receipt of a community grant; and
- (xiii) any other matters, and policies of the Council, which the Council considers relevant.

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5.3 The Council has an absolute discretion to –

- (a) *grant a rebate of rates or service charges in the above cases; and*
- (b) *determine the amount of any such rebate to a maximum of 100% of the relevant rate.*

5.4 Discretionary rebates granted under this policy will be reviewed in accordance with Section 166(3) (3a) or at the time of reviewing the policy (Section 10).

5.5 Persons or bodies that or who seek a discretionary rebate will be required to submit an application form to the Council and provide such information as stipulated on the application form and any other information that the Council may reasonably require.

## 6. NATURAL RESOURCE MANAGEMENT (NRM) LEVY CONCESSIONS

Councils are required under the NRM Act to make a specified contribution to their regional NRM Board. Council recovers this contribution by imposing a separate rate on individual rateable properties in the Council area.

The Council will provide a concession or rebate off the NRM levy for rateable properties who presently receive a mandatory or discretionary rebate of rates. The level of the NRM concession will be equivalent (in percentage terms) to the level of rate rebate Council has granted to those same rateable properties.

## 7. APPLICATIONS

7.1 The Council will inform the community of the provisions for rate rebates under the Act by the inclusion of suitable details in the Council's Business Plan (and on the Draft Annual Business Plan) in accordance with Council's adopted Public Consultation Policy.

7.2 Application forms are available from the Council Office located at The Civic Centre, 10 Watson Terrace, Mount Gambier, telephone 8721 2555 or download from the Council website [www.mountgambier.sa.gov.au](http://www.mountgambier.sa.gov.au).

7.3 All persons or bodies that/who want to apply to the Council for a rebate of rates must do so by completing and lodging a Rate Rebate Application on or before 31<sup>st</sup> March in each year to be considered for a rebate in the new rating year commencing 1<sup>st</sup> July of each year. The Council reserves the right to refuse to consider applications received after that date. However, applicants which satisfy the criteria for a mandatory 100% rebate will be granted the rebate at any time.

7.4 The Act provides that the Council may grant a rebate of rates or charges on such conditions as the Council considers fit.

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- 7.5 The Council may, for proper cause, determine that an entitlement to a rebate of rates under the Act no longer applies.

Where an entitlement to a rebate of rates ceases or no longer applies during the course of a financial year, the Council is entitled to recover rates, or rates at the increased level (as the case may be), proportionate to the remaining part of the financial year.

- 7.6 It is an offence for a person or body to make a false or misleading statement or representation in an application or to provide false or misleading information or evidence in support of an application made (or purporting to be made) under the Act.

The maximum penalty for this offence is \$5,000.

- 7.7 If a person or body has the benefit of a rebate of rates and the grounds on which the rebate has been granted cease to exist, the person or body must immediately inform the Council of that fact and (whether or not the Council is so informed) the entitlement to a rebate ceases. If a person or body fails to do so that person or body is guilty of an offence.

The maximum penalty for this offence is \$5,000.

- 7.8 The Council will, in writing, advise an applicant for a rebate of its determination of that application within sixty (60) business days of receiving the application or of receiving all information requested by the Council. The advice will state whether the application:

*6.11.1 Has been granted and the amount of the rebate; or*

*6.11.2 Has not been granted and the reason(s) why.*

- 7.9 A person or body that is aggrieved by a determination of Council in respect of an application for a rate rebate may seek a review of that determination by writing to the Council in accordance with Council's Internal Review of Decisions Policy.

## 8. DELEGATION

- 8.1 The Council has delegated its power, pursuant to Section 44 of the Act, to grant applications for mandatory rebates which meet the requirements of the Act.
- 8.2 The Council has delegated its power to refuse applications for an increase of mandatory rebates to a greater percentage than that provided by the Local Government Act.
- 8.3 All discretionary rebates shall be determined by the Council.

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## 9. RATE RELIEF OPTIONS

To address any potential inequities in how rates are levied across the Council area the following rate relief options are provided:

### 9.1 Residential Rate Cap

Where an owner/occupier's principal place of residence property with a Category 1 (Residential) Land Use, experiences an increase in general rates payable, for the preceding financial year compared to the general rates payable for the current financial year (excluding any rebates/remissions) and where that increase, in monetary terms, is greater than 15%.

The amount of the rate rebate is the amount of total rates for the current year over and above the calculation referred to above, i.e. the difference (in monetary terms) between the general rates imposed in the preceding financial year plus 15%.

(All calculations referenced herein are total (gross) rates figures i.e. excluding any rebates/remissions).

The rebate will not apply where:

- (a) any such increase is due in whole or part to an increase in valuation of the land in the Assessment because of improvements made to it worth more than \$20,000, or
- (b) any such increase is in whole or part because the zoning or land use category of the land has changed, or
- (c) any such increase is due in full or part to the use of the land being different for rating purposes on the date the Council declared its general rates for the current financial year than on the date the Council declared its general rates for the preceding financial year; or
- (d) the ownership of the rateable property has changed since 1<sup>st</sup> July in the preceding financial year (i.e. the residential property has changed ownership and the new owners have purchased the residential property at the new current market value); or
- (e) the subject property boundary(s) have been altered in some way (e.g. subdivision, boundary alignment etc.) and the subject property is not the exact same property, for valuation purposes, as assessed in the previous financial year; or
- (f) other factors considered relevant by the Chief Executive Officer that do not warrant the granting of the discretionary rate rebate.



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The rebate will only apply to:

- (a) a ratepayer in respect of their principal place of residence and excludes second and subsequent properties and all other non principal place of residence properties;
- (b) the current financial year only then subject to an annual review.

Where an entitlement to a Residential Rate Capping ceases or no longer applies during the course of a financial year, the Council is entitled to recover full rates for that financial year.

## 9.2 For Land Use Category 8 (Vacant Land) Use

Vacant land owned by person(s) intending to be developed in the short term as their principal place of residence, may be considered for a rebate/deferral on Council rates on a case by case basis through the existing relief provisions of the Act, (i.e. hardship application). The maximum rate rebate calculated resulting in the rates payable being equivalent to the average residential land use (Category 1).

## 9.3 Postponement of Rates - Seniors

Section 182A of the Act provides for applications to be made to Council for a postponement of the payment of the prescribed proportion of rates for the current or future financial years if:

- (a) the person is a prescribed ratepayer, or is the spouse of a prescribed ratepayer; and
- (b) the rates are payable on land that is the principal place of residence of the prescribed ratepayer; and
- (c) the land is owned by the prescribed ratepayer and his or her spouse and no other person has an interest, as owner in the land.

The Act defines a 'prescribed ratepayer' as a person who holds a current State Seniors Card issued by the State Government; or who has the qualification(s) to hold such a card and has applied for the card but has yet to be issued with the card.

All Postponement Applications will be considered and must comply with the provisions of Section 182A of the Act and Regulation 18 of the Local Government (General) Regulations 2013.

**All applications for rebates, remissions or postponements must be in writing, addressed to the Chief Executive Officer, City of Mount Gambier, 10 Watson Terrace, Mount Gambier SA 5290."**



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#### 9.4 Retirement Villages

For the purpose of providing a rebate to Retirement Villages, particularly upon issues arising from circumstances where the ratepayer(s) claim to provide or maintain infrastructure that might otherwise be maintained by the Council, a rebate does not generally apply. The power to provide a rebate will be exercised as appropriate and in accordance with the Act.

### 10. REVIEW AND EVALUATION

This Policy is scheduled for review by the Council annually. However, the Policy will be reviewed as required by any legislative changes which may occur.

### 11. AVAILABILITY OF POLICY

This Policy will be available for inspection at Council's principal office during ordinary business hours and on the Council's website [www.mountgambier.sa.gov.au](http://www.mountgambier.sa.gov.au). Copies will also be provided to interested members of the community upon request and upon payment of a fee in accordance with Council's Schedule of Fees and Charges.

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## **RATE REBATE APPLICATION**

### **1. DETAILS OF APPLICANT**

Organisation Name .....

Postal Address .....

..... Postcode .....

Telephone ..... Email .....

Please provide details of a contact person for the Applicant

Given Name ..... Surname .....

Postal Address .....

..... Postcode .....

Telephone ..... Email .....

### **2. DETAILS OF LAND**

Council Assessment Number .....

Certificate of Title Reference .....

Address .....

.....

Owner of Land (if not you) .....

### **3. CATEGORIES OF REBATE**

Please tick ☒ the category of rebate under which you are seeking a rebate.

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### 3.1 **Mandatory - 100%**

- ☐ Health Services – Land being predominantly used for service delivery or administration by a hospital or health centre incorporated under the South Australia Health Commission Act 1976 (Section 160 of the Local Government Act 1999);
- ☐ Religious Purposes – Land containing a church or other building used for public worship (and any grounds), or land solely used for religious purposes (Section 162 of the Local Government Act 1999);
- ☐ Public Cemeteries – Land being used for the purposes of a public cemetery (Section 163 of the Local Government Act 1999);
- ☐ Royal Zoological Society of SA – Land (other than land used as domestic premises) owned by, or under the care, control and management of, the Royal Zoological Society of South Australia Incorporated (Section 164 of the Local Government Act 1999).

### 3.2 **Mandatory - 75%**

- ☐ 3.2.1 Community Services – Land being predominantly used for service delivery or administration by a community services organisation (Section 161 of the Local Government Act 1999).

To qualify as a Community Service Organisation under the rebate provisions of the Local Government Act 1999 an organisation **MUST MEET ALL THREE** of the following criteria. (See section 'Additional Information' at end of this form).

(a) is incorporated on a not for profit basis for the benefit of the public; **and**

YES ☐ NO ☐

(b) provides community services without charge or for a charge that is below the cost to the body of providing the services; **and**

YES ☐ NO ☐

(c) does not restrict its services to persons who are members of the body.

YES ☐ NO ☐

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*If you have ticked (a), (b) and (c) above which of the following services does your organisation provide from the property specified in this application. If these services apply only to part of your property, please supply additional details. You must answer these below questions in respect of your application.*

- ☐ *Emergency accommodation;*
- ☐ *Food or clothing for disadvantaged persons (i.e., persons who are disadvantaged by reason of poverty, illness, frailty, or mental, intellectual or physical disability);*
- ☐ *Supported accommodation - Local Government Act defined as:*
- (a) *Residential care facilities that are approved for Commonwealth funding under the Aged Care Act 1997 (Cwlth); or*
- (b) *Accommodation for persons with mental health difficulties, intellectual or physical difficulties, or other difficulties, who require support in order to live an independent life; or*
- (c) *Without limiting paragraph (b), accommodation provided by a community housing provider registered under the Community Housing Providers National Law that is incorporated on a not-for-profit basis for the benefit of the public, other than accommodation provided by such a body that:*
- (i) *has as a principal object of the body, the provision of housing for members of the body; or*
- (ii) *is excluded from the ambit of this paragraph by the Minister by notice published in the Gazette.*
- ☐ *Essential services, or employment support, for persons with mental health disabilities, or with intellectual or physical disabilities;*
- ☐ *Legal services for disadvantaged persons;*
- ☐ *Drug or alcohol rehabilitation services; and/or*
- ☐ *Research into, or community education about, diseases or illnesses, or palliative care to persons who suffer from diseases or illnesses.*

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☐ *Disadvantaged person are persons who are disadvantaged by reasons of poverty, illness, frailty, or mental, intellectual or physical disability.*

☐ **3.2.2 Educational Purposes** - (Section 165 of the Local Government Act 1999)

*Which of the following criteria apply:*

☐ *Land occupied by a government school under a lease or licence and being used for educational purposes; **or***

☐ *Land occupied by a non-government school registered under The Education and Early Childhood Services (Registration and Standards) Act 2011 and being used for educational purposes; **or***

☐ *Land being used by a University or University College to provide accommodation and other forms of support for students on a not for profit basis.*

### 3.3 **Discretionary** - (Section 166 of the Local Government Act 1999)

*The Council may in its discretion grant a rebate of rates or service charges in any of the following cases. Please indicate which of the following is applicable to your application:*

☐ *The rebate is desirable for the purpose of securing the proper development of the area (or a part of the area);*

☐ *The rebate is desirable for the purpose of assisting or supporting a business in its area;*

☐ *The rebate will be conducive to the preservation of buildings or places of historic significance;*

☐ *The land is being used for educational purposes;*

☐ *The land is being used for agricultural, horticultural or floricultural exhibitions;*

☐ *The land is being used for a hospital or health centre;*

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- ☐ *The land is being used to provide facilities or services for children or young persons;*
- ☐ *The land is being used to provide accommodation for the aged or disabled;*
- ☐ *The land is being used for a residential aged care facility that is approved for Commonwealth funding under the Aged Care Act 1987 (Commonwealth) or a day therapy centre;*
- ☐ *The land is being used by an organisation which, in the opinion of the Council provides a benefit or service to the local community;*
- ☐ *the rebate relates to common property or land vested in a community corporation under the Community Titles Act 1996 over which the public has a free and unrestricted right of access and enjoyment;*
- ☐ *the rebate is appropriate to provide relief against what would otherwise amount to a substantial change in rates payable by a rate payer due to a change in the basis of valuation used for the purposes of rating, rapid changes in valuations, or anomalies in valuations.*

#### 4. **AMOUNT OF REBATE**

4.1 If you are seeking a mandatory rebate under Clause 3.2 of this Application, for which you are entitled to a 75% rebate, are you also applying to the Council to increase that rebate?

YES ☐ NO ☐

Please specify the amount of rebate that you are applying for: \$\_\_\_\_\_

4.2 If you are applying for a discretionary rebate under Clause 3.3 of this Application, please specify the rebate amount you are applying for:

\$\_\_\_\_\_

Please specify why you (or the organisation you represent) need financial assistance through a rebate and why the amount of rebate you have applied for is appropriate.

.....

.....

.....

.....

.....

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## 5. **ADDITIONAL INFORMATION REQUIRED**

The Council requires you to attach the following additional information to this Application:

### 5.1 Where you are seeking a rebate under Clause 3.2 of this Application – Community Services:

- 5.1.1 Evidence that the land is being used for service delivery and/or administration;
- 5.1.2 A copy of the organisation's Constitution and/or other documentation establishing that it is incorporated on a not-for-profit basis;
- 5.1.3 A copy of the organisation's latest Annual Report;
- 5.1.4 Evidence that the organisation provides services free of charge or below cost;
- 5.1.5 Evidence that the organisation provides services to persons other than its members.

### 5.2 Where you are seeking a rebate in any other case:

- 5.3.1 Evidence that the land is being used for the purpose for which the rebate is being sought;
- 5.3.2 Information as to whether, and if so, to what extent you (or the organisation you represent) will be providing a service within the Council area;
- 5.3.3 Whether you have made or intend to make an application to another council;
- 5.3.4 The extent of financial assistance (if any) being provided by Commonwealth or State agencies;
- 5.3.5 Whether you are in receipt of a community grant;
- 5.3.6 Any other information that you believe is relevant in support of this Application.

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## 6. **APPLICATION FORMS**

Application forms and all additional information must be submitted to the Council on or before the 31<sup>st</sup> March annually to be considered for a discretionary Rebate of Rates or a mandatory rebate of 75% in the new rating year commencing 1<sup>st</sup> July of each year.

The application date does not apply to applicants which satisfy the criteria for a mandatory 100% rebate.

Failure to submit application forms or to provide the additional information required by the Council to assess the application by the due date may result in the Council declining to consider the application.





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File Reference:	AF11/1742, AF11/823, AF11/824
Applicable Legislation:	Local Government Act, 1999 Chapter 10, Division 5 (Sections 159 to 166)
Reference: Strategic Plan – Beyond 2015	Goal 5, Strategic Objective 5
Related Policies:	I105 Internal Controls R105 Rating Policy/Statement R130 Rates - General Matters
Related Procedures:	Nil
Related Documents:	Nil

## DOCUMENT DETAILS

Responsibility:	General Manager Council Business Services
Version:	7.0
Last revised date:	21 <sup>st</sup> June, 2016
Effective date:	16 <sup>th</sup> May, 2017
Minute reference:	16 <sup>th</sup> May, 2017, Corporate and Community Services Item
Next review date:	May 2018
<u>Document History</u> First Adopted By Council: Reviewed/Amended:	May 2002 Annually

## **CORPORATE AND COMMUNITY SERVICES REPORT NO 31/2017**

**SUBJECT: POLICY REVIEW - R105 - RATING POLICY**

**REF: AF11/1952**

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### **INTRODUCTION**

Chapter 10 of the Local Government Act 1999 ("the Act") prescribes Council's powers to raise rates. The Act provides the framework within which the Council must operate, but also leaves room for the Council to make a range of policy choices. This document includes reference to:

- compulsory features of the rating system.
- policy choices that the Council has made on how it imposes and administers the collection of rates.

This document sets out the City of Mount Gambier ("Council") Policy for setting and collecting rates from the community.

### **2017/2018 REVIEW**

The review includes a number of minor amendments relating to formatting and includes an amendment related to rate relief options.

### **RECOMMENDATION**

- (a) Corporate and Community Services Report No. 31/2017 be received.
- (b) Council hereby adopts amended Council Policy R105 - Rating Policy, as provided with this report.

**Joanne SCHEIDL**  
SENIOR RATES OFFICER

Sighted:

A handwritten signature in black ink, appearing to read 'Pamela Lee', followed by a period.

**Pamela LEE**  
GENERAL MANAGER COUNCIL BUSINESS SERVICES

2<sup>nd</sup> May, 2017  
AL

 City of Mount Gambier	<b>R105 RATING POLICY</b>	Version No:	8
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## 1. INTRODUCTION

Councils are required to raise revenue for governance, administration and the delivery of goods and services to the community.

Council's major source of revenue is Rates, derived as a tax on land within the Council area. All ratepayers receive benefits from paying rates, but those benefits are consumed in different quantities and types over the life of the ratepayer.

This document sets out the policy of the City of Mount Gambier ("Council") for setting and collecting rates from its community.

## 2. PURPOSE

Chapter 10 of the *Local Government Act 1999* ("the Act") prescribes Council's powers to raise rates. The Act provides the framework within which the Council must operate, but also leaves room for the Council to make a range of policy choices. This document includes reference to:

- Compulsory features of the rating system.
- The policy choices that the Council has made on how it imposes and administers the collection of rates.

## 3. SCOPE

### Strategic Focus

In determining a suitable Rating Policy, Council has taken into consideration:

- The Council's Strategic Management Plan
- Council's Long Term Financial Plan
- Council's Annual Business Plan and Budget
- Council's Treasury Management and Debt Strategy
- Required funding for future Asset Replacement (Infrastructure and Asset Management Plan)
- The current economic climate of our City and its district
- The specific issues faced by our community
- The impact of general rate increases upon our community, either generally or for specific classes of the community
- The impact of rates on our community and the need to balance our community's capacity to pay with the needs and desires of the wider interests that form our community

There will continue to be economic pressures applying to the Council in a number of ways that will have an impact on the Council's budget and as a result will place pressure on rates.

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## 4. POLICY STATEMENT

### 4.1 Communication of the Policy

Section 123 of the Local Government Act 1999 requires a Council to prepare an Annual Business Plan and Budget. As per Section 123 (2) (d) of the Act, the Annual Business Plan must set out the rates structure and policies for the financial year. A summary of the Annual Business Plan must be included with the first rates notice.

### 4.2 Method Used to Value Land

Councils may adopt one of three valuation methodologies to value the properties in their areas. They are:

- *Capital Value* – the value of the land and all the improvements on the land.
- *Site Value* – the value of the land and any improvements which permanently affect the amenity of use of the land, such as drainage works, but excluding the value of buildings and other improvements.
- *Annual Value* – a valuation of the rental potential of the property.

The City of Mount Gambier has decided to continue to use Capital Value as the basis for valuing land within the Council area. The Council considers that this method of valuing land provides the fairest method of distributing the rate burden across all ratepayers because property value is considered a reasonable indicator of income and capital value, which closely approximates the market value of a property and provides the best indicator of overall property value.

### 4.3 Adoption of Valuation

The City of Mount Gambier will adopt the most recent valuations made by the Valuer-General. If a ratepayer is dissatisfied with the valuation made by the Valuer-General then the ratepayer may object to the Valuer-General in writing, within 60 days of receiving the notice of the valuation, explaining the basis for the objection, provided they have not:

- (a) previously received a notice of this valuation under the Local Government Act, in which case the objection period is 60 days from the receipt of the first notice; or
- (b) previously had an objection to the valuation considered by the Valuer-General.

The address of the Office of the Valuer-General is:

State Valuation Office GPO Box 1354  
ADELAIDE SA 5001  
Email: [LSGObjections@sa.gov.au](mailto:LSGObjections@sa.gov.au)  
Phone: 1300 653 345

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#### 4.4 Objection to Valuation and/or Land Use

A person may object to a valuation of the Valuer-General by notice in writing, setting out the reasons for the objections, and the Valuer-General must consider the objection. If the person then remains dissatisfied with the valuation the person has a right to a review. Applications must be made within 21 days of receipt of the notice of the decision (in relation to the objection) from the Valuer-General. A payment of the prescribed fee for the review to be undertaken together with the review application must be lodged in the State Valuation Office, who will then refer the matter to an independent Valuer. If the person remains dissatisfied with the valuation then they may apply to the South Australian Civil and Administrative Tribunal (SACAT) for a review of the decision.

The address of the Office of the Valuer-General is:

State Valuation Office GPO Box 1354  
ADELAIDE SA 5001  
Email: LSGObjections@sa.gov.au  
Phone: 1300 653 345

The Council has no role in the valuation review process & the lodgement of an objection does not change the due date for payment of rates.

#### 4.5 Notional Values

Certain properties may be eligible for a notional value under the Valuation of Land Act 1971. This can relate to certain primary production land or where there is State heritage recognition. A notional value is generally less than the capital value and generally results in a reduced rate liability being incurred.

Application by the ratepayer for a notional value must be made to the Office of the Valuer-General.

The address of the Office of the Valuer-General is:

State Valuation Office GPO Box 1354  
ADELAIDE SA 5001  
Email: LSGObjections@sa.gov.au  
Phone: 1300 653 345

#### 4.6 Business Impact Statement

##### Current Economic Environment

Council will consider the impact of rates on all businesses in the Council area, including industry, commercial and primary production sections. In considering the impact, Council will assess the following matters:

- Those elements of Council's Strategic Management Plan relating to business development.
- Relevant economic forecast reports.
- Council's recent development approval trends.

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- The operating and capital projects and new programs for the coming year that will principally benefit industry and business development.
- Valuation changes.
- Consumer Price Index (CPI) and Local Government Price Index (LGPI) Movements.

Council recognises the importance of supporting and encouraging a diverse and healthy business sector.

#### 4.7 Council's Revenue Raising Powers

All land within a Council area, except for land specifically exempt (eg Crown land, Council occupied land and other land prescribed in the Local Government Act – refer Section 147 of the Act), is rateable. The Local Government Act provides for a Council to raise revenue for the broad purposes of the Council through a general rate, which applies to all rateable properties, or through differential general rates, which apply to classes of properties. In addition, Council can raise separate rates, for specific areas of the Council or service rates or charges for specific services. The Council also raises revenue through fees and charges, which are set giving consideration to the cost of the service provided and any equity issues. The list of applicable fees and charges is available at the Mount Gambier Civic Centre, 10 Watson Terrace, Mount Gambier or on our website at [www.mountgambier.sa.gov.au](http://www.mountgambier.sa.gov.au). A Goods and Services Tax at a rate determined under the Goods and Services Tax Act 1999 will be charged on those fees not given exemption under the Act.

#### 4.8 Fixed Charge

Council has decided that a component of the total rate will be a fixed charge on every rateable property. The fixed charge will affect all ratepayers and will raise slightly less than one half of total rate revenue (before rebates and remissions).

Section 152 of the Act provides for a fixed charge component of rates. Council's reasons for including a fixed charge component are:

- To be able to deliver a range of services to the community, Council must maintain a range of internal support and administrative services. No particular group of ratepayers benefit more than any other group of ratepayers by the provision of the support and administrative services.
- The Council therefore considers it appropriate that all ratepayers contribute equally to the cost of administering Council's activities and services.

The fixed charge will affect all ratepayers and is set to raise slightly less than one half of total rate revenue.

The fixed charge which is uniformly paid by each ratepayer, irrespective of capital value, has the effect of limiting the impact changes in valuation have on individual assessments.

Where two or more adjoining properties have the same owner and occupier only one fixed charge is payable by the ratepayer.

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#### 4.9 Differential General Rates

In addition to the use of a Fixed Charge, the Local Government Act 1999, allows Councils to differentiate rates based on the use of the land, the locality of the land or on the use and locality of the land. Current categories of land use defined by the Local Government (General) Regulations 1999 are:

1. Residential
2. Commercial-Shops
3. Commercial-Office
4. Commercial-Other
5. Industrial-Light
6. Industrial-Other
7. Primary Production
8. Vacant Land
9. Other.

#### 4.10 Land Use

Land use is a factor to levy differential rates. If a ratepayer believes that a property has been wrongly classified as to its land use, then an objection in writing may be made within 60 days of being notified of the land use classification.

The address of the Office of the Valuer-General is:

Office of the Valuer-General  
GPO Box 1354  
ADELAIDE SA 5001  
Email: [lsgobjections@sa.gov.au](mailto:lsgobjections@sa.gov.au)  
Phone: 1300 653 345

Note: Lodgement of an objection does not change the due date for the payment of rates.

#### 4.11 Minimum Rate

Council does not use the minimum rate provisions, instead preferring to use the combination of fixed charge and valuation based rating.

#### 4.12 Natural Resource Management Levy

The Council is in the South East Natural Resource Management Board area and is required under the NRM Act to make a specified annual contribution to the South East NRM Board. As such, Council collects the levy on behalf of the State Government for no gain to Council.

The Council is simply operating as a revenue collector for the South East Natural Resource Management Board in this regard. It does not retain this revenue nor determine how the revenue is spent.



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#### 4.13 Cost of Living Concessions

##### Eligible Pensioners

If you are an eligible pensioner you may be entitled to a cost of living concession up to \$200. This concession is paid direct and can be used towards either electricity, gas, water bills or council rates.

This concession replaces the \$190 council rate concession which was only provided to those pensioners who owned their own home.

Application forms are available by contacting the Concession Hotline on 1800 307 758.

Applications are administered by the State Government. Payment of rates must not be withheld pending assessment of an application by the State Government as penalties apply to unpaid rates.

##### Self-Funded Retirees

The State Government has determined that self-funded retirees meeting certain conditions may also be entitled to cost of living concession up to \$100. This concession is paid direct and can be used towards either electricity, gas, water bills or council rates.

Application forms are available by contacting the Concession Hotline on 1800 307 758.

Payment of rates must not be withheld pending assessment of an application by the State Government as penalties apply to unpaid rates.

#### 4.14 Payment of Rates

The Council will collect rates quarterly on the dates to be specified on the rates notice, in the following months:

- September
- December
- March
- June

Rate notices will be issued quarterly however the total outstanding balance of rates may be paid at any time.

Rates may be paid:

- In person, at the Council Offices during the hours of 8.30 a.m. to 5.00 p.m., Monday to Friday
- By post , P O Box 56, Mount Gambier SA 5290
- Over the Internet - [www.mountgambier.sa.gov.au](http://www.mountgambier.sa.gov.au)

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- By telephone , using credit card, phone 1300 276 468- 24 hours, 7 days per week (B Point Number 1345263)
- By BPay - Use Biller Code 464263
- By direct debit from savings or cheque account
- By Centrepay deductions from social security payments
- Any Australia Post outlet

Any ratepayer who may, or is likely to, experience difficulty with meeting the standard instalments and due dates can contact the Council to discuss alternative payment arrangements. It should be noted that fines and interest may still be levied in accordance with the Act.

#### 4.15 Late Payment of Rates

The Local Government Act provides that Councils impose a penalty of 2% on any payment for rates, whether instalment or otherwise, that is received late. A payment that continues to be late is then charged an interest rate, set each year according to a formula in the Act, for each month it continues to be late. Interest charged on late payments is charged on both the amount of the rate arrears and any interest that has previously been imposed. The purpose of this penalty is to act as a genuine deterrent to ratepayers who might otherwise fail to pay their rates on time, to allow Councils to recover the administrative cost of following up unpaid rates and to cover any interest cost the Council may incur because it has not received the rates on time.

The City of Mount Gambier imposes late payment penalties strictly in accordance with the Local Government Act. The ability to remit penalties in whole or part is a power vested in Council. At the City of Mount Gambier each case will be considered on its merit based on the information provided.

#### 4.16 Debt Recovery

Council has determined that Rate Payments will be applied in accordance with the provisions of Section 183 of the Act.

When Council receives a payment in respect of overdue rates the Council applies the money received in accordance with Section 183 of the Local Government Act, as follows:

- Firstly – to satisfy any costs awarded in connection with court proceedings;
- Secondly – to satisfy any interest costs;
- Thirdly – in payment of any fines imposed; and
- Fourthly – in payment of rates, in date order of their imposition (starting with the oldest account first).

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#### 4.17 Rebate of Rates - Mandatory

The Local Government Act requires Councils to rebate the rates payable on some land uses. Specific provisions are made for land used for health services, community services, religious purposes, public cemeteries, the Royal Zoological Society and educational institutions. These rebates vary from 25% to 100% and will be applied upon application and on verification.

#### 4.18 Rebate of Rates - Discretionary

The Local Government Act 1999 enables Council (upon application and subject to certain eligibility criteria) to grant discretionary rebates of up to 100% for land used for the purposes of a community benefit and that meet certain legislative and Council Policy criteria.

Council (by Policy) has agreed to grant specific Rate Rebates pursuant to the said Act.

Councils Rate Rebate Policy (incorporating Rate Rebate Application) is available from the Council website - [www.mountgambier.sa.gov.au](http://www.mountgambier.sa.gov.au).

#### 4.19 Rate Relief Options

- 4.19.1 Where an owner/occupier/principal place of residence property with a Category 1 (Residential) Land Use experiences an increase in general rates payable, for the preceding financial year as compare to the general rates payable for the current financial year (excluding any rebates/remissions) and where that increase, in monetary terms, is greater than 15%.

The amount of the rate rebate is the amount of gross rates for the current year over and above the calculation referred to above, i.e. the difference (in monetary terms) between the general rates imposed in the preceding financial year plus 15%. (All calculations referenced herein are gross rates figures i.e. exclusive of any rebates/remissions/concessions).

The rebate will not apply where:

- (a) Any such increase is due in whole or part to an increase in valuation of the land in the Assessment because of improvements made to it worth more than \$20,000, or
- (b) Any such increase is in whole or part because the zoning or land use category of the land has changed, or
- (c) Any such increase is due in full or part to the use of the land being different for rating purposes on the date the Council declared its general rates for the current financial year than on the date the Council declared its general rates for the preceding financial year, or

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- (d) The ownership of the rateable property has changed since 1<sup>st</sup> July in the preceding financial year i.e. the residential property has changed ownership and the new owners have purchased the residential property at the new current market value; or
- (e) The subject property boundary(s) have been altered in some way e.g. subdivision, boundary alignment etc. i.e. the subject property is not the exact same property, for valuation purposes, as assessed in the previous financial year; or
- (f) Other factors considered relevant by the Chief Executive Officer that do not warrant the granting of the discretionary rate rebate.

The rebate will only apply to:

- (a) A ratepayer in respect of their principal place of residence only, excluding second and subsequent properties and all other non principal place of residence properties;
- (b) The current financial year only then subject to an annual review.

Where an entitlement to a Residential Rate Capping ceases or no longer applies during the course of a financial year, the Council is entitled to recover full rates for the financial year.

#### **4.19.2 Vacant Land**

The vacant land rate in the dollar is set higher than the residential rate in the dollar.

For those owners of vacant land who intend to develop that land, in the short term, as their principal place of residence (as opposed to land speculation), may be entitled to a rebate on Council rates.

Applications must be in writing with the maximum rebate calculated so that the rates payable are equivalent to the average residential land use.

#### **4.19.3 Postponement of Rates - Seniors**

Any person holding a State Seniors Card issued by the State Government may make application to Council for a postponement of the prescribed proportion of rates for the current or future financial years.

All applications of postponement will need to be considered in accordance with the relevant legislative provisions.

### **4.20 Hardship**

Any ratepayer experiencing difficulties in meeting rates payments or experiencing hardship will be able to access payment plans tailored to meet their particular circumstances. All arrangements will be strictly confidential.

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#### 4.21 Applications

All applications for rebates, remissions or postponements must be in writing, addressed to the Chief Executive Officer, City of Mount Gambier, P O Box 56, Mount Gambier SA 5290 and include sufficient details to identify the relevant property and support the application.

Application forms are available from Council's website [www.mountgambier.sa.gov.au](http://www.mountgambier.sa.gov.au).

Please refer to Council's Rate Rebate Policy for further information.

#### 4.22 Sale of Land for Non-Payment of Rates

The Local Government Act provides that a Council may sell any property where the rates have been in arrears for three years or more. The Council is required to provide the principal ratepayer and the owner (if not the same person) with details of the outstanding amounts and advise the owner of its intention to sell the land if payment of the outstanding amount is not received within one month. The City of Mount Gambier enforces the sale of land for non-payment of rates after 3 years or more in accordance with the provisions of the Act.

#### 4.23 Changes to Assessment Records

All changes to postal address of ratepayer/owner and changes of ownership of a property must be notified promptly to Council in writing.

#### 4.24 Disclaimer

A rate cannot be challenged on the basis of non-compliance with this policy and must be paid in accordance with the required payment provisions.

Where a ratepayer believes that the Council has failed to properly apply this policy it should raise the matter with the Council. In the first instance contact Council's General Manager Council Business Services on (08) 8721 2555 to discuss the matter. If, after this initial contact, a ratepayer is still dissatisfied they should write to the Chief Executive Officer, City of Mount Gambier, P O Box 56, Mount Gambier SA 5290, or email [city@mountgambier.sa.gov.au](mailto:city@mountgambier.sa.gov.au)

### 5. REVIEW & EVALUATION

This Policy is scheduled for review by Council annually, however, will be reviewed as required by any legislative changes which may occur.

### 6. AVAILABILITY OF POLICY

This Policy will be available for inspection at Council's principal office during ordinary business hours and on the Council's website [www.mountgambier.sa.gov.au](http://www.mountgambier.sa.gov.au). Copies will also be provided to interested members of the community upon request, and upon payment of a fee in accordance with Council's Schedule of Fees and Charges.

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File Reference:	AF11/1742
Applicable Legislation:	Local Government Act, 1999 - Chapter 10
Reference: Strategic Plan – Beyond 2015	Goal 5, Strategic Objective 5.
Related Policies:	R105 Rating Policy/Statement R155 Rates - Rebate Policy Statement and Application Process R130 Rates - General Policy
Related Procedures:	Nil
Related Documents:	Nil

## DOCUMENT DETAILS

Responsibility:	General Manager Council Business Services
Version:	8.0
Last revised date:	21 <sup>st</sup> June, 2016
Effective date:	16 <sup>th</sup> May, 2017
Minute reference:	16 <sup>th</sup> May, 2017, Corporate and Community Services Item
Next review date:	May 2018
<u>Document History</u> First Adopted By Council: Reviewed/Amended:	18 <sup>th</sup> October, 2011 Annually

**CORPORATE AND COMMUNITY SERVICES REPORT NO 32/2017**

**SUBJECT: POLICY REVIEW - R130 - RATES - GENERAL MATTERS**

**REF: AF11/1952**

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In February 2014 Council considered Corporate and Community Services Report No. 13/2014 in relation to the review of Corporate and Community Services Policies and resolved:

- (e) *Amalgamation and/or review of remaining Corporate and Community Services Policies continue to be undertaken on a prioritised and periodical basis under the direction of the Corporate and Community Services Committee.*

In accordance with that resolution Council's R110 Rates-Appeals Against Assessments, R120 Rates-Fines on Unpaid Rates and R160 Rates-Outstanding Policies have been reviewed/merged and the resulting policy was subsequently adopted by Council in 2014/2015.

This document sets out the City of Mount Gambier ("Council") Policy for general matters relating to rates.

**RECOMMENDATION**

- (a) Corporate and Community Services Report No. 32/2017 be received;
- (b) Council hereby adopts new Council Policy R130 Rates - General Matters, as attached to this Report;
- (c) Council makes the necessary amendments to Council's Policy Manual Index.


**Joanne SCHEIDL**  
SENIOR RATES OFFICER

Sighted:

A handwritten signature in black ink, appearing to read 'Pamela Lee', followed by a single dot.

**Pamela LEE**  
GENERAL MANAGER COUNCIL BUSINESS SERVICES

24<sup>th</sup> April, 2017  
MJT

 City of Mount Gambier	<b>R130 RATES - GENERAL MATTERS</b>	<b>Version No:</b>	2
		<b>Issued:</b>	16 <sup>th</sup> May, 2017
		<b>Next Review:</b>	May 2018

## 1. INTRODUCTION

This document sets out the City of Mount Gambier ("Council") Policy for general matters associated with outstanding Council Rates and Assessment Valuation Appeals.

## 2. APPEALS AGAINST ASSESSMENTS

- 2.1 Pursuant to the provisions of the Local Government Act 1999, Council shall refund any rate amount overpaid as a result of an objection, review or appeal in respect of a valuation.
- 2.2 Council shall not apply or credit any such amount overpaid against future liabilities for rates on the land subject to the rates, unless requested to do so by the ratepayer.

## 3. FINES ON UNPAID RATES

- 3.1 In respect of unpaid Council rates no fines and/or interest charges will arise where the arrears amount is less than \$40.

## 4. OUTSTANDING RATES

- 4.1 In accordance with the provisions of the Local Government Act, where an instalment of rates is not paid on or before the date on which it falls due, Council will:
  - (a) Send a reminder notice to the principal ratepayer with outstanding rate balances advising that payment is overdue;
  - (b) Proceedings for collection of outstanding rate balances after that time may be collected by legal process.
- 4.2 The Chief Executive Officer is empowered to exempt this Policy in necessitous circumstances, in accordance with the delegated powers issued pursuant to the provisions of the Local Government Act.
- 4.3 The Chief Executive Officer is empowered to take the necessary action to instigate collection by legal process where principal ratepayers have made no genuine attempt to respond to the requests for payment.
- 4.4 The Chief Executive Officer be authorised to write off outstanding and/or bad debts provided:
  - (a) The debt is considered by the Chief Executive Officer to be unrecoverable;
  - (b) The outstanding debt is less than \$100.



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## 5. REVIEW & EVALUATION

This Policy is scheduled for review by Council during the current term of Council, however, will be reviewed as required by any legislative changes which may occur.

## 6. AVAILABILITY OF POLICY

This Policy will be available for inspection at Council's principal office during ordinary business hours and on the Council's website [www.mountgambier.sa.gov.au](http://www.mountgambier.sa.gov.au). Copies will also be provided to interested members of the community upon request, and upon payment of a fee in accordance with Council's Schedule of Fees and Charges.

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		<b>Issued:</b>	16 <sup>th</sup> May, 2017
		<b>Next Review:</b>	May 2018

File Reference:	AF11/1742
Applicable Legislation:	Local Government Act, 1999
Reference: Strategic Plan – Beyond 2015	Goal 5, Strategic Objective 5.
Related Policies:	R110 Rates-Appeals Against Assessments (superseded) R120 Rates-Fines on Unpaid Rates (superseded) R160 Rates-Outstanding (superseded) I105 Internal Controls R105 Rating Policy/Statement R155 Rates - Rebate Policy Statement and Application Process
Related Procedures:	Nil
Related Documents:	Nil

## DOCUMENT DETAILS

Responsibility:	General Manager Council Business Services
Version:	2.0
Last revised date:	20 <sup>th</sup> May, 2014
Effective date:	16 <sup>th</sup> May, 2017
Minute reference:	Council Meeting 16 <sup>th</sup> May, 2017 - Corporate and Community Services Item
Next review date:	May, 2018
<u>Document History</u> First Adopted By Council: Reviewed/Amended:	18 <sup>th</sup> February, 1999 (Superseded Policies R110, R120 and R160) Annually

## **CORPORATE AND COMMUNITY SERVICES REPORT NO. 33/2017**

**SUBJECT: MAYORAL REPORT - CHINA ENGAGEMENT DELEGATION MARCH/APRIL 2017**

**REF: AF13/306**

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### Summary

The City of Mount Gambier has been active in China Engagement over the past two years including participation in State Government, Business and Council delegations to Shandong Province and visits to a number of targeted Chinese cities. Council has also welcomed a number of inbound Chinese delegations from Shandong Province and also from several cities including Lu'an and Baotou.

Council's China Engagement is one part of the City's economic strategy recognising that outcomes from China Engagement will take time to be realised. Council reinforces a Mount Gambier and regional approach to China Engagement and has been actively working with Limestone Coast Councils and regional businesses in partnership with the Limestone Coast Regional Development Australia (LCRDA).

A significant number of comprehensive reports have been written and presented to Council on China Engagement and are on the public record. This report focusses on Council's March/April 2017 delegation to Lu'an and Baotou.

### Pre-Work

To be effective, significant pre-work is critical prior to a delegation, in this case to two cities Lu'an and Baotou. Council already has a Friendship Agreement with Lu'an and a Letter of Intent with Baotou, hence strong government to government relationship have been established.

In December 2016 Council endorsed the delegation of The Mayor, four Councillors and the Chief Executive Officer. The rationale for a larger number of Councillors was to spread the workload when in China and cover more focus areas, increase the number of Councillors with China knowledge and experience and ensure an appropriate level of representation on the delegation.

Council engaged LCRDA, Bruce Rodda, Manager Investment Attraction to assist with pre-work and attracting regional businesses. To ensure effective government to government and business to business matching and meetings Council engaged Asian Agribusiness Consulting (AAC) based in Beijing to work on our behalf, visiting both Lu'an and Baotou and preparing the foundation and schedules for the delegation in partnership with both governments.

A workshop session "Become China Ready" presented by Cao Jing from Chinese Language and Cultural Advice was conducted for Councillors, RDA and business prior to the delegation. This provided important knowledge, understanding and tips on Chinese business etiquette and culture. The workshop was well received by participants acknowledging its usefulness in understanding Chinese business and government.

City and regional brochures and prospectus in dual language had been prepared for previous delegations however fine tuning was required to develop presentations for both cities. Further material was developed by Tenison Woods College (dual language video) and a tourism video produced by Kinship with Chinese subtitles. Significant and ongoing communication occurred between Council, AAC and Lu'an and Baotou Governments.

Due to the range of focus areas the delegation divided into 3 streams:

- Education and Tourism
- Agriculture, Food and Wine
- Timber (Lu'an) and Wood (Baotou)

Corporate and Community Services Report No. 33/2017 cont'd...

with each stream having Councillor and business representation. A program of government and business meetings were then scheduled via AAC and Council contact with Lu'an and Baotou Governments.

Delegation

Mayor Andrew Lee  
Deputy Mayor Hanna Persello  
Cr Penny Richardson  
Cr Josh Lynagh  
Cr Ian Von Stanke  
CEO Mark McShane

Bruce Rodda	LCRDA Manager Investment Attraction
Darren Turner	Managing Director Mini-Jumbuk
Frank DiGiorgio	DiGiorgio Family Wines
Esabelle Zhou	International Timber Solutions
Sun Kai	Sunway Foods
Helen Hou	Asian Agribusiness Consulting
Mia Cai	Asian Agribusiness Consulting

2 Days – Lu'an Program Summary

Full Delegation	Visit to Keppel Wanjiang International Cold Chain Logistics Park. Soon to be completed 1700 shop / warehouse distribution centre. Presentation by delegation and sample of red meat products and Aqua Essence water.
Full Delegation	Two hour Investment and Trade presentation by Lu'an and City of Mount Gambier.
Agriculture	Anhui Tongjisheng Biotechnology. Lu'an Agriculture Committee regarding organic fertilizer, soil conditioning and growing mediums. Huoshan County Chinese Medical Science and Technology.
Education and Tourism	West Anhui University. Meeting and presentation with Lu'an Bureau of Education, Lu'an No. 1 and No. 2 High Schools, Lu'an Vocational College. Meeting and presentation from Lu'an Tourism Committee and Anhui Feiyou International Travel Agency, Anhui Jincheng International Travel Agency.
Timber	Yeji District (Timber District). Anhui Guanchong Wood Company and Zhougya Wood Company.
Full Delegation	Formal reception and presentation by Mayor Bi and Mayor Lee. Formal dinners and receptions.

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2 Days - Baotou Program Summary

Full Delegation	Visit and presentation Baotou City Planning. Visit to high tech business incubator. Formal reception.
Agriculture	Accompanied by Senior Baotou Government Officers. Visit to Yuguan Wine. Visit Food Distribution. Inner Mongolian East International Trade. Baotou Academy of Agricultural Science. Baotou Agricultural and Livestock Exhibition. Round table presentation by Delegation and Baotou.
Education and Tourism	Baotou Vocational and Technical College. Baotou Light Industry Vocational College (including agricultural education). Baotou Mongolian School. Tourism – City Museum.
Wool Products	Inner Mongolian King Deer Cashmere Company. Round table presentation. Kaiyan Fashion Wool and round table.
Full Delegation	Formal Baotou Mayoral reception and signing of Friendship Agreement.

Outcomes

Government to Government

The delegation further cemented the relationship between City of Mount Gambier with Lu'an. Significant coordination and collaboration was necessary, demonstrating good will and an ongoing willingness to forge strong business relationships.

Council furthered the Letter of Intent with Baotou, signed in November 2016, by signing a Friendship Agreement at the conclusion of our visit to Baotou.

The inclusion of Council's Deputy Mayor and three Councillors plus the Mayor, CEO and a range of senior business leaders and the RDA clearly indicated to both Cities that the City of Mount Gambier is serious about the relationships and entering into business and investment activities.

Business

Businesses participating in the Delegation continue to follow up opportunities including DiGiorgio Family Wines and Mini-Jumbuk. It is anticipated that both of the companies will secure export orders from one or both cities.

International Timber Solutions (ITS) staff based in China are continuing to investigate timber opportunities into Lu'an. ITS operating from Mount Gambier exports timber and timber products on behalf of a number of Mount Gambier timber mills and producers.

A regional meat exporter has scheduled a visit to Baotou to further opportunities exporting red meat to Inner Mongolia and is anticipating success via Sunway Foods distribution.

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The RDA Investment Attraction Manager Bruce Rodda is furthering discussions on investment in food processing with China based food companies.

Discussions are continuing with Keppel Logistics and their distributors to import food and wine products from the Limestone Coast.

**Next Steps**

Meetings have been conducted between Council, RDA, businesses participating in the delegation and other regional businesses to broaden regional business understanding and interest in China Engagement. Government to Government relationships are positive with Agreements in both cities. Having set the scene, regional business is now provided with an opportunity to engage with counterparts in both Lu'an and Baotou. The RDA is able to provide support as are regional industry groups and PIRSA.

Council is able to provide support for business via government to government discussions and introduction prior to business delegations.

Council will encourage return delegations of government and business to Mount Gambier from Lu'an and Baotou later in 2017.

As needed to support City and regional business there will be a need for Council (and RDA) to participate in further business delegations servicing two outcomes, further strengthening government to government and also supporting business to business.

China engagement is an ongoing activity. To maximise its success continued focus is necessary and business equipped with the capacity to interact and form productive relationships.

The success of this recent delegation would not have been possible without the endorsement of Council.

I wish to acknowledge the support provided by Deputy Mayor Hanna Persello, Cr Penny Richardson, Cr Ian Von Stanke and Cr Josh Lynagh prior to and during the delegation. To enable programming across a number of business streams, Councillors were actively engaged in government and business meetings supporting regional business and presenting information and promoting our City and Region.

Without the number of Councillors participating in the delegation the scope and scale of the scheduled meetings across three areas would not have been possible and the success of the delegation reduced.

**RECOMMENDATION**

- (a) the Corporate and Community Services Report No. 33/2017 Mayoral Report - China Engagement Delegation March/April 2017 be received.



**Andrew LEE**  
MAYOR

18<sup>th</sup> April, 2017  
LD

## **China Delegation report - Education and Tourism portfolio – Cr Hanna Persello (Deputy Mayor)**

Overall thoughts (as requested by Sharny McLean, for media release)

I feel that the delegation was a definitive success. The primary aim was to foster a relationship that will be beneficial for years to come and I feel that was achieved. The road has been paved for ongoing interaction between two significant cities and Mount Gambier and the Limestone Coast.

My area of focus was Education and Tourism. The meetings that occurred regarding Education provided much food for thought as to how Mount Gambier can develop reciprocal opportunities for both teachers and students ranging from primary, through secondary and tertiary education. There were discussions about potential opportunities for the local agriculture, dairy and viticulture to explore hosting Chinese students from technical and vocation schools as a world class work based placement learning opportunity. There has already been teachers and students visit Tenison Woods College from the city of Baotou and there was definite interest for more interaction from both Baotou and Lu'an with Education opportunities in Mount Gambier.

In regards to tourism, Mount Gambier has much potential in what can be offered to Chinese visitors, however the tourism sector is in its infancy and there is many ways that we can improve to attract the Chinese tourist dollar. Previous Chinese delegates that visited here offered generous advice and suggestions about making Mount Gambier an attractive option to Chinese visitors. Further, while in China we experienced a high level of hospitality that offered us an insight into the expectations of Chinese tourists. For example, the attractions that we visited all had signage in English and staff and tour guides that could speak our language. Chinese visitors place high value on 'hands on' experiences and photo opportunities.

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### **Lu'an**

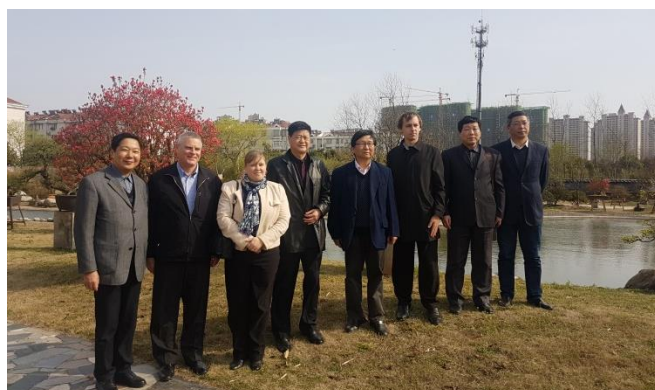


### **Visit to Moon Island followed by visit to the Lu'an Urban and Rural Planning and Exhibition Hall.**

High value on the planning and development of city infrastructure – this is a source of pride for the city and showcased with elaborate displays that create a tourist attraction of its own.

### **Visit to West Anhui University (located on Moon Island)**

**(accompanied by) Wang Anyi, He Xianzhong, Gao Xu, Fan Tingting**



Even at a University level – it is clear that Cultural and traditional values are an important aspect of education. There is potential for discussion around soil improvement knowledge to be incorporated into the studies for agriculture. The facility we visited for the growing of Dendrobium (herb) was trialling and studying the impact of different growth foundations and ground mediums on the productivity, quality and quantity of the herb that is widely used in China.

The university has approx. 20,000 students (living on campus) and the official presented as eager to explore study enhancement opportunities. This included potentially sending lecturers to Mount Gambier to develop English language skills as well as exploring opportunities for students to visit short term.

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### **Meeting with Lu'an Bureau of Education, Lu'an No 1 High School & No 2 School, Huoquiu No 1 High School, Lu'an Vocational Technical College, International Communication Centre of West Anhui University**

**(present) Wang Anyi, Xia Yuewu, Shen Wu, He Xianzhong, Li Yongjiang, Xu Xiuqi, Cheng Zhiyong, Li Naigang, Yang Mingsheng, Zhao Xingfu, Gao Xu, Fan Tingting**

All schools present already have established international exchange programs including Canada, Finland, UK, America, Korea and New Zealand. The discussions were favourable to establishing opportunities with Australia. For Mount Gambier to host students from a university level in China, opportunities may be present through UniSA or Flinders who both have a presence in Mount Gambier. Alternatively exploring opportunities for work placement opportunities may be beneficial.

The Lu'an Vocational and Technical College bases its core courses on the needs of the local economy and social development and teaches over 10,000 students living on campus studying in a range of 45 3 year (full time) courses.

A feature of the campus is that it is a AAA national tourist attraction.

Questions asked – how does the Australian education qualifications translate to Chinese system? What is the system/style of education in Australia, is there a guarantee of quality education and efficiency? What are the application processes and fees for exchange opportunities (- supplied in brochure/USB provided by Tenison Woods College)



**Discussion with officials from Lu'an Municipal Tourism Committee, representatives from Anhui Feiyan International Travel Agency, Anhui Jincheng International Travel Agency, Lu'an Friendship Holiday Travel Agency, Lu'an Mingdu Travel Agency, followed by visit to Wanfo Lake(the hometown of Mr Sun Jun)**

**(present) Wang Anyi, He Xianzhong, Wang Te, Wang Yan, Sun Jun, Yu Ling, Wang Hongtao, Fan Tingting**

Discussions indicated interest to communicate with Chinese expats in Australia. Utilising We Chat and the use of QR codes is common in China and these social media/information sharing mediums could be highly beneficial to assist in providing translated information to Chinese visitors. Chinese visitors want “something different” that cannot be experienced at home. They are attracted to our space, few people, food and wine, feeling safe and welcome. Self-drive tours are popular and the key is photo opportunities and ‘experiences’ with Chinese language tour maps. There was discussion about the opportunity for Chinese investment to be able to better cater for Chinese tourists.

Ms Wang Yan – General Manager of Anhui Feiyan International Travel Agency hopes to establish contact with local travel agencies in Mount Gambier. Ms Wang also indicated a good understanding of South Australian Beef and Wine.

Mr Wang Te – Associate Investigator of Lu'an Tourism Committee – suggested exploring ecological resources, country side tourism and health improvement activities, eg, cycling, self-drive tours and camping/glamping.

Ms Yu Ling - General manager of Lu'an Friendship Holiday Travel Agency - has visited the east coast of Australia and has a good impression of Australia, the clean environment, wine and lobster. Ms Yu believes that Lu'an and Mount Gambier can be complementary with like resources, eg, mountains, water and natural resources. Lu'an has world class attractions such as the Dabie Mountains and Wanfo Lake that they would like to promote to Australian tourists.



## Baotou

**Visits to Baotou Vocational Technical College, Baotou Light Industry Light Industry Technical College (including meeting, then lunch), Baotou Mongolian Middle School, Baotou Museum**

**(Accompanied by) Li Zhangfeng, Party Secretary, Director of the Baotou Education Bureau  
Li Ruihuan, Member of the Party Committee, Vice Director of Baotou Education Bureau  
Ji Zongwei, Section Chief of Policies and Regulations Division, Baotou Education Bureau  
Zhi Hong, Chariman, Xuanyu Investment and Consulting  
Zhang Yongdong, Director of Baotou Travel Bureau  
Zhang Hui, Officer of Baotou Travel Bureau  
Ms Holly - Chairman, Xuan Yu International Education Group  
Ms Leeya – Section Chief of Baotou Foreign affairs office**



Copy of information provided on Brochure – translated by Google:

*"Baotou is the homonym of the Mongolian package. Meaning "where the deer", it is also known as Lucheng. Baotou is located in the south of Inner Mongolia plateau south of the Yellow River. Yinshan Mountains across the central city of the city a total area of 2,78 million square kilometers. AD / ..... 279,920,000, there are Mongolia. Han, E ditch and other 50 ethnic groups: 1 jurisdiction 9 Qixian County and a national Rare Earth Hi-Tech Industrial Development Zone, is the country's important steel equipment manufacturing, aluminum, rare earth and coal chemical base. Baotou is the first Batch into the ranks of the national civilized city of the western city has been reelected four consecutive national civilized city title, has won the UN Habitat Award. National Forest City, National Garden City, National Health City, China Excellent Tourism City National Social Security Governance Advanced National Science and Technology Progress Advanced City 8. The first batch of state-level innovative pilot cities, the national model city, China's manufacturing city 9 National Shantytowns to transform the model city and many other honor and title Baotou natural and human resources rich Yellow River National Wetland Park, the South China Sea wetlands, Sai Khan Tara city grassland% Xilamu grassland Meili more Jiufeng Mountain and other natural landscape unique style Zhao Changcheng, The Great Wall of the United States and the United States and Japan to call the fifth and other historical and cultural sites famous Quartet .. grassland heroes little sister sister story is widely praised Baotou rare earth resources worries obvious \* known as "rare earth capital ", geographical location is connected North, northwest, leading to the country's important hub of the plug outside the plug, "said. current. The people of all ethnic groups in the city are guided by the spirit of the 18th National Congress of the CPC and the Third, Four, and Fifth Plenary Sessions of the Eighteenth Party. Carry out the 14th Committee of the Ninth Party Committee of the Autonomous Region. Baotou Municipal Committee of the Eleventh Eighth Committee of the spirit. The implementation of the autonomous region "8337" development ideas 4 focus on "thirteen" development plan and fully build a moderately prosperous society goals, to adapt to the new normal to seek new development, closely around the Baotou City "6521" strategic positioning, and strive to build six bases "(rare earth The new base of clean chemical industry, the base of modern equipment manufacturing, the base of new coal chemical industry, the deep processing base of green agricultural and livestock products, the "five centers" (regional innovation in the regional logistics, regional The two new barriers to the ecological security barrier and the stability and stability of the northern region of Xinjiang, a fulcrum (autonomous oil, to the West of the strategic fulcrum), in order to win a comprehensive well-off society to win the stage, the great victory, Baotou built the beautiful scenery of the northern region of northern shining pearl and efforts."*



### **Baotou Light Industry Vocational Technical College**

**Mr Wu Jian Xin Professor – Dairy and Agriculture faculty, Food Safety Specialist –**

**Mr Yu Haishi – International Cooperation Director, Professor –**

This school is particularly interested in potential opportunities particularly in dairy industries, for students to visit the region to experience world class work experience in their field of study. We can explore opportunities with local dairy processors such as Mondelez (Suttontown) or WCB (MilLeI).

Also expressed interest in potential for Viticulture students to experience work placement in Australia to receive world class experience - Frank DiGiorgio has indicated he is willing to discuss this possibility further, depending on fitting in seasonally.

Discussion also occurred for the possibility to engage in teacher exchange opportunities to enhance English speaking and teaching.



### **Baotou Mongolian Middle School**

The Mongolian Middle School demonstrated a school philosophy that is akin to the 'Reggio Emilia' approach that has been introduced to the City of Mount Gambier over the last few years through the work of the Life Long Learning Sub Committee. The school is eager to explore opportunities for teacher and student exchanges, potentially with Tenison Woods College. The school provides varied hands on learning approaches, bi-lingual learning (Mongolian and Chinese) and provides opportunities for children to develop positive psychology strategies to build resilience, conflict resolution, problem solving and peer to peer mentoring.

The school places a high level of emphasis on cultural education, music, dance, artistic expression and cultural history and boasts its own cultural history museum! Kinetic 'hands on' experimental, and experiential learning is built in to the curriculum.





## **China delegation**

**Arrived Lu'an railway station by train G261 fast train maximum speed 302 km ph. China has an extensive fast train network that is efficient, punctual and in many ways easier and better than plane travel.**

**The nine Members of the delegation from Mount Gambier and two interpreters visited the Keppel Wanjiang International Coldchain Logistics Park that consists of 1700 shops with distribution stores in the same complex. There was an excellent presentation by Mr Bruce Rodda from the RDA with meat and water from our region and also samples of our products. The delegation was met by Wang Anyi, Deputy Mayor of Lu'an Municipal People's Government and Tang Yunzhou, Deputy Secretary-General of Lu'an Municipal People's Government and Director of Lu'an Municipal Government Office (Foreign Affairs Office), along with officials from Lu'an Foreign Affairs Office and Jin'an District. There was also a variety of businesses/distributors that will be based at Keppel.**

### **Investment and Trade Promotion Meeting**

**There was an excellent presentation by CEO Mark McShane from the City of Mount Gambier on trade and investment in the Region capably assisted by Bruce Rodda from the RDA. Representatives from Lu'an also presented their City and region's capability. This two hour session provided the groundwork for the following two days.**

**Two members of the Mount Gambier delegation Ian von Stanke and Esabelle Zhou Consultant of International Timber Solutions Mount Gambier were the "timber stream group".**

**We met Mr Guan Houbao the President of An Hui Guan Zhong Wood Products from Anhui Guan Zhong Wood Industry Co Ltd. Guan Zhong has advanced processing lines introduced from Germany leading the flooring materials processing technology trend. Guan Zhong solid wood flooring, multi-layer parquet, lean manufacturing, rich patterns and types. Mr Guan was very interested in log peeling as they use multi-layer for construction board (five ply).**

He spoke of timber planking and logs. Mr Guan inquired if we had laminated of any kind that could be used for floor panels and construction board. These talks are still taking place.

Travelled to Baotou on Fact finding for export from our region.

Headed delegation with Cr Josh Lynagh for wool.

A presentation by Yuan Wen Yon, Zhang Zhong Fu and Stephanie Jiang from King Deer and inspection of their factory provided excellent insight into their product.

With fine properties of being light, soft, warm, comfortable, cashmere is one of the top valuable animal fibres. Due to its limited output as well as high-end quality, the selling price is regularly by gram, It is regarded as “Cashmere diamond” or “Cashmere Queen” and is also called “soft gold”. Because of the special request on geographical conditions, Cashmere can only be produced in the north-west of China. The King Deer executive were very interested in Australian wool as they use about 30 tons of wool every year and were very interested in wool from our region with exact specification of its quality at 17.5 microns. Follow up on this will now occur.

We then visited Kaiyan Fashion wool with Baotou Municipal Government Official Vice Mayor Ren Fu and Stephanie Jiang. Cr von Stanke and Cr Lynagh were competently escorted through their factory of high fashion and presented with samples to bring back for business perusal.

I believe that the delegation was of very high standard and achieved a great deal - it is a credit to the people who organised the trip and will benefit our region no end.



## Mount Gambier to China

**22<sup>nd</sup> March 2017 – 1 April 2017**

With some minor criticism from the community of Mount Gambier ringing in our ears, we set forth on a trade delegation with an ambitious timeframe and good intentions. We returned home weary, far more learned about doing business with China, with tangible results which will boost the economy with some immediacy and a potential of multi-million dollar benefits in the medium future. We continued to strengthen the relationships between our host cities and build the foundations of goodwill with Lu'an and Baotou government officials and business people; relationships which will need constant nurturing to provide long term benefits for all counterparts.

Without the Chinese connections of our Mayor Lee and our CEO Mark McShane, these relationships would not have been initiated and I am in no doubt that it is with the support and participation of the entire Council, these connections will be fostered and will benefit the region for a long time in the future.

We were also fortunate to have creative entrepreneurs, Darren Turner from Mini Jumbuk and Frank DiGiorgio who have demonstrated their willingness and abilities to connect and trade with China, with the promotion of the entire Limestone Coast always in their minds. They will agree that as a region we must forget the politics of Council boundaries and work together. We are too small on the world stage not to do so. Bruce Rodda from Regional Development Australia was a valuable asset to our team, with previous experience in China and great insight in their business culture. It is important to recognise that local government are the connectors for business and the nurturers



of respective government relationships and it is up to the businesses to take the connections further to realise economic outcomes for themselves and the region.

We need to be aware that whilst there is considerable and growing wealth in China, there are many people who earn very little. We listened to a taxi driver in Beijing who worked 16 hours per day, six days a week to take home about \$700 AUD a month. So, we are not there to fit any market. We need to look at markets that can afford quality Australian products at prices that make it viable for our producers. We must be very careful to protect our "clean, green" image and our pristine environment which are our unique selling points.

Chinese people were exceptionally hospitable and sometimes it was difficult when we are used to being independent and managing everything ourselves. However, it was easy to adjust to having someone move your chair in and out, looking after your luggage and filling your tea cup as soon as it was sipped. There was a far more formal business environment with many people politely guiding our every move. All places that we visited had a welcome to Mount Gambier delegation banner or electronic signage and when we travelled an escort car or two paved the way through the traffic – with a bit of honking on the horn. QR signs were everywhere, in tourist spots, in hotels instead of maps, on business cards and signs. Gifts that were exchanged were exquisitely presented - that doesn't mean expensive. Presentation is clearly very important and is something we can learn.

The cities that we visited, Lu'an and Baotou could not compare to Mount Gambier in many ways with their millions of residents. There was a great deal of building



occurring with many multi storied accommodation blocks and industrial estates being developed.

The streets were clean and care of parks and gardens was equal to that of Mount Gambier, in other words the environment was pristine from "travelling on major roads" perspective. The fast train ride to Lu'an provided another view of country side where all available lots of land were planted and even the simplest of dwellings had a solar power unit on the roof.

*Thank you to the Elected Members of the City of Mount Gambier for providing me with this amazing opportunity to represent you in China. I urge all Councillors to take the opportunity to be involved in future delegations for relationship building and for their own learning so that we are best placed to take advantage of opportunities for the region that will occur.*

*- Cr Penny Richardson, April 2017*

## **Trade Visits & Meetings**

### **Mount Gambier Agriculture Group Representatives**

Mayor Andrew Lee, City of Mount Gambier

Cr Penny Richardson, City of Mount Gambier

Mr Bruce Rodda, Regional Development Australia

Mr Darren Stevens, Mini Jumbuk

Mr Frank DiGiorgio, DiGiorgio Wines

Helen Hou, Project Manager of Asian Agribusiness, Consulting Interpreter





## Lu'an Municipality Anhui Province, China

### **Keppel Wanjiang International Cold Chain Logistics Park (Anhui) Co. Ltd.**

Keppel is an impressive 33 hectare site, strategically located 60 km west of Hefei, the capital of Anhui Province and 15 km north-east from the Lu'an City Centre. It has good connectivity to the rest of China via expressways and railroads. The park provides quality food logistic services in key agriculture production zones. Presentation made by Mayor Lee and Mr Bruce Rodda (see Attached Document)

#### **OPPORTUNITIES FOR OUR REGION:**

Exports to China to a major cold storage distribution centre of food and beverages i.e.  
Water, Beef, Cheese, Lamb



## **Investment and Trade Promotions meeting**

**Participants:** All Mount Gambier Trade Delegation Representatives

**Lu'an Representatives:**

**Mr Wen Baoqiang** Vice Chairman of the Standing Committee of Lu'an Municipal People's Congress

**Mr Tang Yunzhou** Deputy Secretary-General of Lu'an Municipal People's Government, Director of the Government (Foreign Affairs Office)

**Mr Xie Shenahi** Chief Agronomist of Lu'an Agriculture Committee

**Mr Chen Liangson** Researcher of Lu'an Municipal Soil and Fertilizer Station

**Mr Yu Maoyun** President of Anhui Tongjishend Biotechnology Co. Ltd.

**Mr Lu Dahao** President of Anhui Huahao ecological breeding Co. Ltd.

**Ms Wang Xiaoyi** Director of Lu'an Foreign and Overseas Chinese Affairs Service Centre

This was an opportunity for Lu'an government representatives to provide an overview of their province's industries and opportunities.

In return, Mayor Lee outlined our region's industries emphasising the quality of our produce, skill and technological expertise, educational and tourism opportunities

Promotion videos were shown promoting the region, including featuring Hollo Fresh technology and potato growing and harvesting.

Expressions of willingness to work together were championed by all parties with a win-win ethos prevailing.



### **Anhui Tongjisheng Biotechnology Co. Ltd. &**

### **Anhui Hui Shenk Tang Biotechnology Co. Ltd.**

These companies on two different sites are dedicated to research, growing and processing of traditional Chinese herbs for use in medicines, food, cosmetics, and health products for local and export trade. One of the most valuable herbs grown is dendrobium which is reputed to have many beneficial qualities. It is grown in glasshouses and one that we inspected was said to have a value of \$20 million. Plants are grown on racks that are static.

#### **OPPORTUNITIES:**

Export Holla Fresh harvesting technology and skills

### **Meeting with representatives from Lu'An Agriculture Committee about organic fertilizer, soil amendment, TMS herbs, plantation**

Lu'an delegates provided an overview of their agricultural environment which identified that they live in a mountainous environment where intensive cropping over thousands of years has understandably left the soil depleted of nutrients especially potassium. There is a shallow layer of soil that is comprised mainly of sand and clay. Soil improvements currently involve crop rotation and use of fertilizers, mainly chemical. An emphasis on the need to increase the use of organic fertilizers was raised. There is also an issue with a huge surplus of straw and no efficient way of disposing it.

The beef and dairy industry was discussed. Bruce Rodda reported on Limestone Coast quality products including livestock semen.

After viewing the videos of the Holla Fresh Harvesting technology, there was animated discussion especially from Ms Yu from the Anhui Tongjisheng Biotechnology Co. Ltd. She asked many questions about the moving benches which allowed workers to remain stationary whilst they harvested the herbs instead of walking around the greenhouse.



#### **OPPORTUNITIES:**

Export technology to process straw surplus for organic fertilizer, soil enhancement  
 Export Hella Fresh Harvesting technology in the China herb industry  
 Export of dairy technology and skills

#### **Huoshan Dendrobe Chinese Medical Sciences and Technology Co. Ltd.**

A highly technical research centre that focuses on a very precious traditional Chinese medicine(TCM),Huoshan Dendrobium has not only high price,but also significant pharmaceutical efficacy. However, different species of Huoshan Dendrobium exhibit considerable difference in pharmaceutical efficacy,so rapid and absolutely non-destructive discrimination of Huoshan Dendrobium nobile according to different species is crucial to quality control and pharmaceutical effect





## Baotou

### Inner Mongolia, China

#### **Yuquan Inner Mongolla**

We visited a supermarket with a view to checking out Australian produce and products, and looking at the potential for DiGiorgio Wines and Mini Jumbuk quilting products. There were a number of Aussie products on the shelves including milk, cereal products and Australian wines. Pricing of Australian wines were noted and bedding products were inspected for quality and price.

#### **Supermarket Yongshengcheng**

Another supermarket which appeared to have higher quality products. Signs with advertising Australian products were prominently display. Bedding products appeared to be of a comparative price if not quality with Australian Products.

#### **OPPORTUNITIES**

##### **Wine Exports**

Exporting Mini Jumbuk Bedding products



## **Baotou Academy of Agricultural Sciences**

An amazing array of vegetables and plants are being researched, developed and grown at the Baotou Academy of Agricultural Sciences. Grown in glasshouses on static racks. We had the privilege of meeting a humble man who is the most expert grower of tomatoes in China. A taste test was enjoyed by the Mount Gambier delegation where surprisingly mini green tomatoes were exceptionally sweet. Tomatoes are enjoyed as a fruit rather than a vegetable as we in Australia traditionally use them.

### **OPPORTUNITIES**

Holla Fresh Harvesting technology and skills exports and exchanges

## **Little lamb restaurant**

*"The Little Lamb hot pot restaurant is a wholly-owned subsidiary of Inner Mongolla Little Lamb Animal Husbandry Technology Co Ltd. Located at No 77, Wenhua Road, Qingshan district, Baotou.*

*It is a hot pot chain restaurant integrating the study of catering culture, development of traditional cuisine, and production and processing of Chinese food.*

*The parent company has won dozens of honours, including "China's top 10 hot pot brands", "Five-star hot pot demonstration enterprises" and "China's top 10 fashionable catering enterprises". The chain consists of more than 600 restaurants in many cities all over China, and some overseas countries, such as the United States, the United Kingdom, Australia, Japan and United Arab Emirates.*

*The parent company constructed a 150,000 square-meter factory in Baotou in 2007 for lamb and condiments processing. The factory, with an annual processing capacity of 3,000 tons, uses international advanced production lines to make about 70 kinds of lamb products and about 60 of seasoning products. Little Lamb spares no effort to ensure production safety and quality through a strict supervision system.*



*In addition, the company has set up a cold storage facility with a capacity of 3,000 tons, and built branch warehouse logistic centres in Inner Mongolia autonomous region, Beijing, Shanghai, Jiangsu, Jiangxi, Hubei, Zhejiang and Anhui, ensuring the food is healthy and fresh when it arrives at the dining table"*

[http://www.chinadaily.com.cn/m/innermongolia/baotou/2015-10/29/content\\_22312411.htm](http://www.chinadaily.com.cn/m/innermongolia/baotou/2015-10/29/content_22312411.htm)

#### **OPPORTUNITIES:**

Premium Lamb exports

Premium Wine exports

#### **Baotou agricultural and livestock products Exhibition Shop Center**

A wholesale centre displaying many different food products, this trade centre offered a wide variety of meats, cereals and beverages.

#### **OPPORTUNITIES:**

Premium Lamb, beef, wine, seafood, water and milk product exports

#### **Dongbao Biological Technology Co., Ltd.**

*"Since its establishment, Dongbao has attached great importance to research and development. We are devoting great efforts in developing more advanced technologies and will continue to introduce high-quality products to world market*

*It adheres to a "focus on collagen, continuous innovation and the pursuit of health for the mission to achieve the vision of a world-class modern collagen biotechnology company.*



*With "safer, more economic and more effective" as the direction of our R&D efforts, we aim at a continuous improvement of patients' life quality.*

*Dongbao is now developing into a leading manufacturer of pharmaceutical products in China.*

*Dongbao is also in close contact with scientists and researchers from universities and research institutes to develop new pharmaceutical and biotech projects. We are sharing knowledge and experience with our partners so that our collaboration become more meaningful and fruitful."*

[http://www.dongbao.com/en/r\\_d/0.htm](http://www.dongbao.com/en/r_d/0.htm)

### **Inner Mongolla Baotou Department Store Group**

This department store was founded in 1959 and is based on the needs of the market to meet every consumer demand. It is mainly based on retail business and has 6 department stores, 10 supermarket chains, 35 chain pharmacy. The quality of product was similar to a "David Jones" store but on a much larger scale. It already sells some Australian wines and merino wool garments. Bedding of a higher quality than that sold by the supermarkets were inspected.

#### **OPPORTUNITIES**

Export of premium bedding products

Export of premium wine products

### **Sunway Foods**

Based in Beijing, Sunway Foods already import Australian products including beef from the Limestone Coast. Mr Sun Kai and colleagues attended the Baotou leg of the trade mission encouraging the increase of imports of Australian meats, especially from the Limestone Coast.

#### **OPPORTUNITIES**

Increased export of beef and lamb through Sunway Foods



5/2/2017

A delegation from the city of Gambia, Australia, visited our district - the people's government of Jin'an District

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## A delegation of the city of Gambia, Australia, visited our district

Font [ Da Zhong small ] [Date: 2017-09-27] [Source: Jinan Government Network] [Read: 668 times] 【Close】

March 25 - 26, Australia, the Mayor of Gambier City, Lee Jintang and his entourage to visit our area. Municipal People's Congress Deputy Director Wang Baoyi, Deputy Mayor Wang Anyi, Municipal Government Deputy Secretary-General, Municipal Government Office (Foreign Affairs Office) Director Tang Yunzhou, Municipal Government Deputy Secretary-General Shi Jun, District Standing Committee, Vice Mayor Chen Jian has been accompanied The

The delegation went to Kebao Wanjiang Cold Chain Logistics Park, Anhui Tongji Health Biological Technology Co., Ltd., leisurely Nanshan, Dabie Mountain Grottoes, Jinzhuang Peach Garden and other places, listened to the relevant person in charge of the introduction and conducted a discussion.

The delegation is confident that it will further strengthen exchanges, enhance friendship and promote cooperation between the two sides and the cooperation of Jiabao Wanjiang Cold Chain Logistics Park in the future cooperation in quality beef and mutton, seafood, dairy products and wine export.

In Anhui Tongji Health Biotechnology Co., Ltd., the delegation visited the Dendrobium cultivation greenhouse and tissue culture room, a detailed understanding of the medicinal efficacy of Dendrobium, the two sides in the Chinese herbal medicine cooperation confidence is full.



5/2/2017

A delegation from the city of Gambia, Australia, visited our district - the people's government of Jin'an District



Previous : District Organization Department in-depth contact with the village to carry out the "village out of households, households out of the poor spring visit"

activities Next : "research + training" district government to carry out the poor out of the poor visit

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Center

Visitors : 1,444,647 people Technical support: Long Technology Anhui ICP 08006429



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## City and Mount Gambier City held investment and trade promotion

Lu'an News [【Font Small Big】](#) [【Collection】](#) [【Print article】](#)

On the morning of March 25, the city of Macau, Gambler City and the city investment and trade promotion will be held in Wanxi Hotel. Mount Gambler Mayor LI Jintang rate delegation to participate in the promotion. Vice Mayor Wang Anyi presided over the meeting and spoke.

Wang Anyi first welcomed LI Jintang and his entourage. Wang Anyi pointed out that through mutual understanding and communication, the two sides can cooperate more and more widely, more and more cooperation projects, the willingness to cooperate more and more close. Hope that the two sides continue to carry out substantial cooperation, the two sides in the resource-based import and export trade has a certain basis in the energy, education, environmental protection, care for the elderly also have a lot of room for cooperation, and wish the Mayor LI Jintang visit Can bring both sides are satisfied with the results.

LI Jintang said that in 2016, Mount Gambler City and Lu'an City to conclude a friendly and cooperative relationship between the city, the visit has a very important significance, hope that through the formation of cooperation and win-win situation, the two cities in different areas of trade Cooperation.

At the meeting, the two cities related personnel to introduce their own city and foreign trade situation, and the possible cooperation between the two sides were discussed. (Reporter Wang Yuanjun)



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magical! Lin Jiedong send jewelry ...

According to the Hong Kong media report, the 36th Hong Kong Film Awards ceremony was held on April 9.

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Released by the home of Wu Qili outside ...

Wu Qili, Wu Zheolin mother and daughter (data map) According to the Hong Kong media reports, Wu Qili (Elinor) ...



Huang Xiaoming couple to participate in the family ...

March 27 a Huang Xiaoming Baby together to participate in the family party photo exposure, the photo Huang Xiaoming ... "Mother is Superman 2" dumplings ...



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## **CORPORATE AND COMMUNITY SERVICES REPORT NO. 34/2017**

**SUBJECT: DELEGATES – COUNCIL MEMBER REQUESTS FOR INFORMATION**

**REF: AF11/902**

---

At the Statutory Meeting held on 25 November 2014 Council received a report from the Chief Executive Officer with regard to the Code of Conduct for Council Members including the Chief Executive Officer's delegates to whom Council Members may direct relevant and reasonable requests for information for the purpose of clauses 2.12 and 2.13 of Part 2 of the Code; and to whom complaints about behavior alleged to have breached the Behavioural Code may be referred.

Under the new organisational structure the Chief Executive Officer has nominated the following Council Officer positions as delegates.

For Council Member requests for information:

General Manager Community Wellbeing  
General Manager City Growth  
General Manager City Infrastructure  
General Manager Council Business Services  
Manager Governance and Property  
Manager Business and Strategic Planning  
Manager Development and Regulatory Services  
Manager Tourism Development  
Manager Community Development  
Manager Arts & Cultural Development  
Engineering Manager  
Finance Manager  
Library Manager  
Executive Officer/CEO and Mayoral Support.

For referral of complaints about alleged breaches of the Behavioural Code:

General Manager Community Wellbeing  
General Manager City Growth  
General Manager City Infrastructure  
General Manager Council Business Services  
Manager Governance and Property

### **RECOMMENDATION**

Corporate and Community Services Report No. 34/2017 dated 1 May 2017 be received and the contents noted.



**Michael McCARTHY**  
MANAGER GOVERNANCE & PROPERTY

Sighted:



**Pamela LEE**  
GENERAL MANAGER COUNCIL BUSINESS SERVICES

## **CORPORATE AND COMMUNITY SERVICES REPORT NO. 35/2017**

**SUBJECT: APPOINTMENT OF MEMBERS ON COMMITTEES AND OTHER BODIES & ORGANISATIONS – LCLGA CLIMATE ADAPTATION COMMITTEE**

**REF: AF11/854**

---

At its meeting held on 18<sup>th</sup> October 2016 Council resolved in relation to a Motion Without Notice that:

*“Mr Daryl Sexton, Director - Operational Services be endorsed as Council’s nominee for the Limestone Coast Local Government Associations Limestone Coast Climate Adaptation Committee.”*

As a result of organisational changes Council’s business activities relating to matters associated with the LCLGA Climate Adaptation Committee now fall within the Community Wellbeing portfolio under Barbara Cernovskis as General Manager.

The process for filling a position vacancy would ordinarily commence by seeking nominations from Elected Members in accordance with Council Policy C410 - Conduct of Meetings. However, in consideration of Council’s earlier appointment of a Council Officer it is proposed that Barbara Cernovskis replace Mr Daryl Sexton as Council’s nominee on this Committee.


Accordingly, this report recommends that Barbara Cernovskis, General Manager Community Wellbeing be endorsed as Council’s nominee for the Limestone Coast Local Government Association’s Limestone Coast Climate Adaptation Committee.

### **RECOMMENDATION**

- (a) The Corporate and Community Services Report No. 35/2017 dated 3 May 2017, be received.
- (b) That Barbara Cernovskis, General Manager Community Wellbeing be endorsed as Council’s nominee for the Limestone Coast Local Government Association’s Limestone Coast Climate Adaptation Committee.
- (c) That Council notify the Limestone Coast Local Government Association of Council’s nominee to the Limestone Coast Climate Adaptation Committee.



**Michael McCARTHY**  
MANAGER - GOVERNANCE & PROPERTY  
Sighted:



**Pamela LEE**  
GENERAL MANGER COUNCIL BUSINESS SERVICES

**CORPORATE AND COMMUNITY SERVICES REPORT NO. 36/2017**

**SUBJECT: GRANT OF EASEMENT – LACHLAN CRESCENT – SA POWER NETWORK**

**REF: AF14/196**

---

Council has been approached by SA Power Networks (SAPN) to amend an existing electricity easement through Council reserve (community land) located between Lachlan Crescent and North Terrace to accommodate an electrical infrastructure upgrade.

The attached aerial photo and plan (Attachments 1 and 2) identify the affected reserve and the easement plan (Attachment 3) shows the approximate location of the easement within the reserve.

The reserve is classified as community land (portion of Allotment 261 – Reserve in Deposited Plan 10576 contained in Certificate of Title Volume 5552 Folio 971). The original purpose of Allotment 261 included for pedestrian linkage and the provision of electricity infrastructure. The utility of the reserve will not be diminished by the granting of a further easement for electricity purposes.

SAPN have made an offer of \$5,000 (plus GST) as consideration for the easement.

In this circumstance, it is considered appropriate that an easement be granted subject to the applicant paying any and all costs associated with the negotiation, preparation and registration of documentation necessary to give effect to the granting of the easement. Council Policy *P420 Procurement and Disposal of Land and Assets* provides direction in this instance.

Council authority is sought for the granting and registration of a sewerage easement on Allotment 261 for consideration of \$5,000 (plus GST) and the execution of any necessary documents by the affixation of the common seal of the Council.

**RECOMMENDATION**

- (a) Corporate and Community Services Report No. 36/2017 dated 1 May 2017 be received.
- (b) Consent be given to a grant of easement on Lot 261 (Reserve) in Certificate of Title Volume 5552 Folio 971 (Lachlan Crescent) for electricity purposes and a Licence to Enter for installation of infrastructure prior to registration of the easement on the Certificate of Title.
- (c) The Chief Executive Officer and Mayor be authorised to execute and affix the common seal of Council to any necessary documentation associated with resolution (b) of Corporate and Community Services Report No. 36/2017 dated 1 May 2017.



**Michael McCARTHY**  
MANAGER GOVERNANCE & PROPERTY  
Sighted:



**Pamela LEE**  
GENERAL MANAGER COUNCIL BUSINESS SERVICES





A914

North Terrace

D10576  
A121

D10576  
A122

D10576  
A123

D10576  
A124

D10576  
A125

D10576  
A135

D10576  
A261

D110196  
A11

0 5 10m

Lat/Long MGA94



REV	DETAILS OF REVISION	RVD	CKD	APD	DATE

Hundred of GAMBIER  
in the area named MT GAMBIER  
MT GAMBIER  
City of MT GAMBIER



NORTH TERRACE

EXISTING SWITCHING CUBICLE EASEMENT C(T/F)

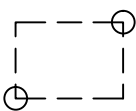
ADDITIONAL EASEMENT AREA REQUIRED (8m X 8m) FOR REPLACEMENT SWITCHING CUBICLE - INCLUDES OPERATING AREA

EXISTING TRANSFORMER EASEMENT C(T/F)

D10576  
A261

LACHLAN CRESCENT



ZONE:MGA-54-GDA94	<b>HBFRA</b> HIGH BUSHFIRE RISK AREA		
MAP REF:			
GRID REF:	FEEDER NO: FEEDER NAME:		
##### E ##### N	SUBSTATION NO: SUBSTATION NAME:		
	ASSET OWNER:		
	PROJECT DEFINITION:	NOTIFICATION TYPE	PROJECT TYPE
	NW-13274	AW	--AW
##### E ##### N	REFERENCE ONLY		

DRAWN	DJT	10-04-17
DESIGNED		
CHECKED		
PROJECT MANAGER		



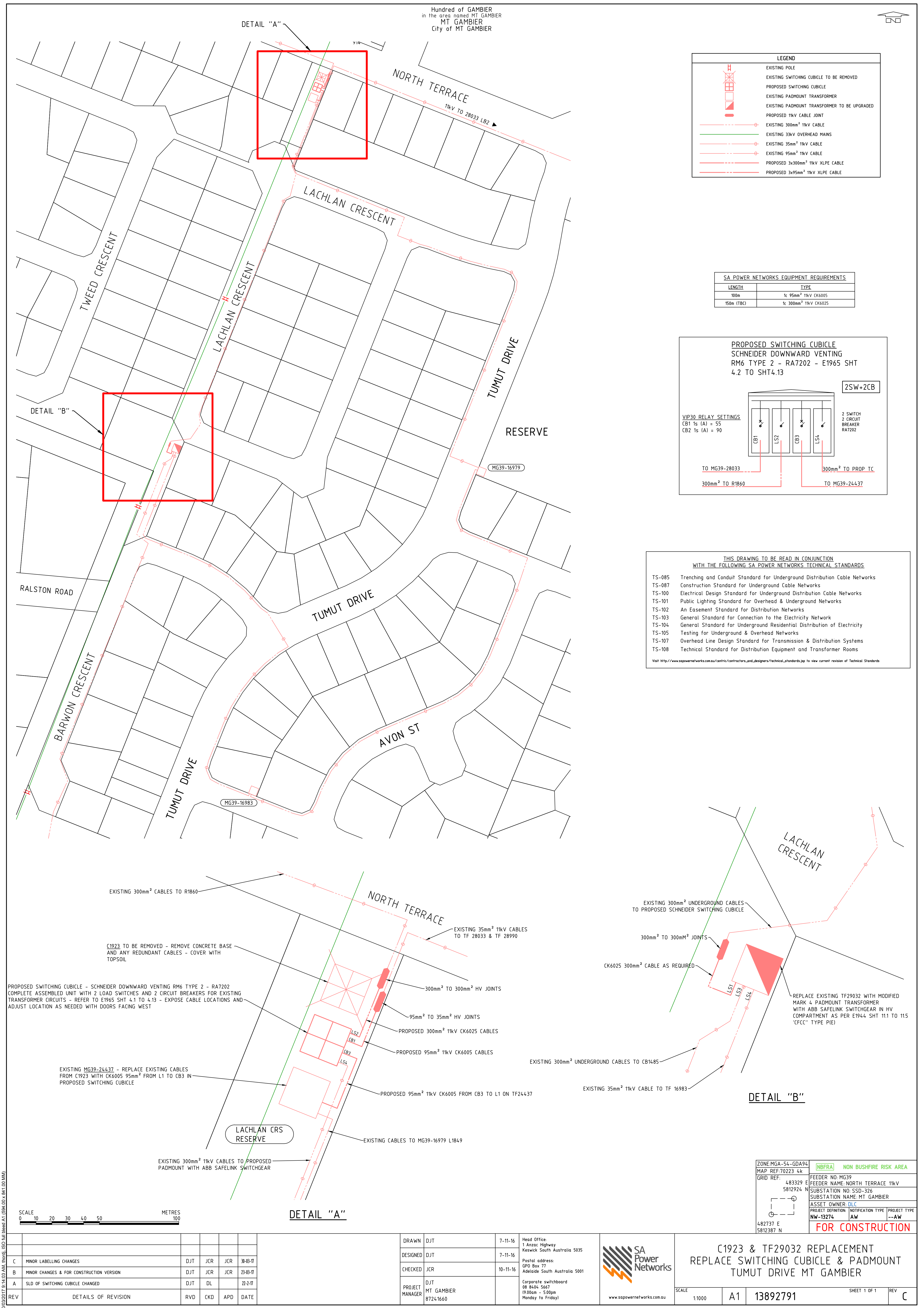
SA  
Power  
Networks

www.sapowernetworks.com.au

SWITCHING CUBICLE EASEMENT DETAILS

LACHLAN CRESCENT MT GAMBIER

SCALE 1:250	A3	13892791	SHEET 1 OF 1	REV
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**CORPORATE AND COMMUNITY SERVICES REPORT NO. 37/2017**

**SUBJECT: LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION – 2017/18  
BUSINESS PLAN AND BUDGET**

**REF: AF15/451**

---

The Limestone Coast Local Government Association (LCLGA) has provided constituent councils with its Draft Annual Business Plan and Budget for the 2017/2018 financial year for comment prior to final adoption at the LCLGA meeting scheduled for 16 June 2017.

The LCLGA Annual Business Plan and Budget and associated reports are attached for Elected Members information.

The following comparison is provided between the actual 2016/17 and proposed 2017/18 contribution to the LCLGA by the City of Mount Gambier:

ITEM	2016/2017	2017/2018
LCLGA SUBSCRIPTION	72,985	72,985
RDA LIMESTONE COAST	23,090	23,552
TOURISM INDUSTRY DEVELOPMENT	29,194	29,194
HERITAGE SERVICES	24,702	24,702
REGIONAL RECREATION AND SPORT	13,270	13,270
REGIONAL WASTE MANAGEMENT	15,128	15,924
DRUG ACTION	-	10,616
TOTAL CONTRIBUTION	\$178,369	\$190,243

The only material change from the current 2016/2017 budget year amount is the inclusion of the Drug Action contribution which the project is dependent upon matching State and Federal funding.

An allocation of \$186,000 toward the LCLGA contribution has been made in Council's Draft 2017/2018 Budget.

The following recommendation contains an increased contribution of \$4,243 above Council's Draft Budget allocation. The increase in the contribution is due to the LCLGA budget figure being advised following the preparation of Council's Draft Budget.

**RECOMMENDATION**

- (a) Corporate and Community Services Report No. 37/2017 dated 1 May 2017 be received;
- (b) The draft 2017/2018 Limestone Coast Local Government Association Business Plan and Budget be accepted and provision made in Council's 2017/2018 Business Plan and Budget for the amount of \$190,243.
- (c) The Limestone Coast Local Government Association be advised of Council's acceptance of their draft 2017/2018 Annual Business Plan and Budget.



**Michael McCARTHY**  
MANAGER GOVERNANCE & PROPERTY



**Pamela LEE**  
GENERAL MANAGER COUNCIL BUSINESS SERVICES

## **CORPORATE AND COMMUNITY SERVICES COMMITTEE REPORT NO. 38/2017**

**SUBJECT: POLICY REVIEW**

**REF: AF11/1950**

Council periodically reviews its policies over the term of the Council to ensure they remain up-to-date with legislative requirements and emerging practices in local government.

A number of Council's policies contain reference and grant authorization / delegation to specific Senior Officer positions that warrant updating to align with the new organisational structure.

The following policies have been identified as a priority for position references to be updated to support continued service delivery. <http://www.mountgambier.sa.gov.au/Councilpolicies>

<b>POLICY</b>	<b>CURRENT REFERENCES</b>	<b>PROPOSED REFERENCES</b>
A170 Advertising & Signage	Director Operational Services	General Managers
A240 Assemblies and Events on Streets and Other Council Land	Director Operational Services	General Manager City Infrastructure General Manager City Growth
A515 Animal Control – Dogs	Director Operational Services	General Manager City Growth
D140 Development Act Delegations	Director Operational Services	General Manager City Growth
D230 Donations Authority to Approve Requests	Chief Executive Officer	General Manager Community Wellbeing
E135 Encroachments/Protection of Public During Building/Maintenance Work over Public Places	Director Operational Services Engineering Manager	General Manager City Infrastructure Engineering Design & Contract Management
E240 Expiation Notice Cancellation and Waiver	Director Operational Services Director Corporate Services	General Manager City Growth General Manager Council Business Services Manager Development and Regulatory
F175 Footways & Crossovers	Director Operational Services Engineering Manager	General Manager City Infrastructure Engineering Design & Contract Management
F510 Footways & Council Land Fundraising & Promotion	Director Operational Services	General Managers
L130 Land Divisions	Director Operational Services Engineering Manager	General Manager City Infrastructure Engineering Design & Contract Management
L230 Licensed Premises	Director Operational Services	General Manager City Growth
R270 Road Pavement - Excavation and Reinstatement of	Director Operational Services	General Manager City Infrastructure Engineering Design & Contract Management
R305 Risk Management Framework	Director	General Managers
S120 Street Signs, Directional, Tourist and Other Scenic Facility Signs	Director Operational Services	General Managers
T120 Tree Policy	Director Operational Services	General Manager City Infrastructure
W125 Waste Management – Refuse Collection	Director Operational Services Engineering Manager	General Manager City Infrastructure Engineering Design & Contract Management

It is not proposed to review or alter any policy provisions contained within the abovementioned policies at this time. The responsible officers for each policy periodically review and present policy amendments to Council for consideration and review.

It is proposed that the position references be endorsed for alteration in each of the abovementioned policies.

### **RECOMMENDATION**

(a) The Corporate and Community Services Report No. 38/2017 dated 3 May 2017 be received.



Corporate and Community Services Report No. 38/2017 cont'd...

- (b) Council hereby replaces position title references as set out in the table contained in the Corporate and Community Services Report No. 38/2017 dated 3 May 2017 in the following Council policies:

A170 Advertising & Signage  
A240 Assemblies and Events on Streets and Other Council Land  
A515 Animal Control – Dogs  
D140 Development Act Delegations  
D230 Donations Authority to Approve Requests  
E135 Encroachments/Protection of Public During Building/Maintenance Work over Public Places  
E240 Expiation Notice Cancellation and Waiver  
F175 Footways & Crossovers  
F510 Footways & Council Land Fundraising & Promotion  
L130 Land Divisions  
L230 Licensed Premises  
R270 Road Pavement - Excavation and Reinstatement of  
R305 Risk Management Framework  
S120 Street Signs, Directional, Tourist and Other Scenic Facility Signs  
T120 Tree Policy  
W125 Waste Management – Refuse Collection

- (c) The necessary amendments be made to Council's Policy Manual Index in accordance with the Corporate and Community Services Report No. 38/2017 dated 3 May 2017.



**Michael McCARTHY**  
MANAGER GOVERNANCE & PROPERTY

Sighted:



**Pamela LEE**  
GENERAL MANAGER COUNCIL BUSINESS SERVICES

## **CORPORATE AND COMMUNITY SERVICES REPORT NO. 39/2017**

**SUBJECT: DELEGATION OF POWERS OF COUNCIL**

**REF: AF11/1020**

---

In accordance with Section 44(6) of the Local Government Act 1999 Council at its meeting on 21<sup>st</sup> February 2017 performed its annual review of delegations to the Chief Executive Officer; and on 18<sup>th</sup> April 2017 Council reviewed delegations associated with the Development and Freedom of Information Acts.

Further changes to Delegations (and Authorisations) are proposed to accommodate organisational position changes, in particular those associated with the Road Traffic Act 1961.

The proposed Delegations are set out in the recommendations of this Report and also include confirmation of Officer Appointments for the:

- Building Fire Safety Committee (Appointment of person with expertise in the area of fire safety)
- Council Development Assessment Panel (Public Officer).

The review and making of these Delegations, Authorisations and Appointments are now recommended for adoption; and for Council's Delegations Register and Register of Statutory Resolutions and Appointments to be updated accordingly.

### **RECOMMENDATION**

(a) Corporate and Community Services Report No. 39/2017 dated 2 May 2017 be received.

(b) Authorisations and Sub-delegation under the Road Traffic Act 1961:

- i. In accordance with the Instrument of General Approval and Delegation to Council dated 22 August 2013 from the Minister for Transport and Infrastructure (the 'Instrument') the Council authorises the following person(s) pursuant to Clause A.7 of the Instrument to endorse Traffic Impact Statements for the purposes of Clause A of the Instrument provided that such person(s) shall take into account the matters specified in Clause A.7 of the Instrument in respect of Traffic Impact Statements:

Mark McShane  
Nick Serle  
Daryl Morgan.

- ii. In accordance with Clause A.7 of the Instrument, the Council is of the opinion that the following person(s) is/are experienced traffic engineering practitioner(s) for the purposes of preparing a Traffic Impact Statement as required by Clause A.7 of the Instrument:

Nick Serle  
Daryl Morgan.

- iii. In exercise of the power contained in, and in accordance with, Clause G.1 of the Instrument, the power contained in Section 33(1) of the Road Traffic Act 1961 and delegated to the Council pursuant to Clause G of the Instrument and contained in Instrument of Sub-delegation (Appendix 20A) is hereby sub-delegated this 16<sup>th</sup> of May 2017 to the person occupying the office of Chief Executive Officer of the Council subject to:

- (i) the conditions contained in the Instrument; and
- (ii) any conditions contained in this Resolution or in the Instrument of Sub-delegation; and

Corporate and Community Services Report No. 39/2017 cont'd...

- (iii) the creation of a separate instrument in writing reflecting such sub-delegation under the Instrument and this Resolution.
  - (iv) for the purpose of this sub-delegation, the sub-delegation to the Chief Executive Officer extends to any person appointed to act in the position of Chief Executive Officer.
- iv. In accordance with Clause E.2 of the Instrument, the Council is of the opinion that the following persons have an appropriate level of knowledge and expertise in the preparation of traffic management plans:
  - Nick Serle
  - Daryl Morgan
- (c) Council Officer Mr Christopher Ronald Tully, is hereby appointed as a Member of Council's Building Fire Safety Committee in accordance with s71(19)(a)(iii) of the Development Act 1993.
- (d) Council Chief Executive Officer, Mr Mark McShane, be appointed as Public Officer of Council's Development Assessment Panel.
- (e) The Delegations, Authorisations and Appointments made to Council Officers in resolutions (b) to (d) shall expire immediately upon:
  - i. The termination or other cessation of the appointed officers employment with Council;
  - ii. Such officers appointment being revoked by resolution of Council;
  - iii. The revocation or replacement of the statute under which the appointment is made making the appointment redundant.



**Michael McCARTHY**  
MANAGER GOVERNANCE & PROPERTY

Sighted:



**Pamela LEE**  
GENERAL MANAGER COUNCIL BUSINESS SERVICES

## **CORPORATE AND COMMUNITY SERVICES REPORT NO. 40/2017**

**SUBJECT: APPOINTMENT OF MEMBERS ON COMMITTEES AND OTHER BODIES & ORGANISATIONS – QUEEN ELIZABETH PARK TRUST**

**REF: AF11/854**

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Council has recently been notified that two Council nominated Board Members of the Queen Elizabeth Park Trust (“QEPT”) have resigned their positions, namely Mervyn White and Councillor Ian Von Stanke.

The process for filling position vacancies would ordinarily commence by seeking nominations from Elected Members in accordance with Council Policy *C410 - Conduct of Meetings*. In consideration of filling earlier QEPT position vacancies no Elected Member nominations were received and Council resolved at a Council meeting held on 16<sup>th</sup> February 2016 that:

*“a targeted approach be used by Council Members to identify suitable nominees for the QEPT Board vacancy”*

Accordingly, this report recommends that a similar process be used to identify suitable nominees to fill the current QEPT vacancies.

Alternatively, Council may determine to:

- Seek nominations from interested persons by a public notice (in The Border Watch), although this is not a legislative requirement.
- Prepare a role/person specification, against which any nominee might be assessed to ensure that Council's preferred nominee/appointee is appropriately qualified, experienced, skilled or otherwise suited to the position.

The QEPT have indicated that nominees would preferably have experience on previous boards or committees, have knowledge and experience at running their own business in the leisure or tourism area. Horticultural skills would be an asset. Accounting skills are not required however an ability to read and understand financial statements is desirable.

It should be noted that a Council nominee once appointed to an outside body or organisation does not represent the Council in the fulfilment of the duties of their appointed position.

Further, nominees might have conflicts of interest arising from their competing interests/roles or previously stated position(s). Certainly the roles and duties of several senior Council Officers would preclude them from accepting a nomination/appointment to the QEPT.

Upon receipt of nominations the subsequent presentation and appointment of nominees would follow the same procedures with which Elected Members would be familiar from other appointment processes in accordance with Council Policy *C410 – Conduct of Meetings*.

### **RECOMMENDATION**

- (a) Corporate and Community Services Report No. 40/2017 dated 3 May 2017 be received.
- (b) A targeted approach be used by Council Members to identify suitable nominees for the QEPT Board vacancy, that have:
  - i. Experience on previous boards or committees; and/or,
  - ii. Knowledge and experience at running their own business in the leisure or tourism area; and/or,
  - iii. Horticultural skills.



Corporate and Community Services Report No. 40/2017 cont'd...

- (c) Council Members present nominations (with accompanying biography and background information) for the QEPT Board vacancies to the Manager – Governance and Property by 5pm Friday 2<sup>nd</sup> June 2017 for presentation to the June 2017 Committee and Council meetings.



**Michael McCARTHY**  
MANAGER - GOVERNANCE & PROPERTY

Sighted:



**Pamela LEE**  
GENERAL MANAGER COUNCIL BUSINESS SERVICES

3<sup>rd</sup> May, 2017  
MMcC

## **CORPORATE AND COMMUNITY SERVICES REPORT NO. 41/2017**

**SUBJECT: BUDGET UPDATE AS AT 31<sup>st</sup> MARCH, 2017 (BR3)**

**REF: AF15/461**

---

Following the introduction of the Local Government (Financial Management) Regulations 2011, Council completed a review of its Budget reporting processes (Corporate and Community Services Report No. 30/2012 - Monitoring Council's Budget Performance) resulting in the adoption of the new Policy B300 - Budget Reporting and Amendment.

The objective of the Budget Reporting and Amendment Policy is to provide management with a framework to operate in regard to the following:

- The content, timing and process to be followed for reporting to Council on its performance against budget;
- The scope and conditions associated with the Chief Executive Officer approving variations in activity (that are within the scope of the approved budget allocations);
- The process required to be followed as well as general guidelines in relation to the carrying forward of expenditure authority associated with projects included in the budget for the previous year.

The Policy provides for a Budget Update report to be prepared and included in the agenda of the Ordinary Meeting of Council's Corporate and Community Services Committee in the months of November and March (as a minimum). The report will highlight at summary level budget activity for the year to date, original and revised budget information, and include the latest revised forecast of expected budget results for the year.

The Budget Update (BR3) as at 31<sup>st</sup> March, 2017 as presented with this report, is now recommended for adoption.

### **RECOMMENDATION**

- (a) Corporate and Community Services Report No. 41/2017 be received;
- (b) the Budget Update as at 31<sup>st</sup> March, 2017 as presented with this Report be adopted by Council with all amendments to be made to the 2016/2017 Council Budget.



**Gary BUTTON**  
FINANCE MANAGER

Sighted:



**Pamela LEE**  
GENERAL MANAGER COUNCIL BUSINESS SERVICES



## **BUDGET UPDATE: BR3 MAY 2017 AS AT 31ST MARCH 2017**

- 1. BUDGET UPDATE COMMENTARY (PAGE 1)**
- 2. DETAILED SUMMARY OF BR3 ALLOCATIONS (PAGES 2 - 10)**
- 3. BR3 VARIATIONS COMMENTARY (PAGES 11 - 19)**
- 4. NEW BUDGET SUMMARY (PAGE 20)**
- 5. HIGH LEVEL SUMMARY BY FUNCTION (PAGES 21 - 33)**
- 6. UNIFORM PRESENTATION OF FINANCES (PAGES 34 - 39)**

## 1. **BR3 Commentary – As at 31 March 2017**

This is the Third Budget Review (BR3) for the 2016/2017 financial year.

BR3 takes into account costs for the first nine months (1 July 2016 to 31 March 2017) however some invoices for March have not been received and have been processed in April.

Overall Council's budgeted cash position to BR3 is:

- Adopted Budget provided for a \$58,000 deficit
- The Interim (WIP) Review maintained a \$58,000 deficit
- BR1 results in a \$31,000 deficit as at 31<sup>st</sup> September, 2016
- BR2 results in a \$14,000 surplus as at 31<sup>st</sup> December, 2016
- BR3 results in a \$78,000 deficit as at 31<sup>st</sup> March, 2017.

Council's budgeted operating surplus/deficit position to BR3 is:

- The adopted budget provided for a \$79,000 operating deficit
- Interim (WIP) review resulted in a \$119,000 operating deficit
- BR1 results in a \$92,000 operating deficit as at 30<sup>th</sup> September, 2016
- BR2 results in a \$176,000 operating deficit as at 31<sup>st</sup> December, 2016
- BR3 results in a \$5,000 operating surplus as at 31<sup>st</sup> March 2017.

The return to an operating surplus of \$5,000 (which is a turnaround of \$181,000 on the BR2 result) has been the result of the following movements:

- An increase in Operating Revenue of \$113,000 due to additional revenues from garbage and greenwaste collection services and an increase in private works undertaken on behalf of DPTI and other clients.
- A decrease in Operating Expenditure of \$68,000 which was principally caused by the reduction in depreciation expenses from the 1 July 2016 revaluation of Building/Structure and Infrastructure assets covering various cost overruns on other general ledger lines.

Council's Operational Expenditure and Revenue against Budget is provided in graphical form, as an attachment.

Capital Expenditure has increased by \$14,000 due to legal costs associated with a property purchase and increased costs for a sun glare solution at the Main Corner.

Capital Revenue increases by \$31,000 mainly due to additional sales and values of Plant and Equipment trade-ins.

2<sup>nd</sup> May, 2017

GB

## 2. DETAILED SUMMARY

Account No.	Description	Original Budget '000	Revised Budget '000	Proposed Budget '000	Actual as at 31/03/2017 '000	Variance now Requested '000	Revised E of Y Budget Forecast '000
<b>2.1</b>	<b><u>OPERATING REVENUE</u></b>						
	<b>COMMUNITY SERVICES</b>						
4130.0306	Public Order and Safety - Flammable Growth - Costs Recovered	1	1	3	3	2	3
4133.0332	Community Support - Youth Services - Grants	1	1	4	4	3	4
4133.0337	Community Support - Lifelong Learning/Tertiary Ed Grants	20	20	24	24	4	24
4134.0350	Community Ameneties - Main Corner Facility - Hire Fees	55	55	40	36	-15	40
4134.0352	Community Ameneties - Main Corner Facility - Haighs Sales	42	42	55	41	13	55
						<b>7</b>	
	<b>CULTURAL SERVICES</b>						
4140.0402	Library Services - User Charges	20	20	23	17	3	23
4140.0404	Library Services - Operating Grant	85	85	74	73	-11	73
4140.0405	Library Services - Other Revenue	10	10	7	2	-3	7
4142.0421	Cultural - City Hall Hire	60	60	50	41	-10	50
						<b>-21</b>	
	<b>ENVIRONMENT</b>						
4162.0621	Waste Management - Garbage/Recycling Bin Fees	20	20	40	37	20	40
4162.0623	Waste Management - Greenwaste Collection/Bin Fees	420	420	460	458	40	460
						<b>60</b>	
	<b>REGULATORY SERVICES</b>						
4180.0805	Building Fees	105	105	95	63	-10	95
4180.0810	Planning Fees	105	105	85	74	-20	85
						<b>-30</b>	

Account No.	Description	Original Budget '000	Revised Budget '000	Proposed Budget '000	Actual as at 31/03/2017 '000	Variance now Requested '000	Revised E of Y Budget Forecast '000
	<b>UNCLASSIFIED</b>						
4210.1102	Private Works - General Private Work Reimbursements	50	50	80	64	30	80
4230.1302	Sundry Revenue - Reimbursements-Insurance Claims/Other	25	6	32	32	26	32
4230.1305	Sundry Revenue - Sundry Income	5	114	130	122	16	130
4230.1310	Sundry Revenue - Gain on Disposal of Non-Current Assets	10	10	35	35	25	35
						<b>97</b>	
	<b>OPERATING REVENUE INCREASE/(DECREASE)</b>					<b>113</b>	
<b>2.2</b>	<b><u>NON - OPERATING REVENUE</u></b>						
4280.1782	Depreciation Written Back	6,498	6,498	6,208		-290	6,208
	<b>NON - OPERATING REVENUE INCREASE/(DECREASE)</b>					<b>-290</b>	
<b>2.3</b>	<b><u>CAPITAL REVENUE</u></b>						
	<b>DISPOSAL OF ASSETS</b>						
4280.1803	Rollers Disposal	91	91	0	0	-91	0
4280.1804	Loaders Disposal	0	0	68	68	68	68
4280.1806	Tractors Disposal	0	0	30	30	30	30
4280.1807	Sundry Plant Disposal	0	0	24	24	24	24
						<b>31</b>	
	<b>CAPITAL REVENUE INCREASE/(DECREASE)</b>					<b>31</b>	

Account No.	Description	Original Budget '000	Revised Budget '000	Proposed Budget '000	Actual as at 31/03/2017 '000	Variance now Requested '000	Revised E of Y Budget Forecast '000
<b>2.4</b>	<b><u>OPERATING EXPENDITURE</u></b>						
	<b>ADMINISTRATION</b>						
6000.0038	Elected Members - Operating Expenses	0	0	315	67	315	315
6000.0100	Elected Members - Mayoral Allowance	66	66	0	38	-66	0
6000.0101	Elected Members - Councillor Allowances	177	177	0	101	-177	0
6000.0104	Elected Members - Members Expenses	35	35	0	23	-35	0
6000.0105	Elected Members - Training & Development	14	14	0	6	-14	0
6000.0106	Elected Members - Civic Receptions	23	23	0	6	-23	0
6002.0038	Organisational - Operating Expenses-Direct	60	60	90	72	30	90
6002.0201	Organisational - Annual Report	12	12	10	9	-2	10
6002.0204	Organisational - Insurance - General	47	37	25	24	-12	25
6002.0206	Organisational - Legal & Professional Expenses	25	36	24	18	-12	24
6002.0208	Organisational - Postage/Freight	15	15	13	8	-2	13
						<b>2</b>	
	<b>SUPPORT SERVICES</b>						
6011.0038	Support Services - Accounting/Finance - Operating Expenses	12	12	25	19	13	25
6011.0300	Support Services - Accounting/Finance - Audit Fees	24	24	21	21	-3	21
6013.0034	Support Services - HR - Employee Expenses	2	2	15	3	13	15
6013.0038	Support Services - HR - Operating Expenses	5	25	30	27	5	30
6013.0320	Support Services - HR - Consultancy Expenses	15	40	80	78	40	80
6014.0005	Information Technology - Depreciation - Office Equipment	54	54	65	45	11	65
6018.0001	Support Services - Occupancy - Depreciation - Buildings	613	613	370	278	-243	370
6020.0034	Support Services - Customer Service - Employee Expenses	1	1	2	2	1	2
6021.0035	Support Services - Other Support - Training	1	1	2	2	1	2
6022.0035	Support Services - Community Engagement -Training	4	4	6	6	2	6
						<b>-160</b>	

Account No.	Description	Original Budget '000	Revised Budget '000	Proposed Budget '000	Actual as at 31/03/2017 '000	Variance now Requested '000	Revised E of Y Budget Forecast '000
	<b>COMMUNITY SERVICES</b>						
6103.0420	Public Order & Safety - Flammable Growth Control	1	1	2	2	1	2
6114.0470	Preventative Health - Life Education Centre	5	5	0	0	-5	0
6114.0472	Preventative Health - Health Promotion	0	0	1	1	1	1
6115.0010	Community Health Services - Salaries	24	24	0	0	-24	0
6115.0034	Community Health Services - Employee Expenses	1	1	0	0	-1	0
6115.0035	Community Health Services - Training & Development	1	1	0	0	-1	0
6121.0001	Senior Citizens - Depreciation - Buildings/Structures	23	23	25	17	2	25
6121.0495	Senior Citizens - Services For the Aging	3	3	1	0	-2	1
6129.0010	Other Community Support - Salaries	80	80	127	71	47	105
6129.0001	Other Community Support - Depreciation - Buildings	98	98	90	65	-8	90
6129.0021	Other Community Support - Superannuation	8	8	14	8	6	14
6132.0001	Community Amenities - Depreciation - Buildings/Structures	98	98	80	57	-18	80
6134.0001	Public Conveniences - Depreciation - Buildings/Structures	30	30	25	15	-5	25
6135.0001	Carpark - Depreciation - Buildings/Structures	11	11	10	6	-1	10
6135.0002	Carpark - Depreciation - Infrastructure	0	0	2	1	2	2
6138.0001	Other Community Amenities - Depreciation - Buildings	276	276	100	59	-176	100
6138.0038	Other Community Amenities - Main Corner - Operating	166	166	170	133	4	170
6138.0035	Other Community Amenities - Main Corner - Training	4	4	2	1	-2	2
6138.0640	Other Community Amenities Purchase Sale Items - Haighs	32	32	34	24	2	34
						<b>-178</b>	



Account No.	Description	Original Budget '000	Revised Budget '000	Proposed Budget '000	Actual as at 31/03/2017 '000	Variance now Requested '000	Revised E of Y Budget Forecast '000
	<b>CULTURAL</b>						
6200.0001	Library - Depreciation - Buildings/Structures	274	274	190	136	-84	190
6200.0006	Library - Depreciation - Books/Materials	233	233	260	193	27	260
6200.0630	Library - Air Conditioning/Power/Water	55	55	75	57	20	75
6200.0634	Library - General Maintenance	25	25	28	22	3	28
6200.0644	Library - Security Monitoring	10	10	7	1	-3	7
6210.0001	Cultural Venues - Depreciation - Buildings/Structures	244	244	110	81	-134	110
6210.0680	Cultural Venues - City Hall Expenditure	106	106	132	91	26	132
6220.0001	Heritage - Depreciation - Buildings/Structures	341	341	330	243	-11	330
6240.0736	Other Cultural Services - Citizenship Ceremonies	8	8	6	3	-2	6
						<b>-158</b>	
	<b>ECONOMIC</b>						
6320.0010	Economic Development - Salaries	0	85	142	83	57	142
6320.0021	Economic Development - Superannuation	0	10	15	9	5	15
6360.0001	Tourism - Depreciation - Buildings/Structures	91	91	105	76	14	105
6360.0005	Tourism - Depreciation - Office Equipment	3	3	2	1	-1	2
6360.0034	Tourism - Lady Nelson - Employee Expenses	3	5	3	1	-5	3
6360.0831	Tourism - Lady Nelson - Cleaning	31	31	25	11	-6	25
6360.0838	Tourism - Lady Nelson - Minor Items & Improvements	8	8	3	0	-5	3
6360.0840	Tourism - Lady Nelson - Purchase Sale Items	20	20	30	24	10	30
						<b>69</b>	
	<b>ENVIRONMENTAL</b>						
6410.0001	Waste Management - Depreciation - Buildings/Structures	57	57	50	33	-7	50
6420.0002	Stormwater & Drainage - Depreciation - Infrastructure	284	284	110	74	-174	110
6430.0920	Street Cleaning - Footpath Sweeping	159	159	144	95	-15	144
6450.0007	Streetscaping - Depreciation - Land Improvements	0	0	5	2	5	5
						<b>-191</b>	

Account No.	Description	Original Budget '000	Revised Budget '000	Proposed Budget '000	Actual as at 31/03/2017 '000	Variance now Requested '000	Revised E of Y Budget Forecast '000
	<b>RECREATION</b>						
6500.0001	Parks, Gardens, Reserves - Depreciation - Buildings	348	348	350	262	2	350
6500.0960	Parks, Gardens, Reserves - Reserves General	115	115	110	72	-5	110
6500.0969	Parks, Gardens, Reserves - Old Hospital Site	20	20	15	8	-5	15
6500.0974	Parks, Gardens, Reserves - Playgrounds	18	18	25	22	7	25
6500.0975	Parks, Gardens, Reserves - Railway Land	79	79	94	85	11	90
6520.0001	Sports Facilities Indoor - Depreciation - Buildings/Structures	28	28	10	4	-18	10
6520.0990	Sports Facilities Indoor - Basketball Stadium	15	15	20	20	5	20
6530.0001	Sports Facilities Outdoor - Depreciation - Buildings/Structures	251	251	240	168	-11	240
6530.1004	Sports Facilities Outdoor - Marist Park Oval	10	10	12	11	2	13
6530.1006	Sports Facilities Outdoor - Olympic Park	15	15	13	10	-2	13
6530.1010	Sports Facilities Outdoor - Sporting Parks General	25	25	15	8	-10	15
6530.1012	Sports Facilities Outdoor - Vansittart Park Oval	28	28	23	16	-5	23
6550.0001	Aquatic Centre - Depreciation - Buildings/Structures	140	140	120	87	-20	120
6550.1030	Aquatic Centre - Contractor	175	175	178	178	3	178
6550.1031	Aquatic Centre - General Maintenance	68	68	112	108	44	112
						-2	
	<b>REGULATORY SERVICES</b>						
6620.1111	Building Control - Legal Expenses	10	10	5	2	-5	5
6620.1112	Building Control - Building Fire Safety Committee	3	3	8	8	5	8
6660.0034	Health Inspection - Employee Expenses	1	1	3	2	2	3
6670.0034	Parking Control - Employee Expenses	1	1	0	0	-1	0
						1	

Account No.	Description	Original Budget '000	Revised Budget '000	Proposed Budget '000	Actual as at 31/03/2017 '000	Variance now Requested '000	Revised E of Y Budget Forecast '000
	<b>TRANSPORT</b>						
6730.0002	Footpaths & Kerbing - Depreciation	166	166	260	187	94	260
6730.1230	Footpaths & Kerbing - General Maintenance - Footpaths	340	340	320	224	-20	320
6730.1231	Footpaths & Kerbing - General Maintenance - Kerb & Watertabl	30	30	50	44	20	50
6740.0002	Roads Sealed - Depreciation - Infrastructure	1,870	1,870	2,380	1,763	510	2,380
6740.1242	Roads Sealed - Reinstatements	20	20	5	2	-15	5
6780.1280	Traffic Management - General Maintenance	160	160	180	150	15	175
						<b>604</b>	
	<b>ENGINEERING/INDIRECT</b>						
6800.0021	Engineering Department - Superannuation	48	48	65	48	17	65
6800.0034	Engineering Department - Employee Expenses	3	3	4	3	1	4
6800.0035	Engineering Department - Training and Development	4	4	7	6	3	7
6810.0038	Asset Management - Operating Expenses	43	43	25	8	-18	20
6820.0014	Engineering AWU Employees - Long Service Leave	50	50	66	65	16	66
6820.0034	Engineering AWU Employees - Employee Expenses	58	58	75	69	17	75
6830.0001	Indirect - Depreciation - Buildings/Structures	50	50	45	31	-5	45
6830.0004	Indirect - Depreciation - Minor Plant	49	49	25	16	-24	25
6830.0010	Indirect - Salaries	145	145	187	143	42	187
6830.1400	Indirect - Depot/Workshop/Store Operating Expenses	100	100	85	50	-15	85
6850.0003	Plant & Machinery - Depreciation	657	657	660	483	3	660
6850.1602	Plant & Machinery - Registration/Insurance/Licences/Tenders	120	120	130	124	10	130
						<b>47</b>	

Account No.	Description	Original Budget '000	Revised Budget '000	Proposed Budget '000	Actual as at 31/03/2017 '000	Variance now Requested '000	Revised E of Y Budget Forecast '000
	<b>UNCLASSIFIED ACTIVITIES</b>						
6940.0001	Sundry - Depreciation - Buildings/Structures	103	103	80	53	-23	80
6940.1910	Sundry - Loss on Disposal of Non Current Assets	10	10	31	31	21	31
6960.2000	Finance Charges - Interest on LGFA Loans	477	377	277	113	-100	277
						<b>-102</b>	
	<b>OPERATING EXPENDITURE INCREASE/(DECREASE)</b>					<b>-68</b>	
<b>2.5</b>	<b><u>NON-OPERATING EXPENDITURE</u></b>						
	<b>NON - OPERATING EXPENDITURE INCREASE/(DECREASE)</b>					<b>Nil</b>	

Account No.	Description	Original Budget '000	Revised Budget '000	Proposed Budget '000	Actual as at 31/03/2017 '000	Variance now Requested '000	Revised E of Y Budget Forecast '000
<b>2.6</b>	<b><u>CAPITAL EXPENDITURE</u></b>						
	<b>COMMUNITY SERVICES</b>						
7480.4801	Land Purchase - CWA Building (Lawrence Street)	0	240	250	250	10	250
7560.5161	Main Corner - Community Buildings/Structures	25	25	29	19	4	29
						<b>14</b>	
	<b>PLANT AND EQUIPMENT</b>						
7300.4016	Fleet Vehicle - Future Manager	24	24	0	0	-24	0
7320.4057	Trucks - Building Maintenance Ute	0	0	24	0	24	24
						<b>0</b>	
	<b>CAPITAL EXPENDITURE INCREASE/(DECREASE)</b>					<b>14</b>	

### 3. BUDGET VARIATION FULL COMMENTARY

Account	Description	Variance + (-)	Reason for Budget Variation
<b>3.1</b>	<b><u>OPERATING REVENUE</u></b>		
	<b>COMMUNITY SERVICES</b>		
4130.0306	Public Order and Safety - Flammable Growth - Costs Recovered	2	Increase required to allow for additional contract slashing activity in 2016/17
4133.0332	Community Support - Youth Services - Grants	3	Additional funding was received for 'National Youth Week' than was budgeted
4133.0337	Community Support - Lifelong Learning/Tertiary Ed Grants	4	Additional funds received from Private Hospital, DC Grant & Flinders Rural Health SA
4134.0350	Community Amenities - Main Corner Facility - Hire Fees	(15)	Reduced capacity for hiring due to use of facility for exhibitions
4134.0352	Community Amenities - Main Corner Facility - Haighs Sales	13	Sales for 2016/17 will exceed budget, increase is required to reflect this positive variation
		<b>7</b>	
	<b>CULTURAL SERVICES</b>		
4140.0402	Library Services - User Charges	3	Additional income received during 2016/17 to off-set against GL 4140.0405
4140.0404	Library Services - Operating Grant	(11)	Levy for 'One Card' system is deducted from Operating Grant
4140.0405	Library Services - Other Revenue	(3)	Reduction in number of events and programs in 2016/17
4142.0421	Cultural - City Hall Hire	(10)	Budget estimate was increased by 33% from 2015/16 and is unlikely to be achieved
		<b>(21)</b>	
	<b>ENVIRONMENT</b>		
4162.0621	Waste Management - Garbage/Recycling Bin Fees	20	Increased demand for additional bin service in 2016/17, in line with last year's actual
4162.0623	Waste Management - Greenwaste Collection/Bin Fees	40	Increased demand for Greenwaste service, currently \$40k over budget
		<b>60</b>	
	<b>REGULATORY SERVICES</b>		
4180.0805	Building Fees	(10)	Reduced revenue due to an increase in private certifications (+120% YTD)
4180.0810	Planning Fees	(20)	Reduced revenue due to an increase in private certifications (+120% YTD)
		<b>(30)</b>	

Account	Description	Variance + (-)	Reason for Budget Variation
	<b>UNCLASSIFIED</b>		
4210.1102	Private Works - General Private Work Reimbursements	30	Additional work gained from DPTI \$40k has resulted in a positive variance
4230.1302	Sundry Revenue - Reimbursements-Insurance Claims/Other	26	Trainee incentive payments were not known when the budget was prepared
4230.1305	Sundry Revenue - Sundry Income	16	Additional distribution from LGA and training incentives have exceeded estimates
4230.1310	Sundry Revenue - Gain on Disposal of Non-Current Assets	25	Sales of Plant & Equipment exceeded budget resulting in additional gains
		<b>97</b>	
	<b>OPERATING REVENUE INCREASE / (DECREASE)</b>	<b>113</b>	
<b>3.2</b>	<b><u>NON - OPERATING REVENUE</u></b>		
4280.1782	Depreciation Written Back	-290	Decrease in depreciation expense following 1 July 2016 revaluations
	<b>NON - OPERATING REVENUE INCREASE / (DECREASE)</b>	<b>-290</b>	
<b>3.3</b>	<b><u>CAPITAL REVENUE</u></b>		
	<b>DISPOSAL OF ASSETS</b>		
4280.1803	Rollers Disposal	(91)	Trade-In of Plant 34 (Cat Roller) has been deferred
4280.1804	Loaders Disposal	68	Trade-In of Plant 44 (Komatsu Loader) was not included in original disposal budget
4280.1806	Tractors Disposal	30	Trade-In of Plant 56 (Kubota Tractor) was not included in original disposal budget
4280.1807	Sundry Plant Disposal	24	Trade-In of Plant 71 (Kubota Mower) was not included in original disposal budget
		<b>31</b>	
	<b>CAPITAL REVENUE INCREASE / (DECREASE)</b>	<b>31</b>	

Account	Description	Variance + (-)	Reason for Budget Variation
<b>3.4</b>	<b><u>OPERATING EXPENDITURE</u></b>		
	<b>ADMINISTRATION</b>		
6000.0038	Elected Members - Operating Expenses	315	Re-allocation of Elected Member expenditure to GL 6000.0038 to rationalise GL structure
6000.0100	Elected Members - Mayoral Allowance	(66)	Re-allocation of Elected Member expenditure to GL 6000.0038 to rationalise GL structure
6000.0101	Elected Members - Councillor Allowances	(177)	Re-allocation of Elected Member expenditure to GL 6000.0038 to rationalise GL structure
6000.0104	Elected Members - Members Expenses	(35)	Re-allocation of Elected Member expenditure to GL 6000.0038 to rationalise GL structure
6000.0105	Elected Members - Training & Development	(14)	Re-allocation of Elected Member expenditure to GL 6000.0038 to rationalise GL structure
6000.0106	Elected Members - Civic Receptions	(23)	Re-allocation of Elected Member expenditure to GL 6000.0038 to rationalise GL structure
6002.0038	Organisational - Operating Expenses-Direct	30	Increase due to the reallocation of GL Resources ready for 2018 reporting
6002.0201	Organisational - Annual Report	(2)	Annual report production costs came in under budget
6002.0204	Organisational - Insurance - General	(12)	Decrease due to the reallocation of GL Resources ready for 2018 reporting
6002.0206	Organisational - Legal & Professional Expenses	(12)	Decrease due to the reallocation of GL Resources ready for 2018 reporting
6002.0208	Organisational - Postage/Freight	(2)	Decrease due to the reallocation of GL Resources ready for 2018 reporting
		<b>2</b>	
	<b>SUPPORT SERVICES</b>		
6011.0038	Support Services - Accounting/Finance - Operating Expenses	13	Appears to be an under estimate in this year's budget, expenditure in 2016 was \$27k
6011.0300	Support Services - Accounting/Finance - Audit Fees	(3)	Audit fees were less than original budget
6013.0034	Support Services - HR - Employee Expenses	13	Increase required to cover removalist expenses for new GM position
6013.0038	Support Services - HR - Operating Expenses	5	Additional recruitment costs incurred for Tourism Manager position
6013.0320	Support Services - HR - Consultancy Expenses	40	Additional recruitment expenses associated with new GM positions (x4)
6014.0005	Information Technology - Depreciation - Office Equipment	11	Re-allocation of depreciation expenses following 1 July 2016 revaluations
6018.0001	Support Services - Occupancy - Depreciation - Buildings	(243)	Re-allocation of depreciation expenses following 1 July 2016 revaluations
6020.0034	Support Services - Customer Service - Employee Expenses	1	Increase required to cover Section 7 training
6021.0035	Support Services - Other Support - Training	1	Additional traineeship costs - Limestone Coast Training
6022.0035	Support Services - Community Engagement -Training	2	Increase sought to cover training for Community Engagement Officer
		<b>(160)</b>	



Account	Description	Variance + (-)	Reason for Budget Variation
	<b>COMMUNITY SERVICES</b>		
6103.0420	Public Order & Safety - Flammable Growth Control	1	Increased expenditure due to additional block slashing (off-set by revenue)
6114.0470	Preventative Health - Life Education	(5)	Expenditure will not occur this financial year, off-set with GL 6114.0472
6114.0472	Preventative Health - Life Education	1	Funded from GL 6114.0470
6115.0010	Community Health Services - Salaries	(24)	Redirect salary expense to GL 6129.0010 due to restructure
6115.0034	Community Health Services - Employee Expenses	(1)	Redirect employee expense to GL 6129.0010 due to restructure
6115.0035	Community Health Services - Training & Development	(1)	Redirect training & development expense to GL 6129.0010 due to restructure
6121.0001	Senior Citizens - Depreciation - Buildings/Structures	2	Re-allocation of depreciation expenses following 1 July 2016 revaluations
6129.0010	Other Community Support - Salaries	47	Appointment of GM has increased this expenditure line
6129.0001	Other Community Support - Depreciation - Buildings	(8)	Re-allocation of depreciation expenses following 1 July 2016 revaluations
6129.0021	Other Community Support - Superannuation	6	Appointment of GM has increased this expenditure line
6132.0001	Community Amenities - Depreciation - Buildings	(18)	Re-allocation of depreciation expenses following 1 July 2016 revaluations
6134.0001	Public Conveniences - Depreciation - Buildings/Structures	(5)	Re-allocation of depreciation expenses following 1 July 2016 revaluations
6135.0001	Carpark - Depreciation - Buildings/Structures	(1)	Re-allocation of depreciation expenses following 1 July 2016 revaluations
6135.0002	Carpark - Depreciation - Infrastructure	2	Re-allocation of depreciation expenses following 1 July 2016 revaluations
6138.0001	Other Community Amenities - Depreciation - Buildings	(176)	Re-allocation of depreciation expenses following 1 July 2016 revaluations
6138.0640	Other Community Amenities Purchase Sale Items - Haighs	2	Increased stock purchases required following stronger sales than budgeted
		<b>(178)</b>	
	<b>CULTURAL</b>		
6200.0001	Library - Depreciation - Buildings/Structures	(84)	Re-allocation of depreciation expenses following 1 July 2016 revaluations
6200.0006	Library - Depreciation - Books/Materials	27	Re-allocation of depreciation expenses following 1 July 2016 revaluations
6200.0630	Library - Air Conditioning/Power/Water	20	Additional costs to repair air-conditioning and electricity costs have increased by 22%
6200.0634	Library - General Maintenance	3	Repairs to cave lighting, sound system. Replacement of lighting and dishwasher
6200.0644	Library - Security Monitoring	(3)	Reduced costs have been identified to assist with the increases to maintenance expenses
6210.0001	Cultural Venues - Depreciation - Buildings/Structures	(134)	Re-allocation of depreciation expenses following 1 July 2016 revaluations
6210.0680	Cultural Venues - City Hall Expenditure	26	Increased Electricity expenditure along with new cleaning contract have contributed
6220.0001	Heritage - Depreciation - Buildings/Structures	(11)	Re-allocation of depreciation expenses following 1 July 2016 revaluations
6240.0736	Other Cultural Services - Citizenship Ceremonies	(2)	Expecting to come under budget for 2016/17
		<b>(158)</b>	

Account	Description	Variance + (-)	Reason for Budget Variation
	<b>ECONOMIC</b>		
6320.0010	Economic Development - Salaries	57	Appointment of GM has increased this expenditure line
6320.0021	Economic Development - Superannuation	5	Appointment of GM has increased this expenditure line
6360.0001	Tourism - Depreciation - Buildings/Structures	14	Re-allocation of depreciation expenses following 1 July 2016 revaluations
6360.0005	Tourism - Depreciation - Office Equipment	(1)	Re-allocation of depreciation expenses following 1 July 2016 revaluations
6360.0034	Tourism - Lady Nelson - Employee Expenses	(5)	Expecting to come under budget for 2016/17
6360.0831	Tourism - Depreciation - Cleaning	(6)	Reduction in this GL will assist with the increase sought for merchandise items
6360.0838	Tourism - Depreciation - Minor Items & Improvements	(5)	Reduction in this GL will assist with the increase sought for merchandise items
6360.0840	Tourism - Lady Nelson - Purchase Sale Items	10	Additional sales of merchandise have required increased stock purchases
		<b>69</b>	
	<b>ENVIRONMENTAL</b>		
6410.0001	Waste Management - Depreciation - Buildings/Structures	(7)	Re-allocation of depreciation expenses following 1 July 2016 revaluations
6420.0002	Stormwater & Drainage - Depreciation - Infrastructure	(174)	Re-allocation of depreciation expenses following 1 July 2016 revaluations
6430.0920	Street Cleaning - Footpath Sweeping	(15)	Reduced expenditure has been identified and off-set against 6500.0975
6450.0007	Streetscaping - Depreciation - Land Improvements	5	Re-allocation of depreciation expenses following 1 July 2016 revaluations
		<b>(191)</b>	

Account	Description	Variance + (-)	Reason for Budget Variation
	<b>RECREATION</b>		
6500.0001	Parks, Gardens, Reserves - Depreciation - Buildings	2	Re-allocation of depreciation expenses following 1 July 2016 revaluations
6500.0960	Parks, Gardens, Reserves - Reserves General	(5)	Reduced expenditure is to be off-set against GL 6500.0974
6500.0969	Parks, Gardens, Reserves - Old Hospital Site	(5)	Reduced expenditure is to be off-set against GL 6500.0975
6500.0974	Parks, Gardens, Reserves - Playgrounds	7	Costs exceed estimate due to repairs identified in quarterly audits
6500.0975	Parks, Gardens, Reserves - Railway Land	11	Routine maintenance and use of reserve has exceeded estimated demand
6520.0001	Sports Facilities Indoor - Depreciation - Buildings/Structures	(18)	Re-allocation of depreciation expenses following 1 July 2016 revaluations
6520.0990	Sports Facilities Indoor - Basketball Stadium	5	Fire System upgrade expenditure was originally allocated as Capex in error
6530.0001	Sports Facilities Outdoor - Depreciation - Buildings/Structures	(11)	Re-allocation of depreciation expenses following 1 July 2016 revaluations
6530.1004	Sports Facilities Outdoor - Marist Park Oval	2	Increased mowing/maintenance required due to a wetter than usual summer
6530.1006	Sports Facilities Outdoor - Olympic Park	(2)	Decreased expenditure has been identified to off-set GL 6530.1004
6530.1010	Sports Facilities Outdoor - Sporting Parks General	(10)	Decreased expenditure has been identified to off-set GL 6550.1031
6530.1012	Sports Facilities Outdoor - Vansittart Park Oval	(5)	Decreased expenditure has been identified to off-set GL 6550.1031
6550.0001	Aquatic Centre - Depreciation - Buildings/Structures	(20)	Re-allocation of depreciation expenses following 1 July 2016 revaluations
6550.1030	Aquatic Centre - Contractor	3	Original budget understated the amount payable to contractor
6550.1031	Aquatic Centre - General Maintenance	44	A higher than expected breakdowns were experienced during the 2016/17 season
		(2)	
	<b>REGULATORY SERVICES</b>		
6620.1111	Building Control - Legal Expenses	(5)	Reduced expenditure has been off-set with GL 6620.1112
6620.1112	Building Control - Building Fire Safety Committee	5	Costs of external consultants for additional meetings. Covered from GL 6620.1111
6660.0034	Health Inspection - Employee Expenses	2	Additional costs were incurred for recruitment of Environmental Health Officer position
6670.0034	Parking Control - Employee Expenses	(1)	No employee costs will be incurred to this GL for 2016/17
		1	

Account	Description	Variance + (-)	Reason for Budget Variation
	<b>TRANSPORT</b>		
6730.0002	Footpaths & Kerbing - Depreciation	94	Re-allocation of depreciation expenses following 1 July 2016 revaluations
6730.1230	Footpaths & Kerbing - General Maintenance - Footpaths	(20)	Decreased expenditure has been identified to off-set GL 6730.1231
6730.1231	Footpaths & Kerbing - General Maintenance - Kerb & Watertable	20	Off-set from GL 6730.1230
6740.0002	Roads Sealed - Depreciation - Infrastructure	510	Re-allocation of depreciation expenses following 1 July 2016 revaluations
6740.1242	Roads Sealed - Reinstatements	(15)	Re-allocation of depreciation expenses following 1 July 2016 revaluations
6780.1280	Traffic Management - General Maintenance	15	Additional costs incurred from line marking and electrical repairs
		<b>604</b>	
	<b>ENGINEERING/INDIRECT</b>		
6800.0021	Engineering Department - Superannuation	17	Off-set from GL 6810.0038
6800.0034	Engineering Department - Employee Expenses	1	Increase sought to cover Diploma (Procurement & Contracting) for Procurement Officer
6800.0035	Engineering Department - Training and Development	3	Increase required to cover 50% MBA fees for Mgr Regulatory Services
6810.0038	Asset Management - Operating Expenses	(18)	Decreased expenditure has been identified to off-set GL 6800.0021
6820.0014	Engineering AWU Employees - Long Service Leave	16	Increased LSL taken/cashed out in 2016/17. YTD +\$24k on last year
6820.0034	Engineering AWU Employees - Employee Expenses	17	Training expenses covered by additional revenue in GL 4230.1305
6830.0001	Indirect - Depreciation - Buildings/Structures	(5)	Re-allocation of depreciation expenses following 1 July 2016 revaluations
6830.0004	Indirect - Depreciation - Minor Plant	(24)	Re-allocation of depreciation expenses following 1 July 2016 revaluations
6830.0010	Indirect - Salaries	42	Standard allocation has not covered On-Cost charges for AWU employees
6830.1400	Indirect - Depot/Workshop/Store Operating Expenses	(15)	Decreased expenditure has been identified to off-set GL 6550.1031
6850.0003	Plant & Machinery - Depreciation	3	Re-allocation of depreciation expenses following 1 July 2016 revaluations
6850.1602	Plant & Machinery - Registration/Insurance/Licences/Tenders	10	Additional expenditure has been incurred with sales of surplus plant
		<b>47</b>	
	<b>UNCLASSIFIED ACTIVITIES</b>		
6940.0001	Sundry - Depreciation - Buildings/Structures	(23)	Re-allocation of depreciation expenses following 1 July 2016 revaluations
6940.1910	Sundry - Loss on Disposal of Non Current Assets	21	Loss has exceeded budget estimate. This is covered by additional gains GL 4230.1310
6960.2000	Finance Charges - Interest on LGFA Loans	(100)	Reduction to the estimated use of CAD facility has resulted in a favourable variance
		<b>(102)</b>	

Account	Description	Variance + (-)	Reason for Budget Variation
	OPERATING EXPENDITURE INCREASE / (DECREASE)	(68)	
3.5	<u>NON - OPERATING EXPENDITURE</u>		
	NON - OPERATING EXPENDITURE INCREASE / (DECREASE)	NIL	

Account	Description	Variance (+/-)	Reason for Budget Variation
<b>3.6</b>	<b><u>CAPITAL EXPENDITURE</u></b>		
	<b>COMMUNITY SERVICES</b>		
7480.4801	Land Purchase - CWA Building (Lawrence Street)	10	Professional costs incurred for the purchase of property not budgeted for in calculations
7560.5161	Main Corner - Community Buildings/Structures	4	Increased costs for sun-glare solution for reception desk
		14	
	<b>PLANT AND EQUIPMENT</b>		
7300.4016	Fleet Vehicle - Future Manager	(24)	Transfer of this budget line to new Building Maintenance team GL 7320.4057
7320.4057	Trucks - Building Maintenance Ute	24	Funded from GL 7300.4016 as per above
		-	
	<b>CAPITAL EXPENDITURE INCREASE / (DECREASE)</b>	<b>14</b>	

#### 4. NEW BUDGET SUMMARY

	2017/2018 Original Budget \$,000	2017/2018 Revised Budget \$,000	Variation Requested As at 31/3/2017 \$,000	BR3 \$,000
<b>OPERATING REVENUE / EXPENDITURE</b>				
Operating Expenditure Increase (Decrease)	26,001	26,619	(68)	26,551
Operating Revenue Increase (Decrease)	25,922	26,443	113	26,556
<b>Operating Surplus/(Deficit)</b>	<b>(79)</b>	<b>(176)</b>	<b>181</b>	<b>5</b>
<b>CAPITAL EXPENDITURE</b>				
Capital Expenditure Increase (Decrease)	6,661	11,431	14	11,445
<b>CAPITAL REVENUE</b>				
Capital Revenue Increase (Decrease)	439	2,498	31	2,529
<b>NON OPERATING EXPENDITURE</b>				
Non Operating Expenditure Increase (Decrease )	680	712	-	712
<b>NON OPERATING REVENUE</b>				
Non Operating Revenue Increase (Decrease)	6,923	9,835	(290)	9,545
<b>Revised Cash Budget Surplus/(Deficit)</b>	<b>-58</b>	<b>14</b>	<b>-92</b>	<b>-78</b>
<b>SUMMARY OF ALTERATIONS - SURPLUS/(DEFICIT)</b>		<b>OPERATING BUDGET</b>	<b>CASH BUDGET</b>	
Adopted Budget		(79)	(58)	
Interim Budget Update (introduction of Work in Progress)		(119)	(58)	
Budget Update No. 1 (as at 30th September, 2016)		(92)	(31)	
Budget Update No. 2 (as at 31st December, 2016)		(176)	14	
Budget Update No. 3 (as at 31st March, 2017)		5	(78)	

## **5. HIGH LEVEL SUMMARY BY FUNCTION**

### **5.1 ADMINISTRATION**

	2017/2018 Original Budget \$,000	Revised \$,000	2017/2018 Proposed Budget \$,000	Actual as at 31/03/2017 \$,000	Variance now Requested \$,000	2017/2018 Proposed EOY Budget Forecast \$,000
<b>OPERATING EXPENDITURE (6000 - 6002)</b>	1,763	1,762	1,764	1,402	2	1,764
<b>OPERATING REVENUE (4100 - 4120)</b>	21,220	21,212	21,212	20,808	-	21,212
<b>NET OPERATING - SURPLUS / (DEFICIT)</b>	19,457	19,450	19,448	19,406	(2)	19,448
<b>CAPITAL EXPENDITURE (7500)</b>	20	480	480	21		480
<b>CAPITAL REVENUE</b>	-	-	-	-	-	-
<b>NET CAPITAL - SURPLUS / (DEFICIT)</b>	(20)	(480)	(480)	(21)	-	(480)
<b>NON OPERATING EXPENDITURE</b>	-	-	-	-	-	-
<b>NON OPERATING REVENUE</b>	-	-	-	-	-	-
<b>NET NON OPERATING - SURPLUS / (DEFICIT)</b>	-	-	-	-	-	-

Financial Report: refer detailed Summary



## 5. HIGH LEVEL SUMMARY BY FUNCTION

### 5.2 SUPPORT SERVICES

	2017/2018 Original Budget \$,000	Revised \$,000	2017/2018 Proposed Budget \$,000	Actual as at 31/03/2017 \$,000	Variance now Requested \$,000	2017/2018 Proposed EOY Budget Forecast \$,000
<b>OPERATING EXPENDITURE (6011-6022)</b>	3,830	3,886	3,726	2,637	(160)	3,726
<b>OPERATING REVENUE</b>	-	-	-	-	-	-
<b>NET OPERATING - SURPLUS / (DEFICIT)</b>	(3,830)	(3,886)	(3,726)	(2,637)	160	(3,726)
<b>CAPITAL EXPENDITURE (7460)</b>	95	119	119	41	-	119
<b>CAPITAL REVENUE</b>	-	-	-	-	-	-
<b>NET CAPITAL - SURPLUS / (DEFICIT)</b>	(95)	(119)	(119)	(41)	-	(119)
<b>NON OPERATING EXPENDITURE</b>	-	-	-	-	-	-
<b>NON OPERATING REVENUE</b>	-	-	-	-	-	-
<b>NET NON OPERATING - SURPLUS / (DEFICIT)</b>	-	-	-	-	-	-

Financial Report: refer detailed Summary

## 5. HIGH LEVEL SUMMARY BY FUNCTION

### 5.3 COMMUNITY

	2017/2018 Original Budget \$,000	Revised \$,000	2017/2018 Proposed Budget \$,000	Actual as at 31/03/2017 \$,000	Variance now Requested \$,000	2017/2018 Proposed EOY Budget Forecast \$,000
<b>OPERATING EXPENDITURE (6100 - 6138))</b>	1,823	1,823	1,645	1,099	(178)	1,645
<b>OPERATING REVENUE (4130 - 4134)</b>	122	122	129	112	7	129
<b>NET OPERATING - SURPLUS / (DEFICIT)</b>	(1,701)	(1,701)	(1,516)	(987)	185	(1,516)
<b>CAPITAL EXPENDITURE (7480, 7560, 7570, 7580, 7620)</b>	65	305	319	269	14	319
<b>CAPITAL REVENUE</b>	-	-	-	-	-	-
<b>NET CAPITAL - SURPLUS / (DEFICIT)</b>	(65)	(305)	(319)	(269)	(14)	(319)
<b>NON OPERATING EXPENDITURE</b>	-	-	-	-	-	-
<b>NON OPERATING REVENUE</b>	-	-	-	-	-	-
<b>NET NON OPERATING - SURPLUS / (DEFICIT)</b>	-	-	-	-	-	-

Financial Report: refer detailed Summary

## **5. HIGH LEVEL SUMMARY BY FUNCTION**

### **5.4 CULTURAL**

	2017/2018 Original Budget \$,000	Revised \$,000	2017/2018 Proposed Budget \$,000	Actual as at 31/03/2017 \$,000	Variance now Requested \$,000	2017/2018 Proposed EOY Budget Forecast \$,000
<b>OPERATING EXPENDITURE (6200 - 6240)</b>	3,245	3,258	3,100	2,213	(158)	3,100
<b>OPERATING REVENUE (4140 - 4143)</b>	422	422	239	332	(21)	401
<b>NET OPERATING - SURPLUS / (DEFICIT)</b>	(2,823)	(2,836)	(2,861)	(1,881)	137	(2,699)
<b>CAPITAL EXPENDITURE (7470, 7630, 7640, 7650)</b>	210	2,302	2,302	2,090	-	2,302
<b>CAPITAL REVENUE</b>	-	-	-	-	-	-
<b>NET CAPITAL - SURPLUS / (DEFICIT)</b>	(210)	(2,302)	(2,302)	(2,090)	-	(2,302)
<b>NON OPERATING EXPENDITURE</b>	-	-	-	-	-	-
<b>NON OPERATING REVENUE</b>	-	-	-	-	-	-
<b>NET NON OPERATING - SURPLUS / (DEFICIT)</b>	-	-	-	-	-	-

Financial Report: refer detailed Summary

## **5. HIGH LEVEL SUMMARY BY FUNCTION**

### **5.5 ECONOMIC**

	2017/2018 Original Budget \$,000	Revised \$,000	2017/2018 Proposed Budget \$,000	Actual as at 31/03/2017 \$,000	Variance now Requested \$,000	2017/2018 Proposed EOY Budget Forecast \$,000
<b>OPERATING EXPENDITURE (6320 - 6360)</b>	2,060	2,162	2,231	1,353	69	2,231
<b>OPERATING REVENUE (4151 - 4153) )</b>	310	310	310	243	-	310
<b>NET OPERATING - SURPLUS / (DEFICIT)</b>	(1,750)	(1,852)	(1,921)	(1,110)	(69)	(1,921)
<b>CAPITAL EXPENDITURE (7660)</b>	-	-	-	-	-	-
<b>CAPITAL REVENUE</b>	-	-	-	-	-	-
<b>NET CAPITAL - SURPLUS / (DEFICIT)</b>	-	-	-	-	-	-
<b>NON OPERATING EXPENDITURE</b>	-	-	-	-	-	-
<b>NON OPERATING REVENUE</b>	-	-	-	-	-	-
<b>NET NON OPERATING - SURPLUS / (DEFICIT)</b>	-	-	-	-	-	-

Financial Report: refer detailed Summary

## **5. HIGH LEVEL SUMMARY BY FUNCTION**

### **5.6 ENVIRONMENT**

	2017/2018 Original Budget \$,000	Revised \$,000	2017/2018 Proposed Budget \$,000	Actual as at 31/03/2017 \$,000	Variance now Requested \$,000	2017/2018 Proposed EOY Budget Forecast \$,000
<b>OPERATING EXPENDITURE (6410 - 6460)</b>	4,308	4,898	4,707	3,253	(191)	4,707
<b>OPERATING REVENUE (4155 - 4164)</b>	2,142	2,561	2,621	2,290	60	2,621
<b>NET OPERATING - SURPLUS / (DEFICIT)</b>	(2,166)	(2,337)	(2,086)	(963)	251	(2,086)
<b>CAPITAL EXPENDITURE (7670, 7665, 7800)</b>	975	1,287	1,287	1,209	-	1,287
<b>CAPITAL REVENUE</b>	-	-	-	-	-	-
<b>NET CAPITAL - SURPLUS / (DEFICIT)</b>	(975)	(1,287)	(1,287)	(1,209)	-	(1,287)
<b>NON OPERATING EXPENDITURE</b>	-	-	-	-	-	-
<b>NON OPERATING REVENUE</b>	-	-	-	-	-	-
<b>NET NON OPERATING - SURPLUS / (DEFICIT)</b>	-	-	-	-	-	-

Financial Report: refer detailed Summary

## 5. HIGH LEVEL SUMMARY BY FUNCTION

### 5.7 RECREATIONAL

	2017/2018 Original Budget \$,000	Revised \$,000	2017/2018 Proposed Budget \$,000	Actual as at 31/03/2017 \$,000	Variance now Requested \$,000	2017/2018 Proposed EOY Budget Forecast \$,000
<b>OPERATING EXPENDITURE (6500 - 6560)</b>	2,799	2,827	2,825	2,129	(2)	2,825
<b>OPERATING REVENUE (4170)</b>	81	81	81	29	-	81
<b>NET OPERATING - SURPLUS / (DEFICIT)</b>	(2,718)	(2,746)	(2,744)	(2,100)	2	(2,744)
<b>CAPITAL EXPENDITURE (7680, 7690, 7700, 7730)</b>	560	803	803	322	-	803
<b>CAPITAL REVENUE</b>	-	-	-	-	-	-
<b>NET CAPITAL - SURPLUS / (DEFICIT)</b>	(560)	(803)	(803)	(322)	-	(803)
<b>NON OPERATING EXPENDITURE</b>	-	-	-	-	-	-
<b>NON OPERATING REVENUE</b>	-	-	-	-	-	-
<b>NET NON OPERATING - SURPLUS / (DEFICIT)</b>	-	-	-	-	-	-

Financial Report: refer detailed Summary

## **5. HIGH LEVEL SUMMARY BY FUNCTION**

### **5.8 REGULATORY**

	2017/2018 Original Budget \$,000	Revised \$,000	2017/2018 Proposed Budget \$,000	Actual as at 31/03/2017 \$,000	Variance now Requested \$,000	2017/2018 Proposed EOY Budget Forecast \$,000
<b>OPERATING EXPENDITURE (6600 - 6670)</b>	1,198	1,103	1,104	799	1	1,104
<b>OPERATING REVENUE (4180)</b>	402	402	372	317	(30)	372
<b>NET OPERATING - SURPLUS / (DEFICIT)</b>	(796)	(701)	(732)	(482)	(31)	(732)
<b>CAPITAL EXPENDITURE</b>	-	-	-	-	-	-
<b>CAPITAL REVENUE</b>	-	-	-	-	-	-
<b>NET CAPITAL - SURPLUS / (DEFICIT)</b>	-	-	-	-	-	-
<b>NON OPERATING EXPENDITURE</b>	-	-	-	-	-	-
<b>NON OPERATING REVENUE</b>	-	-	-	-	-	-
<b>NET NON OPERATING - SURPLUS / (DEFICIT)</b>	-	-	-	-	-	-

Financial Report: refer detailed Summary

## 5. HIGH LEVEL SUMMARY BY FUNCTION

### 5.9 TRANSPORT

	2017/2018 Original Budget \$,000	Revised \$,000	2017/2018 Proposed Budget \$,000	Actual as at 31/03/2017 \$,000	Variance now Requested \$,000	2017/2018 Proposed EOY Budget Forecast \$,000
<b>OPERATING EXPENDITURE (6720 - 6780)</b>	2,828	2,828	3,432	2,533	604	3,432
<b>OPERATING REVENUE (4192, 4193)</b>	965	965	965	637	-	965
<b>NET OPERATING - SURPLUS / (DEFICIT)</b>	(1,863)	(1,863)	(2,467)	(1,896)	(604)	(2,467)
<b>CAPITAL EXPENDITURE (7830, 7900)</b>	2,891	4,243	4,243	1,747	-	4,243
<b>CAPITAL REVENUE</b>	-	-	-	-	-	-
<b>NET CAPITAL - SURPLUS / (DEFICIT)</b>	(2,891)	(4,243)	(4,243)	(1,747)	-	(4,243)
<b>NON OPERATING EXPENDITURE</b>	-	-	-	-	-	-
<b>NON OPERATING REVENUE</b>	-	-	-	-	-	-
<b>NET NON OPERATING - SURPLUS / (DEFICIT)</b>	-	-	-	-	-	-

Financial Report: refer detailed Summary



## 5. HIGH LEVEL SUMMARY BY FUNCTION

### 5.10 ENGINEERING/INDIRECT

	2017/2018 Original Budget \$,000	Revised \$,000	2017/2018 Proposed Budget \$,000	Actual as at 31/03/2017 \$,000	Variance now Requested \$,000	2017/2018 Proposed EOY Budget Forecast \$,000
<b>OPERATING EXPENDITURE (6800 - 6860)</b>	1,262	1,287	1,334	768	47	1,334
<b>OPERATING REVENUE</b>	-	-	-	-	-	-
<b>NET OPERATING - SURPLUS / (DEFICIT)</b>	(1,262)	(1,287)	(1,334)	(768)	(47)	(1,334)
<b>CAPITAL EXPENDITURE (7300, 7740, 7680.5810, 7400)</b>	1,845	1,892	1,892	1,216	-	1,892
<b>CAPITAL REVENUE</b>	-	-	-	-	-	-
<b>NET CAPITAL - SURPLUS / (DEFICIT)</b>	(1,845)	(1,892)	(1,892)	(60)	(5)	(1,892)
<b>NON OPERATING EXPENDITURE</b>	-	-	-	-	-	-
<b>NON OPERATING REVENUE</b>	-	-	-	-	-	-
<b>NET NON OPERATING - SURPLUS / (DEFICIT)</b>	-	-	-	-	-	-

Financial Report: refer detailed Summary

## 5. HIGH LEVEL SUMMARY BY FUNCTION

### 5.11 UNCLASSIFIED

	2017/2018 Original Budget \$,000	Revised \$,000	2017/2018 Proposed Budget \$,000	Actual as at 31/03/2017 \$,000	Variance now Requested \$,000	2017/2018 Proposed EOY Budget Forecast \$,000
<b>OPERATING EXPENDITURE (6900 - 6960)</b>	885	785	683	251	(102)	683
<b>OPERATING REVENUE (4210, 4230, 4240)</b>	258	368	465	401	97	465
<b>NET OPERATING - SURPLUS / (DEFICIT)</b>	(627)	(417)	(218)	150	199	(218)
<b>CAPITAL EXPENDITURE</b>	-	-	-	-	-	-
<b>CAPITAL REVENUE</b>	-	-	-	-	-	-
<b>NET CAPITAL - SURPLUS / (DEFICIT)</b>	-	-	-	-	-	-
<b>NON OPERATING EXPENDITURE</b>	-	-	-	-	-	-
<b>NON OPERATING REVENUE</b>	-	-	-	-	-	-
<b>NET NON OPERATING - SURPLUS / (DEFICIT)</b>	-	-	-	-	-	-

Financial Report: refer detailed Summary

## 5. HIGH LEVEL SUMMARY BY FUNCTION

### 5.12 NON - OPERATING

	2017/2018 Original Budget \$,000	Revised \$,000	2017/2018 Proposed Budget \$,000	Actual as at 31/03/2017 \$,000	Variance now Requested \$,000	2017/2018 Proposed EOY Budget Forecast \$,000
<b>OPERATING EXPENDITURE</b>	-	-	-	-	-	-
<b>OPERATING REVENUE</b>	-	-	-	-	-	-
<b>NET OPERATING - SURPLUS / (DEFICIT)</b>	-	-	-	-	-	-
<b>CAPITAL EXPENDITURE</b>	-	-	-	-	-	-
<b>CAPITAL REVENUE (4280, 4500)</b>	439	2,498	2,529	2,333	31	2,529
<b>NET CAPITAL - SURPLUS / (DEFICIT)</b>	439	2,498	2,529	2,333	31	2,529
<b>NON OPERATING EXPENDITURE (7000)</b>	680	712	712	114	-	712
<b>NON OPERATING REVENUE (4250, 4260, 4270, 4280)</b>	6,923	9,835	9,835	4,556	(290)	9,545
<b>NET NON OPERATING - SURPLUS / (DEFICIT)</b>	6,243	9,123	9,123	4,442	(290)	8,833

Financial Report: refer detailed Summary

## 5. HIGH LEVEL SUMMARY BY FUNCTION

### 5.13 SUMMARY

	2017/2018 Original Budget \$,000	Revised \$,000	2017/2018 Proposed Budget \$,000	Actual as at 31/03/2017 \$,000	Variance now Requested \$,000	2017/2018 Proposed EOY Budget Forecast \$,000
<b>OPERATING EXPENDITURE</b>	26,001	26,619	26,551	18,437	(68)	26,551
<b>OPERATING REVENUE</b>	25,922	26,443	26,394	25,169	113	26,556
<b>NET OPERATING BUDGET SURPLUS/(DEFICIT)</b>	(79)	(176)	(157)	6,732	181	5
<b>CAPITAL EXPENDITURE</b>	6,661	11,431	11,445	6,915	14	11,445
<b>CAPITAL REVENUE</b>	439	2,498	2,529	2,333	31	2,529
<b>NON OPERATING EXPENDITURE</b>	680	712	712	114	-	712
<b>NON OPERATING REVENUE</b>	6,923	9,835	9,835	4,556	(290)	9,545
<b>NET BUDGET SURPLUS/(DEFICIT)</b>	(58)	14	50	6,592	(92)	(78)

**CITY OF MOUNT GAMBIER**

**STATEMENT OF COMPREHENSIVE INCOME**  
for the year ended 30 June 2017

	Notes	<b>Budget 2017 \$'000</b>	3rd Review 2017 \$'000	Actual 2016 \$'000
<b>INCOME</b>				
Rates		<b>18,652</b>	18,632	18,327
Statutory charges		<b>402</b>	372	340
User charges		<b>2,979</b>	3,565	3,806
Grants, subsidies and contributions		<b>3,751</b>	3,775	2,250
Investment income		<b>11</b>	11	32
Reimbursements		<b>127</b>	166	274
Other income		<b>-</b>	35	382
<b>Total Income</b>		<b><u>25,922</u></b>	<u>26,556</u>	<u>25,411</u>
<b>EXPENSES</b>				
Employee costs		<b>9,660</b>	10,608	10,066
Materials, contracts & other expenses		<b>9,371</b>	9,463	8,955
Depreciation, amortisation & impairment		<b>6,498</b>	6,208	6,704
Finance costs		<b>472</b>	272	236
<b>Total Expenses</b>		<b><u>26,001</u></b>	<u>26,551</u>	<u>25,961</u>
<b>OPERATING SURPLUS / (DEFICIT)</b>		<b>(79)</b>	5	(550)
Asset disposal & fair value adjustments		-	4	(124)
Amounts received specifically for new or upgraded assets		-	2,189	585
Physical resources received free of charge		<u>-</u>	<u>-</u>	<u>604</u>
<b>NET SURPLUS / (DEFICIT)</b>		<b>(79)</b>	2,198	515
transferred to Equity Statement				
<b>Total Other Comprehensive Income</b>		<u>-</u>	<u>-</u>	<u>3,932</u>
<b>TOTAL COMPREHENSIVE INCOME</b>		<b><u>(79)</u></b>	<b><u>2,198</u></b>	<b><u>4,447</u></b>

# CITY OF MOUNT GAMBIER

## STATEMENT OF FINANCIAL POSITION

as at 30 June 2017

	Notes	Budget 2017 \$'000	3rd Review 2017 \$'000	Actual 2016 \$'000
<b>ASSETS</b>				
<b>Current Assets</b>				
Cash and cash equivalents		744	-	991
Trade & other receivables		1,568	1,158	1,158
Other financial assets		-	-	-
Inventories		40	39	39
		<u>2,352</u>	<u>1,197</u>	<u>2,188</u>
Non-current Assets held for Sale		-	-	-
<b>Total Current Assets</b>		<u>2,352</u>	<u>1,197</u>	<u>2,188</u>
<b>Non-current Assets</b>				
Financial assets		100	28	68
Equity accounted investments in Council businesses		-	-	-
Investment property		-	-	-
Infrastructure, property, plant & equipment		230,073	239,323	234,422
Other non-current assets		-	-	-
<b>Total Non-current Assets</b>		<u>230,173</u>	<u>239,351</u>	<u>234,490</u>
<b>Total Assets</b>		<u>232,525</u>	<u>240,548</u>	<u>236,678</u>
<b>LIABILITIES</b>				
<b>Current Liabilities</b>				
Trade & other payables		2,436	2,092	2,092
Borrowings		184	239	239
Provisions		2,076	2,435	2,435
<b>Total Current Liabilities</b>		<u>4,696</u>	<u>6,910</u>	<u>4,766</u>
<b>Non-current Liabilities</b>				
Trade & Other Payables		-	-	-
Borrowings		4,095	3,203	3,675
Provisions		232	209	209
Liability - Equity accounted Council businesses		-	-	-
<b>Total Non-current Liabilities</b>		<u>4,327</u>	<u>3,412</u>	<u>3,884</u>
<b>Total Liabilities</b>		<u>9,023</u>	<u>10,322</u>	<u>8,650</u>
<b>NET ASSETS</b>		<u>223,502</u>	<u>230,226</u>	<u>228,028</u>
<b>EQUITY</b>				
Accumulated Surplus		49,569	59,768	54,680
Asset Revaluation Reserves		165,034	168,966	168,966
Other Reserves		8,899	1,492	4,382
<b>TOTAL EQUITY</b>		<u>223,502</u>	<u>230,226</u>	<u>228,028</u>

## CITY OF MOUNT GAMBIER

### STATEMENT OF CHANGES IN EQUITY for the year ended 30 June 2017

		Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	TOTAL EQUITY
	Notes	\$'000	\$'000	\$'000	\$'000
<b>Budget 3rd Review 2017</b>					
Balance at end of previous reporting period		54,680	168,966	4,382	228,028
<b>Net Surplus / (Deficit) for Year</b>		2,198			2,198
<b>Other Comprehensive Income</b>					
Transfers between reserves		2,890		(2,890)	-
<b>Balance at end of period</b>		<b>59,768</b>	<b>168,966</b>	<b>1,492</b>	<b>230,226</b>
<b>Actual 2016</b>					
Balance at end of previous reporting period		49,398	165,034	9,149	223,581
Restated opening balance		49,398	165,034	9,149	223,581
<b>Net Surplus / (Deficit) for Year</b>		515			515
<b>Other Comprehensive Income</b>					
Changes in revaluation surplus - infrastructure, property, plant & equipment			3,932		3,932
Transfers between reserves		4,767		(4,767)	-
<b>Balance at end of period</b>		<b>54,680</b>	<b>168,966</b>	<b>4,382</b>	<b>228,028</b>

# CITY OF MOUNT GAMBIER

## STATEMENT OF CASH FLOWS

for the year ended 30 June 2017

	Notes	Budget 2017 \$'000	3rd Review 2017 \$'000	Actual 2016 \$'000
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
<u>Receipts</u>				
Rates - general & other		18,652	18,632	18,345
Fees & other charges		402	372	367
User charges		2,979	3,565	4,298
Investment receipts		11	11	33
Grants utilised for operating purposes		3,751	3,775	2,419
Reimbursements		127	166	301
Other revenues		-	35	1,569
<u>Payments</u>				
Employee costs		(9,660)	-10,608	(9,778)
Materials, contracts & other expenses		(9,371)	-9,463	(10,766)
Finance payments		(472)	-272	(237)
<b>Net Cash provided by (or used in) Operating Activities</b>		<b>6,419</b>	<b>6,213</b>	<b>6,551</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
<u>Receipts</u>				
Amounts specifically for new or upgraded assets		-	2,189	585
Sale of replaced assets		439	340	368
Sale of surplus assets		-		-
Repayments of loans by community groups		8	40	46
<u>Payments</u>				
Expenditure on renewal/replacement of assets		(3,911)	-6,356	(4,579)
Expenditure on new/upgraded assets		(2,750)	-5,089	(2,154)
<b>Net Cash provided by (or used in) Investing Activities</b>		<b>(6,214)</b>	<b>(8,876)</b>	<b>(5,734)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
<u>Receipts</u>				
Proceeds from borrowings		-	240	-
<u>Payments</u>				
Repayments of borrowings		(430)	-712	(839)
Repayment of finance lease liabilities		-		-
<b>Net Cash provided by (or used in) Financing Activities</b>		<b>(430)</b>	<b>(472)</b>	<b>(839)</b>
<b>Net Increase (Decrease) in cash held</b>		<b>(225)</b>	<b>(3,135)</b>	<b>(22)</b>
Cash & cash equivalents at beginning of period		969	969	969
<b>Cash &amp; cash equivalents at end of period</b>		<b>744</b>	<b>(2,166)</b>	<b>947</b>



# CITY OF MOUNT GAMBIER

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2017

### FINANCIAL INDICATORS

Budget 2017	3rd Review 2017	Actual 2016
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These Financial Indicators have been calculated in accordance with *Information Paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

The Information Paper was revised in May 2015 and the financial indicators for previous years have been re-calculated in accordance with the revised formulas.

#### Operating Surplus Ratio

<u>Operating Surplus</u>	0.0%	0.0%	(2.0%)
Total Operating Revenue			

*This ratio expresses the operating surplus as a percentage of total operating revenue.*

#### Adjusted Operating Surplus Ratio

N/A	N/A	3%
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*In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. The **Adjusted Operating Surplus Ratio** adjusts for the resulting distortion in the disclosed operating result for each year.*

#### Net Financial Liabilities Ratio

<u>Net Financial Liabilities</u>	26%	36%	25%
Total Operating Revenue			

*Net Financial Liabilities are defined as total liabilities less financial assets. These are expressed as a percentage of total operating revenue.*

#### Asset Sustainability Ratio

<u>Net Asset Renewals</u>	53%	147%	57%
Infrastructure & Asset Management Plan required expenditure			

*Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.*

# CITY OF MOUNT GAMBIER

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2017

### UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.

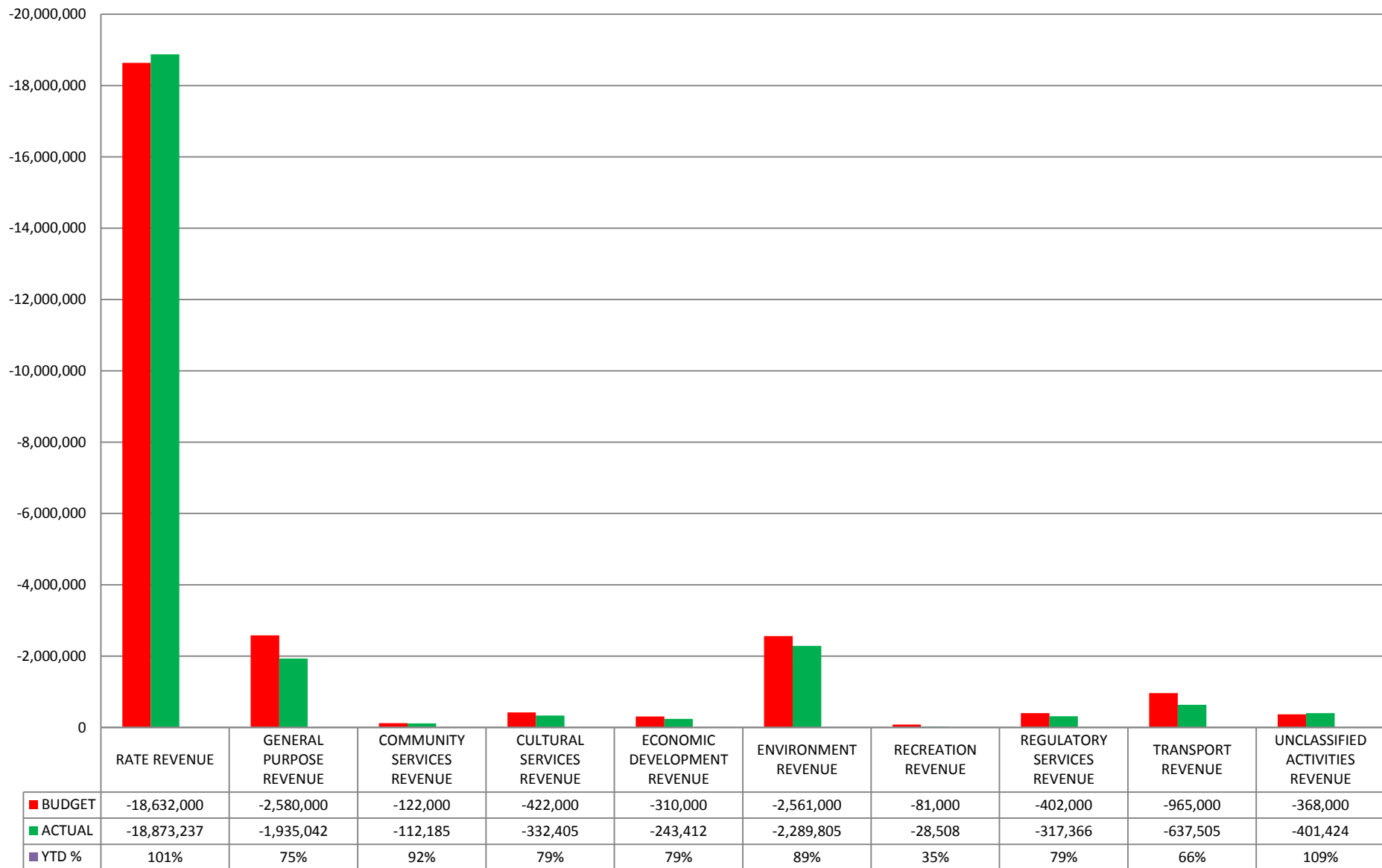
All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances

	3rd Review 2017 \$'000	Actual 2016 \$'000
Income	26,556	25,411
less Expenses	<u>26,551</u>	<u>25,961</u>
<b>Operating Surplus / (Deficit)</b>	<b>5</b>	<b>(550)</b>
<b>less Net Outlays on Existing Assets</b>		
Capital Expenditure on renewal and replacement of Existing Assets	6,356	4,579
Depreciation, Amortisation and Impairment	(6,208)	(6,704)
Proceeds from Sale of Replaced Assets	<u>(340)</u>	<u>(368)</u>
	<b>(192)</b>	<b>(2,493)</b>
<b>less Net Outlays on New and Upgraded Assets</b>		
Capital Expenditure on New and Upgraded Assets (including investment property & real estate developments)	5,089	2,154
Amounts received specifically for New and Upgraded Assets	(2,189)	(585)
Proceeds from Sale of Surplus Assets (including investment property and real estate developments)	-	-
	<u>2,900</u>	<u>1,569</u>
<b>Net Lending / (Borrowing) for Financial Year</b>	<b><u>(2,703)</u></b>	<b><u>374</u></b>

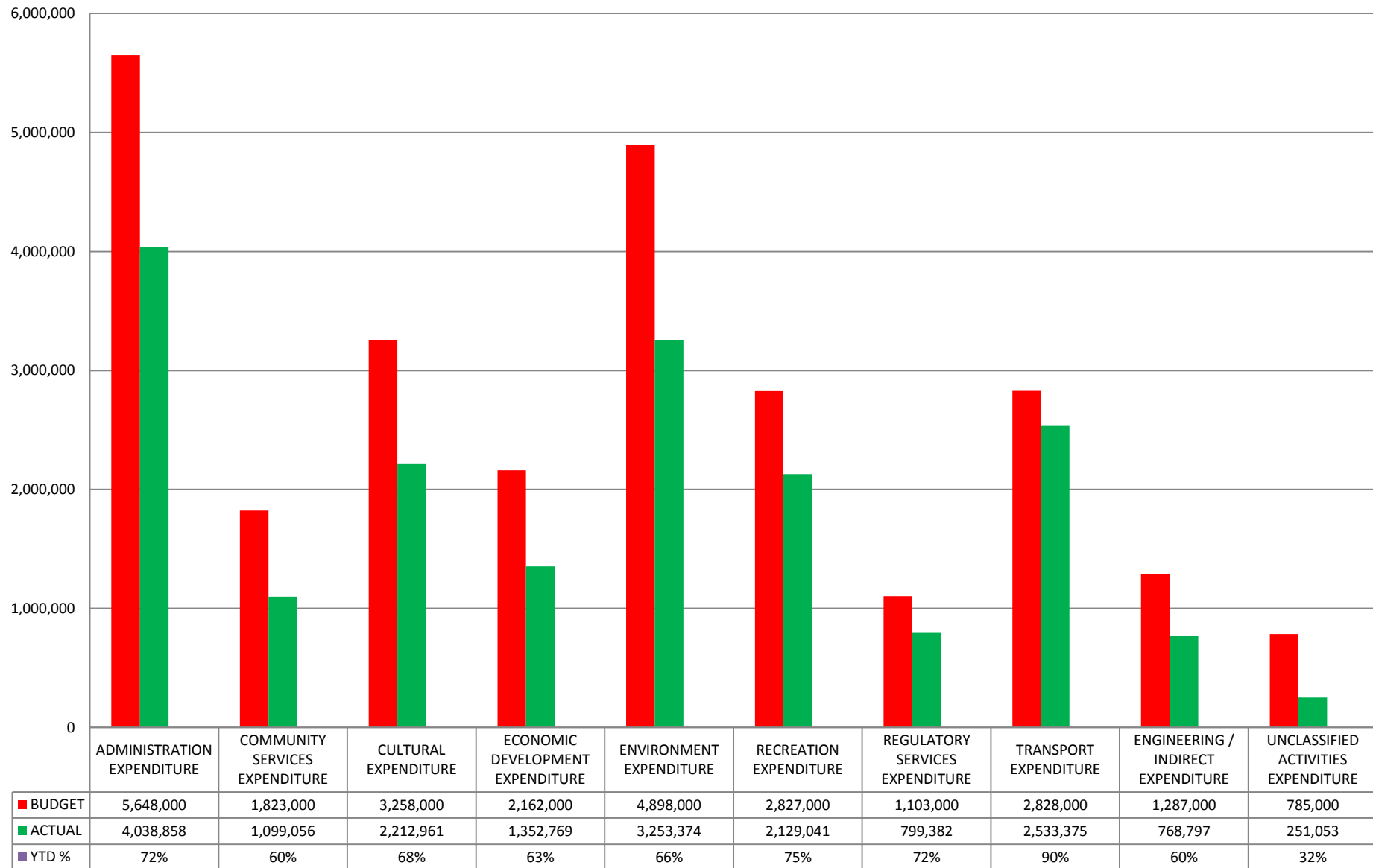
# CITY OF MOUNT GAMBIER

## Operating Revenue - As at 31 March 2017



# CITY OF MOUNT GAMBIER

## Operating Expenditure - As at 31 March 2017



# CITY OF MOUNT GAMBIER

## Capital Expenditure - As at 31 March 2017

