



Reference: AF11/861 TLG

7th July, 2015

MEMBERS

NOTICE is hereby given that the Corporate and Community Services Committee will meet in the following Meeting Room on the day, date and time as follows:

Corporate and Community Services Committee
(Reception Area - Level 4):

Monday, 13th July, 2015 at 5.30 p.m.

An agenda for the meeting is enclosed herewith.

Mark McSHANE
CHIEF EXECUTIVE OFFICER

CORPORATE AND COMMUNITY SERVICES COMMITTEE

Meeting to be held on Monday, 13th July, 2015 at 5.30 p.m.

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15. CORPORATE AND COMMUNITY SERVICES REPORT NO. 47/2015 - Strategic Plan / Corporate Plan - Achievement Of Key Performance Indicators Quarterly Report - June 2015

MOTIONS WITH NOTICE

MOTIONS WITHOUT NOTICE

CORPORATE AND COMMUNITY SERVICES COMMITTEE

Meeting to be held at the Reception Area, Level 4, Civic Centre, 10 Watson Terrace,
Mount Gambier on Monday 13th July, 2015 at 5.30 p.m.

AGENDA

PRESENT: Cr S Perryman (Presiding Member)
Cr M Lovett, Cr Lynagh, Cr S Meziniec and Cr H Persello

APOLOGY: moved that the apology from
be received.

seconded

COUNCIL OFFICERS: Director - Corporate Services, Grant Humphries
Finance Manager, Gary Button
Manager Community Services and Development, Barbara Cernovskis
Manager Governance and Property, Michael McCarthy
Administration Officer – Executive Support, Tracey Gritton

COUNCIL MEMBERS
AS OBSERVERS:

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

MINUTES: moved that the minutes of the previous meeting
held 9th June, 2015 be taken as read and confirmed.

seconded

HUMAN POWERED VEHICLE (HPV) AUSTRALIAN SUPER SERIES - PRESENTATION

Mr Andrew McLaughlin of University of South Australia, Mr Geoff Woods and Mr Matthew Crowden to present to the Corporate & Community Services Committee on a proposed Human Powered Vehicle (HPV) event to be held in Mount Gambier.

QUESTIONS:

(a) With Notice - Nil received

(b) Without Notice -

1. FINANCIAL STATEMENT – as at 30th June, 2015

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

moved it be recommended the financial statement as at
30th June, 2015 be received.

seconded

2. GOVERNANCE – Committees – City Development Framework Sub-Committee – Minutes of Meeting held 8th May, 2015 – Ref. AF13/486

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance

moved it be recommended:

- (a) the minutes of the City Development Framework Sub-Committee Meeting held on 8th May, 2015 be received;
- (b) the following recommendation (numbered 1 to 5) of the City Development Framework Sub-Committee be adopted by Council;
 - 1. GOVERNANCE – Committees – Sub Committee Title and Terms of Reference – Ref. AF13/486
 - (a) The report be received.
 - (b) The name of the sub-committee be amended to 'Strategic Planning Sub-Committee' so as to better reflect the activities of the Sub Committee.
 - 2. CITY DEVELOPMENT FRAMEWORK – Hierarchy of the Strategic Planning Structure - Ref. AF13/486
 - (a) the report be received.
 - (b) A debriefing of the Members Workshop was discussed.
 - 3. REVIEW OF THE STRATEGIC PLAN – Work Plan – Ref. 13/486
 - (a) The report be received.
 - (b) The Work Plan for the Strategic Plan be received and endorsed.
 - 4. REVIEW OF THE STRATEGIC PLAN – Ref. AF13/486
 - (a) The report be received.
 - (b) All Members be requested to identify those areas of interest within the Futures Paper that they would like to further consider as part of the review of the Strategic Plan.
 - 5. LOCAL GOVERNMENT GROWING REGIONAL AUSTRALIA - Australian Centre of Excellence for Local Government, landmark national report - Ref. 13/125

Moved the report be received and the contents noted.

seconded

3. GOVERNANCE – Committees – Community Engagement and Social Inclusion Sub-Committee – Minutes of Meeting held 22nd June, 2015 – Ref. AF15/78

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance

moved it be recommended:

(a) the minutes of the Community Engagement and Social Inclusion Sub-Committee Meeting held on 22nd June, 2015 be received;

(b) the following recommendation (numbered 1 to 4) of the Community Engagement and Social Inclusion Sub-Committee be adopted by Council;

1. KEY FOCUS AREA – Refugee Welcome Zone on World Refugee Day - Ref. AF15/329

(a) The report on signing of the Refugee Welcome Zone Declaration be received

2. KEY FOCUS AREA – Reconciliation Action Plan - Community Engagement & Social Inclusion Sub Committee Report No. 6/2015 - Ref. AF15/341

(a) The report on details of the Reconciliation Action Plan (RAP) planning workshop scheduled for Tuesday, 7th July 2015 from 9:30 am – 12:30 pm be received;

(b) All participants of the workshop prepare by reviewing the 'Getting Started' webnotes and the Reconciliation Australia website.

3. LIMESTONE COAST COMMUNITY SERVICES ROUNDTABLE - Update - Ref. AF13/469

(a) The verbal report on the Limestone Coast Community Services Roundtable meeting held Tuesday, 16th June 2015 be received.

4. COMMUNITY ENGAGEMENT AND SOCIAL INCLUSION SUB-COMMITTEE - Guest Speaker - Ref. AF15/78

Glenn Ahearn, Prison Director, Mount Gambier Prison be invited as a guest speaker at the next Community Engagement and Social Inclusion Sub-Committee Meeting and present on the wellbeing and representation of the Aboriginal and Torres Strait Islander community in prison and the rehabilitation programs for Domestic Violence offenders.

seconded

4. GOVERNANCE – Committees – Lifelong Learning Sub-Committee – Minutes of Meeting held 22nd June, 2015 – Ref. AF15/78

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance

moved it be recommended:

(a) the minutes of the Lifelong Learning Sub-Committee Meeting held on 19th June, 2015 be received;

Corporate and Community Services Committee Agenda, Monday 13th July, 2015 cont'd...

- (b) the following recommendation (numbered 1 to 2) of the Lifelong Learning Sub-Committee be adopted by Council;

1. GOVERNANCE - Committees - Lifelong Learning Sub Committee 2015 - Ref. AF15/77

- (a) the consolidated table of Lifelong Learning Key Focus Areas be received;
- (b) Council endorse the following Key Focus Areas for the Lifelong Learning Sub-Committee:
1. Wellbeing and Resilience
 2. Youth
 3. Child Rearing
 4. Returning to Work
 5. Elders
- (c) Priority focus be given to Wellbeing and Resilience for the 2015/2016 year;
- (d) South Australia Health and Medical Research Institute (SAHMRI) Wellbeing and Resilience Centre Director, Gabrielle Kelly and Key Stakeholders be invited to attend the next Lifelong Learning Sub-Committee meeting with a view to facilitating a Wellbeing and Resilience Conference.

2. LIFELONG LEARNING SUB COMMITTEE REPORT NO. 2/2015 - 2015 Youth Week - Ref. AF13/44

- (a) Lifelong Learning Sub Committee Report No. 2/2015 be received;
- (b) Youth Week funding be sought again in 2015/2016.

seconded

5. CORPORATE AND COMMUNITY SERVICES REPORT NO. 37/2015 - Budget Update as at 31st May, 2015 – Ref. AF13/457

Goal: Governance
Strategic Objective: Demonstrate innovative and responsive organisational governance.

moved it be recommended:

- (a) Corporate and Community Services Report No. 37/2015 be received;
- (b) the Budget Update as at 31st May, 2015 as presented with this Report be adopted by Council with all amendments to be made to the 2014/2015 Council Budget.

seconded

6. CORPORATE AND COMMUNITY SERVICES REPORT NO. 38/2015 - Internal Review of Council Actions – Ref. AF11/1749

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

Establish measures for Council's performance and continually compare against community expectations.

moved it be recommended:

- (a) Corporate and Community Services Report No. 38/2015 be received;
- (b) The content of Corporate and Community Services Report No. 38/2015 be material that is to be included in Council's 2014/15 Annual Report;
- (c) Council Policy C290 Council & Committees – Internal Review of Council's Decisions be presented for review to the Corporate & Community Services Committee.

seconded

7. CORPORATE AND COMMUNITY SERVICES REPORT NO. 39/2015 - Governance – Review of Confidentiality Orders – Ref. AF13/64

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

moved it be recommended:

- (a) Corporate and Community Services Report No. 39/2015 be received;
- (b) The following Confidential Orders, having been reviewed by Council, continue in operation on the grounds provided within Attachment 1 to Report 39/2015.
 - i. Council 18/6/2013 – Junior Sports Assistance Fund 22/5/2013 - Item 10 ROTARY CLUB OF MOUNT GAMBIER LAKES - Donations to Financially Disadvantaged Junior Sports Persons
 - ii. Council 17/12/2013 - Junior Sports Assistance Fund 20/11/2013 - Item 12 - ROTARY CLUB OF MOUNT GAMBIER LAKES – Donations to Financially Disadvantaged Junior Sports Persons
 - iii. Council 17/12/2013 - Junior Sports Assistance Fund 20/11/2013 - Item 13 – COMMERCIAL CLUB INC. – Donation to Exceptional Junior Sports person
 - iv. Council 15/4/2014 - Junior Sports Assistance Fund 2/4/2014 - Item 13 - ROTARY CLUB OF MOUNT GAMBIER LAKES – Donations to Financially Disadvantaged Junior Sports Persons

seconded

8. CORPORATE AND COMMUNITY SERVICES REPORT NO. 40/2015 – China Delegation - Ref. AF13/306

Goal: Securing Economic Prosperity
Strategy Objective: Foster the expansion of commerce and industry in a sustainable manner, considering industry, employment and climate change impacts, and enhance our positioning as the major centre for the region.

moved it be recommended:

- (a) Corporate and Community Services Report No. 40/2015 on the China Delegation be received;
- (b) Council notes and endorses the key directions and actions identified in the report that build upon and further develop Council's China Engagement Strategy.

seconded

9. CORPORATE AND COMMUNITY SERVICES REPORT NO. 41/2015 - Appointment of Members on Other Bodies & Organisations – Queen Elizabeth Park Trust – Ref. AF11/854

Goal: Governance
Strategy: Demonstrate innovative and responsive organisational governance.
Strategic Objective: Engage with national, state, regional and local forums and partnerships to provide solutions and options to continually improve Councils service delivery and performance.

Goal: Diversity
Strategic Objective: Develop the capacity of Council to effectively communicate and engage with our communities, other agencies and service providers.

moved it be recommended:

- (a) Corporate and Community Services Report No. 41/2015 be received.
- (b) For Council consideration.

seconded

10. CORPORATE AND COMMUNITY SERVICES REPORT NO. 42/2015 - Request for Council Representation – Limestone Coast Violence Against Women Collaboration – Ref. AF11/854

Goal: Governance
Strategy: Demonstrate innovative and responsive organisational governance.
Strategic Objective: Engage with national, state, regional and local forums and partnerships to provide solutions and options to continually improve Councils service delivery and performance.

Goal: Diversity

Strategic Objective: Develop the capacity of Council to effectively communicate and engage with our communities, other agencies and service providers.

moved it be recommended:

- (a) Corporate and Community Services Report No. 42/2015 be received.
- (b) For Council consideration

seconded

11. CORPORATE AND COMMUNITY SERVICES REPORT NO. 43/2015 - Major Events – Adelaide Symphony Orchestra Tour – Ref. AF12/210

Goal: Securing Economic Prosperity
Strategic Objective: Support the development of our local economy, our unique local experiences and our capacity to grow visitation to our City

Goal: Learning
Strategic Objective: Foster partnerships that develop programs, services and opportunities that deliver learning excellence.

moved it be recommended:

- (a) Corporate and Community Services Report No. 43/2015 be received;
- (b) Council approve the allocation of \$10,000 sponsorship for the Adelaide Symphony Orchestra Tour conditional upon the proponents obtaining funding from all identified sources and any required approvals from relevant authorities;
- (c) Funding variation be recorded in the first budget review of 2015/2016 for major events.

seconded

12. CORPORATE AND COMMUNITY SERVICES REPORT NO. 44/2015 – Signage – Ref. AF15/290

Goal: Securing Economic Prosperity
Strategic Objective: Provide infrastructure and facilities that contribute to Mount Gambier being able to enhance its economic base and quality of life.

moved it be recommended:

- (a) Corporate and Community Services Report No. 44/2015 be received and content noted;
- (b) A cost effective update of the content for the Gateway and Entrance Banners to reflect the new branding be given a medium to high priority in the branding implementation strategy.

seconded

13. CORPORATE AND COMMUNITY SERVICES REPORT NO. 45/2015 - Local Organisation Sponsorship – Ref. AF14/427

Goal: Governance

Strategic Objective: Evaluate the effectiveness of all service delivery initiatives against the returns and/or benefits to the community

moved it be recommended:

- (a) Corporate and Community Services Report No. 45/2015 be received;
- (b) Council Administration continue to review the funding arrangements with local organisations; refine the application and evaluation process and prepare comprehensive information for the 2016/2017 budget process for Council consideration;
- (c) The allocation of 2015/2016 funding for Local Sponsorship associated with the Wehl Street Theatre, Stand Like Stone and Riddoch Art Gallery be released as required.

seconded

14. CORPORATE AND COMMUNITY SERVICES REPORT NO. 46/2015 - Major Event & Donations Local Sponsorship – Ref. AF15/351

Goal: Governance

Strategic Objective: Evaluate the effectiveness of all service delivery initiatives against the returns and/or benefits to the community

moved it be recommended:

- (a) Corporate and Community Services Report No. 46/2015 be received;
- (b) The Administration continue to refine the funding and evaluation process for local sponsorships and comprehensive information be prepared for the 2016/2017 Budget preparation process for Council consideration;
- (c) The allocations for 2015/2016 Budget for Major Event and Local Sponsorship be released as required.

seconded

15. CORPORATE AND COMMUNITY SERVICES REPORT NO. 47/2015 - Strategic Plan / Corporate Plan - Achievement Of Key Performance Indicators Quarterly Report - June 2015 – Ref. AF11/1790

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance

moved it be recommended:.

- (a) Corporate and Community Services Report No. 47/2015 and the June 2015 Quarterly Summary KPI report be received and endorsed by Council.

seconded

MOTIONS WITH NOTICE

1. **HEALTH MANAGEMENT – Advocating – Rehabilitation Services – Closure of Limestone Coast Drug and Alcohol Rehabilitation Centre – Ref. AF15/362**

Cr Lovett reported that recent media reports indicate the closure of the only drug and rehabilitation centre in the Limestone Coast. The Karobran New Life Centre has been operating for about 30 years, providing live-in drug and alcohol rehabilitation services. Due to costs and significant debt the Centre is now scheduled to close (Attachment – The Border Watch 3rd July, 2015).

With the constant and increasing addiction problems in our community and the issues recently highlighted regarding the use of ICE, the type of service provided by Karobran is important to retain in our region. This matter extends beyond our Council into the SELGA region and beyond and as a matter of importance to our region, opportunities should be investigated whereby Karobran or such a centre can continue to provide services to the community.

The recommendation requests that SELGA research this matter and take appropriate steps to retain such a service within our region.

Cr Lovett moved it be recommended;

- (a) SELGA be requested to review the closure of Karobran New Life Centre drug and alcohol rehabilitation facility, seeking opportunities whereby the centre or a similar facility can be retained to provide services to the Limestone Coast community;
- (b) SELGA engage with relevant stakeholders on this matter, including but not limited to South Australian Health Services, Non Government Organisations and other Service Providers;
- (c) a report be prepared and submitted by SELGA to all constituent Councils for consideration.

seconded

MOTIONS WITHOUT NOTICE

Meeting closed at p.m.

MJT/TLG

Rehab closure

Crippling debt forces treatment centre to shut doors



**ANELIA
BLACKIE**

anelia@tbw.com.au

SPIRALLING debts forced the only drug and alcohol rehabilitation centre in the Limestone Coast to shift clients interstate and close its doors this week.

The Karobran New Life Centre board moved to close down the facil-

ity near Naracoorte after providing rehabilitation to around 4500 people over the past 29 years.

Despite crippling ice addiction problems in the region, manager Dave Helyard said \$600,000 in debts had

forced the tough decision.

Mr Helyard said it had been a constant financial challenge to keep the facility operational.

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Overwhelming debt forces regional rehabilitation centre to shut doors

From front page

Offering live-in accommodation and food, as well as drug and alcohol education and counselling to clients, the centre needed up to \$700,000 a year to continue operating.

"There is plenty of demand for a centre like this in the region, but most of our clients are from lower socio-economic backgrounds and we relied on a percentage of their Centrelink payments," he said, adding some private facilities charged users up to \$30,000.

"We operated at well below cost to meet financial demand and we tried to keep going and navigating through the constant financial challenge."

Mr Helyard took part in the recent National Ice Task Force forum in Mount Gambier, where he discussed with regional parliamentarians the challenges the centre faced in rehabilitating drug addicts.

"The funding is just not there," he said.

"I don't know if governments think addicts cause their own problems and place them at the bottom of the list when it comes to funding.

"Even so, we care about addicts and we want to help them."

Karobran's board members believe the only way now to deal with the debt is to sell the 100 acre property 25km from Naracoorte.

With eight houses that can accom-

modate around 35 people, along with a commercial kitchen, dining room and teaching centre on the property, Mr Helyard hopes someone with the vision to continue it as a rehabilitation centre will come forward.

"The beauty of Karobran is that it is isolated, there is no temptation of a bottle shop or drug pusher nearby, so it is ideal to get addicts in a place of abstinence," he said.

"I hope a philanthropist ... will come up with money to invest."

Meanwhile, Mr Helyard said despite alarming ice addiction figures, alcohol dependence was more prevalent.

"Around 97,000 Australians are addicted to ice, but the amount is quadruple for alcoholics," he said.

"Ice is a bigger issue because it is more addictive due to its purity and content - it is up to 96pc pure - but more people are addicted to alcohol."

Despite the centre's affiliation with the Australian Christian Churches, Mr Helyard said religion was never forced onto clients.

"Clients never had to meet any religious requirements to be accepted into Karobran," he said.

"The only requirement was that they have been detoxed first in hospital or at home before coming to us.

"The rule of thumb was that you stay one month for every year of your addiction and many stayed for up to a year, but they were always free to leave."

Looking back, Mr Helyard - who returned to Adelaide this week - said the role Karobran played in the community should have been promoted better.

He said despite the success of Karobran in improving the lives of thousands of people over the past three decades, it had done the work quietly and away from the public eye.

"I think staff were so heads down and tails up doing their work that the promotion side of the centre was not done well," he said.

"I was at the centre for only six months and in that time made a deliberate attempt to let people know we were out there, but it was too late."

CORPORATE AND COMMUNITY SERVICES COMMITTEE

Minutes of Meeting held at the Reception Area, Level 4, Civic Centre, 10 Watson Terrace,
Mount Gambier on Tuesday 9th June, 2015 at 5.30 p.m.

PRESENT: Cr S Perryman (Presiding Member) (arrived at 5.35 p.m.)
Cr M Lovett, Cr Lynagh, Cr S Meziniec and Cr H Persello

APPOINTMENT OF ACTING

PRESIDING MEMBER: Mayor Lee moved that Cr Persello be appointed as Acting Presiding Member.

Cr Lovett seconded Carried

APOLOGY: Nil

COUNCIL OFFICERS: Chief Executive Officer, Mark McShane
Director - Corporate Services, Grant Humphries
Manager - Community Services & Development, Barbara Cernovskis
Finance Manager, Gary Button
Administration Officer – Executive Support, Melissa Telford

COUNCIL MEMBERS

AS OBSERVERS: Cr Von Stanke, Cr Morello and Cr Richardson

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

MINUTES: Cr Lovett moved that the minutes of the previous meeting held 11th May, 2015 be taken as read and confirmed.

Cr Meziniec seconded Carried

QUESTIONS:

- (a) With Notice - Nil received
- (b) Without Notice - Nil submitted

1. FINANCIAL STATEMENT – as at 31st May, 2015

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

Mayor Lee it be recommended the financial statement as at 31st May, 2015 be received.

Cr Meziniec seconded Carried

2. GOVERNANCE – Elected Member Training and Development - Ref. AF11/903

Goal: To be recognised as a lifelong learning community.

Strategic Objective: Promote the benefits of cooperative learning and the contribution learning makes to our enhanced quality of life.

The Acting Chief Executive Officer reported that Cr Persello has sought permission of Council to attend the MHS Conference being held in Canberra from 25th - 28th August, 2015 (Cr Persello will only attend the 3 day Conference, not the pre-conference workshops).

The 2015 Conference will explore the topic "Translating Best Practice into Reality" and discuss how best practice is translated into effective strategies to help people living with mental health problems. As Council's representative on the Community Mental Health Network the MHS Conference is considered a valuable Conference for Cr Persello to attend.

Cr Meziniec moved it be recommended:

- (a) **Cr Persello be authorised to attend the MHS Conference in Canberra from 25th to 28th August, 2015;**
- (b) **all costs associated with attendance at the Seminar be met by Council – Acc. No. 6000.0105 (Members Training).**

Cr Lynagh seconded

Carried

3. GOVERNANCE – Committees – Community Engagement and Social Inclusion Sub-Committee - Minutes of Meeting held 25th May, 2015 - Ref. AF15/78

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance

Cr Meziniec moved it be recommended:

- (a) **the minutes of the Community Engagement and Social Inclusion Sub-Committee held on Monday 25th May, 2015 be received;**
- (b) **recommendations (numbered 1 to 8) of the Community Engagement and Social Inclusion Sub-Committee meeting held on Monday 25th May, 2014 be adopted by Council:**

1. COUNCIL MINUTES

- (a) **The Key Focus areas as amended by Council be received.**

2. BUILDING COMMUNITIES – City of Mount Gambier Draft Regional Public Health Plan 2015-2020 – Ref. AF13/209

- (a) **The presentation on Council's Draft Regional Public Health Plan be received;**
- (b) **The Community Health Officer be thanked for her presentation.**

3. DIVERSITY – Funding request for Aboriginal Cultural Purposes in the Mount Gambier Area – Ref. AF11/1595

- (a) **Funding is outside the scope of the Community Engagement and Social Inclusion Sub-Committee;**
- (b) **the matter of funding be referred to Corporate and Community Services.**

4. GOVERNANCE - Committees - Community Engagement and Social Inclusion Sub Committee 2015 – Signage discussion from previous Minutes - Ref. AF15/78

- (a) **this is outside the scope of the Community Engagement and Social Inclusion Sub-Committee;**

(b) the matter be referred to Corporate and Community Services.

5. **RECONCILIATION ACTION PLAN** – Community Engagement & Social Inclusion Sub Committee Report No. 4/2015 - Ref. AF15/78

(a) Community Engagement and Social Inclusion Sub-Committee Report No. 4/2015 be received;

(b) Council acknowledges and supports the development of a Reconciliation Action Plan as a key focus area for the Sub-Committee using the Cultural Governance model identified by the Sub-Committee as most appropriate for Mount Gambier and District;

(c) a schedule of Fee For Service charges be obtained from Reconciliation SA;

(d) Council endorses the Sub-Committee holding a workshop to plan the RAP process with invitations being extended to the Chief Executive Officer of Pangula Mannamurna, Chief Executive Officer of Burrendies Aboriginal Corporation and a representative of the District Council of Grant to attend;

(e) cost of the workshop including travel and incidentals for Mr Mark Waters of Reconciliation SA will be covered by Council. Costs be charged against the existing Aboriginal Cultural Survey budget line.

6. **LIMESTONE COAST VIOLENCE AGAINST WOMEN COLLABORATION** – Community Engagement & Social Inclusion Sub-Committee Report No. 5/2015 - Ref. AF11/2284

(a) Community Engagement and Social Inclusion Sub-Committee Report No. 5/2015 on the Limestone Coast Violence Against Women Collaboration be received;

(b) The Chairperson of the Limestone Coast Violence Against Women Collaboration be advised to submit a written request to Council seeking formal representation from Council on their Collaboration.

7. **LIMESTONE COAST COMMUNITY SERVICES ROUNDTABLE** – Update – Ref. AF13/469

(a) The report on the Limestone Coast Community Services Roundtable Planning Day be received;

(b) Caroline Hill be thanked for her presentation.

8. **SUPPLEMENTARY ITEM** – Leave of Absence - Emma Milera

(a) Leave of Absence be granted for the period 25th May, 2015 to 27th July, 2015.

Cr Perryman arrived at 5.35 p.m. and assumed the Chair.

4. DIVERSITY – Funding request for Aboriginal Cultural Purposes in the Mount Gambier Area – Ref. AF11/1595

Pursuant to Division 3 – Conflict of Interest, Sections 73 and 74 Part 4 of the Local Government Act 1999, Cr Lovett disclosed an interest in Item 4 due to his role as a Board Director at Pangula Mannamurna and did not:

- (a) propose or second a motion relating to the matter; or
- (b) take part in discussion by the Council relating to that matter; or
- (c) while such discussion is taking place, be in, or in the close vicinity of , the room in which or other place at which the matter is being discussed; or
- (d) vote in relation to the matter.

Cr Lovett vacated the meeting at 5.36 p.m.

The Manager Community Services & Development reported:

- (a) Correspondence has been received from Pangula Mannamurna Inc. seeking funding of \$27,270.86 to support a Yaitya Makkitura digital and cultural arts project;
- (b) Council have formally acknowledged receipt of the correspondence and the item was referred to the Community Engagement & Social Inclusion Sub-Committee;
- (c) Consideration of the funding request is outside the scope of the Community Engagement and Social Inclusion Sub-Committee and therefore item has been referred to Corporate and Community Services.

Cr Perryman moved it be recommended:

- (a) the funding request from Pangula Mannamurna Inc. be received;**
- (b) a further report be prepared by administration and presented for the consideration of the Corporate and Community Services Committee.**

Cr Meziniec seconded

Carried

Cr Lovett resumed meeting at 5.40 p.m.

5. GOVERNANCE - Committees - Community Engagement and Social Inclusion Sub-Committee 2015 – Signage - Ref. AF15/78

The Manager Community Services and Development reported:

- (a) at the Community Engagement and Social Inclusion Sub-Committee Meeting held 27th April, 2015 the matter of introducing signage acknowledging the Jazz Academy at the City of Mount Gambier gateway entry points was raised for discussion;
- (b) also raised for discussion were the introduction of banners to acknowledge that Mount Gambier is home of the Loudest Shout;

- (c) Gateway signage and entrance banners are outside the scope of the Community Engagement and Social Inclusion Sub-Committee and therefore the item has been referred to Corporate and Community Services.

Cr Perryman moved it be recommended:

- (a) the report be received;
- (b) a further report be prepared by administration and presented for the consideration of the Corporate and Community Services Committee.

Cr Lynagh seconded

Carried

6. GOVERNANCE – Committees – Audit (Section 41) Committee – Minutes of Meeting held 26th May, 2015 – Ref. AF11/863

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance

Cr Perryman moved it be recommended:

- (a) the minutes of the City of Mount Gambier Audit Committee meeting held on 26th May, 2015 be received;
- (b) recommendation 4 of the Audit Committee meeting held on Tuesday, 26th May, 2015 be adopted by Council.

1. REPORTS FOR INFORMATION

The reports be received.

2. AUDIT WORK PROGRAM 2007 - 2014

The report be received.

3. GOVERNANCE REPORT

The report be received.

4. FINANCIAL INTERNAL CONTROLS

- (a) the report be received;
- (b) the Audit Committee accepts the risks and associated actions listed in the Control Assessment Worksheets;
- (c) the Audit Committee refers the risk assessments to Council for consideration and adoption;
- (d) as part of this recommendation to Council, the Audit Committee acknowledges the additional resources required to develop the 'Internal Financial Control Procedures Manual' and to complete the ongoing risk review processes.

5. 2015/2016 ANNUAL BUSINESS PLAN AND BUDGET

The report be received.

Cr Persello seconded

Carried

7. FINANCIAL MANAGEMENT - Local Government Funding for Councils - Ref. AF14/160

Goal: Governance

Strategic Objective: Advocate for increase in access to alternative and new sources of growth based revenues, in order to improve Council's ability to provide for the community.

The Director - Corporate Services reported:

- (a) The Australian Local Government Association with the support of State Local Government Associations are mounting a campaign to have the indexation for Financial Assistance Grants (FAG's) immediately restored;
- (b) the cost to this Council in year one of the three year 'freeze' is in the order of \$450,000 and around \$200 million in FAG's to local communities, nationally;
- (c) each Council is therefore being requested, as part of the campaign, to pass a resolution acknowledging the importance of the grants in assisting Councils to provide important community infrastructure.

Cr Meziniec moved it be recommended:

- (a) **the letter from the Australian Local Government Association be received;**
- (b) **Council acknowledge the importance of the Financial Assistance Grants and the ongoing indexation of those Grants in:**
 - **assisting Councils in their ongoing program to remain financially sustainable; and**
 - **assisting Councils to provide important community infrastructure**
- (c) **the Australian Local Government Association and Local Government Association of South Australia be advised of this resolution.**

Cr Lovett seconded

Carried

8. FINANCIAL MANAGEMENT - National Partnership Agreement - Pensioner Concessions - Ref. AF14/452

Goal: Governance

Strategic Objective: Advocate for increase in access to alternative and new sources of growth based revenues, in order to improve Council's ability to provide for the community.

The Director - Corporate Services reported:

- (a) Advice has now been received in the form of press releases (attached) from the State Government and the Local Government Association of SA in respect of the future intentions for concession arrangements for pensioners;
- (b) The former long standing arrangement whereby a concession is provided to eligible pensioners via Council rates is replaced with a new 'Cost of Living' (CLC) concession which will be available to eligible pensioners, low income earners and self funded retirees holding a Commonwealth Seniors Health Card;

- (c) The new CLC concession of up to \$200 will be paid by the State Government direct to pensioners, low income earners and self funded retirees to be applied as they choose, towards their greatest needs. Essentially Local Government in future, will have no role in pensioner concession arrangements.

Cr Mezinec moved it be recommended the report be received for information.

Cr Lovett seconded

Carried

9. CORPORATE AND COMMUNITY SERVICES REPORT NO. 32/2015 - Section 41 Committee - Corporate and Community Services Committee - Terms of Reference - Ref. AF14/283, AF11/1718

Goal: Governance

*Strategic Objective: (i) Demonstrate innovative and responsive organisational governance.
(ii) Establish measures for Council's performance and continually compare against community expectations.*

Mayor Lee moved it be recommended:

- (a) Corporate and Community Services Report No. 32/2015 be received;
(b) Council adopts the Corporate and Community Services (Section 41) Committee Terms of Reference as provided as an attachment to this Report and marked as 'Attachment 1'.

Cr Persello seconded

Carried

10. CORPORATE AND COMMUNITY SERVICES REPORT NO. 33/2015 - Policy Review – R155 - Rate Rebate Policy - Ref: AF11/1952, AF11/823, AF11/824

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

Cr Persello moved it be recommended:

- (a) Corporate and Community Services Report No. 33/2015 be received;
(b) Council hereby adopts amended Council Policy R155 – Rate Rebate Policy, as provided with this report.

Cr Lynagh seconded

Carried

11. CORPORATE AND COMMUNITY SERVICES REPORT NO. 34/2015 - Policy Review – R105 - Rating Policy - Ref: AF11/1952

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

Cr Mezinec moved it be recommended:

- (a) Corporate and Community Services Report No. 34/2015 be received;

- (b) Council hereby adopts amended Council Policy R105 – Rating Policy, as provided with this report.

Cr Lovett seconded

Carried

12. **CORPORATE AND COMMUNITY SERVICES REPORT NO. 35/2015 - Major Events – 2016 Fork And Cork, Mount Gambier Food and Wine Festival - Ref: AF15/284**

Goal: Securing Economic Prosperity

Strategic Objective: Support the development of our local economy, our unique local experiences and our capacity to grow visitation to our City

Cr Persello moved it be recommended:

- (a) Corporate and Community Services Report No. 35/2015 be received;
- (b) Council approve the allocation of \$12,000 in total sponsorship to be made up of cash and in kind contributions;
- (c) Council request further clarification from the 2016 Fork and Cork, Mount Gambier Food and Wine Festival Committee and work to identify and fully cost the in kind component with the balance to be paid in cash;
- (d) the sponsorship for the 2016 Fork and Cork, Mount Gambier Food and Wine Festival is conditional upon the proponents obtaining all necessary approvals from relevant authorities;
- (e) Funding request to be an additional consideration for the 2015/2016 Major Events Sponsorship budget allocations.

Cr Lovett seconded

Carried

MOTIONS WITH NOTICE - Nil

MOTIONS WITHOUT NOTICE

13. **REVIEW OF COMMITTEES AND SUB-COMMITTEES TERMS OF REFERENCE - AF15/77, AF15/78**

Cr Perryman having regard to Council's resolution of 27th January, 2015:

"Council or the relevant Standing Committee will review the Terms of Reference of all Committees and Sub-Committees by 31st August, 2015 to provide for the opportunity to alter or amend Terms of Reference to Reflect Council's aims and objectives. This review does not preclude the winding up of any Committee or Sub-Committee."

moved it be recommended:

- (a) The Presiding Member of the Corporate & Community Services Committee, the Presiding Member of the Community Engagement & Social Inclusion Sub-Committee and the Governance Officer meet to review the Community Engagement and Social Inclusion Sub-Committee Terms of Reference and provide a report to the Corporate and Community Services Committee for consideration at its July meeting.

- (b) The Presiding Member of the Corporate & Community Services Committee, the Presiding Member of the Lifelong Learning Sub- Committee and the Governance Officer meet to review the Lifelong Learning Sub-Committee Terms of Reference and provide a report to the Corporate and Community Services Committee for consideration at its July meeting.**

Cr Persello seconded

Carried

Meeting closed at 6.21 p.m. p.m.

MJT

CONFIRMED THIS DAY OF 2015.

.....
PRESIDING MEMBER

FINANCIAL STATEMENT - Monthly Bank Reconciliation

| as at 31/05/2015 \$ | <u>GENERAL ACCOUNT (Westpac)</u> | as at 30/06/2015 \$ |
|---------------------------|--|---------------------------|
| 176,702.90 CR | OPENING BALANCE | 183,414.35 CR |
| 1,043,222.85 | <u>PLUS</u> Receipts - | |
| 1,216,608.64 | Rates & Arrears | 2,165,367.41 |
| - | General | 907,512.46 |
| 1,400,000.00 | Receipt of Cash Advance Funds | |
| - | Transfer from CAD Loan 103 | 700,000.00 |
| 0.00 | Transfer from Investment Funds | 0.00 |
| 3,659,831.49 | Transfer from Reserve Funds | - |
| | | <u>3,772,879.87</u> |
| 3,836,534.39 CR | | 3,956,294.22 CR |
| (954,720.00) | <u>LESS</u> Direct Debits to Bank Account - | |
| - | Payroll - 2 Pays processed in June (12/6 & 26/6) | (653,280.56) |
| - | Sundry | - |
| (300,000.00) | Transfer to Investment Funds | - |
| (1,254,720.00) | Transfer to CAD Loan 103 | (1,300,000.00) |
| | | <u>(1,953,280.56)</u> |
| 2,581,814.39 CR | | 2,003,013.66 CR |
| (2,398,400.04) | <u>LESS</u> Expenditure Statement - \$ | (1,953,066.04) |
| <u>\$183,414.35</u> CR | <u>CASH BALANCE</u> | <u>\$49,947.62</u> CR |

BANK RECONCILIATION

| | | |
|------------------------|---|-----------------------|
| 246,678.29 CR | Balance as per Bank Statement | 86,618.48 CR |
| 33,516.65 | <u>PLUS</u> Deposits not yet credited | 7,559.45 |
| (96,121.39) | <u>LESS</u> Deposits not yet reconciled | (26,141.31) |
| - | <u>LESS</u> Deposits not yet updated | 0.00 |
| - | <u>PLUS</u> Payments not yet reconciled | |
| <u>184,073.55</u> CR | | <u>68,036.62</u> CR |
| (659.20) | <u>LESS</u> Unpresented Cheques & EFT's | (18,089.00) |
| <u>\$183,414.35</u> CR | <u>CASH BALANCE</u> | <u>\$49,947.62</u> CR |

Current Interest Rate on Bank Account Balance is 0.10%

LGFA CAD LOAN 103

| | | |
|-----------------------------|---|--------------------------|
| (2,800,000.00) DR | OPENING BALANCE | (3,251,048.93) DR |
| 948,951.07 | <u>PLUS</u> Deposits | 2,617,122.00 |
| (1,400,000.00) | <u>LESS</u> Withdrawals (Transfer to General Account) | (700,000.00) |
| - | Sundry | - |
| <u>\$ (3,251,048.93)</u> DR | <u>CASH BALANCE</u> | <u>(1,333,926.93)</u> DR |

Current Interest Rate on CAD Loan Balance is 4.25%

| | | |
|---------------------------|--|---------------------------|
| as at 31/05/2015 \$ | <u>FINANCIAL STATEMENT continued.....</u> | as at 30/06/2015 \$ |
| | <u>INVESTMENT FUNDS (Local Government Finance Authority)</u> | |
| 281.07 CR | Opening Balance | 0.00 CR |
| 648,670.00 | <u>PLUS</u> Deposits | 1,317,122.00 |
| - | <u>PLUS</u> Accrued interest | - |
| (648,951.07) | <u>LESS</u> Withdrawals (Transfer to Westpac) | - |
| | Withdrawals (Transfer to CAD Loan 103) | (1,317,122.00) |
| <u>\$0.00 CR</u> | CLOSING BALANCE | <u>\$0.00 CR</u> |

| | | |
|------------------------|---|----------------------|
| | <u>DOWNSTREAM DRAINAGE FUNDS (Local Government Finance Authority)</u> | |
| 171,946.26 CR | OPENING BALANCE | 173,145.64 CR |
| 1,199.38 | <u>PLUS</u> Deposits | 0.00 |
| - | <u>LESS</u> Withdrawals | 0.00 |
| <u>\$173,145.64 CR</u> | CLOSING BALANCE | <u>173,145.64 CR</u> |

INVESTMENT OF FUNDS

| | |
|--|-------|
| Investment Funds - all invested - 'At Call' at | 2.00% |
| Reserve Funds - all invested - '90 Days' at | 2.15% |

| | | |
|---------------------------|--|---------------------------|
| as at 31/05/2015 \$ | <u>LOAN FUNDS OWING (Local Government Finance Authority)</u> | as at 30/06/2015 \$ |
| Opening Bal | Loan Purpose | Closing Bal |
| 129,872.11 | 101 RSL Bowls - Artificial Rink | 129,872.11 |
| 3,318,764.61 | 102 Library | 3,245,199.58 |
| 3,251,048.93 | 103 CAD - Variable Int Only | 1,333,926.93 |
| 0.00 | 104 CAD - Variable Int Only | 0.00 |
| <u>\$6,699,685.65 DR</u> | Interest Rate | <u>\$4,708,998.62 DR</u> |
| | Maturity Date | |

Prepared by:



.....
Finance Manager

Reviewed by:



.....
Chief Executive Officer

CITY DEVELOPMENT FRAMEWORK SUB-COMMITTEE

Minutes of the Meeting held in the Committee Room, Level Four of Civic Centre, 10 Watson Terrace, Mount Gambier, on Friday, 8th May, 2015 at 1.00 p.m.

MINUTES

- PRESENT: Cr F Morello (Presiding Member)
Mayor A Lee, and M Lovett
- APOLOGIES: Cr P Richardson
- NOT IN ATTENDANCE: Cr S Perryman
- COUNCIL OFFICERS: Chief Executive Officer, Mark McShane
Manager Strategic Projects, Tracy Tzioutziouklaris

COUNCIL MEMBERS AS OBSERVERS:

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

MINUTES: Mayor Lee moved that the Minutes of the previous meeting held on Friday 20th March, 2015 be taken as read and confirmed.

Cr Persello seconded.

Carried

QUESTIONS:

- (a) With Notice - nil submitted
- (b) Without Notice – nil submitted

1. GOVERNANCE – Committees – Sub Committee Title and Terms of Reference – Ref AF13/486

The Manager Strategic Projects reported:

- (a) The Terms of Reference for the City Development Framework Sub – Committee were discussed and updated at the meeting held on 20th February, 2015. A copy of the updated Terms of Reference is attached to this agenda for Members perusal.
- (b) The Sub-Committee is created for the express purpose of:
 - 1 To oversee and facilitate the review of the Strategic Plan which is to be consistent with the City Development Framework.
 - 2 To monitor and evaluate the implementation of Mount Gambier: A Futures Paper for City Development.
- (c) The current name of the Sub Committee is the City Development Framework Sub Committee. To better reflect the objectives of the sub committee Members may wish to give further consideration as to the name of the sub-committee.

Cr Morello moved it be recommended:

- (a) The report be received.**
- (b) The name of the sub-committee be amended to 'Strategic Planning Sub-Committee' so as to better reflect the activities of the Sub Committee.**

Mayor Lee seconded.

Carried

2. CITY DEVELOPMENT FRAMEWORK – Hierarchy of the Strategic Planning Structure Ref. AF13/486 – Attachments – Strategic Planning Structure of Council, The Futures Paper, The Strategic Management Plan – Beyond 2015, the Corporate Plan and example Quarterly KPI Report

The Manager Strategic Projects reported:

- (a) A Council Member's Workshop comprising of two sessions have been scheduled to:**
 - (i) assist Members to understand the role and process of Strategic Planning within an organisation.**
 - (ii) provide an overview and summary of the development of the Futures Paper as Council's long term strategic plan and the incorporation of this framework into Council's new strategic plan.**
- (b) Two workshops have been scheduled which include:**
 - (i) Tuesday 5th May, 2015** Workshop to discuss the role and process of Strategic Planning and facilitated by Council Officers.
 - (ii) Wednesday 24th June, 2015** Workshop providing an overview and summary of the development of the Futures paper and the incorporation of this framework into Council's new Strategic Plan. Including a focus about the future of regional cities.

To be facilitated by Emeritus Professor John Martin.
- (c) The first of the workshops have been held. A debriefing of this workshop will be discussed at this meeting.**

Cr Morello moved it be recommended:

- (a) the report be received.**
- (b) A debriefing of the Members Workshop was discussed.**

Mayor Lee seconded.

Carried

3. REVIEW OF THE STRATEGIC PLAN – Work Plan, Ref 13/486

The Manager – Strategic Projects reported:

- (a) A work plan and basic time table has been developed to outline the process for undertaking the review of the Strategic Plan. A copy of this work plan is attached to the agenda for Members perusal and information.
- (b) It is now considered imperative that Council commence the review of the Strategic Plan as it establishes and set outs the key goals, objectives and direction Council identifies it wishes to achieve for the next four years, including the remainder of the current Council term.
- (c) The work plan identifies key steps and processes that will need to be undertaken and an approximate time frame.

Cr Lovett moved it be recommended:

- (a) The report be received.**
- (b) The Work Plan for the Strategic Plan be received and endorsed.**

Mayor Lee seconded.

Carried

4. REVIEW OF THE STRATEGIC PLAN, Ref AF13/486

The Manager Strategic Projects reported:

- (a) Members have previously been provided with copies of documents that form the hierarchy of the Strategic Planning Structure. These documents include the:
 - (i) The Futures Paper
 - (ii) The Strategic Plan – Beyond 2015
 - (iii) The Long Term Financial Plan
 - (iv) Asset Management Plan
 - (v) Annual Budget
 - (vi) Corporate Plan
 - (vii) Business Unit Plan

The Regional Health Plan which is also currently being prepared will also be included within Council's Strategic Planning hierarchy.

- (b) It is emphasised that the Futures Paper is Council's key strategic document and provides a long term vision for the growth and development of the City of Mount Gambier. The Futures Paper has been development based on the input received as part of the community consultation process.
- (c) Members are requested to read and familiarise themselves with what is contained within the Futures Paper and what is important to the community. As Council has determined to begin preparations to review the Strategic Plan Members are requested to start identifying issues within the Futures Paper that they would like to achieve/focus on over the rest of the current term of Council. It is envisaged that these issues will form a starting point for further discussions.

Cr Morello moved it be recommended:

- (a) The report be received.**

- (b) **All Members be requested to identify those areas of interest within the Futures Paper that they would like to further consider as part of the review of the Strategic Plan.**

Cr Lovett seconded.

Carried

5. LOCAL GOVERNMENT GROWING REGIONAL AUSTRALIA, Australian Centre of Excellence for Local Government, landmark national report, Ref. 13/125

The Manager Strategic Projects reported:

- (a) The Local Government Growing Regional Australia report examines and identifies the factors contributing to strong sustainable regional capitals and regions.
- (b) The report finds that a new way of thinking about regional economic development focuses on tapping under-utilised potential in all regions to enhance competitiveness.
- (c) A copy of the report including case studies is attached for Members Information.

Cr Morello moved it be recommended the report be received and the contents noted.

Cr Lovett seconded.

Carried

MOTIONS WITHOUT NOTICE

Nil

The meeting closed at 1.25p.m.

TT

COMMUNITY ENGAGEMENT & SOCIAL INCLUSION SUB-COMMITTEE

Minutes of Meeting held in the Committee Room, Level Four of Civic Centre, 10 Watson Terrace,
Mount Gambier, on Monday, 22nd June 2015 at 5.30pm

PRESENT: Cr Persello
Cr Richardson
Caroline Hill
Rob Foggo
John Amoroso

APOLOGIES: Cr Richardson moved that the apologies from Cr Lovett and Emma Milera (leave of absence) be received.

Caroline Hill seconded Carried

COUNCIL OFFICERS: Manager Community Services & Development, Barbara Cernovskis
Community Development Officer, Alison Brash

COUNCIL OFFICERS

APOLOGIES: Chief Executive Officer, Mr Mark McShane
Library Manager, Vicki Hutchinson

COUNCIL MEMBERS

AS OBSERVERS: Nil

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

MINUTES: Caroline Hill moved that the minutes of the previous meeting held on 25th May 2015 be taken as read and confirmed.

Cr Richardson seconded Carried

QUESTIONS: (a) With Notice - nil submitted.
(b) Without Notice - nil submitted.

1. KEY FOCUS AREA – Refugee Welcome Zone on World Refugee Day - Ref. AF15/329

The Manager Community Services & Development reported:

- (a) Signing of the Refugee Welcome Zone Declaration and announcement thereof was done by Cr Richardson, Deputy Mayor and aligned with the celebration for World Refugee Day held at the Sir Robert Helpmann Theatre on Saturday, 20th June 2015.
- (b) Notice received from the Refugee Council of Australia (RCA) advised that Onkaparinga and Adelaide Hills have also signed.
- (c) Administration are finalising an area profile and outline of community initiatives to be submitted to the RCA for promotion on their website. Currently only two South Australian Councils have done this, Marion and Murray Bridge.

John Amoroso moved it be recommended:

- (a) The report on signing of the Refugee Welcome Zone Declaration be received.**

Caroline Hill seconded

Carried

2. KEY FOCUS AREA – Reconciliation Action Plan - Community Engagement & Social Inclusion Sub Committee Report No. 6/2015 - Ref. AF15/341

- (a) A workshop to plan the Reconciliation Action Plan (RAP) process has been scheduled for Tuesday, 7th July 2015 from 9:30 am – 12:30 pm, in the Operations Conference Room and will be facilitated by Mark Waters, State Manager Reconciliation South Australia;
- (b) The workshop will be guided by Reconciliation Australia's 'Getting Started' model to identify the relevant RAP focus for Mount Gambier and determine the next steps in the City of Mount Gambier RAP development;
- (c) Invitations have been extended to all Members of Council, the Chief Executive Officer of Pungula Mannamurna, Chief Executive Officer of Burrendies Aboriginal Corporation and a representative from the District Council of Grant;
- (d) The cost for the half day workshop is \$500 + 2 nights accommodation and will be charged against the GL Account 6630.1128 (Aboriginal Cultural Survey).
- (e) In preparation for the workshop, subcommittee Members and participants are asked to review the 'Getting Started' web notes (attached) and visit and review the information available at the Reconciliation Australia website at <http://www.reconciliation.org.au/raphub/program/getting-started/>

Cr Richardson moved it be recommended:

- (a) **The report on details of the Reconciliation Action Plan (RAP) planning workshop scheduled for Tuesday, 7th July 2015 from 9:30 am – 12:30 pm be received;**
- (b) **All participants of the workshop prepare by reviewing the 'Getting Started' webnotes and the Reconciliation Australia website.**

John Amoroso seconded

Carried

3. LIMESTONE COAST COMMUNITY SERVICES ROUNDTABLE - Update - Ref. AF13/469

Caroline Hill, Chair of the Limestone Coast Community Services Roundtable (LCCSRT) reported:

- (a) provided a verbal update on the LCCSRT meeting held on Tuesday, 16th June 2015

Cr Richardson moved it be recommended:

- (a) **The verbal report on the Limestone Coast Community Services Roundtable meeting held Tuesday, 16th June 2015 be received.**

John Amoroso seconded

Carried

MOTION WITHOUT NOTICE

4. **COMMUNITY ENGAGEMENT AND SOCIAL INCLUSION SUB-COMMITTEE** - Guest Speaker - Ref. AF15/78

Cr Richardson moved that Glenn Ahearn, Prison Director, Mount Gambier Prison be invited as a guest speaker at the next Community Engagement and Social Inclusion Sub-Committee Meeting and present on the wellbeing and representation of the Aboriginal and Torres Strait Islander community in prison and the rehabilitation programs for Domestic Violence offenders.

John Amoroso seconded

Carried

The meeting closed at 6.06 p.m.
MJT

DATED THIS DAY OF 2015.

.....
PRESIDING MEMBER

LIFELONG LEARNING SUB-COMMITTEE

Minutes of Meeting held in the Committee Room, Level Four of Civic Centre, 10 Watson Terrace, Mount Gambier, on Friday, 19th June, 2015 at 1.00 p.m.

PRESENT: Cr Mezinec (Presiding Member)
Cr Richardson
Cr Julie Reis (District Council of Grant)
David Mezinec
Sarah Pellen
Alexandra Nicholson

APOLOGIES: Cr Richardson moved that the apology from Cr Persello be accepted.
David Mezinec seconded Carried

COUNCIL OFFICERS: Chief Executive Officer, Mark McShane
Manager Community Services & Development, Barbara Cernovskis
Library Manager, Vicki Hutchinson
Community Development Officer, Alison Brash

NOT IN ATTENDANCE: Nil

COUNCIL MEMBERS
AS OBSERVERS: Nil

OTHER EMPLOYEES IN
ATTENDANCE: Nil

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

MINUTES: David Mezinec moved that the minutes of the Mount Gambier Lifelong Learning Sub-Committee held on 20th February, 2015 be received.
Cr Reis seconded Carried

1. GOVERNANCE - Committees - Lifelong Learning Sub Committee 2015 - Ref. AF15/77

Goal: Governance
Strategic Objective: Demonstrate innovative and responsible organisational governance

The Manager – Community Services and Development reported:

- (a) Council, at its meeting of Tuesday, 17th March 2015 adopted the Lifelong Learning minutes of 20th February 2015;

Lifelong Learning Sub-Committee Minutes, 19th June, 2015 cont'd...

- (b) the Minutes adopted contained therein the convening of a workshop regarding identifying key focus areas of the Lifelong Learning Sub-Committee;
- (c) a Consolidated table of key focus areas is attached for discussion at meeting.

Alexandra Nicholson moved it be recommended:

- (a) the consolidated table of Lifelong Learning Key Focus Areas be received;
- (b) Council endorse the following Key Focus Areas for the Lifelong Learning Sub-Committee:
 - 1. Wellbeing and Resilience
 - 2. Youth
 - 3. Child Rearing
 - 4. Returning to Work
 - 5. Elders
- (c) Priority focus be given to Wellbeing and Resilience for the 2015/2016 year;
- (d) South Australia Health and Medical Research Institute (SAHMRI) Wellbeing and Resilience Centre Director, Gabrielle Kelly and Key Stakeholders be invited to attend the next Lifelong Learning Sub-Committee meeting with a view to facilitating a Wellbeing and Resilience Conference.

Sarah Pellen seconded

Carried

2. LIFELONG LEARNING SUB COMMITTEE REPORT NO. 2/2015 - 2015 Youth Week - Ref. AF13/44

Goal: Building Communities
Strategic Objective: Encourage the empowerment of the community to lead and self manage their respective desires and aspirations.

Goal: Community Well-Being
Strategic Objective: Increase the local awareness and understanding of the range of health issues and needs of the community.

Goal: Diversity
Strategic Objective: (i) Celebrate the positive contributions of all members of our communities to our collective, social, economic, cultural, health and overall well being.
(ii) Facilitate the community's active involvement in meeting the varied aspirations, diverse needs and special services that are required (including those for marginalised and vulnerable groups).

Cr Richardson moved it be recommended:

- (a) Lifelong Learning Sub Committee Report No. 2/2015 be received;
- (b) Youth Week funding be sought again in 2015/2016.

Cr Reis seconded

Carried

Lifelong Learning Sub-Committee Minutes, 19th June, 2015 cont'd...

MOTIONS WITH NOTICE - Nil

MOTIONS WITHOUT NOTICE - Nil

The meeting closed at 1.40 p.m.
BJC/MJT

CONFIRMED THIS DAY OF 2015.

.....
PRESIDING MEMBER

CORPORATE AND COMMUNITY SERVICES REPORT NO. 37/2015

SUBJECT: BUDGET UPDATE AS AT 31ST MAY, 2015

REF: AF13/457

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

Following the introduction of the Local Government (Financial Management) Regulations 2011, Council completed a review of its Budget reporting processes (Corporate and Community Services Report No. 30/2012 - Monitoring Council's Budget Performance) resulting in the adoption of the new Policy B300 - Budget Reporting and Amendment.

The objective of the Budget Reporting and Amendment Policy is to provide management with a framework to operate in regard to the following:

- The content, timing and process to be followed for reporting to Council on its performance against budget;
- The scope and conditions associated with the Chief Executive Officer approving variations in activity (that are within the scope of the approved budget allocations);
- The process required to be followed as well as general guidelines in relation to the carrying forward of expenditure authority associated with projects included in the budget for the previous year.

The Policy provides for a Budget Update report to be prepared and included in the agenda of the Ordinary Meeting of Council's Corporate and Community Services Committee in the months of November and March (as a minimum). The report will highlight at summary level budget activity for the year to date, original and revised budget information, and include the latest revised forecast of expected budget results for the year.

The Budget Update as at 31st May, 2015 as presented with this Report, is now recommended for adoption.

RECOMMENDATION

- (a) Corporate and Community Services Report No. 37/2015 be received;
- (b) the Budget Update as at 31st May, 2015 as presented with this Report be adopted by Council with all amendments to be made to the 2014/2015 Council Budget.



Grant HUMPHRIES
DIRECTOR - CORPORATE SERVICES

Sighted:



Mark McSHANE
CHIEF EXECUTIVE OFFICER



BUDGET UPDATE: BR4 JULY 2015 AS AT 31ST MAY 2015

- 1. HIGH LEVEL SUMMARY BY FUNCTION (PAGES 1 - 13)**
- 2. DETAILED SUMMARY OF REQUESTED BUDGET VARIATIONS (PAGES 14 - 24)**
- 3. SUMMARY OF REQUESTED BUDGET VARIATIONS (PAGE 25)**
- 4. BR1 COMMENTARY (PAGE 26)**
- 5. UNIFORM PRESENTATION OF FINANCES (PAGES 27-34)**

HIGH LEVEL SUMMARY BY FUNCTION

1. ADMINISTRATION

| | Original Budget '000 | Revised Budget '000 | Proposed Budget '000 | Actual 31/05/2015 '000 | Variance now Requested '000 | Proposed E of Y Budget Forecast '000 |
|--|----------------------------|---------------------------|----------------------------|------------------------------|-----------------------------------|--|
| OPERATING EXPENDITURE (6000 - 6002) | 1,728 | 1,742 | 1,723 | 1,587 | (19) | 1,723 |
| OPERATING REVENUE (4100 - 4120) | 19,480 | 19,660 | 19,660 | 19,809 | | 19,660 |
| NET OPERATING - SURPLUS / (DEFICIT) | 17,752 | 17,918 | 17,937 | 18,222 | 19 | 17,937 |
| CAPITAL EXPENDITURE (7500) | 120 | 240 | 240 | 0 | | 240 |
| CAPITAL REVENUE | | | | | | |
| NET CAPITAL - SURPLUS / (DEFICIT) | (120) | (240) | (240) | 0 | | (240) |
| NON OPERATING EXPENDITURE | | | | | | |
| NON OPERATING REVENUE | | | | | | |
| NET NON OPERATING - SURPLUS / (DEFICIT) | | | | | | |

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

2. SUPPORT SERVICES

| | Original Budget '000 | Revised Budget '000 | Proposed Budget '000 | Actual 31/05/2015 '000 | Variance now Requested '000 | Proposed E of Y Budget Forecast '000 |
|--|----------------------------|---------------------------|----------------------------|------------------------------|-----------------------------------|--|
| OPERATING EXPENDITURE (6010) | 3,223 | 3,191 | 3,228 | 2,735 | 37 | 3,228 |
| OPERATING REVENUE | | | | | | |
| NET OPERATING - SURPLUS / (DEFICIT) | (3,223) | (3,191) | (3,228) | (2,735) | (37) | (3,228) |
| CAPITAL EXPENDITURE (7460) | 110 | 133 | 133 | 132 | | 133 |
| CAPITAL REVENUE | | | | | | |
| NET CAPITAL - SURPLUS / (DEFICIT) | (110) | (133) | (133) | (132) | | (133) |
| NON OPERATING EXPENDITURE | | | | | | |
| NON OPERATING REVENUE | | | | | | |
| NET NON OPERATING - SURPLUS / (DEFICIT) | | | | | | |

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

3. COMMUNITY

| | Original Budget '000 | Revised Budget '000 | Proposed Budget '000 | Actual 31/05/2015 '000 | Variance now Requested '000 | Proposed E of Y Budget Forecast '000 |
|--|----------------------------|---------------------------|----------------------------|------------------------------|-----------------------------------|--|
| OPERATING EXPENDITURE (6100) | 1,612 | 1,675 | 1,664 | 1,506 | (11) | 1,664 |
| OPERATING REVENUE (4130) | 114 | 120 | 143 | 112 | 23 | 143 |
| NET OPERATING - SURPLUS / (DEFICIT) | (1,498) | (1,555) | (1,521) | (1,394) | 34 | (1,521) |
| CAPITAL EXPENDITURE (7560, 7570, 7620) | 126 | 126 | 126 | 49 | | 126 |
| CAPITAL REVENUE | | | | | | |
| NET CAPITAL - SURPLUS / (DEFICIT) | (126) | (126) | (126) | (49) | | (126) |
| NON OPERATING EXPENDITURE | | | | | | |
| NON OPERATING REVENUE | | | | | | |
| NET NON OPERATING - SURPLUS / (DEFICIT) | | | | | | |

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

4. CULTURAL

| | Original Budget '000 | Revised Budget '000 | Proposed Budget '000 | Actual 31/05/2015 '000 | Variance now Requested '000 | Proposed E of Y Budget Forecast '000 |
|---|----------------------------|---------------------------|----------------------------|------------------------------|-----------------------------------|--|
| OPERATING EXPENDITURE (6200) | 2,982 | 2,985 | 2,982 | 2,526 | (3) | 2,982 |
| OPERATING REVENUE (4140 - 4142) | 388 | 398 | 405 | 403 | 7 | 405 |
| NET OPERATING - SURPLUS / (DEFICIT) | (2,594) | (2,587) | (2,577) | (2,123) | 10 | (2,577) |
| CAPITAL EXPENDITURE (7470, 7630, 7640, 7650) | 213 | 321 | 321 | 211 | | 321 |
| CAPITAL REVENUE | | | | | | |
| NET CAPITAL - SURPLUS / (DEFICIT) | (213) | (321) | (321) | (211) | | (321) |
| NON OPERATING EXPENDITURE | | | | | | |
| NON OPERATING REVENUE | | | | | | |
| NET NON OPERATING - SURPLUS / (DEFICIT) | | | | | | |

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

5. ECONOMIC

| | Original Budget '000 | Revised Budget '000 | Proposed Budget '000 | Actual 31/05/2015 '000 | Variance now Requested '000 | Proposed E of Y Budget Forecast '000 |
|--|----------------------------|---------------------------|----------------------------|------------------------------|-----------------------------------|--|
| OPERATING EXPENDITURE (6300) | 1,487 | 1,587 | 1,685 | 1,334 | 98 | 1,685 |
| OPERATING REVENUE (4153) | 384 | 394 | 407 | 377 | 13 | 407 |
| NET OPERATING - SURPLUS / (DEFICIT) | (1,103) | (1,193) | (1,278) | (957) | (85) | (1,278) |
| CAPITAL EXPENDITURE (7660) | 8 | 8 | 8 | 3 | | 8 |
| CAPITAL REVENUE | | | | | | |
| NET CAPITAL - SURPLUS / (DEFICIT) | (8) | (8) | (8) | (3) | | (8) |
| NON OPERATING EXPENDITURE | | | | | | |
| NON OPERATING REVENUE | | | | | | |
| NET NON OPERATING - SURPLUS / (DEFICIT) | | | | | | |

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

6. ENVIRONMENT

| | Original Budget '000 | Revised Budget '000 | Proposed Budget '000 | Actual 31/05/2015 '000 | Variance now Requested '000 | Proposed E of Y Budget Forecast '000 |
|--|----------------------------|---------------------------|----------------------------|------------------------------|-----------------------------------|--|
| OPERATING EXPENDITURE (6400) | 3,717 | 3,717 | 4,045 | 3,546 | 328 | 4,045 |
| OPERATING REVENUE (4162) | 1,736 | 1,870 | 2,013 | 1,812 | 143 | 2,013 |
| NET OPERATING - SURPLUS / (DEFICIT) | (1,981) | (1,847) | (2,032) | (1,734) | (185) | (2,032) |
| CAPITAL EXPENDITURE (7670, 7665, 7800) | 251 | 1,336 | 1,336 | 556 | | 1,336 |
| CAPITAL REVENUE | | | | | | |
| NET CAPITAL - SURPLUS / (DEFICIT) | (251) | (1,336) | (1,336) | (556) | | (1,336) |
| NON OPERATING EXPENDITURE | | | | | | |
| NON OPERATING REVENUE | | | | | | |
| NET NON OPERATING - SURPLUS / (DEFICIT) | | | | | | |

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

7. RECREATIONAL

| | Original Budget '000 | Revised Budget '000 | Proposed Budget '000 | Actual 31/05/2015 '000 | Variance now Requested '000 | Proposed E of Y Budget Forecast '000 |
|---|----------------------------|---------------------------|----------------------------|------------------------------|-----------------------------------|--|
| OPERATING EXPENDITURE (6500) | 2,573 | 2,588 | 2,561 | 2,253 | (27) | 2,561 |
| OPERATING REVENUE (4170) | 68 | 68 | 82 | 81 | 14 | 82 |
| NET OPERATING - SURPLUS / (DEFICIT) | (2,505) | (2,520) | (2,479) | 2,172 | 41 | (2,479) |
| CAPITAL EXPENDITURE (7680, 7690, 7700, 7730) | 3,360 | 4,338 | 4,338 | 3,115 | | 4,338 |
| CAPITAL REVENUE | | | | | | |
| NET CAPITAL - SURPLUS / (DEFICIT) | (3,360) | (4,338) | (4,338) | (3,115) | | (4,338) |
| NON OPERATING EXPENDITURE | | | | | | |
| NON OPERATING REVENUE | | | | | | |
| NET NON OPERATING - SURPLUS / (DEFICIT) | | | | | | |

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

8. REGULATORY

| | Original Budget '000 | Revised Budget '000 | Proposed Budget '000 | Actual 31/05/2015 '000 | Variance now Requested '000 | Proposed E of Y Budget Forecast '000 |
|--|----------------------------|---------------------------|----------------------------|------------------------------|-----------------------------------|--|
| OPERATING EXPENDITURE (6600) | 1,117 | 1,157 | 1,128 | 1,022 | (29) | 1,128 |
| OPERATING REVENUE (4180) | 418 | 430 | 438 | 422 | 8 | 438 |
| NET OPERATING - SURPLUS / (DEFICIT) | (699) | (727) | (690) | (600) | 37 | (690) |
| CAPITAL EXPENDITURE | | | | | | |
| CAPITAL REVENUE | | | | | | |
| NET CAPITAL - SURPLUS / (DEFICIT) | | | | | | |
| NON OPERATING EXPENDITURE | | | | | | |
| NON OPERATING REVENUE | | | | | | |
| NET NON OPERATING - SURPLUS / (DEFICIT) | | | | | | |

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

9. TRANSPORT

| | Original Budget '000 | Revised Budget '000 | Proposed Budget '000 | Actual 31/05/2015 '000 | Variance now Requested '000 | Proposed E of Y Budget Forecast '000 |
|--|----------------------------|---------------------------|----------------------------|------------------------------|-----------------------------------|--|
| OPERATING EXPENDITURE (6700) | 2,697 | 2,697 | 2,650 | 2,297 | (47) | 2,650 |
| OPERATING REVENUE (4192, 4193) | 316 | 324 | 304 | 286 | (20) | 304 |
| NET OPERATING - SURPLUS / (DEFICIT) | (2,381) | (2,373) | (2,346) | (2,011) | 67 | (2,346) |
| CAPITAL EXPENDITURE (7300, 7400, 7450, 7830, 7900)) | 4,233 | 5,704 | 5,655 | 3,823 | (49) | 5,655 |
| CAPITAL REVENUE | | | | | | |
| NET CAPITAL - SURPLUS / (DEFICIT) | (4,233) | (5,704) | (5,655) | (3,823) | 49 | (5,655) |
| NON OPERATING EXPENDITURE | | | | | | |
| NON OPERATING REVENUE | | | | | | |
| NET NON OPERATING - SURPLUS / (DEFICIT) | | | | | | |

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

10. ENGINEERING/INDIRECT

| | Original Budget '000 | Revised Budget '000 | Proposed Budget '000 | Actual 31/05/2015 '000 | Variance now Requested '000 | Proposed E of Y Budget Forecast '000 |
|--|----------------------------|---------------------------|----------------------------|------------------------------|-----------------------------------|--|
| OPERATING EXPENDITURE (6800) | 1,065 | 1,069 | 1,229 | 1,067 | 160 | 1,229 |
| OPERATING REVENUE | | | | | | |
| NET OPERATING - SURPLUS / (DEFICIT) | (1,065) | (1,069) | (1,229) | (1,067) | (160) | (1,229) |
| CAPITAL EXPENDITURE (7740) | 12 | 12 | 12 | 13 | | 12 |
| CAPITAL REVENUE | | | | | | |
| NET CAPITAL - SURPLUS / (DEFICIT) | (12) | (12) | (12) | (13) | | (12) |
| NON OPERATING EXPENDITURE | | | | | | |
| NON OPERATING REVENUE | | | | | | |
| NET NON OPERATING - SURPLUS / (DEFICIT) | | | | | | |

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

11. UNCLASSIFIED

| | Original Budget '000 | Revised Budget '000 | Proposed Budget '000 | Actual 31/05/2015 '000 | Variance now Requested '000 | Proposed E of Y Budget Forecast '000 |
|--|----------------------------|---------------------------|----------------------------|------------------------------|-----------------------------------|--|
| OPERATING EXPENDITURE (6900) | 960 | 960 | 994 | 527 | 34 | 994 |
| OPERATING REVENUE (4210, 4230, 4240) | 213 | 340 | 444 | 723 | 104 | 444 |
| NET OPERATING - SURPLUS / (DEFICIT) | (747) | (620) | (550) | 196 | 70 | (550) |
| CAPITAL EXPENDITURE | | | | | | |
| CAPITAL REVENUE | | | | | | |
| NET CAPITAL - SURPLUS / (DEFICIT) | | | | | | |
| NON OPERATING EXPENDITURE | | | | | | |
| NON OPERATING REVENUE | | | | | | |
| NET NON OPERATING - SURPLUS / (DEFICIT) | | | | | | |

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

12. NON - OPERATING

| | Original Budget '000 | Revised Budget '000 | Proposed Budget '000 | Actual 31/05/2015 '000 | Variance now Requested '000 | Proposed E of Y Budget Forecast '000 |
|---|----------------------------|---------------------------|----------------------------|------------------------------|-----------------------------------|--|
| OPERATING EXPENDITURE | | | | | | |
| OPERATING REVENUE | | | | | | |
| NET OPERATING - SURPLUS / (DEFICIT) | | | | | | |
| CAPITAL EXPENDITURE | | | | | | |
| CAPITAL REVENUE | | | | | | |
| NET CAPITAL - SURPLUS / (DEFICIT) | | | | | | |
| NON OPERATING EXPENDITURE (7000) | 726 | 726 | 716 | 172 | (10) | 716 |
| NON OPERATING REVENUE (4250, 4260, 4270, 4280, 4300, 4500) | 9,118 | 12,826 | 13,101 | 4,563 | 275 | 13,101 |
| NET NON OPERATING - SURPLUS / (DEFICIT) | 8,392 | 12,100 | 12,385 | 4,391 | 285 | 12,385 |

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

13. SUMMARY

| | Original Budget '000 | Revised Budget '000 | Proposed Budget '000 | Actual 31/05/2015 '000 | Variance now Requested '000 | Proposed E of Y Budget Forecast '000 |
|---|----------------------------|---------------------------|----------------------------|------------------------------|-----------------------------------|--|
| OPERATING EXPENDITURE | 23,161 | 23,368 | 23,889 | 20,400 | 521 | 23,889 |
| OPERATING REVENUE | 23,117 | 23,604 | 23,896 | 24,025 | 292 | 23,896 |
| NET OPERATING BUDGET SURPLUS/(DEFICIT) | (44) | 236 | 7 | 3,625 | (229) | 7 |
| CAPITAL EXPENDITURE | 8,433 | 12,218 | 12,169 | 7,902 | (49) | 12,169 |
| CAPITAL REVENUE | 0 | 0 | 0 | | | |
| NET CAPITAL - SURPLUS / (DEFICIT) | (8,433) | (12,218) | (12,169) | (7,902) | 49 | (12,169) |
| NON OPERATING EXPENDITURE | 726 | 726 | 716 | 172 | (10) | 716 |
| NON OPERATING REVENUE | 9,118 | 12,826 | 13,101 | 4,563 | 275 | 13,101 |
| NET CASH BUDGET SURPLUS/(DEFICIT) | 8,392 | 12,100 | 12,385 | 4,391 | 285 | 12,385 |
| TOTALS SURPLUS/(DEFICIT) | (85) | 118 | 223 | 114 | 105 | 223 |

2. DETAILED SUMMARY OF REQUESTED BUDGET VARIATIONS

| Account No. | Description | Original Budget '000 | Revised Budget '000 | Proposed Budget '000 | Actual 31/05/2015 '000 | Variance now Requested '000 | Proposed E of Y Budget Forecast '000 |
|-------------|---|----------------------|---------------------|----------------------|------------------------|-----------------------------|--------------------------------------|
| 2.1 | <u>OPERATING REVENUE</u> | | | | | | |
| | COMMUNITY SERVICES | | | | | | |
| 4130.0301 | CRIME PREVENTION INITIATIVES - STREET PATROLS (FINAL REIMB) | 0 | 0 | 3 | 3 | 3 | 3 |
| 4134.0351 | MAIN CORNER - ENTRY FEES (EXP. OFFSET) | 0 | 9 | 19 | 19 | 10 | 19 |
| 4134.0352 | MAIN CORNER - HAIGH SALES (EXP. OFFSET) | 30 | 30 | 40 | 40 | 10 | 40 |
| | | | | | | 23 | |
| | ECONOMIC | | | | | | |
| 4152.0520 | TOURISM - GRANTS (STATE CONFERENCE GRANT) | 0 | 0 | 13 | 13 | 13 | 13 |
| | | | | | | 13 | |
| | CULTURAL | | | | | | |
| 4140.0405 | LIBRARY - OTHER REVENUE (NEW BUDGET LINE) | 0 | 0 | 10 | 10 | 10 | 10 |
| 4140.0407 | LIBRARY - CAPITAL GRANT REDUCTION | 103 | 103 | 100 | 100 | (3) | 100 |
| | | | | | | 7 | |
| | ENVIRONMENT | | | | | | |
| 4162.0623 | WASTE MANAGEMENT - GREENWASTE REVENUE | 265 | 399 | 409 | 410 | 10 | 409 |
| 4162.0626 | WASTE MANAGEMENT - DISPOSAL FEES | 1,400 | 1,400 | 1,415 | 1,413 | 15 | 1,415 |
| 4162.0624 | WASTE MANAGEMENT - RECYCLING DISPOSAL (CONTRA EXP. ADJ) | 0 | 0 | 118 | 118 | 118 | 118 |
| | | | | | | 143 | |
| | RECREATION | | | | | | |
| 4170.0701 | RESERVES - RENTAL/HIRE ETC. | 5 | 5 | 8 | 8 | 3 | 8 |
| 4170.0708 | SPORTS FACILITIES OUTDOOR - LEASE/RENTAL | 60 | 60 | 71 | 71 | 11 | 71 |
| | | | | | | 14 | |
| | REGULATORY | | | | | | |
| 4180.0801 | DOG CONTROL - FEES | 132 | 132 | 136 | 136 | 4 | 136 |
| 4180.0811 | PLANNING - COSTS RECOVERED | 0 | 8 | 10 | 10 | 2 | 10 |
| 4180.0831 | PARKING - COSTS RECOVERED | 5 | 5 | 7 | 7 | 2 | 7 |
| | | | | | | 8 | |

| Account No. | Description | Original Budget '000 | Revised Budget '000 | Proposed Budget '000 | Actual 31/05/2015 '000 | Variance now Requested '000 | Proposed E of Y Budget Forecast '000 |
|-------------|--|----------------------|---------------------|----------------------|------------------------|-----------------------------|--------------------------------------|
| | OPERATING REVENUE CONT'D | | | | | | |
| | TRANSPORT | | | | | | |
| 4193.0931 | REINSTATEMENTS - RECOVERY (COSTING ADJ.) | 30 | 30 | 10 | 6 | (20) | 10 |
| | | | | | | (20) | |
| | UNCLASSIFIED | | | | | | |
| 4210.1102 | PRIVATE WORK - GENERAL (REFER EXP.) | 57 | 57 | 116 | 116 | 59 | 116 |
| 4210.1110 | PRIVATE ROADWORKS (REFER EXP.) | 0 | 0 | 29 | 29 | 29 | 29 |
| | | | | | | 88 | |
| | SUNDRY REVENUE | | | | | | |
| 4230.1303 | LEASE/RENEWAL - SUNDRY PROPERATIES (EXTRA FEES) | 86 | 86 | 101 | 100 | 15 | 101 |
| 4230.1302 | INSURANCE REIMBURSEMENTS (COSTING ADJ.) | 5 | 5 | 0 | 0 | (5) | 0 |
| 4240.1411 | INVESTMENT REVENUE | 5 | 5 | 11 | 11 | 6 | 11 |
| | | | | | | 16 | |
| | | | | | | | |
| | | | | | | | |
| | TOTAL OPERATING REVENUE - INCREASE/(DECREASE) | | | | | 292 | |
| | | | | | | | |
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| Account No. | Description | Original Budget '000 | Revised Budget '000 | Proposed Budget '000 | Actual 31/05/2015 '000 | Variance now Requested '000 | Proposed E of Y Budget Forecast '000 |
|-------------|--|----------------------|---------------------|----------------------|------------------------|-----------------------------|--------------------------------------|
| 2.2 | <u>NON - OPERATING REVENUE</u> | | | | | | |
| | LOAN REPAYMENT REIMBURSEMENT | | | | | | |
| 4260.1601 | COMMUNITY GROUP LOANS (CORRECTION) | 108 | 108 | 71 | 60 | (37) | 71 |
| | | | | | | (37) | |
| | DISPOSAL OF ASSETS | | | | | | |
| 4280.1801 | STAFF VEHICLES DISPOSAL | 93 | 93 | 101 | 101 | 8 | 101 |
| 4280.1802 | TRUCKS DISPOSAL | 81 | 81 | 142 | 142 | 61 | 142 |
| 4280.1803 | ROLLERS DISPOSAL | 17 | 17 | 6 | 6 | (11) | 6 |
| 4280.1806 | TRACTORS DISPOSAL | 12 | 12 | 16 | 16 | 4 | 16 |
| | | | | | | 62 | |
| | OTHER REVENUE | | | | | | |
| 4500.2001 | GRANT FUNDING (NO BIKE SA FUNDING - EXP. OFFSET) | 359 | 184 | 164 | 119 | (20) | 164 |
| 4280.1782 | DEPRECIATION WRITTEN BACK - STORMDRAIN INFRASTRUCTURE | 6,096 | 6,096 | 6,246 | 6,083 | 150 | 6,246 |
| 4280.1782 | DEPRECIATION WRITTEN BACK - PLANT AND MACHINERY | 6,096 | 6,246 | 6,366 | 6,083 | 120 | 6,366 |
| | | | | | | 250 | |
| | | | | | | | |
| | | | | | | | |
| | TOTAL NON OPERATING REVENUE - INCREASE/(DECREASE) | | | | | 275 | |
| | | | | | | | |
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| Account No. | Description | Original Budget '000 | Revised Budget '000 | Proposed Budget '000 | Actual 31/05/2015 '000 | Variance now Requested '000 | Proposed E of Y Budget Forecast '000 |
|-------------|--|----------------------|---------------------|----------------------|------------------------|-----------------------------|--------------------------------------|
| 2.3 | <u>OPERATING EXPENDITURE</u> | | | | | | |
| | ADMINISTRATION | | | | | | |
| 6002.0010 | ORGANISATIONAL EXP - SALARIES | 797 | 797 | 813 | 763 | 16 | 813 |
| 6002.0031 | ORGANISATIONAL EXP - FBT | 70 | 70 | 62 | 62 | (8) | 62 |
| 6002.0204 | ORGANISATIONAL EXP - INSURANCES | 45 | 45 | 30 | 21 | (15) | 30 |
| 6002.0206 | ORGANISATIONAL EXP - LEGAL AND PROF. EXP | 25 | 35 | 40 | 39 | 5 | 40 |
| 6002.0209 | ORGANISATIONAL EXP - PRINTING/STATIONERY | 17 | 17 | 20 | 18 | 3 | 20 |
| 6002.0218 | ORGANISATIONAL EXP - STUDIES/INVESTIGATIONS | 30 | 30 | 15 | 3 | (15) | 15 |
| 6002.0220 | ORGANISATIONAL EXP - BUSINESS CONTINUITY | 2 | 2 | 0 | 0 | (2) | 0 |
| 6002.0035 | ORGANISATIONAL EXP - TRAINING (EXP. OFFSET) | 12 | 12 | 9 | 6 | (3) | 9 |
| | | | | | | (19) | |
| | SUPPORT SERVICES | | | | | | |
| 6011.0035 | ACCOUNTING/FINANCE TRAINING EXPENSES | 5 | 5 | 3 | 3 | (2) | 3 |
| 6011.0302 | ACCOUNTING/FINANCE TRAINING EXPENSES BAD DEBTS (INTRODUCTION OF NEW BUDGET) | 0 | 0 | 20 | 0 | 20 | 20 |
| 6012.0035 | PAYROLL TRAINING EXP. (EXP. OFFSET) | 3 | 3 | 0 | 0 | (3) | 0 |
| 6013.0320 | HUMAN RESOURCES - CONSULTANCY EXP | 24 | 18 | 13 | 10 | (5) | 13 |
| 6013.0321 | HSW | 58 | 33 | 23 | 19 | (10) | 23 |
| 6013.0010 | SALARIES | 158 | 153 | 157 | 143 | 4 | 157 |
| 6014.0332 | INFORMATION TECHNOLOGY - TECHNOLOGY INVESTIGATIONS/PROJECTS | 20 | 20 | 22 | 22 | 2 | 22 |
| 6014.0035 | TRAINING EXP. (EXP. OFFSET) | 8 | 8 | 5 | 5 | (3) | 5 |
| 6014.0035 | TRAINING EXP. (EXP. OFFSET) | 8 | 5 | 40 | 5 | 35 | 40 |
| 6016.0301 | RATES ADMINISTRATION - BANK/GOVERNMENT CHARGES | 45 | 45 | 54 | 52 | 9 | 54 |
| 6016.0350 | ASSESSMENT MAINTENANCE | 55 | 55 | 50 | 48 | (5) | 50 |
| 6016.0352 | LEGAL EXPENSES | 5 | 5 | 15 | 15 | 10 | 15 |

| Account No. | Description | Original Budget '000 | Revised Budget '000 | Proposed Budget '000 | Actual 31/05/2015 '000 | Variance now Requested '000 | Proposed E of Y Budget Forecast '000 |
|-------------|--|----------------------|---------------------|----------------------|------------------------|-----------------------------|--------------------------------------|
| | <u>OPERATING EXPENDITURE CONT'D</u> | | | | | | |
| 6129.0034 | OTHER COMMUNITY EXP. EMPLOYEE EXP. | 2 | 2 | 0 | 0 | (2) | 0 |
| 6129.0038 | OPERATING EXP. | 10 | 10 | 8 | 6 | (2) | 8 |
| 6129.0568 | TERTIARY EDUCATION GRANT PROGRAM | 28 | 28 | 32 | 6 | 4 | 32 |
| 6132.0580 | CEMETERIES - LAKE TERRACE CEMETERY MAINTENANCE | 25 | 25 | 27 | 27 | 2 | 27 |
| 6138.0034 | OTHER COMMUNITY AMENITIES EMPLOYEE EXP | 7 | 7 | 5 | 1 | (2) | 5 |
| 6138.0035 | TRAINING EXP (EXP. OFFSET) | 2 | 2 | 1 | 0 | (1) | 1 |
| 6138.0640 | SALE ITEMS PURCHASES (REFER REVENUE ACC.) | 22 | 22 | 27 | 26 | 5 | 27 |
| | | | | | | (11) | |
| | CULTURAL | | | | | | |
| 6200.0038 | LIBRARY OPERATING EXP. | 33 | 33 | 38 | 36 | 5 | 38 |
| 6200.0631 | LIBRARY CLEANING (EXTRA CLEANS REQUIRED) | 76 | 76 | 81 | 78 | 5 | 81 |
| 6200.0633 | LIBRARY EQUIPMENT MAINTENANCE | 80 | 80 | 70 | 50 | (10) | 70 |
| 6200.0634 | LIBRARY GENERAL MAINTENANCE | 45 | 45 | 35 | 22 | (10) | 35 |
| 6210.0680 | CULTURAL CITY HALL (AIRCONDITIONING CONTRACT) | 83 | 83 | 90 | 81 | 7 | 90 |
| 6240.0731 | OTHER CULTURAL - CHRISTMAS PARADE | 22 | 22 | 18 | 11 | (4) | 18 |
| 6240.0735 | OTHER CULTURAL - CHRISTMAS DECORATIONS | 20 | 20 | 24 | 23 | 4 | 24 |
| | | | | | | (3) | |
| | ECONOMIC | | | | | | |
| 6320.0762 | ECONOMIC PROJECTS - FINAL PAYMENT TO UNI SA | 120 | 220 | 320 | 170 | 100 | 320 |
| 6360.0035 | TOURISM - TRAINING | 2 | 2 | 0 | 0 | (2) | 0 |
| | | | | | | 95 | |

| Account No. | Description | Original Budget '000 | Revised Budget '000 | Proposed Budget '000 | Actual 31/05/2015 '000 | Variance now Requested '000 | Proposed E of Y Budget Forecast '000 |
|-------------|---|----------------------|---------------------|----------------------|------------------------|-----------------------------|--------------------------------------|
| | OPERATING EXPENDITURE CONT'D... | | | | | | |
| | ENVIRONMENTAL | | | | | | |
| 6410.0880 | WASTE MANAGEMENT - GARBAGE COLLECTION | 527 | 527 | 577 | 527 | 50 | 577 |
| 6410.0885 | WASTE MANAGEMENT - GREENWASTE DISPOSAL | 122 | 122 | 137 | 123 | 15 | 137 |
| 6410.0887 | WASTE MANAGEMENT - RECYCLING DISPOSAL (CONTRA REVENUE ADJ.) | 125 | 125 | 243 | 204 | 118 | 243 |
| 6410.0889 | WASTE MANAGEMENT - EWASTE | 8 | 8 | 18 | 17 | 10 | 18 |
| 6420.0002 | STORMWATER DRAINAGE - DEPRECIATION (REVALUATION) | 119 | 119 | 269 | 273 | 150 | 269 |
| 6420.0900 | STORMWATER DRAINAGE - MAINTENANCE | 150 | 150 | 130 | 99 | (20) | 130 |
| 6420.0904 | STORMWATER DRAINAGE - POLICY/BLMC | 5 | 5 | 0 | 0 | (5) | 0 |
| 6450.0941 | STREETSCAPING - STREET TREE (M) | 165 | 165 | 175 | 169 | 10 | 175 |
| | | | | | | 328 | |
| | RECREATION | | | | | | |
| 6500.0960 | CAVE GARDEN MAINTENANCE | 135 | 135 | 130 | 106 | (5) | 130 |
| 6500.0964 | CRATER LAKES MAINTENANCE | 294 | 294 | 274 | 243 | (20) | 274 |
| 6500.0969 | OLD HOSPITAL SITE MAINTENANCE | 25 | 25 | 15 | 9 | (10) | 15 |
| 6500.0972 | HASTINGS CUNNINGHAM MAINTENANCE | 10 | 10 | 18 | 14 | 8 | 18 |
| 6530.1006 | OUTDOOR SPORTS - OLYMPIC PARK | 20 | 20 | 15 | 10 | (5) | 15 |
| 6500.0980 | VANSITTART PARK GARDEN | 128 | 128 | 118 | 102 | (10) | 118 |
| 6550.1030 | SPORTS FACILITIES - AQUATIC CENTRE CONTRACTOR | 170 | 170 | 165 | 165 | (5) | 165 |
| 6550.1031 | SPORTS FACILITIES - AQUATIC CENTRE MAINTENANCE | 62 | 92 | 112 | 112 | 20 | 112 |
| | | | | | | (27) | |
| | | | | | | | |
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| Account No. | Description | Original Budget '000 | Revised Budget '000 | Proposed Budget '000 | Actual 31/05/2015 '000 | Variance now Requested '000 | Proposed E of Y Budget Forecast '000 |
|-------------|---|----------------------|---------------------|----------------------|------------------------|-----------------------------|--------------------------------------|
| | OPERATING EXPENDITURE CONT'D... | | | | | | |
| | REGULATORY | | | | | | |
| 6600.0010 | DOG CONTROL - SALARIES | 170 | 170 | 185 | 175 | 15 | 185 |
| 6600.0021 | DOG CONTROL - SUPERANNUATION | 15 | 15 | 16 | 15 | 1 | 16 |
| 6620.0035 | BUILDING CONTROL - TRAINING EXP (EXP. OFFSET) | 4 | 4 | 5 | 5 | 1 | 5 |
| 6620.1110 | BUILDING CONTROL - BUILDING SURVEYOR | 2 | 2 | 0 | 0 | (2) | 0 |
| 6630.0021 | CITY PLANNING - SUPERANNUATION | 27 | 27 | 37 | 34 | 10 | 37 |
| 6630.0038 | CITY PLANNING - OPERATING | 15 | 15 | 19 | 19 | 4 | 19 |
| 6630.1128 | CITY PLANNING - ABORIGINAL STUDY (RE-BUDGETED IN 2015/16) | 25 | 25 | 0 | 0 | (25) | 0 |
| 6630.1129 | CITY PLANNING - DAP OPERATING | 23 | 23 | 13 | 10 | (10) | 13 |
| 6630.1131 | CITY PLANNING - HERITAGE DPA | 15 | 15 | 5 | 4 | (10) | 5 |
| 6630.1132 | CITY PLANNING - BOUNDARY DPA | 5 | 5 | 0 | 0 | (5) | 0 |
| 6660.1160 | FOOD ACT IMPLEMENTATION | 2 | 2 | 0 | 0 | (2) | 0 |
| 6660.1161 | HEALTH PROJECTS | 5 | 5 | 0 | 0 | (5) | 0 |
| 6670.0034 | PARKING CONTROL - EMPLOYEE EXP | 1 | 1 | 0 | 0 | (1) | 0 |
| | | | | | | (29) | |
| | TRANSPORT | | | | | | |
| 6720.1220 | BRIDGES EXP | 2 | 2 | 0 | 0 | (2) | 0 |
| 6730.1230 | FOOTPATHS AND KERBING MAINTENANCE | 320 | 320 | 300 | 261 | (20) | 300 |
| 6780.1280 | TRAFFIC MANAGEMENT MAINTENANCE | 170 | 170 | 150 | 120 | (20) | 150 |
| 6740.1244 | MEDIANS - MAINTENANCE | 73 | 73 | 68 | 59 | (5) | 68 |
| | | | | | | (47) | |
| | ENGINEERING/INDIRECT | | | | | | |
| 6820.0019 | AWU - SICK/PERSONAL LEAVE | 90 | 90 | 100 | 92 | 10 | 100 |
| 6820.0021 | AWU - SUPERANNUATION | 316 | 316 | 301 | 260 | (15) | 301 |
| 6820.0034 | AWU - EMPLOYEE EXP | 50 | 50 | 60 | 53 | 10 | 60 |
| 6820.0035 | AWU - TRAINING EXP (EXP. OFFSET) | 15 | 15 | 0 | (14) | (15) | 0 |
| 6800.0010 | ENGINEERING SALARIES | 435 | 435 | 452 | 419 | 17 | 452 |
| | | | | | | 7 | |

| Account No. | Description | Original Budget '000 | Revised Budget '000 | Proposed Budget '000 | Actual 31/05/2015 '000 | Variance now Requested '000 | Proposed E of Y Budget Forecast '000 |
|-------------|--|----------------------|---------------------|----------------------|------------------------|-----------------------------|--------------------------------------|
| | OPERATING EXPENDITURE CONT'D.. | | | | | | |
| | INDIRECT EXP | | | | | | |
| 6830.0021 | DEPOT STAFF - SUPERANNUATION | 15 | 15 | 24 | 22 | 9 | 24 |
| 6830.0035 | DEPOT STAFF - TRAINING EXP (EXP. OFFSET) | 4 | 4 | 1 | 1 | (3) | 1 |
| 6830.1400 | DEPOT - WORKSHOP/STORE OPERATING | 90 | 90 | 100 | 87 | 10 | 100 |
| 6830.1406 | DEPOT - PROTECTIVE CLOTHING | 43 | 43 | 40 | 25 | (3) | 40 |
| 6850.0003 | PLANT AND MACHINERY DEPRECIATION (REVALUATION) | 779 | 779 | 899 | 898 | 120 | 899 |
| 6850.1600 | PLANT AND MACHINERY REPAIRS | 450 | 450 | 470 | 423 | 20 | 470 |
| | | | | | | 153 | |
| | UNCLASSIFIED | | | | | | |
| 6900.1802 | PRIVATE WORK - GENERAL (OFFSET BY REVENUE) | 30 | 30 | 40 | 40 | 10 | 40 |
| 6900.1810 | PRIVATE WORK - ROADWORKS (OFFSET BY REVENUE) | 0 | 0 | 24 | 24 | 24 | 24 |
| | | | | | | 34 | |
| | TOTAL OPERATING EXPENDITURE - INCREASE/(DECREASE) | | | | | 521 | |
| | | | | | | | |
| | | | | | | | |
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| Account No. | Description | Original Budget '000 | Revised Budget '000 | Proposed Budget '000 | Actual 31/05/2015 '000 | Variance now Requested '000 | Proposed E of Y Budget Forecast '000 |
|-------------|---|----------------------|---------------------|----------------------|------------------------|-----------------------------|--------------------------------------|
| 2.4 | <u>NON OPERATING EXPENDITURE</u> | | | | | | |
| | FINANCE | | | | | | |
| 7000.3001 | COMMUNITY LOANS | 10 | 10 | 0 | 0 | (10) | 0 |
| | NON OPERATING EXPENDITURE - INCREASE /(DECREASE) | | | | | (10) | |
| | | | | | | | |
| | | | | | | | |
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| | | | | | | | |

| Account No. | Description | Original Budget '000 | Revised Budget '000 | Proposed Budget '000 | Actual 31/05/2015 '000 | Variance now Requested '000 | Proposed E of Y Budget Forecast '000 |
|-------------|--|----------------------|---------------------|----------------------|------------------------|-----------------------------|--------------------------------------|
| 2.5 | <u>CAPITAL EXPENDITURE</u> | | | | | | |
| | TRANSPORT | | | | | | |
| 7300.0000 | PLANT AND MACHINERY PURCHASES - LIGHT FLEET | 193 | 193 | 145 | 145 | (48) | 145 |
| 7320.0000 | PLANT AND MACHINERY PURCHASES - TRUCKS | 502 | 502 | 533 | 533 | 31 | 533 |
| 7370.0000 | PLANT AND MACHINERY PURCHASES - MAJOR PLANT | 0 | 0 | 3 | 3 | 3 | 3 |
| 7390.0000 | PLANT AND MACHINERY PURCHASES - MAJOR PLANT | 70 | 70 | 72 | 72 | 2 | 72 |
| 7400.0000 | PLANT AND MACHINERY PURCHASES - SUNDRY PLANT | 281 | 281 | 264 | 169 | (17) | 264 |
| 7830.1999 | BIKE PATH IMPLEMENTATION (NOT PROCEEDED WITH) | 296 | 296 | 276 | 215 | (20) | 276 |
| | | | | | | (49) | |
| | ADMINISTRATION/SUPPORT SERVICES | | | | | | |
| 7460.4401 | GENERAL OFFICE EQUIPMENT | 20 | 20 | 25 | 22 | 5 | 25 |
| 7660.5605 | LADY NELSON - SERVER UPGRADE (COMPLETED) | 5 | 5 | 0 | 0 | (5) | 0 |
| | | | | | | 0 | |
| | ENGINEERING/INDIRECT | | | | | | |
| 7740.6409 | DEPOT - CONCRETE PAD FOR SWEEPER | 7 | 7 | 0 | 0 | (7) | 0 |
| 7740.6410 | DEPOT - DOG HOLDING FACILITIES | 5 | 5 | 12 | 12 | 7 | 12 |
| | | | | | | 0 | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | TOTAL CAPITAL EXPENDITURE - INCREASE/(DECREASE) | | | | | (49) | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

3. SUMMARY OF REQUESTED BUDGET VARIATIONS

| | Original Budget \$000 | Revised Budget \$000 | Variation Requested \$000 | Proposed BR4 \$000 |
|---|-----------------------------|----------------------------|---------------------------------|--------------------------|
| OPERATING | | | | |
| Operating Expenditure Increase (Decrease) | 23,161 | 23,368 | 521 | 23,889 |
| Operating Revenue Increase (Decrease) | 23,117 | 23,604 | 292 | 23,896 |
| Operating Surplus/(Deficit) | (44) | 236 | (229) | 7 |
| CAPITAL EXPENDITURE | | | | |
| Capital Expenditure Increase (Decrease) | 8,433 | 12,218 | (49) | 12,169 |
| CAPITAL REVENUE | | | | |
| Capital Revenue Increase (Decrease) | 0 | 0 | 0 | 0 |
| NON OPERATING EXPENDITURE | | | | |
| Non Operating Expenditure Increase (Decrease) | 726 | 726 | (10) | 716 |
| NON OPERATING REVENUE | | | | |
| Non Operating Revenue Increase (Decrease) | 9,118 | 12,826 | 275 | 13,101 |
| Revised Cash Budget Surplus/(Deficit) | (85) | 118 | 105 | 223 |
| SUMMARY OF ALTERATIONS : SURPLUS/(DEFICIT) | Operating Budget | | Cash Budget | |
| Original (Adopted) Budget | | (44) | | (85) |
| Revised Budget - (Work in Progress) | | (59) | | (85) |
| Budget Update No. 1 (as at 30th September, 2014) | | 47 | | 0 |
| Budget Update No. 2 (as at 31st December, 2014) | | 183 | | 155 |
| Budget Update No. 3 (as at 31st March, 2015) | | 236 | | 118 |
| Budget Update No. 4 (as at 31st May, 2015) | | 7 | | 223 |

4. **BR4 Commentary**

- This is the fourth Budget Review for the 2014/2015 financial year other than the interim review which introduced work in progress amounts from 2013/2014 into the 2014/2015 Budget.
- BR4 takes into account most costs for the first 11 months of operating (July to May) however some creditors for the month of May are not yet included (processed in June).
- In overall terms BR4 provides for;
 - An increase in Operating Expenditure of \$521,000 (including non-cash item depreciation \$270,000)
 - An increase in Operating Revenue of \$292,000
 - A net loss to the budgeted operating result of \$229,000
- Council's Budgeted Operating commentary;
 - The adopted Budget provided for a \$44,000 Deficit
 - Interim (WIP) Review resulted in a \$59,000 Operating Deficit
 - BR1 results in a \$47,000 surplus as at 30th September, 2014
 - BR2 results in a \$183,000 surplus as at 31st December, 2014
 - BR3 results in a \$236,000 surplus as at 31st March, 2015
 - BR4 results in a \$7,000 surplus as at 31st May, 2015
- Council's Cash Budget commentary:
 - adopted Budget provided for a \$85,000 Deficit
 - the Interim (WIP) Review resulted in a \$85,000 Cash Budget Deficit
 - BR1 results in a balanced budget as at 30th September, 2014
 - BR2 results in a \$155,000 surplus as at 31st December, 2015
 - BR3 results in a \$118,000 surplus as at 31st March, 2015
 - BR4 results in at \$223,000 surplus as at 31st May, 2015
- Operating Revenue increases by \$292,000 principally as a result of a range of minor budget adjustments, the most notable being increased revenue for private works and waste management (\$118,000) due to recognising revenue in a separate ledger account and an increase experienced in private works (\$88,000).
- Operating Expenditure increases by \$521,000 principally due to a range of budget adjustments across all centres and provides for the early payment of the Uni SA Education Investment Fund contribution (\$100,000) due in 2015/2016 financial year. The major impact in the increase in depreciation as a result of the revaluation of infrastructure and plant and machinery assets during 2014/15 (\$270,000) which is off-set in non-operating revenue. An increase in recycling expenses (\$118,000) is due to the change in the accounting treatment as stated in the Operating Revenue commentary. The remaining adjustments to operating expenditure of \$33,000 results from minor budget adjustments across 87 various budget lines
- Capital Expenditure reduces by \$49,000 principally due to plant and machinery purchases less than anticipated.
- Non Operating Revenue increases by \$275,000 principally as a result of writing back of additional depreciation recorded as operational expenditure.

**CITY OF MOUNT GAMBIER
BUDGET 2014/15**

Statement of Comprehensive Income

| ACTUAL 2013/14 \$ '000 | INCOME | BR4 2014/15 \$ '000 |
|---------------------------------------|---|------------------------------------|
| 16,826 | Rates | 17,066 |
| 378 | Statutory Charges | 438 |
| 3,530 | User Charges | 3,072 |
| 1,278 | Grants Subsidies and Contributions | 3,125 |
| 32 | Investment Income | 11 |
| 229 | Reimbursements | 184 |
| 467 | Other | 0 |
| <hr/> | | <hr/> |
| 22,740 | TOTAL REVENUES | 23,896 |
| | EXPENSES | |
| 8,772 | Wages and Salaries | 9,285 |
| 8,467 | Materials, contracts & other expenses | 7,671 |
| 262 | Finance Costs | 568 |
| 5,907 | Depreciation, amortisation & impairment | 6,365 |
| <hr/> | | <hr/> |
| 23,408 | Total Expenses | 23,889 |
| <hr/> | | <hr/> |
| -668 | OPERATING SURPLUS/(DEFICIT) BEFORE CAPITAL AMOUNTS | 7 |
| -3,227 | Net gain (loss) on disposal or revaluation of assets | 0 |
| 3,064 | Amounts specifically for new or upgraded assets | 0 |
| 0 | Physical resources received free of charge | 0 |
| -831 | NET SURPLUS/(DEFICIT) | 7 |
| <hr/> <hr/> | | <hr/> <hr/> |

**CITY OF MOUNT GAMBIER
BUDGET 2014/15**

Cash Flow Statement

| ACTUAL 2013/14 \$ '000 | | BR4 2014/15 \$ '000 Inflows (Outflows) |
|---------------------------------------|---|---|
| | CASHFLOWS FROM OPERATING ACTIVITIES | |
| | RECEIPTS | |
| 25,583 | Operating Receipts | 23,885 |
| 69 | Investment Receipts | 11 |
| | PAYMENTS | |
| -18,654 | Operating payments to suppliers & employees | -16,956 |
| -230 | Finance Payments | -568 |
| 6,768 | Net Cash provided by (or used in) Operating Activities | 6,372 |
| | CASH FLOWS FROM INVESTING ACTIVITIES | |
| | RECEIPTS | |
| 3,064 | Grants specifically for new or upgraded assets | 0 |
| 276 | Sale of Assets | 164 |
| 126 | Repayments of loans by community groups | 71 |
| | PAYMENTS | |
| 0 | Loans made to community groups | 0 |
| -6,574 | Expenditure on renewal / replacement of assets | -5,426 |
| -3,969 | Expenditure on new / upgraded assets | -6,743 |
| -7,077 | Net Cash provided by (or used in) Investing Activities | -11,934 |
| | CASH FLOWS FROM FINANCING ACTIVITIES | |
| | RECEIPTS | |
| 1,163 | Proceeds from Borrowings | 1,073 |
| | PAYMENTS | |
| -356 | Repayment of Borrowings | 3,744 |
| 807 | NET CASH USED IN FINANCING ACTIVITIES | 4,817 |
| 498 | NET INCREASE (DECREASE) IN CASH HELD | -745 |
| 675 | CASH AT BEGINNING OF YEAR | 1,173 |
| 1,173 | CASH AT END OF YEAR | 428 |

**CITY OF MOUNT GAMBIER
BUDGET 2014/15**

Balance Sheet

| ACTUAL 2013/14 \$ '000 | | BR4 2014/15 \$ '000 |
|---------------------------------------|--|------------------------------------|
| | ASSETS | |
| | CURRENT ASSETS | |
| 1,173 | Cash and cash equivalents | 428 |
| 1,132 | Trade & other receivables | 1,132 |
| 37 | Inventories | 37 |
| 0 | Other Financial Assets | 0 |
| 2,342 | | 1,597 |
| 0 | Non-Current Assets held for Sale | 0 |
| 2,342 | TOTAL CURRENT ASSETS | 1,597 |
| | NON-CURRENT ASSETS | |
| 154 | Financial Assets | 83 |
| 195,144 | Infrastructure, Property, Plant & Equipment | 200,784 |
| 0 | Other Non-current Assets | 0 |
| 195,298 | TOTAL NON-CURRENT ASSETS | 200,867 |
| 197,640 | TOTAL ASSETS | 202,464 |
| | LIABILITIES | |
| | CURRENT LIABILITIES | |
| 2,643 | Trade & Other Payables | 2,643 |
| 243 | Borrowings | 243 |
| 1,742 | Short-term Provisions | 1,742 |
| 0 | Other Current Liabilities | 0 |
| 4,628 | | 4,628 |
| 0 | Liabilities relating to Non-current Assets held for Sale | 0 |
| 4,628 | TOTAL CURRENT LIABILITIES | 4,628 |
| | NON-CURRENT LIABILITIES | |
| 0 | Trade & Other Payables | 0 |
| 4,538 | Long-term Borrowings | 9,355 |
| 252 | Long-term Provisions | 252 |
| 0 | Other Non-current Liabilities | 0 |
| 4,790 | TOTAL NON-CURRENT LIABILITIES | 9,607 |
| 9,418 | TOTAL LIABILITIES | 14,235 |
| 188,222 | NET ASSETS | 188,229 |
| | EQUITY | |
| 46,307 | Accumulated Surplus | 50,774 |
| 131,574 | Asset Revaluation | 131,574 |
| 10,341 | Other Reserves | 5,881 |
| 188,222 | TOTAL EQUITY | 188,229 |

**CITY OF MOUNT GAMBIER
BUDGET 2014/15**

Statement of Changes in Equity

| ACTUAL 2013/14 \$ '000 | | BR4 2014/15 \$ '000 |
|---------------------------------------|--|------------------------------------|
| | ACCUMULATED SURPLUS | |
| 48,060 | Balance at end of previous reporting period | 46,307 |
| -831 | Net Result for Year | 7 |
| 3,537 | Transfer From Reserves | 4,460 |
| <u>-4,459</u> | Transfer To Reserves | <u>0</u> |
| 46,307 | BALANCE AT END OF PERIOD | 50,774 |
| | ASSET REVALUATION RESERVE | |
| 131,574 | Balance at end of previous reporting period | 131,574 |
| 0 | Gain on revaluation of infrastructure, property, plant & equipment | 0 |
| 0 | Transfer to Accumulated Surplus on sale of infrastructure, property, plant & equipment | <u>0</u> |
| <u>131,574</u> | BALANCE AT END OF PERIOD | <u>131,574</u> |
| | LONG SERVICE LEAVE | |
| 724 | Balance at end of previous reporting period | 724 |
| 0 | Transfer to reserve from accumulated surplus | 0 |
| 0 | Transfer from reserve to accumulated surplus | <u>-75</u> |
| <u>724</u> | BALANCE AT END OF PERIOD | <u>649</u> |
| | OFF STREET CAR PARK | |
| 267 | Balance at end of previous reporting period | 267 |
| 0 | Transfer to reserve from accumulated surplus | 0 |
| 0 | Transfer from reserve to accumulated surplus | <u>0</u> |
| <u>267</u> | BALANCE AT END OF PERIOD | <u>267</u> |
| | PLANT REPLACEMENT | |
| 1,561 | Balance at end of previous reporting period | 1,561 |
| 0 | Transfer to reserve from accumulated surplus | 0 |
| 0 | Transfer from reserve to accumulated surplus | <u>0</u> |
| <u>1,561</u> | BALANCE AT END OF PERIOD | <u>1,561</u> |
| | LADY NELSON PARK REDEVELOPMENT | |
| 6 | Balance at end of previous reporting period | 6 |
| 0 | Transfer to reserve from accumulated surplus | 0 |
| 0 | Transfer from reserve to accumulated surplus | <u>0</u> |
| <u>6</u> | BALANCE AT END OF PERIOD | <u>6</u> |
| | ASSET REPLACEMENT | |
| 1,296 | Balance at end of previous reporting period | 1,296 |
| 0 | Transfer to reserve from accumulated surplus | 0 |
| 0 | Transfer from reserve to accumulated surplus | <u>0</u> |
| <u>1,296</u> | BALANCE AT END OF PERIOD | <u>1,296</u> |

**CITY OF MOUNT GAMBIER
BUDGET 2014/15**

Statement of Changes in Equity

| ACTUAL 2013/14 \$ '000 | | BR4 2014/15 \$ '000 |
|---------------------------------------|--|------------------------------------|
| | LAND DIVISION - OUTSTANDING WORK | |
| 232 | Balance at end of previous reporting period | 232 |
| 0 | Transfer to reserve from accumulated surplus | 0 |
| 0 | Transfer from reserve to accumulated surplus | 0 |
| 232 | BALANCE AT END OF PERIOD | 232 |
| | DOWNSTREAM DRAINAGE | |
| 116 | Balance at end of previous reporting period | 171 |
| 55 | Transfer to reserve from accumulated surplus | 0 |
| 0 | Transfer from reserve to accumulated surplus | 0 |
| 171 | BALANCE AT END OF PERIOD | 171 |
| | WORK IN PROGRESS | |
| 3,537 | Balance at end of previous reporting period | 4,385 |
| 4,385 | Transfer to reserve from accumulated surplus | 0 |
| -3,537 | Transfer from reserve to accumulated surplus | -4,385 |
| 4,385 | BALANCE AT END OF PERIOD | 0 |
| | CITY CENTRE IMPROVEMENT | |
| 688 | Balance at end of previous reporting period | 688 |
| 0 | Transfer to reserve from accumulated surplus | 0 |
| 0 | Transfer from reserve to accumulated surplus | 0 |
| 688 | BALANCE AT END OF PERIOD | 688 |
| | MAJOR CAPITAL WORKS | |
| 482 | Balance at end of previous reporting period | 482 |
| 0 | Transfer to reserve from accumulated surplus | 0 |
| 0 | Transfer from reserve to accumulated surplus | 0 |
| 482 | BALANCE AT END OF PERIOD | 482 |
| | RESERVE FUNDS TOTAL | |
| 0 | Balance at end of previous reporting period | 0 |
| 0 | Transfer to reserve from accumulated surplus | 0 |
| 0 | Transfer from reserve to accumulated surplus | 0 |
| 0 | BALANCE AT END OF PERIOD | 0 |
| | MOUNT GAMBIER CEMETERY TRUST | |
| 466 | Balance at end of previous reporting period | 478 |
| 12 | Transfer to reserve from accumulated surplus | 0 |
| 0 | Transfer from reserve to accumulated surplus | 0 |
| 478 | BALANCE AT END OF PERIOD | 478 |
| | JUNIOR SPORTING FUND | |
| 44 | Balance at end of previous reporting period | 51 |
| 7 | Transfer to reserve from accumulated surplus | 0 |
| 0 | Transfer from reserve to accumulated surplus | 0 |
| 51 | BALANCE AT END OF PERIOD | 51 |
| 188,222 | TOTAL EQUITY AT END OF REPORTING PERIOD | 188,229 |

**CITY OF MOUNT GAMBIER
BUDGET 2014/15**

Uniform Presentation of Finances

| ACTUAL 2013/14 \$ '000 | | BR4 2014/15 \$ '000 |
|---------------------------------------|---|------------------------------------|
| 22,740 | Operating Revenues | 23,896 |
| -23,408 | <i>less Operating Expenses</i> | -23,889 |
| <u>-668</u> | Operating Surplus / (Deficit) before Capital Amounts | <u>7</u> |
| | <i>Less Net Outlays in Existing Assets</i> | |
| 6,574 | Capital Expenditure on renewal and replacement of Existing Assets | 3,834 |
| -5,907 | <i>less Depreciation, Amortisation and Impairment</i> | -6,365 |
| -276 | <i>less Proceeds from Sale of Replaced Assets</i> | -164 |
| <u>391</u> | | <u>-2,695</u> |
| | <i>Less Net Outlays on New and Upgraded Assets</i> | |
| 3,969 | Capital Expenditure on New and Upgraded Assets | 8,335 |
| -3,064 | <i>less Amounts received specifically for New and Upgraded Assets</i> | 0 |
| <u>0</u> | <i>less Proceeds from Sale of Surplus Assets</i> | <u>0</u> |
| 905 | | 8,335 |
| -1,964 | Net Lending / (Borrowing) for Financial Year | -5,633 |

**CITY OF MOUNT GAMBIER
BUDGET 2014/15**

| ACTUAL | FINANCIAL INDICATORS | BR4 |
|----------------|-----------------------------|----------------|
| 2013/14 | | 2014/15 |

These Financial Indicators have been calculated in accordance with *Information Paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

| | | |
|------|-----------------------------------|---|
| -668 | Operating Surplus (\$'000) | 7 |
|------|-----------------------------------|---|

Being the operating surplus (deficit) before capital amounts .

| | | |
|------|---------------------------------------|----|
| (4%) | Operating Surplus Ratio | 0% |
| | <u>Operating Surplus</u> | |
| | Rates - general & other less NRM levy | |

This ratio expresses the operating surplus as a percentage of general and other rates, net of NRM levy.

| | | |
|-------|---|--------|
| 6,959 | Net Financial Liabilities (\$'000) | 12,592 |
|-------|---|--------|

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses).

| | | |
|-----|--|-----|
| 31% | Net Financial Liabilities Ratio | 54% |
| | <u>Net Financial Liabilities</u> | |
| | Total Operating Revenue less NRM levy | |

| | | |
|----|--|----|
| 1% | Interest Cover Ratio | 2% |
| | <u>Net Interest Expense</u> | |
| | Total Operating Revenue less NRM levy less Investment Income | |

Asset Sustainability Ratio

| | | |
|------|---------------------------|-----|
| 107% | <u>Net Asset Renewals</u> | 58% |
| | Depreciation Expense | |

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

| | | |
|-----|---|-----|
| 65% | Asset Consumption Ratio | 86% |
| | <u>Carrying value of depreciable assets</u> | |
| | Gross value of depreciable assets | |

Total carrying value of depreciable assets divided by total reported value of depreciable assets before accumulated depreciation.

CORPORATE AND COMMUNITY SERVICES REPORT NO. 38/2015

SUBJECT: INTERNAL REVIEW OF COUNCIL ACTIONS

REF: AF11/1749

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

Establish measures for Council's performance and continually compare against community expectations.

Section 270 of the Local Government Act 1999 ("Act") relates to the internal review of council actions or decisions. Council has adopted a formal policy and procedure 'C290 Council & Committees – Internal Review of Council's Decisions' in accordance with the requirements of Section 270.

Council is required by Section 270(8) of the Act to initiate and consider a report on an annual basis that relates to:

- the number of applications received under the provisions of Section 270; and
- the kinds of matters to which the applications relate; and
- the outcome of applications.

The Local Government (General) Regulations further prescribes that the report required under Section 270(8) is material that is to be included in the annual report of Council.

During the 2014/15 Financial Year, one (1) formal application was received in relation to Section 270 of the Act or Council's Internal Review of Council's Decisions Policy.

Internal Review – Tender AF14/155

An application for review of Tender AF14/155 for the Design, Supply and Installation of Pedestrian Solar Lighting around the Blue Lake expressed concerns relating to the tender process, and more particularly concerns with:

- the consideration of tenders by Council in open Council
- Transparency & Probity in the tender process
- further (Council authorised) discussion with a preferred tenderer prior to final awarding of the tender
- 'reclassification' of tender specification after the closing of tenders (a reference to a State Heritage addendum provided to all prospective tenderers)

The applicant also referred to discussions the applicant (a tenderer) had with an Elected Member during the live tender process.

The outcome of the internal review did not support the applicant's claims with regard to the tender process, but did identify the applicants (a tenderer) own contact with an Elected Member during the live tender period as being inappropriate and sufficiently concerning to warrant the tender process being set aside and a new tender re-issued.

Council has since adopted a replacement Procurement Policy and template tender documentation has been updated such that prospective tenderers that contact any staff member (other than the superintendent or specified persons) or an Elected Member before the tender

Corporate and Community Services Report No. 38/2015 cont'd...

has been awarded by Council are now aware they will be immediately disqualified from consideration for the tender.

Members are also advised that Council Policy 'C290 Council & Committees – Internal Review of Council's Decisions' is due for review in August 2015. A report will be presented to the Corporate and Community Services Committee for separate consideration of the review of this policy.

RECOMMENDATION

- (a) Corporate and Community Services Report No. 38/2015 be received;
- (b) The content of Corporate and Community Services Report No. 38/2015 be material that is to be included in Council's 2014/15 Annual Report;
- (c) Council Policy C290 Council & Committees – Internal Review of Council's Decisions be presented for review to the Corporate & Community Services Committee.



Michael McCARTHY
MANAGER GOVERNANCE & PROPERTY

Sighted:



Mark McSHANE
CHIEF EXECUTIVE OFFICER

CORPORATE AND COMMUNITY SERVICES REPORT NO. 39/2015

SUBJECT: GOVERNANCE – REVIEW OF CONFIDENTIALITY ORDERS

REF: AF13/64

Goal: Governance
Strategic Objective: Demonstrate innovative and responsive organisational governance.

Background

Over the past few years considerable effort has been put toward reducing the number of Council Agenda Items considered and retained in-confidence in accordance with the confidentiality provisions of the Local Government Act 1999.

During the 2014/15 financial year 9 separate report items were considered in-confidence by Council, with one being a review of an existing confidentiality order. This represents a significant reduction in the use of confidentiality provisions by this Council as compared to recent years:

2010/11 - 72 instances
2011/12 - 34 instances
2012/13 – 38 instances
2013/14 - 18 instances

At the end of the 2013/2014 year 21 confidentiality orders remained operative. At 30 June 2015 the number of operative confidentiality orders had reduced to only 9, with 4 from earlier financial years protecting personal information relating to minors.

These reductions can be attributed to a number of factors, not the least being the practice of considering tenders in open Council and reflect a high level of transparency in the decision making of this Council.

Website publication of Confidential Items upon release

Council Items subject to a Confidentiality Order that has expired or where conditions for release have been met are being progressively published to the Council website with the Minutes of the relevant Council meeting. Several items dated from June 2013 to current are already uploaded and available for public download/viewing.

A Register of Confidential Items, including weblinks to the released items on the Council website, as well as the grounds, duration, and release conditions for items that remain subject to the operation of a Confidentiality Order will also be published and updated when the loading of historic documents has been completed.

Review of In-Confidence Orders

Section 90(9) of the Local Government Act requires that any order to retain a matter in-confidence that operates for a period exceeding 12 months must be reviewed at least once in every year.

The matters listed in Attachment 1 have been subject to a previous Council Order to be retained in-confidence and are presented for review in accordance with Section 90(9).

Each item contained the personal family and financial information of candidates for Junior Sports Assistance Fund grant programs. In each case the candidates were minors and in certain instances were experiencing some level of disadvantage.

Corporate and Community Services Report No. 39/2015 cont'd...

Minutes relating to each of these items have previously been released in edited form, with all personal and identifying information withheld from release.

Upon review, Council may consider that the confidentiality orders relating to each of these matters should continue in operation and be reviewed in accordance with the Local Government Act. No further action or Order is required to continue the operation of these existing Orders.

RECOMMENDATION

- (a) Corporate and Community Services Report No. 39/2015 be received;
- (b) The following Confidential Orders, having been reviewed by Council, continue in operation on the grounds provided within Attachment 1 to Report 39/2015.
 - i. Council 18/6/2013 – Junior Sports Assistance Fund 22/5/2013 - Item 10
ROTARY CLUB OF MOUNT GAMBIER LAKES - Donations to Financially Disadvantaged Junior Sports Persons
 - ii. Council 17/12/2013 - Junior Sports Assistance Fund 20/11/2013 - Item 12 -
ROTARY CLUB OF MOUNT GAMBIER LAKES – Donations to Financially Disadvantaged Junior Sports Persons
 - iii. Council 17/12/2013 - Junior Sports Assistance Fund 20/11/2013 - Item 13 –
COMMERCIAL CLUB INC. – Donation to Exceptional Junior Sports person
 - iv. Council 15/4/2014 - Junior Sports Assistance Fund 2/4/2014 - Item 13 -
ROTARY CLUB OF MOUNT GAMBIER LAKES – Donations to Financially Disadvantaged Junior Sports Persons



Michael McCARTHY
MANAGER GOVERNANCE & PROPERTY

Sighted:



Mark McSHANE
CHIEF EXECUTIVE OFFICER

REVIEW OF CONFIDENTIALITY ORDERS – JULY 2015

CCS Report 39/2015 - ATTACHMENT 1

| | Council Meeting Date | Source Meeting | Subject | S90(3) Grounds | Confidential Element | Duration |
|-------|----------------------|--|---|----------------|---|---|
| (i) | 18/6/2013 | Junior Sports Assistance Fund 22/5/2013 | Item 10 - ROTARY CLUB OF MOUNT GAMBIER LAKES – Donations to Financially Disadvantaged Junior Sports Persons | (a) | Retain all information concerning the personal and financial affairs and identify of donation recipients. All other information to be released. | Ongoing |
| (ii) | 17/12/2013 | Junior Sports Assistance Fund 20/11/2013 | Item 12 - ROTARY CLUB OF MOUNT GAMBIER LAKES – Donations to Financially Disadvantaged Junior Sports Persons | (a) | All information, details concerning the personal, financial circumstances and identity of each nominee | On-going, to be reviewed annually in accordance with the provisions of the Local Government Act |
| (iii) | 17/12/2013 | Junior Sports Assistance Fund 20/11/2013 | Item 13 - COMMERCIAL CLUB INC. - Donation to Exceptional Junior Sports person | (a) | All information, details concerning the personal circumstances and identity of each nominee | On-going, to be reviewed annually in accordance with the provisions of the Local Government Act |
| (iv) | 15/4/2014 | Junior Sports Assistance Fund 2/4/2014 | Item 13 - ROTARY CLUB OF MOUNT GAMBIER LAKES – Donations to Financially Disadvantaged Junior Sports Persons | (a) | All information, details concerning the personal, financial circumstances and identity of each nominee | On-going, to be reviewed annually in accordance with the provisions of the Local Government Act |

Section 90(3) Grounds

(a) 'personal affairs'

Section 90(3)(a) of the Act provides that a council or council committee may order that the public be excluded from a meeting in order to receive, discuss or consider in confidence any matter which would involve the unreasonable disclosure of information concerning the personal affairs of any person.

A council or committee must be satisfied that the matter involves 'personal affairs' and that there is evidence that discussion of such information in a public forum would be unreasonable. Sections 90(9)(a) and (b) of the Act define the 'personal affairs' of a person to include:

- financial affairs;
- criminal records;
- marital or other personal relationships;
- personal qualities, attributes or health status; and
- employment records, employment performance or suitability for a particular position, or other personnel matters relating to a person.

CORPORATE AND COMMUNITY SERVICES REPORT NO. 40/2015

SUBJECT: CHINA DELEGATION

REF: AF13/306

Goal: Securing Economic Prosperity
Strategy Objective: Foster the expansion of commerce and industry in a sustainable manner, considering industry, employment and climate change impacts, and enhance our positioning as the major centre for the region.

Summary

The City of Mount Gambier Mayor Andrew Lee and Chief Executive Officer, Mark McShane along with three other SELGA Councils participated in the South Australian Government initiated Trade Delegation to Shandong, China in late May 2015. Approximately 250 people attended including the State Premier, several Ministers, government agencies, businesses and fourteen Councils. South Australia has had a sister state relationship with Shandong for 29 years and Adelaide City has a formal relationship with Qingdao City, Shandong's major port City.

For the first time State Government encouraged Councils to attend the delegation recognising the importance of comprehensive partnering between South Australian Council's and their Mayors with prefecture level governments in Shandong to support business to business relationships. There was strong and effective participation from Council's, metropolitan, regional and rural with the Local Government Authority of South Australian also represented. Along with the Mayor and Chief Executive Officer, three local Mount Gambier businesses attended representing diverse industries, International Timber Solutions (timber), Aquaessence (bottled water) and Biogro (organics/composting). Their contribution to the delegation and promoting the City and region is acknowledged and appreciated.

The delegation has resulted in a significant amount of follow up activity, some have been completed - others are in progress and are being planned. Leveraging off the experience and contacts made, it is now important to actively follow up all leads and opportunities in conjunction with local business, state government, Tradestart, SELGA and the RDA. By doing so Council and stakeholders will endeavour to materialise gains to the City and region for community benefit.

Report

Since September 2013 Council has been actively considering the matter of engaging with the China market. Councillors and senior staff have been involved in numerous workshops, independently and with SELGA Councils and considered numerous formal reports. The State Strategic Advisor to China, Sean Keenihan was engaged in mid 2014 to assist Council in considering this matter conducting an extended briefing and workshop with Councillors and senior staff. Resulting from this was the report "City of Mount Gambier China Engagement Strategy" that identified a strategic approach to China engagement.

This strategy also provided the foundation for involvement of the local government sector in the 2015 Trade Delegation to Shandong.

Throughout consideration of this matter Council has taken a measured and thorough approach that has led to Council's involved with the Trade Delegation and visit to China and now comprehensive follow up work to materialise the potential benefits.

Council considered a report in February 2015 (attachment 1) regarding the South Australian Government's major delegation to Shandong led by the Premier and including State Government, a large number of businesses and local government. Council resolved:

Corporate and Community Services Report No. 40/2015 cont'd...

"Council participate in the State Government, Local Government and Business delegation to China in May 2015 and authorise the attendance of the Mayor and Chief Executive Officer with expenditure provided by "China Links Strategy" 2014/2015 Budget Acc. 6002.0219."

Leading up to the China delegation several Councillor updates were provided by Mayor Lee (29th April, 2015 and 7th May, 2015 (attachment 2)) detailing aspects of the trip, local companies represented, SELGA attendance, preparation of marketing material, numerous meetings with stakeholders and the itinerary including Jinan, Qingdao, Lu'an and Fuzhou.

A comprehensive Councillor workshop was conducted following the delegation (23rd June, 2015) providing a range of information and detailing follow up activity. A comprehensive report was also provided to Councillors and for completeness and public record is attached (attachment 3).

The following outcomes result from the delegation with some completed, some in progress and others in the planning phase. As noted earlier in this report comprehensive follow up is critical to materialise the benefits of the work done to date and participation in the delegation.

- Council provided input into the debrief session at the SELGA meeting 12th June, 2015. Attendance by four SELGA Councils highlighted the regions commitment to China engagement and the benefits of a regional approach.
- Several meetings with three local companies attending the delegation have occurred along with Tradestart Adviser Bruce Rodda.
- Mayor Lee and Chief Executive Officer met with the RDA Chair and Chief Executive Officer to debrief on the delegation.
- Mayor Lee, the Chief Executive Officer and two of the local companies that attended the delegation presented to the Chamber of Commerce breakfast meeting on 1st July, 2015. This meeting was well attended with approximately 70 attendees from local companies and feedback was extremely positive.
- Letters of acknowledgement have been provided from Council to the Premier, State Government, Sean Keenihan and the LGA.
- Meeting with the SELGA Tourism Development Officer to debrief on the delegation and discuss tourism issues and opportunities.
- Continue to refine existing and development of additional marketing and promotional material and where possible, in conjunction with SELGA and stakeholders.
- Leverage and build upon contacts made in Shandong Province in particular with a number of prefectures identified from meetings and discussions in Jinan.
- Discussed at the SELGA meeting 12th June, 2015 was a focus regionally on active involvement with the inbound Shandong trade delegation scheduled for early September 2015.
- Actively pursue and build upon contacts made in Lu'an, Shenzhen and Mawei (Fuzhou) including investigating potential inbound trade visits by these regions in conjunction with local business, SELGA and identified stakeholders.
- Support local businesses and other stakeholders in advancing specific and focussed trade visits to China where strong opportunities are identified for export, inbound investment, joint ventures and tourism.

Corporate and Community Services Report No. 40/2015 cont'd...

- As necessary the Mayor, Councillors and the Chief Executive Officer support local businesses by participating in trade visits to continue building strong government to government relationships. Council's 2015/2016 budget has identified resources for progressing China Engagement and may be used to host inbound delegations or out bound visits.
- Feedback on the delegation has been provided to the LGA Economic Development Officer to guide improvements to the 2016 Shandong delegation. The City of Mount Gambier and SELGA Council's involvement, along with regional business in the 2016 state led delegation to Shandong and partnering cities is highly important to maintain and strengthen the focus and benefits of China Engagement.

RECOMMENDATION

- (a) Corporate and Community Services Report No. 40/2015 on the China Delegation be received;
- (b) Council notes and endorses the key directions and actions identified in the report that build upon and further develop Council's China Engagement Strategy.



Mark McSHANE
CHIEF EXECUTIVE OFFICER

2nd July, 2015
MM.MJT.FM

CORPORATE AND COMMUNITY SERVICES REPORT NO. 10/2015**SUBJECT: ECONOMIC DEVELOPMENT - CHINA ENGAGEMENT STRATEGY****REF: AF13/306**

Goal: Securing Economic Prosperity
Strategy Objective: Foster the expansion of commerce and industry in a sustainable manner, considering industry, employment and climate change impacts, and enhance our positioning as the major centre for the region.

Since September, 2013 Council has considered the matter of engaging with the China market via numerous workshops, presentations to SELGA Councils and to this Council by Sean Keenihan, the South Australian Governments' Strategic Advisor for China and formal reports to Council. Council engaged Sean Keenihan mid 2014 to assist Council leading to the development of the report "City of Mount Gambier China Engagement Strategy". Council has taken a measured and thorough approach to this matter.

Following the Local Government Elections all of the material considered since September 2013 was consolidated and provided to all Councillors on 5th December, 2014.

A Councillor briefing and further workshop was conducted on the 29th January, 2015 by Jing Li, Director, China Engagement, Department of State Development and Bruce Rodda, Tradestart Adviser, Department of State Development. As part of their presentation they noted China's position as South Australia's major export market, level of Chinese tourism, number of Chinese students and inbound investment opportunities.

In part the briefing outlined the State Government's comprehensive platform of engagement in China's Shandong Province and the planned trade delegation in May 2015. The important role of local government, local business and the opportunities presented by the delegation were reinforced. Importantly much work has previously been undertaken by the State Government via its commitment to China Engagement, its staff based in China and its rigorous selection of businesses that attend.

At this time it is anticipated that the delegation will be led by the Premier and several key Ministers responsible for trade, investment and tourism. A large number of businesses will also attend along with a number of Councils. Prior to the delegation the State Government via the Department of State Development will assess those businesses attending and based upon their focus will "match" appropriate China businesses seeking goods and services and/or those wishing to invest into South Australian business. Delegation activities will occur in Shandong's capital, Jinan and the port city of Qingdao with optional visits planned for delegates to several other centres and/or other cities relevant to government and business delegates.

The Department of State Development is working in Mount Gambier and the region to identify local businesses that will be involved in the delegation and they may be drawn from across the City and region.

The City of Mount Gambier China Engagement Strategy is focused on achieving the following outcomes:

- Provide exposure (or further exposure) to the China market for local business.
- Attract inward direct investment from China into the City to increase business capacity, job creation and economic diversity.

Corporate and Community Services Report No. 10/2015 cont'd...

- Promote the City and region as a tourist destination.
- Support for the State and Local Government China strategy raising the profile and opportunities for the City.
- Effective collaboration with local businesses, State Government Ministers, senior government staff and local government to improve economic diversification.
- Further increase the Council's (Elected Member and staff) understanding of the China market and its opportunities and challenges for our community and business.
- Reinforcing to the community and business that the Council is actioning economic growth for the City and region noting Council's goal (Strategic Plan beyond 2015).

"To support our economic generators in meeting opportunities in the local, national and international business environment to ensure that the City has a viable, sustainable and diverse economic base and continues to be a thriving provincial City"

- Commence building strong ties with China's government officials and businesses in Shandong Province building on existing positive relationships between this province and South Australia noting the need for realistic timeframes to achieve outcomes.
- Build on the opportunities presented by the recently announced China – Australia Free Trade Agreement.
- Benefit from the recent fall in the Australian dollar making our exports more globally competitive and an improved exchange rate for China tourists.

Over the past 18 months Council has considered a range of information on this matter and developed a Council China Engagement Strategy. The foundation of this strategy is that this Council (and others) along with businesses should continue to "piggyback" from the very strong relationships and partnering already established between South Australia and Shandong Province. The focus is on developing and strengthening relationships, improving export potential (goods and services), seeking inward investment and expanding this region as a tourist destination.

Council allocated \$15,000 in its 2014-2015 budget to advance its China Engagement Strategy and these funds are adequate should Council wish to participate in the State Government, Local Government and business delegation to China in May 2015. Councillors will recall from presentations and documentation on business protocol in China where the role of Mayor is highly regarded and important in developing positive political partnerships that then assist business to business opportunities hence Mayoral representation on the delegation is critical. The recommendation below also suggests attendance by the Chief Executive Officer to assist in the follow through on matters arising from the delegation.

RECOMMENDATION

- (a) Corporate and Community Services Report No. 10/2015 be received;

Corporate and Community Services Report No. 10/2015 cont'd...

- (b) Council participate in the State Government, Local Government and Business delegation to China in May 2015 and authorise the attendance of the Mayor and Chief Executive Officer with expenditure provided by "China Links Strategy" 2014/2015 Budget Acc. 6002.0219.

A handwritten signature in black ink, appearing to read 'Mark McShane', written in a cursive style.

Mark McSHANE
CHIEF EXECUTIVE OFFICER

2nd February, 2015
MJT.TLG



City of Mount Gambier - Memorandum

TO: MEMBERS

CC: CHIEF EXECUTIVE OFFICER
 DIRECTOR – CORPORATE SERVICES
 DIRECTOR – OPERATIONAL SERVICES
 TEAM LEADER - EXECUTIVE SUPPORT

REF: AF13/306

RE: **CHINA ENGAGEMENT**

The following provides an update on the China Engagement visit occurring late May early June and follows my memo of the 15th April on the same matter.

Four SELGA Councils are participating in the delegation, City of Mount Gambier, District Council of Grant, Wattle Range and Naracoorte Lucindale, with the four Mayors and CEO's attending (excluding the CEO of District Council of Grant). The CEO's and Mayors from Mount Gambier, Naracoorte Lucindale and District Council of Grant (Wattle Range was not able to attend) have met to discuss the delegation, co-ordinate relevant marketing and promotional material to focus on our key messages.

This will ensure best use of available resources, particularly due to the limited time frame, and a consolidated regional approach to the delegation.

A meeting has also been organised to enable the RDA to meet with the four SELGA Councils prior to the China visit.

We have worked closely with Trade Start Adviser, Bruce Rodda and local businesses resulting in four local Mount Gambier companies participating. As previously advised they are:

Aquaessence Pty Ltd
 International Timber Solutions
 McDonnell Industries Pty Ltd
 Van Schaik Bio Gro

I am very pleased these companies are joining the Council in promoting the economic opportunities of our City and Region.

I have arranged for the CEO and I to meet with representatives from the above companies to enable the group to discuss matters related to the delegation.

Council staff will complete marketing material in the next few weeks and this will also be available to SELGA Councils. Naracoorte Lucindale is preparing additional material (focussed on tourism) that we will access. Further specific Tourism material (in Chinese) is being sourced from South Australian Tourism Commission (SATC). Staff are working with Biddie Shearing, Regional Tourism Development Officer and SATC to ensure our tourist focus is reinforced by SATC staff attending the delegation.

Department of State Development staff are responsible for arranging 'Business to Business' matching between Chinese and South Australian companies to ensure productive meetings. As previously noted, Councils attending will be involved in the South Australian – Shandong Local Government Forum showcasing the role our Councils and Shandong Prefectures can play in supporting mutually beneficial economic development activity between South Australian and Shandong.



I also anticipate that there will be additional benefits gained from meetings and discussion between our Council and local business and the very large number of South Australian businesses and Councils participating.

For your information I have attached a list of South Australian Councils and their Elected Members and staff attending.

The first component of the delegation will focus on Shandong's capital, Jinan for several days followed by the coastal city of Qingdao again for several days. Delegation participants may, depending on Council and business interest, then visit Southern cities including Shanghai, Guangzhou and Hong Kong. On our way from Shandong (back to Hong Kong to exit China) we along with local businesses are currently arranging visits to Lu'an in Anhui Province and Fuzhou in Fujian Province. The South Australian Government has a MOU with Fujian Province with a particular interest in premium food and wine and investment.

Acknowledging the reasonable short time frame I am very pleased with the current arrangements, the local businesses attending (again at short notice) and the co-operation at a SELGA regional level to share resources and focus our marketing message.

Council has taken a measured and professional approach to China Engagement over an 18 month time frame and I consider that we are well placed to effectively participate in the delegation. Further the process reflects the China Engagement Strategy developed by Councillors, senior staff and Sean Keenihan mid 2014 that favoured a sector approach to China engagement in partnership with State Government and businesses.

While arrangements are still to be finalised I anticipate that the Chief Executive Officer and I will be leaving on the 21st May arriving back on the 3rd June.

A comprehensive report on the delegation will be provided to Council following our return.

Please contact me should you wish to discuss any of the above.

Andrew LEE
MAYOR

| | | |
|--|--------------------|---|
| Adelaide City Council | Martin Haese | Mayor |
| | Mick O'Neill | Program Manager City Growth and Investment |
| City of Marion | Donna Griffiths | Economic Development Officer |
| City of Mount Gambier | Andrew Lee | Mayor |
| | Mark McShane | Chief Executive Officer |
| City of Onkaparinga | Mark Dowd | Chief Executive Officer |
| | Lorraine Rosenberg | Mayor |
| City of Playford | Tim Jackson | Chief Executive Officer |
| | Shaun Kennedy | General Manager Planning, Strategy & Compliance |
| | Mike Richards | Business Support and Attraction Project Officer |
| City of Prospect | Ginny Moon | Director Corporate Services |
| | David O'Loughlin | Mayor |
| City of Salisbury | John Harry | Chief Executive Officer |
| City of Unley | Lachlan Clyne | Mayor |
| District Council of Southern Mallee | Tony Renshaw | Chief Executive Officer |
| Local Government Association | David Burgess | LGA President |
| | Pat Gerace | LGA Executive Director |
| Naracoorte Lucindale Council | Helen MacDonald | Chief Executive Officer |
| | Erica Vickery | Mayor |
| Renmark Paringa | Neil Martinson | Mayor |
| | Tony Siviour | Chief Executive Officer |
| City of Charles Sturt | Chris Hannaford | Economic Development Coordinator |
| | Angela Keneally | Mayor |
| | Mark Withers | Chief Executive Officer |
| Alexandrina Council | Peter Dinning | Chief Executive Officer |
| District Council of Grant | Richard Sage | Mayor |
| Light Regional Council | Brian Carr | Chief Executive Officer |
| District Council of Mount Barker | Andrew Stuart | Chief Executive Officer |
| The Rural City of Murray Bridge | Brenton Lewis | Mayor |
| | Tyson Matthews | Elected Member |
| Port Lincoln City Council | Bruce Green | Mayor |
| Wakefield Regional Council | Cate Atkinson | Chief Executive Officer |
| Wattle Range Council | Peter Gandolfi | Mayor |
| | Peter Harriott | Chief Executive Officer |



TO: MEMBERS

CC: CHIEF EXECUTIVE OFFICER
DIRECTOR – CORPORATE SERVICES
DIRECTOR – OPERATIONAL SERVICES
TEAM LEADER - EXECUTIVE SUPPORT

REF: AF13/306

RE: **CHINA ENGAGEMENT**

The following is provided for your information and follows my previous memo on China Engagement of the 29th April.

The CEO and I attended a briefing session on the 29th April for all Councils participating in the delegation. This was well attended with a presentation by Sean Keenihan on a range of matters. A copy of the presentation is in the Friday Edition.

At the LGA Showcase on Thursday 30th April the CEO, along with the CEO of Onkaparinga Council also presented on China Engagement. It was interesting to hear the City of Onkaparinga's presentation as they are applying significant time and effort into their strategy including seeking significant inbound investment and have been on this path for several years. The presentation by the CEO (excepting the opening video – due to the size) is also provided in the Friday Edition.

On Tuesday 5th May, along with the CEO, I met with the local businesses attending the delegation to discuss a range of matters relating to the delegation.

The Department of State Development and Bruce Rodda, Trade Start Advisor, are currently working on scheduling specific meetings in Shandong that will be of benefit and tailored to the needs of each local business.

Wednesday 6th May, the CEO and I met with the Chair of the RDA, Richard Vickery, CEO Mike Ryan, Helen Macdonald and Bruce Rodda, to further discuss regional opportunities that can be reinforced during the delegation.

The CEO met with South Australian Tourist Commission CEO, Rodney Harrex, also on Wednesday 6th May with a focus on SATC representation during the delegation and reinforcing tourism opportunities in our region. SATC and tourism delegates have a comprehensive meeting scheduled in Shandong and we will be reviewing this with SATC to consider where we may be able to “piggy back” onto parts of their program.

Marketing materials are in their final stages of editing and will be finalised in the next few days. Councillors will be provided with this material once completed.

Please contact me should you wish to discuss any of the above.

Andrew LEE
MAYOR

7th May, 2015
LD

CHINA DELEGATION REPORT

21st May – 3rd June, 2015



CHINA DELEGATION REPORT

May / June 2015

Introduction

This report provides details of the recent attendance by the Mayor and Chief Executive Officer at the South Australian Shandong Cooperation and Development Forum. Councillors have been involved in a significant number of workshops, information sessions and formal reports and documents on China Engagement over the past two years including participation in a comprehensive workshop facilitated by Sean Keenihan leading to the development of a China Engagement Strategy. A consolidation of this material was provided to all Councillors on 5th December via the Friday Edition. Significant information has also been provided about the delegation including several updates in the weeks leading up to the Mayor's and Chief Executive Officer's attendance (15th and 29th April, 2015).

In addition to this report the attached "*Mission Report – South Australian Shandong Cooperation and Development Forum Mission to Shandong Province 24-27 May 2015, Local Government Business Stream*" has been attached ([attachment 1](#)). This provides significant background to the program of activities and outcomes by local government attending the delegation. In particular this report reinforces the role of local government as a critical and essential foundation for establishing government to government relationships that assists business to business activities in China.

Noted in the Mission Report was the forum attended by South Australian Local Government and all 17 prefectures in Shandong Province (representing every prefecture) with a combined population of approximately 100 million. This comprehensive attendance by the 17 prefectures highlights the strength of the relationships between South Australia and Shandong Province and the importance of relationships between governments to expand and further develop trade. Importantly in China business be they "private" or State owned enterprises or a blend of both are heavily influenced by central China government, provincial government and the government within each prefecture. Hence positive relationships at government level are critical for business to business activities. While this relationship is different from the Australian experience (and at times difficult to comprehend) the importance can not be underestimated. Our experience in Australia is that government and business have clear lines of difference and while there is some obvious interaction they are fundamentally separate. In China the lines of difference are significantly less and it's often the case that business is government and government is business.

The Limestone Coast was well represented at the delegation, Naracoorte Lucindale Mayor and CEO, Wattle Range Mayor and CEO, District Council of Grant Mayor and

City of Mount Gambier Mayor and CEO. Marketing and promotional material was shared across each of the four Council's promoting a regional approach to our discussions with China government and business. Potential business attraction, exports, tourism and investment into any part of the region has benefits to the region as a whole. Council boundaries have no practical or economic importance when promoting our region's capacity to develop relationships and seek economic development with China. This is brought into sharp focus when the size and scope of the China market is understood. As noted above, the population and productivity of Shandong and each of its 17 prefectures is substantial and this market dimension is replicated across other provinces in China.

Along with the City of Mount Gambier Mayor and Chief Executive Officer local businesses attending were Stephen Van Schaik, Bio-Gro; Tony Gasparini, Aquaessence; and Gerret Springer, International Timber Solutions. Just prior to departure Shaun McDonnell, McDonnell Industries had to withdraw due to business issues in Mount Gambier requiring immediate attention.

Some of the significant work carried out prior to the delegation included:

- meeting with SELGA Councils attending the delegation;
- meetings with RDA, Trade Start and Councils attending;
- meetings between City of Mount Gambier and local businesses attending;
- preparation of marketing and promotional material;
- attendance at pre delegation briefings;

Extensive additional work was required by a number of staff to ensure adequate and professional representation and acknowledgement to Lynne Dowling, Barbara Cernovskis and Xarnia Kedding for their support, much of it done under significant time constraints.

A map of cities visited is included as [attachment 2](#).

Report

Following an invitation from an Adelaide (and Shenzhen) based Chinese business person, Mayor Lee, Mark McShane and Stephen Van Schaik first meeting was in Shenzhen just across the border from Hong Kong (literally a 30 minute car drive). Opportunity was provided to promote the capacity of our City and Region with a particular focus on introducing our resources with an emphasis on red meat production and from Bio Grow opportunities for organic composting to improve agricultural production while simultaneously dealing with organic waste matter. Visits were made to an abattoir providing meat to local markets and to a very large scale urban development project. Both of these visits provided valuable insights into

these markets and the particular requirements of consumers. Further the scale of potential business investment in China and Australia was discussed with particular focus on the Limestone Coast.

Shenzhen is the closest mainland city to Hong Kong with a population of 15 million and rapidly expanding consumer market and rising middle class expectation and buying power. Further follow up on the opportunities will occur.



Shenzhen - New abattoir and processed smallgoods meat factory



Shenzhen – Development site 3km² 1.3 million square metres of residential and commercial floor space. Average apartment size 65m² – 95m² at approximately A\$600,000 – A\$1,000,000 per apartment. (Shenzhen, prefecture in Guangdong Province population 110 million)



Shenzhen – Model of residential and commercial development. Population growth rate at 4% per annum.

Following just over one day in Shenzhen we flew to Jinan, Capital of Shandong Province to join the South Australian Trade Delegation and the previously noted “Mission Report” provides the program of activities and outcomes from the sessions. One key activity was the Local Government to Shandong Prefecture forum conducted on the 25th May with presentation from Local Government representatives and comprehensive presentations from several Shandong prefectures being Zibo (population 4.6 million), Dongying (population 1.8 million), Yantai (population 7 million), Weifang (population 9.25 million) and Jinan (population 6.4 million).



Shandong Province – Local Government Forum. 17 prefectures representing all of Shandong were present (100 million population).

Each of the prefectures have particular economic and growth areas and the focus was on the two way cooperation with South Australia expanding on existing significant trade links. The forum also provided opportunity for “one on one” meetings between our Council, Regional Councils and numerous prefectures and while time was limited, significant follow up with several prefectures is necessary to explore opportunities. In particular Yantai and Zibo expressed particular interest in exploring opportunities with our region.



Meeting with Chan Xinzi, Yantai Commercial Bureau Director General during Shandong prefecture – Local Government Forum.



Huge expenditure on National Highways and high speed trains with the largest network in the world. Better transport better logistics and access to products across China (example Beijing to Shanghai 1,300km in less than 5 hours via high speed train).

In Qingdao, Naracoorte Lucindale, District Council of Grant and City of Mount Gambier met with an outbound tourist operator providing an introduction to our region, the Melbourne Adelaide touring route (and material from SATC in Chinese) and exploring opportunities for tours and independent groups to visit the region. Further contact was made with two other tourist operators following the conclusion of the official delegation schedule and was led by Naracoorte Lucindale Council.



Qingdao – City Planning visit. Huge scope and scale for future growth, matching the display model!

Following contact and an invitation being provided, Mayor Lee, Mark McShane and Stephen Van Schaik flew to Lu'an in Anhui Province. Lu'an is a prefecture approximately 40 minutes from the Province capital Hefei (population 7.0 million) with a city size of approximately 600,000 and a total prefecture population of 7.5 million. This is a developing prefecture and our assessment is that its nature, size and significant interest in our visit holds potential for relationship strengthening and economic benefits. In Chinese terms it is a fifth or sixth tier City and importantly is dissected by major new national highways and rail networks and is a major transport and logistics hub for the surrounding cities. There are 60 million people within a 200km radius and 115 million within 300kms. Its importance as a central trading hub is obvious and due to its relatively small size, land resources, major transport infrastructure and labour pricing is attracting logistics and supply companies.



Lu'an Formal meeting – Mayor Andrew Lee and Mayor Bi Xiaobin



Lu'an Formal meeting – Mayor Andrew Lee, Mayor Bi Xiaobin, Government officials, key business people, Mark McShane and Stephen Van Schaik.

Our delegation was hosted by Lu'an including a formal reception by the Mayor of Lu'an prefecture Mayor Bi Xiaobing. A comprehensive schedule was arranged over 3 days including visits to economic pilot zones, local businesses and two county areas within the prefecture. A number of formal presentations were made by City of Mount Gambier and Stephen Van Schaik to the government and business enterprises representing tourism, agriculture, logistics, timber and forestry, dairy and bio technology. (Copy of Reception Guide is [attachment 3](#).)



Lu'an City presentation to Lu'an government officials and business.



Lu'an prefecture government and business following presentation by Council and Bio Gro. Business represented included timber, tourism, dairy, logistics, biotechnology, forestry, meat processing.



Lu'an prefecture – Mark McShane, Mayor Andrew Lee, Mayor Bi Xiaobin (Lu'an prefecture), Deputy Mayor Wang Anyi, Stephen Van Schaik.

For the duration of our visit and accompanying us on all visits were Mr Tang Yunzhou, Deputy Secretary-General Lu'an Municipal Peoples Government, Mr He Xianzhong Deputy Director Lu'an Municipal Government office. Two highly capable interpreters were also provided for the duration of the visit including all tours, formal presentations and official visits. Ability of interpreters is extremely important and the two provided were highly capable and experienced enabling excellent communication between both parties.

The booklet developed for our visit provides further detail on the schedule, various sites and businesses visited and importantly indicates the seriousness and significant planning that Lu'an City applied to our visit. Further, this reflects their focus on relationship development and future trade investment opportunities. Further documents provided by Lu'an government including investment and economic information and guides are available but due to size have not been incorporated into this report.

Several further areas of potential need comprehensive follow up:

- Singapore's third largest industrial conglomerate Keppel is currently constructing a cold chain logistics Park in Lu'an to supply and distribute to the 115 million people within 300km radius with both local and imported products. The A\$200 million park is supported by the Lu'an government who also has a financial stake in the facility. When operations commence in early 2016 it will house 1730

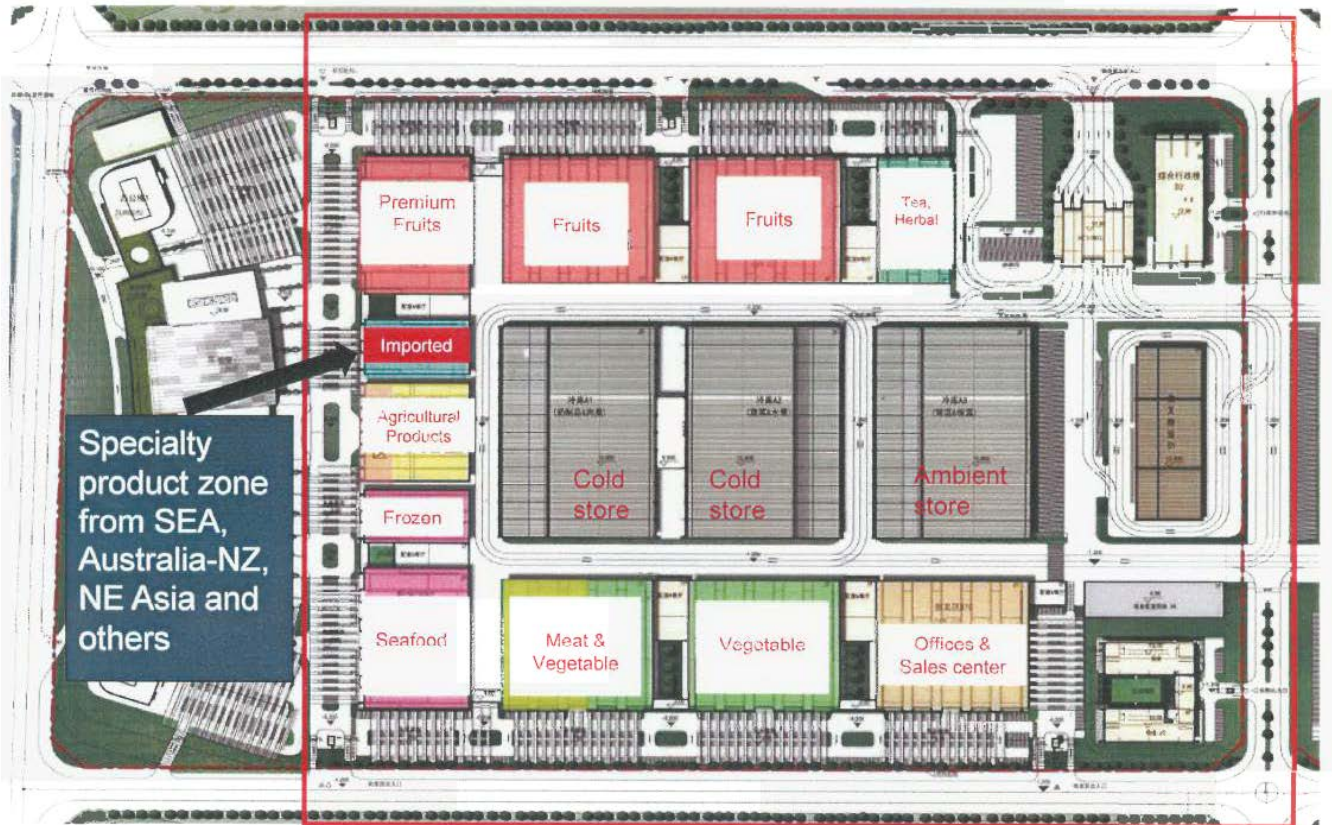
wholesale shops, 50 offices, 2 warehouses, cross docks and other facilities all focussed on product supply including specialty products from Australia and South East Asia. This development demonstrates the importance of Lu'an as a central hub for the surrounding area and represents a potential destination for our region's produce. Presentation on the logistics park were made by the General Manager of the project and further he attended the Council's presentation the following day. A copy of the presentation from Keppel is available.



Lu'an City – Keppel Cold Chain Logistics site. Despite appearances it will be completed in December 2015. 1700 wholesale shops, distribution centre.



Presentation by Keppel – International Coldchain Logistics Park Lu'an. A\$200 million logistics / distribution centre.



Keppel International Coldchain Logistics Park

- Repeated in Lu'an and a recurring theme throughout the China visit was the demand for high quality red meat, particularly beef and lamb (mutton specifically). Abattoirs visited during the trip noted they were running at significantly below capacity due to a shortage of supply. How this demand may be met requires further analysis and discussion with other stakeholders including the State Government.
- As a major agricultural area and with cities having a focus on "green belts" and public amenity there was significant interest in the activities and technology of Bio-Gro and Stephen Van Schaik's presentations.
- Presentation from Lu'an business noted the demand for timber (especially hardwood) can not be met and the exact nature of this demand requires further investigation. Lu'an currently imports softwood from New Zealand for a range of products made locally including building board for the construction industry and ply for flooring.
- Dairy products remain in demand including fresh imported milk. We are aware (from discussion with one of the importers) that fresh milk is currently exported from Adelaide to southern China (Xiamen) with a retail price of A\$7-\$8 per litre.
- Keppel (Cold chain logistics) also noted the need for sourcing dairy, wine and other imported products into their distribution network.
- Much of the discussion (formal and informal) revolved around working cooperatively, joint venturing opportunities between the two parties and this necessitates significant involvement of all stakeholders.
- Outbound international travel appeared to still be developing however several tourism companies that attended our presentations, showed interest in further understanding our region and the opportunity for tour groups with linked up touring experiences in the region.
- Lu'an City expressed a keen desire to visit our City and region to gain first hand experience of how we can continue to cooperate. Mr He, Deputy Director Lu'an Municipal Government was our key contact prior to and during our visit and he has considerable experience working in other countries including 4 years in Melbourne and is aware of Australia's political and business structures.



Lu'an, special economic zone specialising in timber products with associated residential facilities.



Wood flooring factory Lu'an prefecture Houshan County. Large high volume modern factory with strong export markets.



Lu'an prefecture – Composite wood flooring (softwood with hardwood surface) factory.



Lu'an, Houqiu County – Organic Composting for the planting of rice seedlings remains labour intensive.



Lu'an, Houqiu County – Government officials and business following our presentation.



Presentation by Council to Lu'an prefecture Houqiu county government and business.

The final leg was an invitation to Mawei District (population 400,000) on the outskirts of Fuzhou City (population 8 million). This district comprises a special economic zone and port where we met with government officials and made presentations to invited businesses including large national supermarket chains interested in a range of our regional products. Much of the dialogue echoed information we gained from Lu'an and the demand for quality food products with guaranteed food safety standards. As before, significant follow up is necessary to identify opportunities and if possible arrange Mawei officials and business to visit our region.

Summary and Proposed Direction

- The report is a broad summary of our Council's involvement in the trade delegation noting it's difficult to briefly encapsulate all of the experiences and events. The involvement of local business was very beneficial broadening our exposure to potential markets and hopefully encouraging other business involvement in the future. ([Attachment 4](#) The Advertiser articles on the Shandong delegation and [attachment 5](#) China Daily report on the delegation including reference to aquaessence.)

While both Mayor Lee and Mark McShane collectively have some level of experience in China the scale, scope and demands of this market can appear daunting. Certainly feedback from Councils, Mayors and CEOs and business "first timers" to China reinforced this issue. The focus on delineated market and prefecture separation was beneficial in narrowing the scope and potential of developing partnerships in such a large market. Maximum benefit was achieved where significant time was spent in various locations, in our case Lu'an and Mawei. In particular Lu'an proved highly successful due to the amount of pre-work done by both parties prior to the visit and a very strong commitment shown by the government and business of Lu'an to both host our delegation and also tentatively exploring the opportunity of a visit to Mount Gambier and region.

- It is anticipated that a return delegation to South Australia from Shandong will occur in early September 2015. We should encourage visits to this region by Shandong delegates if at all possible and this should be a regional priority and properly planned and facilitated by SELGA, RDA, business and State Government. If this can not occur (time frame and schedules may be tight) then the City and region must ensure we are represented in any programming in Adelaide. Planning for the delegation is scheduled for the Royal Adelaide Show period and this also presents an opportunity for the region to show case our products.

- Council will engage in further discussions with the 3 local companies that participated in the delegation to follow up leads and take necessary steps to further opportunities.
- Council (and hopefully the local companies depending on business schedules) will present to the Chamber of Commerce breakfast on the 1st July, 2015.
- SELGA meeting on the 12th June will have an informal round table on the outcomes of the delegation and explore next steps at a regional level.
- Council will further refine our promotional and marketing material based upon its considerable use during the delegation. Due to the time restrictions our material was limited, however for minimal cost, enhancements can be made to this material and further resources developed at local, sub regional and regional level.
- Other local businesses that may have opportunities in the China market, may be ready for a joint venture or inbound investment need to be identified and approached by the Council with support from other Councils, State Government and the RDA.
- Inbound tourist opportunities need further development at a City and regional level with input from the SELGA Tourism Development Officer, SATC and local tourism industry groups. Our regional offerings and potential need to be reinforced with SATC. In association with this is the regions capacity to offer and provide linked up tourism experiences meeting the expectations of Chinese tourists.
- Where and as needed future discussions and direction can be developed through State Government Department of State Development (DSD), PIRSA, Trade Start Adviser (Bruce Rodda) and the Limestone Coast RDA. Significant resources and knowledge are held by these agencies and we should make the most of their capacity.
- Leveraging on the South Australian Shandong platform, Council will follow up with a number of prefectures met during the Trade Delegation. Given the close and further developing relationships with Shandong this may provide an avenue to achieve particular outcomes for the City and region. Of note is the 2016 Trade delegation will highlight the 30 year anniversary of South Australia – Shandong partnering.
- Invitations should be extended to Lu'an City, Mawei District and several Shandong prefectures to visit our City and Region to explore possible

opportunities. As appropriate, more formal arrangements such as Memorandum of Understanding or other partnering documents should be entered into. This potentially reinforces a way forward and provides commitment, direction and deliverables. Invitations and potential visits such as those suggested should be done in conjunction with SELGA Councils, LGA, Australia China Business Council (SA Branch), DSD, RDA, business and other stakeholders. This ensures appropriate coordination, communication and maximum benefit.

- Further trade delegations into China should involve additional local business and pending Council's consideration, participation by Councillors to engage and experience at first hand the opportunities presented by China Engagement.
- Simply participating in annual government led trade delegations will not necessarily deliver positive and structured results for the City and Region. As noted above, significant work now needs to be carried out to materialise benefits and this may require Council, along with local business and other stakeholders visiting specific regions / cities in China to pursue opportunities. Forging relationships, building trust, discussing and negotiating business opportunities in a government framework will require follow up visits. Specifically what this may require is dependent on the work now being conducted to follow up on the recent visit and discussion with businesses, regional Councils, DSD, Trade Start and RDA.

Attendance at the delegation and the visits to additional cities brought into sharp focus the need to actively implement in a structural way China Engagement strategies if we, business and stakeholders are to achieve measures of success.

As emphasised prior to our involvement, the opportunities presented to our City and region by China Engagement are not immediate. Nor is it the only economic development platform for our future development (economically, socially and culturally) for our community. It does however provide one important focus that should be leveraged to maximise return particularly due to the relationship between South Australia and Shandong Province and the growing reputation in China for South Australian high quality products and trusted government structure. The recently signed Free Trade Agreement adds further to future trade.

Resourcing the above direction may be challenging as currently and operationally economic development rests almost solely with the CEO with the potential in 2015-2016 to employ a specific staff member to support this function. As noted above significant work, time and resources are needed if positive outcomes materialise from this initial and tentative first China engagement. Comprehensive follow up

activities will now occur. Mayor Lee has worked tirelessly before, during and after the delegation to ensure its success for Mount Gambier and the region.

Importantly the accessibility of China from Australia needs to be highlighted. Time zones are similar (1.5 hours difference) flights are frequent with a number of carriers mostly from Melbourne and most having overnight flights arriving in Southern China early the following morning. Flight costs are reasonable, for example the flights into Hong Kong for this trip were \$870 return per person. Internal flights in China are low cost. This hopefully dispels the issue about cost, rather it needs to be realised as an investment into the City's future. Expenditure on accommodation, international and domestic (China) flights, expenses, Visas and corporate promotional material totalled \$7,910.

Council's development of the China Engagement Strategy and the Mayor and CEO's participation in the Trade Delegation should be acknowledged as a positive and bold step in the City and region's future growth. This initiative now needs to be continuously supported to deliver positive outcomes. The Council, business and other stakeholders need to rise to this challenge and focus on the macro issues facing the City and Region and be prepared to exhibit strong strategic and regional leadership.

INDEX OF ATTACHMENTS

- Attachment 1: Mission Report – South Australian Shandong Cooperation and Development Forum Mission to Shandong Province 24-27 May 2015, Local Government Business Stream
- Attachment 2: Map of Cities visited
- Attachment 3: Lu'an Reception Guide
- Attachment 4: *The Advertiser* Australia articles on Shandong Delegation
- Attachment 5: *China Daily* articles on Shandong Delegation



MISSION REPORT

**South Australia
Shandong Cooperation
and Development
Forum Mission to
Shandong Province
24-27 May 2015**

**Local Government
Business Stream**



THE MISSION

Background

The mission to Shandong was based around the 2nd Shandong South Australia Cooperation and Development was held in Jinan and Qingdao, Shandong Province, China from 24-28 May 2015.

Representatives from 14 South Australian councils accompanied the Premier of South Australia who led the State's largest ever and most ambitious outbound mission with the support of senior government Ministers, State and Local Government officials and representatives from business, institutional and community groups.

South Australia has a long and successful sister state relationship of almost 30 years with the Shandong Province, located on the eastern seaboard of China. It is a province of almost 100 million with a GDP close to US\$1 trillion in 2014. Shandong is also at the core of China's traditional culture.

The Shandong South Australia Cooperation and Development Forum was established in 2013 and provides a significant platform for South Australian companies to engage with Shandong. The relationship is focused on government to government relationships, social and cultural exchange and economic cooperation across key sectors including resources, agribusiness, services, education, tourism, health and aged care.

The 2nd Forum was held over three days, commencing in Jinan on 25 May 2015 and concluding in Qingdao on 27 May 2015.

Development of the mission program was assisted by the Department of State Development on behalf of the South Australian Government in partnership with the Shandong Department of Commerce, the Qingdao Bureau of Commerce and the peak industry body in China, the China Council for the Promotion of International Trade.

Applications to participate in the Forum were invited in March 2015 resulting in approximately 250 Mission participant formally invited to participate in the Mission program. Applicants were required to demonstrate export readiness by providing an export business plan, demonstrate a product or service which had clear potential to meet or create market demand in China and have strength in the domestic market. (refer attached Mission application form – Appendix 1).

Successful qualifying businesses were divided into eight streams to participate in bespoke programs facilitating introductions and building connections with possible trading partners in Shandong. The eight streams were:

- Agribusiness & Wine
- Culture / Arts
- Education
- Health
- Local Government
- Tourism
- Resources
- Services

The South Australian government has identified China as a key market opportunity for the growth and transformation of SMEs. In particular, second, third and fourth tier markets in China present emerging, long term opportunities commensurate with the smaller scale of most South Australian SMEs.

The Role of Local Government

The SA government recognises that local governments are best placed to establish relationships and platforms that advantage South Australian SMEs due to their detailed local knowledge and understanding of their community's aspirations and their region's potential offering. This, together with the recognised role of local government/prefectures in China, made a strong case for councils leading engagement and seeking out the multi-faceted opportunities within China for its local business and broader community.

The South Australian government therefore supported the formation of a Local Government Stream within the Forum program with a view to showcasing the role that SA Councils and Shandong Prefectures can play in supporting mutually beneficial economic development activity between South Australia and Shandong. SA Councils with a strong local offering were therefore invited to participate by the LGA.

Pre-departure briefings for the delegation were held on 29 April 2015 (**refer attached presentation to delegates by Sean Keenihan – SA Government Strategic adviser for China and President of Australia China Business Council (SA Branch) – Appendix 2**) and 12 May 2015 to ensure intending Mission participants were well prepared for China

A 27 strong local government delegation was led by Sean Keenihan, Chairman Norman Waterhouse lawyers, President of Australia China Business Council (SA Branch) and the SA government's Strategic Advisor – China, and included 15 Councils and 1 RDA with 12 Mayors and 10 CEOs attending, including:

| | |
|--------------------------------------|---|
| Adelaide City Council | Lord Mayor, Lady Mayoress, Councillor and International Relations Manager |
| Charles Sturt | Mayor and Bus Dev Mgr |
| Grant | Mayor |
| LGA | President and Senior Policy Officer |
| Light | CEO |
| Mid Murray Council | Mayor |
| Mount Gambier | Mayor and CEO |
| Murray Bridge | Mayor |
| Naracoorte/Lucindale | Mayor and CEO |
| Onkaparinga | Mayor and CEO |
| Playford | Mayor and Acting CEO |
| Port Lincoln | Mayor |
| Prospect | Mayor and Director Corporate Services |
| Regional Development Aust - Fleurieu | CEO |
| Renmark Paringa | CEO |
| Salisbury | Mayor and CEO |
| Wattle Range | Mayor and CEO |

OBJECTIVES AROUND LOCAL GOVERNMENT PARTICIPATION IN MISSION

The SA-Shandong Local Government Forum was designed to facilitate discussions which would result in the establishment of a platform between SA Councils and Shandong Prefectures to:

- Enhance the profile of and prospects for South Australian SMEs in Shandong by mirroring the Federal and State bilateral architecture;
- Facilitate the exchange of information of strategic interest, particularly trade and investment opportunities and interest, to respective economies; and

- Prioritise and focus business exchange between SMEs in South Australia and Shandong according to identified areas of interest and opportunity.

Participants were asked to gather in Jinan by Sunday 24 May in preparation for the LG program and this report will focus on the core activities that comprised the Local government Program by date.

SUNDAY 24 MAY 2015 - JINAN

Delegates were asked to assemble in Jinan, the capital of Shandong province, on Sunday 24 May and began arriving **from 9 am** on Sunday morning. Delegates registered at the SA Government information desk in the foyer of the Shandong Hotel and were allocated accommodation, given updated itineraries and a lanyard identifying them as participants in the SA Shandong Cooperation and Development Forum.

At 4:00 pm delegates attended the Premier's welcome and delegate briefing where they were briefed by the Premier, SA Government Strategic Advisor for China, Sean Keenihan, and Trade Department Director with the Department of State Development, Matt Johnson. **(A copy of the presentation made by Sean Keenihan to delegates is attached at Appendix 3)**

The briefing covered the strategic context of the visit within the state's broader economic priorities, reflected on the history of the SA Shandong relationship to this point as well as an indication as to the likely direction of that relationship following the Forum.

200 of the registered 250 delegates attended the briefing with the balance due to arrive in the coming 24 hours in time for the Forum.

At 4:45 pm delegates broke into business streams for an update on the latest program changes. Delegates in the LG stream gathered in the Jinan Hall for a briefing by Sean Keenihan where they were also presented with an updated copy of the overall LG stream program and the program for the Shandong SA Cooperation and Development Forum to follow **(refer attached updated LG Business Stream Program – Appendix 4)**.

At 6:00 pm delegates attended the official welcome dinner hosted by Shandong Party Secretary Jiang Yikang and Governor Guo Shuqing – Shandong's two most senior officials - at the Golden Hall of the Shandong Hotel. From the SA delegation of 250, approximately 80 were invited to attend the dinner including the majority of the LG delegation. Delegates that weren't invited organised their own meals with other participants in their stream to discuss preparations for the coming day's Forum.

The dinner hosted for the majority of the LG Delegates was an elaborate one signifying the importance placed by Shandong's two most senior officials on the bilateral relationship with South Australia.

The tone of the speeches delivered by the senior leaders during the dinner was about meaningful, continued cooperation between Shandong and South Australia but in particular the aspirations of both sides for greater economic activity and action - particularly in light of the uniquely supportive environmental conditions now presented by the China Australia Free Trade Agreement, Shandong's rapidly growing middle class and the comparative depreciation of the Australian dollar against the Renminbi. There were no other formal engagements for the delegates following the dinner which concluded at approximately 8:30 pm.

MONDAY 25 MAY 2015 - JINAN

From 7.00 am, LG Delegates variously met and discussed events for the coming day over breakfast in the Shandong Breakfast area.

From 8.45 am all LG delegates then attended the opening of the 2nd Shandong South Australian Cooperation and Development Forum attended by 500 representatives of government, business and institutions from the Shandong side and approximately 250 representatives of government, business and institutions from the South Australian side.

The first stage of the Forum was a formal ceremony to recognise the commercial and other collaborative partnerships that have been built since the inaugural 2013 South Australia Shandong Cooperation and Development Forum. The Shandong Government presented a 10 minute video clip to the Forum showcasing the rich history of Shandong's engagement with South Australia and their aspirations for the broadening and deepening of that relationship into the future.

Key note presentations were then made by the Governor of Shandong and the Premier of South Australia. The Forum opening was also attended by the Party Secretary of Shandong Province - indicative of the high regard and strategic importance to Shandong of its relationship with South Australia.

The speeches from both the Governor of Shandong and the Premier of South Australia, while reflecting on the significant depth of feeling and mutual understanding that had been developed over 29 years of the sister state / province relationship, called for action as the needs of Shandong

and SA to grow and ensure continuing prosperity for their respective peoples now clearly intersected to an extent never seen before over the three decade history of the bilateral relationship.

Sixteen Memoranda of Understanding across a range of industries foreshadowing strategic cooperation, project development, investment and trade were executed by the relevant South Australia and Shandong counterparts in the presence of the dignitaries.

One of those was the Shandong SA Local Government Economic Development Cooperation Memorandum of Understanding signed by the SD Bureau of Commerce and the SA Department of State Development as the key auspicing authorities for economic development within SD and SA respectively.

The Forum concluded at 10:00 am and delegates then broke off into the 8 Business Stream roundtables to pursue more specific discussions around different industry sectors.

Local Government Forum

From **10.00 am**, all LG delegates then attended the inaugural Shandong SA Local Government Development Forum.

The Forum followed the historic signing of the Shandong SA Local Government Economic Development Cooperation Memorandum of Understanding by the SD Bureau of Commerce and the SA Department of State Development.

The Forum was co-chaired by the Deputy Head of the Shandong Bureau of Commerce, Mr Guangliang Shi, and the National Vice President of the Australia China Business Council and SA Government Strategic Advisor – China, Sean Keenihan.

The Local Government Forum was held concurrent with seven other business stream roundtables held in separate rooms in the Shandong Hotel being:

- Resources
- Agribusiness, Food and Wine
- Health and Aged Care
- Education
- Tourism
- Services
- Culture

The Local Government Forum was attended by all of seventeen of Shandong's Prefecture Governments represented by senior economic development officials in each of the Prefectures (**refer list attached at Appendix 5**). To put this in some context, these Prefectures in aggregate represent almost 100 million constituents and play an integral role in the development of economic development policy and the approval of outbound trade and investment activity by private and government businesses from Shandong's various regions.

Opening the session, Mr Shi provided an overview of Shandong's economy represented by the 17 Prefectures and pointed to the considerable potential for increased trade between South Australia and Shandong and the important role that Shandong's Prefectures would play in that.

Mayor David Burgess, President of the Local Government Association then responded. In his response the President addressed the following key points:

1. Reinforce SA perspective on deepening of SD – SA relationship within the context of the comprehensive China-Aust relationship
2. Overview of SA's economic transformation – increased globalisation and the importance of the SD-SA relationship within that broader context
3. Statement of aspiration of SD prefectures to support eco dev within their jurisdictions and therefore the appetite to have closer relationship with SA Councils to pursue these aspirations
4. Objective of the new relationship – together support business-to-business transactions between our constituents.
5. Local Governments are close to their business – understand their offerings, can facilitate business (connections, planning, approvals, etc)
6. Introduction of each of the participating Councils and their offerings (endowments and focus areas for growth).

Immediately following the President's presentation LGA immediate past President Mayor David O'Loughlin further elaborated on the functioning of the Shandong-South Australia Local Government Economic Development Cooperation Platform. Mayor O'Loughlin's presentation broadly covered the following key points:

1. Confirm the establishment of the Shandong – South Australia Local Government Economic Development Cooperation Platform

2. The purpose - The Participants shall support and assist the other Participants to promote business opportunities held in its region, and inform the other Participant of contacts which could potentially be of assistance.
3. Description of how the platform works with references to a hypothetical case study
 - Both governments facilitate the economic cooperation between the two.
 - Additional SA Councils/ SD Prefectures may join in the future and supplement the information available to each side and the breadth and scope of participants
 - Through the regular meeting mechanism the parties will review progress, discuss possible improvements and new areas to further develop bilateral relations.
4. Win-win outcome – SD companies have access to pre-qualified parties supported by their Councils in SA and SA companies have access to pre-qualified parties supported by their Prefectures in SD. This improves the timeliness, quality and outcomes for both sides seeking to do two way cross border trade and investment.

Following Mayor O’Loughlin’s presentation, five of Shandong’s larger prefectures being, Jinan, Yantai, Weifang, Dongying and Zibo were introduced.

Each of the above mentioned Prefectures outlined specifically the substantial forecast growth in their districts and how they thought closer trade and investment relationships with South Australia would benefit that process. In some cases they spoke about existing outbound trade and investment activity with Australia from their prefecture – in each case speaking of the value of this new platform in directing future activity through South Australia.

Following those presentations there was an opportunity for the Councils and the Prefectures to network and exchange business cards and collateral with a view to building on the very substantial foundation established through the historic signing of the Memorandum of Understanding earlier in the day and the broad ranging discussions in the course of the Forum.

The Forum therefore achieved the following:

- Confirmed the appetite at a Council to prefecture level to build on the highpoint in cooperation between State and Province to generate trade and investment activity between SA and Shandong
- Confirmed the establishment, purpose and suggested practical functioning of the Shandong – South Australia Local Government Economic Development Cooperation Platform and in

particular how it would enhance the profile of and prospects for South Australian and Shandong SMEs in two way trade and investment.

- Facilitated the exchange of information of strategic interest, particularly trade and investment opportunities and interest, to respective economies; and
- Assisted to prioritise – on a preliminary basis – the likely initial focus for business exchange between SMEs in South Australia and Shandong to the following identified areas of interest and opportunity:
 - Agribusiness, food and wine
 - Tourism
 - Aged and health care
 - Education
 - Property
 - Services

Critically, the Forum in and of itself raised the stakes in the bilateral relationship by differentiating the relationship between SA and Shandong from every other bilateral relationship that both Shandong and SA have. Specifically, neither State/Province has such a comprehensive and deep government to government relationship that spans State and Local Government – and neither State/Province has run such a comprehensive bilateral discussion and a local government level around economic development.

This led to an escalation in the reception and acknowledgement of the LG delegation as the week progressed as both the Shandong and the SA side became more aware of the critical role that local government on both sides would play in realising the very significant opportunity for more economic engagement that had already been identified.

From 12:30 pm Local Government Delegates participated in a Luncheon where they were able to network with other SA participants in the Delegation and discuss the outcomes of the respective round tables.

Following the lunch, Local Government delegates variously participated in one to one meetings, strategic dialogues or were observers at concurrent investment/trade/business matching activities around resources, agribusiness, food and wine, health and aged care and services.

These activities spanned the afternoon. Some delegates were involved in one to one meetings in the course of the afternoon to build on the high watermark of State-Province and Council-prefecture relationships established during the morning.

From 5.00 pm delegates participated in the S Food and produce and wine tasting display promoting the regionality and high quality of SA's food and wine offering to Shandong counterparts.

From 6:00 pm delegates participated in the Shandong South Australian Cooperation and Development forum Gala Dinner and Cultural Performance hosted by the South Australian Government in recognition of the hospitality shown by the Shandong Government and also to showcase South Australian premium food and wine and cultural performances.

The Premier, Jay Weatherill, and the Governor of Shandong, spoke about the significant strides that had been made in the course of the dialogue during the day and pointed to the return visit by the Shandong Government scheduled for September as an important milestone in tracking outcomes delivered following the very successful 2nd Shandong SA Cooperation and Development Forum in Jinan.

TUESDAY 26 MAY 2015 - JINAN-QINGDAO

At 7:00 am Local Government Delegates departed the Shandong Hotel for the 5 ½ hour bus trip to Qingdao. This presented delegates with an opportunity to network, debrief and reflect on what had been a very busy and historic day for SA-Shandong relations the day before – and the significant role that the LG delegation had played in that achievement. It was also an opportunity to see a bit more of the City of Jinan

On arrival in Qingdao **at 12.30 pm**, delegates just had time to check in before presenting themselves again at **2 pm** for a tour of the Qingdao Planning Centre - a remarkable insight into the past and future planning of one of China's most dynamic and future growth centres.

Following the visit to the Planning Centre, delegates enjoyed a tour of Qingdao where they came to understand more about its origins, its key industries and a range of other relevant information.

From 6:00 pm delegates attended a dinner arranged by the Australia China Business Council and sponsored by the Local Government Association at a local restaurant where they received presentations on the nuts and bolts of doing business with China, including case studies around importation of goods from China to Australia to increase cost competitiveness, programs other

Councils had endorsed and/or participated in to stimulate such outcomes together with opinions from an expatriate South Australian with a legal practice of over 10 years standing in Shanghai.

The purpose of this session was to start to provide delegates with potential models and specific case studies to educate business within Council regions beyond the broader narrative of the opportunity between SA and Shandong.

WEDNESDAY 27 MAY 2015 - QINGDAO

At 8:00 am Local Government Delegates assembled in preparation for the Leadership Bilateral between the Premier of South Australia and the Lord Mayor of Adelaide with their counterparts, the Party Secretary and Mayor of Qingdao respectively.

This meeting, held in formal seating style was attended by all of the senior representatives within the Qingdao Municipal Government and again focussed on the significant strides that have been made in the relationship between Qingdao and SA in the course of the last few years.

From 9.00 am, Local government delegates then went on to participate in the Qingdao South Australia Cooperation and Development Forum attended by over 200 local Qingdao businesses together with the South Australian delegation. The event was opened by the Party Secretary of Qingdao followed by the Premier of South Australia and then the Mayor of Qingdao. Following the presentations by the respective dignitaries, five Memoranda of Understanding on significant projects between Qingdao and South Australian counterparts were then signed.

From 10.00 am the majority of Local Government delegates attended the Qingdao investment and trade seminar commenced with presentations from 30 South Australian businesses to the 200 assembled prospective Qingdao investors.

Local government delegates had the option of observing the Trade and Investment session or supporting the South Australian producers exhibiting their wines immediately outside the Trade and Investment Session or participating in the Tourism and Education Roundtable with outbound tourism and education operators from Qingdao.

From 12:30 pm delegates attended the Official Luncheon hosted by the Premier with senior dignitaries from both Qingdao and the Shandong Provincial Government. Local Government delegates were seated on the head table representative the elevated recognition of the importance of the local government delegates and more broadly local government platform for economic

development between SA and Shandong - particularly in light of the Qingdao/Adelaide sister-city agreement.

Immediately following the conclusion of the Luncheon, delegates participated in one of three site visit options, being to:

- Haier Innovation Centre (whitegoods manufacturer)
- Site visit – Qingdao Kangda Group (property development and agribusiness)
- Qingdao Miaofu Brewery – rice wine brewery

At approximately **6:00 pm** Delegates returned to the hotel to then participate in the delegation debrief dinner held at a local restaurant organised by the Australia China Business Council (SA Branch).

This event was attended by over 80 of the delegates providing opportunities for local government delegates to mix with, not only other local government delegates, but other business stream delegates and reflect upon the key learnings from what had been a very busy couple of days in Shandong Province. It was also an opportunity to hear from the Lord Mayor on the range of activities that he has personally been involved with outside of the main Local government stream as a result of Adelaide City Council's sister-city relationship with Qingdao.

THURSDAY 28 MAY 2015 - QINGDAO

On Thursday morning Local Government delegates participated in one of two group activities being:

- A visit to the Qingdao Port Bonded area to see where South Australian goods were planned to be stored for distribution to the China market; or
- A meeting with leading property consultants from Qingdao to talk through the drivers of Chinese corporate property investment into Australia as well as individual property purchasing and investment decisions from China into Australia.

The programme ended for most delegates following the above mentioned events.

OUTCOMES

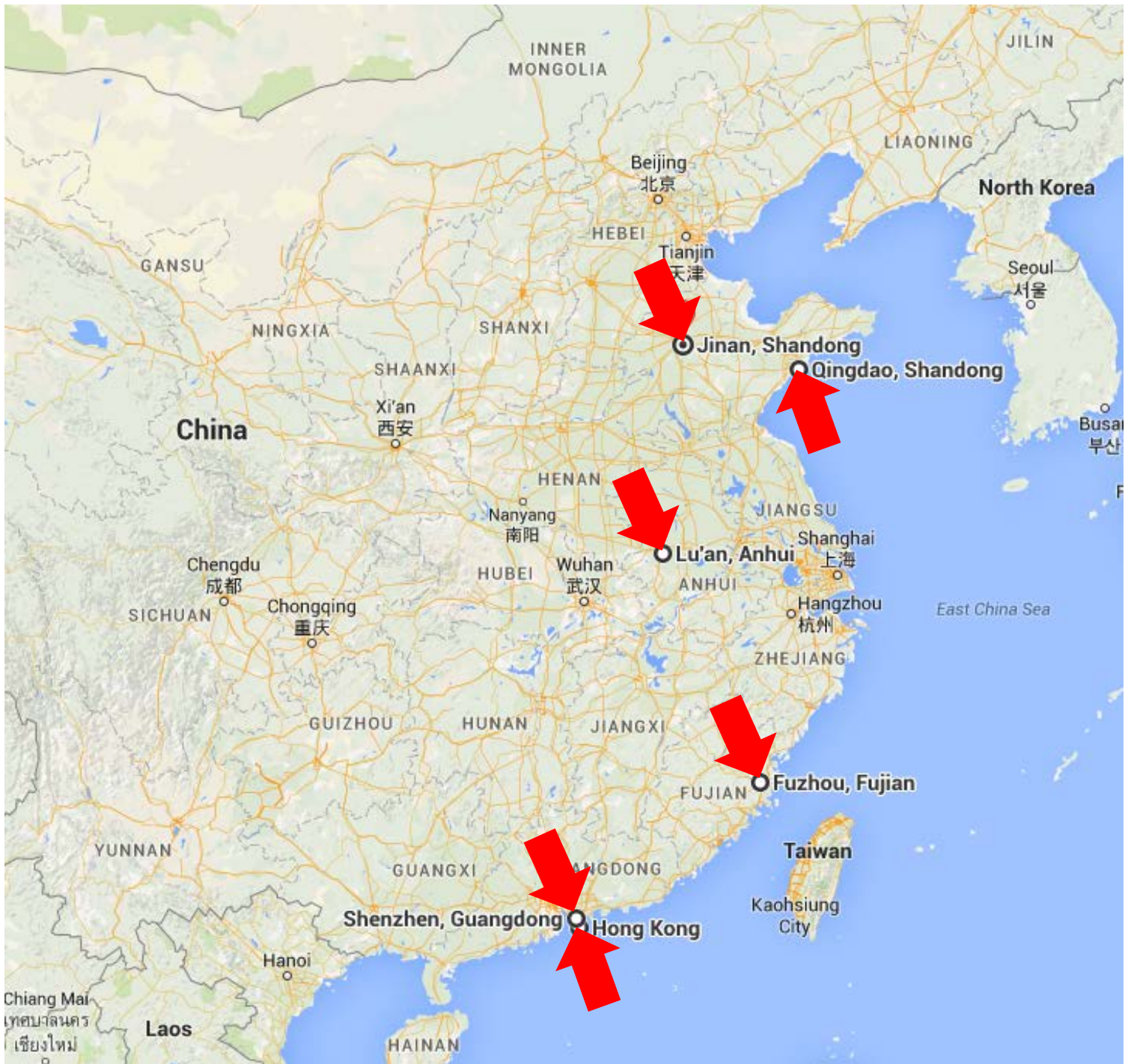
Local Government delegates participated in a very full and ambitious program that delivered the following outcomes (among others):

- Learned and saw first-hand the breadth and scale of the China opportunity for SA
- Developed understanding of the appetite from China for what each region in SA has and how dealing with China will or won't assist in region's growth
- Developed understanding of how State Government and SA Industry see their future with China and potentially where Local Government fits into that
- Developed understanding of the role of Local Government in China and the specific role that government officials are expected to play or can usefully play in facilitating outcomes
- Established Local Government's profile with the state government and industry as economic development drivers for their regions – including through China engagement.
- Networked first-hand with local businesses and lend weight to their efforts to establish their bona fides in the competitive China market.
- Established relationships that can form the basis for future collaboration both within SA and with China through Shandong
- Promoted to interested stakeholders/investors/buyers the aspects of our regions and associated opportunities that are most relevant to the China market
- Established the Shandong-South Australia Local Government Economic Development Cooperation Platform which importantly will:
 - Enhance the profile of and prospects for South Australian SMEs in Shandong by mirroring the Federal and State bilateral architecture;
 - Facilitate the exchange of information of strategic interest, particularly trade and investment opportunities and interest, to respective economies; and
 - Prioritise and focus business exchange between SMEs in South Australia and Shandong according to identified areas of interest and opportunity.
- Brought significant added weight and status to the 250 strong South Australian delegation that supported and elevated the profile, status and regard for the mission by the Shandong side

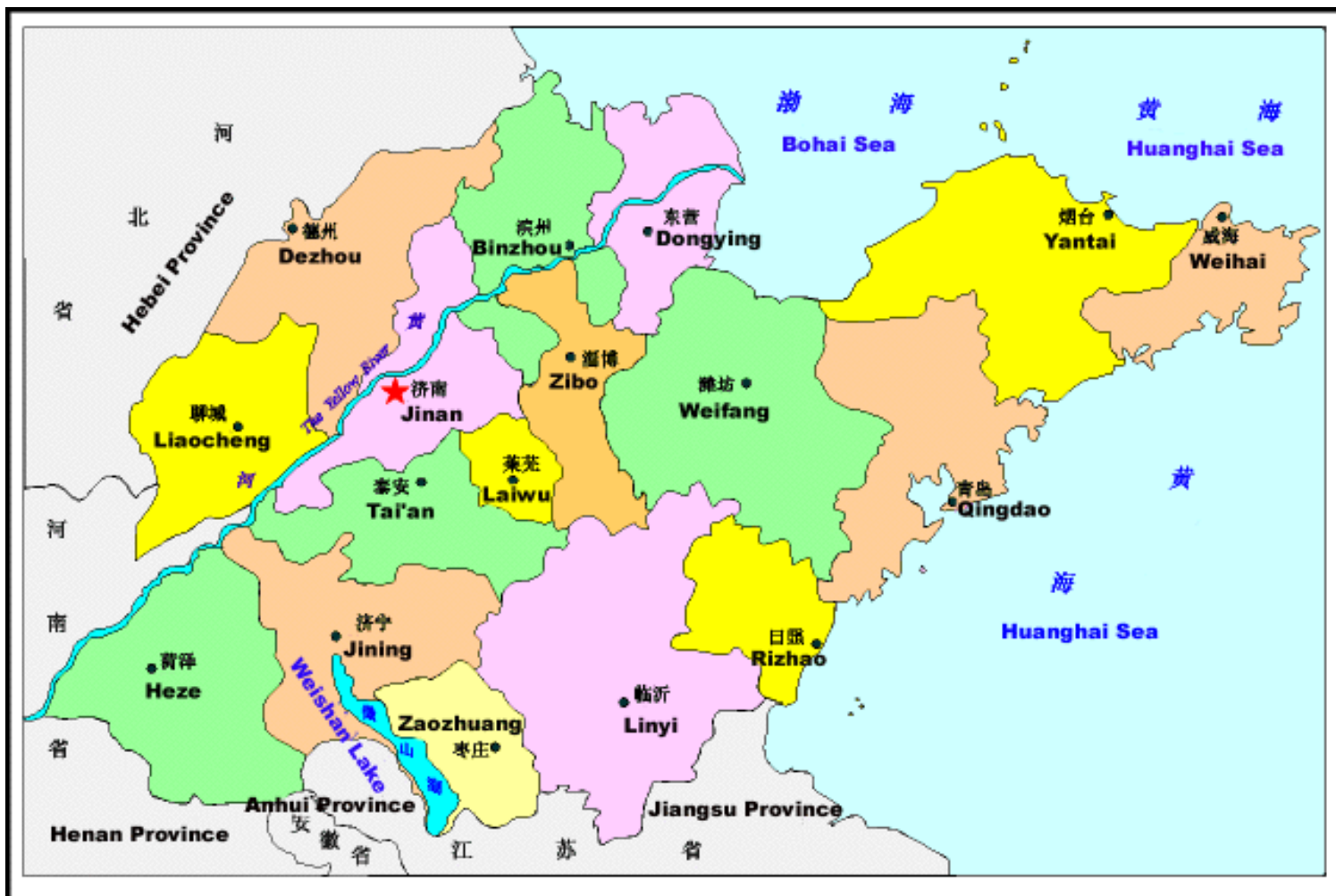


providing a unique platform that catalysed productive discussions and in some cases preliminary and/or substantive deal for South Australian businesses.





Shandong Province showing 17 prefectures.
Total population approximately 100 million.
Capital City Jinan.
Port City Qingdao. 7th largest port in the world.



Anhui Province

Total population approximately 40 million.

Capital City Hefei

Lu'an prefecture 7.5 million. Lu'an city 800,000





澳大利亚芒特甘比尔市 代表团访问六安

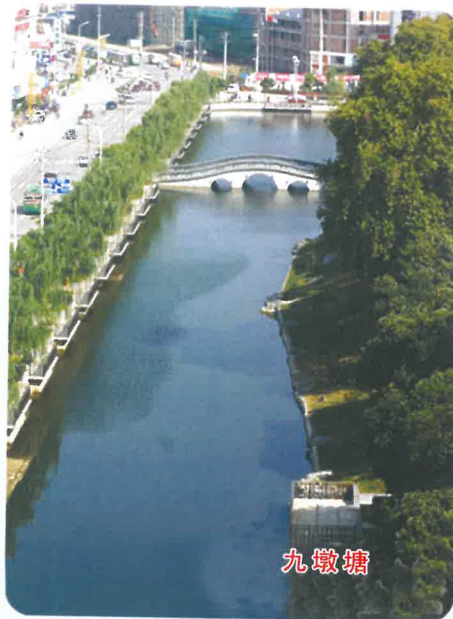
A Delegation from City of Mount Gambier, Australia
Visits Lu'an Municipality
(2015/05/28-2015/05/31)

An aerial photograph of a city square in Lu'an, China. The square is paved and has several green lawns. In the background, there are modern buildings and a river. The sky is blue with some clouds.

接待指南 Reception Guide

六安市人民政府外事办公室
Lu'an Municipal Foreign Affairs Office
二〇一五年五月
May, 2015

六安市城区风光



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一、日程安排

05月28日(星期四) (阴 21° - 29°)

09:50 芒特甘比尔市李锦堂市长一行4人乘山航SC8735航班抵达新桥国际机场
(唐云洲副秘书长、何献忠等接机)

11:30 入住曙光铂尊酒店

12:00 王安义副市长便宴代表团一行

地点: 曙光铂尊酒店(6号厅)

15:00 参观月亮岛、六安市城乡规划展览馆、行政中心、金安开发区吉宝皖江农产品物流园、市开发区安徽圣农生物科技股份有限公司
(王安义副市长、唐云洲、何献忠等陪同)

17:30 返回曙光铂尊酒店

18:00 毕小彬市长会见、宴请李锦堂市长一行
(整齐着装)

会见地点: 曙光铂尊酒店(霍山霍邱厅)

宴请地点: 曙光铂尊酒店(888厅)

参加人员:

芒特甘比尔市: 李锦堂、马克·麦克沙恩、
史蒂芬·范·斯海克、肖恩·麦
克唐纳、黄昌龙

六 安 市: 毕小彬、王安义、王琢、
唐云洲、翻译及发改委、农委、
招商局、外办等单位负责人

05月29日（星期五）（阴转小雨 21° - 29°）

08:00 早餐（自助餐）

09:00 中国六安市——澳大利亚芒特甘比尔市市情及经济合作对接会（便装）

地点：曙光铂尊酒店（金安厅）

主持人：王安义副市长

议程：1、市招商局介绍六安市情、投资合作环境及主要对接领域
2、芒特甘比尔市介绍市情及主要合作领域
3、我市参会单位和企业代表与来宾互动交流

参会人员：

芒特甘比尔市：李锦堂、马克·麦克沙恩、史蒂芬·范·斯海克、肖恩·麦克唐纳、黄昌龙

六安市：王安义、唐云洲、翻译和发改委、农委、林业局、商务局、招商局、旅游委、外办、开发区、示范园区等单位负责人及安徽龙华竹业有限公司、吉宝皖江农产品物流园、六安市天润乳业有限公司、安徽誉丰木业有限公司、安徽圣农生物科技股份有限公司、安徽飞燕国际旅行社、迎驾国旅六安分部等企业代表（注：市招商局准备送来宾六安投资指南，参会企业带企业介绍材料）

- 12:00 中餐（自助餐，柏翠厅）
- 14:30 赴叶集试验区参观交流（同叶集试验区领导会见洽谈并考察木材加工等相关企业。着便装）
- 芒特甘比尔市：李锦堂、马克·麦克沙恩、史蒂芬·范·斯海克、肖恩·麦克唐纳、黄昌龙
- 六安陪同人员：唐云洲副秘书长、何献忠、翻译、外事科1人
- 18:30 晚餐（叶集），后返回六安
- 晚宿：曙光铂尊酒店

05月30日（星期六）（小雨转阴 20° - 27°）

- 06:00 史蒂芬·范·斯海克和肖恩·麦克唐纳2人离开曙光铂尊酒店赴新桥机场（MU5468，08:30，市外办方千、苏晓燕送机）
- 07:30 早餐（自助餐）
- 08:15 赴霍邱县参观交流（在长集示范园区参观霍邱福润肉类加工企业和六安龙翔美食王有限公司；在城西湖乡参观生态农业示范田和有机肥生产项目；在霍邱城关和县领导会见座谈。着便装）
- 芒特甘比尔市：李锦堂、马克·麦克沙恩、黄昌龙
- 六安陪同人员：唐云洲副秘书长、何献忠、翻译、外事科1人
- 12:00 中餐（霍邱蓼都国际大酒店）
- 13:30 离开霍邱赴霍山参观
- 15:30 参观安徽龙华竹业有限公司

- 16:30 参观佛子岭水库、迎驾酒厂、大林竹海
18:30 霍山县政府宴请（南岳山庄，着便装），
后返回六安
晚宿：曙光铂尊酒店

05月31日（星期日）（多云转晴 19° - 30°）

- 06:20 李锦堂、马克·麦克沙恩、黄昌龙3人离开
曙光铂尊酒店赴机场（JR1529，08:40）
六安送行人员：唐云洲副秘书长、
何献忠、外事科1人

Reception Program

May 28th (Thursday) (cloudy, 21° - 29°)

- 09:50 Delegation headed by Mr. Andrew Lee arrive at Hefei Xinqiao International Airport by SC8735
(Mr. Tang Yunzhou, Deputy Secretary-General and Mr. He Xianzhong meet them at the airport)
- 11:30 Check in Sunstone Plaza Hotel
- 12:00 Have lunch with Vice Mayor Wang Anyi in Sunstone Plaza Hotel *(Dining-room No.6)*
- 15:00 Visit the Moon Island, Lu'an Urban & Rural Planning Exhibition Hall, Lu'an Administration Center, Keppel Wanjiang International Coldchain Logistics Park (Anhui) Co. Ltd.(located in Jin'an Development Zone), Anhui Sannor Biotechnology Co., Ltd (located in Lu'an Economic & Technological Development Zone)
(accompanied by Vice mayor Wang Anyi, Mr. Tang Yunzhou, Mr. He Xianzhong ,etc)
- 17:30 Return to Sunstone Plaza Hotel
- 18:00 Meet and have dinner with Mayor Bi Xiaobin in Sunstone Plaza Hotel (neatly dressed)
Place of meeting: Room Huoshan

Place of dinner: Room 888

Participants:

Persons from City of Mount Gambier:

*Mr. Andrew Lee, Mr. Mark McShane,
Mr. Stephen Van Schaik, Mr. Shaun McDonnell,
Mr. Huang Changlong*

Persons from Lu'an City:

*Mr. Bi Xiaobin, Mr. Wang Anyi, Mr. Wang Zhuo,
Mr. Tang Yunzhou, the interpreter, and related
officials from Lu'an Development and Reform
Commission, Lu'an Agriculture Committee, Lu'an
Investment Promotion Bureau and Lu'an Foreign
Affairs Office, etc*

May 29th (Friday) (cloudy to light rain, 21° - 29°)

08:00 Breakfast (buffet)

09:00 Meeting on mutual introduction and economic
cooperation between Lu'an City and City of Mount
Gambier (casually dressed)

Place: Sunstone Plaza Hotel (Room Jin'an)

*Host: Mr. Wang Anyi, vice mayor of Lu'an
Municipal People's Government*

Agenda:

1. Introduction of basic information and investment

environment of Lu'an city and main fields for bilateral cooperation (by Lu'an Investment Promotion Bureau)

2. Introduction of City of Mount Gambier and main fields for bilateral cooperation (by City of Mount Gambier)

3. Interaction and discussion between representatives of Lu'an city and guests from City of Mount Gambier
Participants:

Persons from City of Mount Gambier:

Mr. Andrew Lee, Mr. Mark McShane, Mr. Stephen Van Schaik, Mr. Shaun McDonnell and Mr. Huang Changlong

Persons from Lu'an City:

Mr. Wang Anyi, Mr. Tang Yunzhou, the interpreter, related officials from Lu'an Development and Reform Commission, Lu'an Agriculture Committee, Lu'an Forestry Bureau, Lu'an Commercial Bureau, Lu'an Investment Promotion Bureau, Lu'an Tourism Bureau, Lu'an Foreign Affairs Office, Lu'an Development Zone and Lu'an Demonstration Zone, and representatives of enterprises including Anhui Longhua Bamboo Industry Co., Ltd, Keppel Wanjiang Agricultural

Products Logistics Park, Lu'an Tianrun Dairy Co., Ltd, Anhui Yufeng Wood Industry Co., Ltd, Anhui Sannor Biotechnology Co., Ltd, Anhui Feiyan International Travel Service, and Lu'an Branch of Anhui Yingjia International Travel Service, etc.

- 12:00 Lunch (buffet ,Room Baicui)
- 14:30 Leave for Yeji Pilot Zone, meet with leaders there and visit local wood-processing factories (casually dressed)

Participants:

Persons from City of Mount Gambier:

Mr. Andrew Lee, Mr. Mark McShane, Mr. Stephen Van Schaik, Mr. Shaun McDonnell and Mr. Huang Changlong

Accompanying persons from Lu'an City:

Mr. Tang Yunzhou, Mr. He Xianzhong, the interpreter, and related persons from Lu'an Foreign Affairs Office

- 18:30 Have dinner in Yeji Pilot Zone, and then return to Lu'an (stay in Sunstone Plaza Hotel)

May 30th (Saturday) (light rain to cloudy, 20° - 27°)

- 06:00 Mr. Stephen Van Schaik and Mr. Shaun McDonnell leave hotel for Xinqiao Airport to take flight

- MU5468, which will take off at 08:30
(Mr. Fang Qian and Ms. Su Xiaoyan from Lu'an Foreign Affairs Office see them off at the airport)
- 07:30 Breakfast (buffet)
- 08:15 Leave for Houqiu County (visit Huoqiu Furun Meat Processing Company and Lu'an Longxiang Meishiwang Co., Ltd in Changji Demonstration Zone; visit ecological agricultural demonstration fields and organic fertilizer production projects in Chengxihu town; meet with leaders of Houqiu County in Chengguan town) (casually dressed)
- Participants:*
- Persons from City of Mount Gambier:*
- Mr. Andrew Lee, Mr. Mark McShane, and Mr. Huang Changlong*
- Accompanying persons from Lu'an City:*
- Mr. Tang Yunzhou, Mr. He Xianzhong, the interpreter, and related persons from Lu'an Foreign Affairs Office*
- 12:00 Lunch (Huoqiu Liaodu International Hotel)
- 13:30 Leave Huoqiu County for Huoshan County
- 15:30 Visit Anhui Longhua Bamboo Industry Co., Ltd
- 16:30 Visit Foziling Reservoir, Yingjia Distillery, and Dalin Bamboo Sea

18:30 Have Dinner in Huoshan Nanyue Hotel (casually dressed) then return to Lu'an (stay in Sunstone Plaza Hotel)

May 31st (Sunday) (cloudy to sunny, 19° - 30°)

06:20 Mr. Andrew Lee, Mr. Mark McShane, and Mr. Huang Changlong leave for Xinqiao Airport to take flight JR1529, which will take off at 08:40
(Mr. Tang Yunzhou, Mr. He Xianzhong, and one person from Lu'an Foreign Affairs Office see them off at the airport)

二、来宾名单

Name-list of the Guests

李锦堂先生： 芒特甘比尔市市长

Mr. Andrew Lee: Mayor of City of Mount Gambier

马克·麦克沙恩先生： 芒特甘比尔市首席执行官

Mr. Mark McShane: Chief Executive Officer – City of
Mount Gambier

史蒂芬·范·斯海克先生: Bio Gro 生化公司总经理

Mr. Stephen Van Schaik: Managing Director – Bio Gro

肖恩·麦克唐纳先生： 麦克唐纳公司董事

Mr. Shaun McDonnell: Director – N F McDonnell & Sons

黄昌龙先生: 福建龙岩市永通辉置业有限公司总经理

Mr. Huang Changlong: General-manager of Yongtonghui
Real-estate Co. Ltd. of Longyan City in Fujian Province

三、六安市接待人员名单

Name-list of Reception Personnel of Lu'an

- | | |
|---------------------|--|
| 毕小彬 Bi Xiaobin | 六安市人民政府市长 Mayor of Lu'an Municipal People's Government |
| 王安义 Wang Anyi | 六安市人民政府副市长 Deputy Mayor of Lu'an Municipal People's Government |
| 王 琢 Wang Zhuo | 六安市人民政府秘书长 Secretary-general of Lu'an Municipal People's Government |
| 唐云洲 Tang Yunzhou | 六安市人民政府副秘书长、 市政府办公室（外事办公室）主任 Deputy Secretary-general of Lu'an Municipal People's Government; Director of Lu'an Municipal Government Office (Foreign Affairs Office) |
| 汪宏军 Wang Hongjun | 叶集改革发展试验区管委会主任 Director of Administrative Committee of Yeji Reform and Development Pilot Zone |
| 王 俊 Wang Jun | 霍邱县人民政府副县长 Deputy County Chief of Huoshan County People's Government |

李守富
Li Shoufu
霍山县人民政府副县长
Deputy County Chief of Huoshan County
People's Government

王振龙
Wang Zhenlong
叶集改革发展试验区管委会
副主任
Deputy Director of Administrative
Committee of Yeji Reform and
Development Pilot Zone

何献忠
He Xianzhong
六安市人民政府办公室
(外事办公室) 副主任
Deputy Director of Lu'an Municipal
Government Office (Foreign Affairs
Office)

四、六安市情简介

六安市位于中国安徽省西部，鄂豫皖三省交界处，大别山北麓，俗称“皖西”。现辖金安、裕安两区和寿县、霍邱、金寨、霍山、舒城五县，以及省级六安经济技术开发区、承接产业转移示范园区和叶集改革发展试验区。总面积 17976 平方公里，居全省第一。总人口 716.7 万人，居全省第二。2014 年全市生产总值（GDP）1091 亿元，财政收入 142.1 亿元。

六安历史悠久，远在新石器时代就有人类活动，公元前 121 年，汉武帝取“六地平安，永不反叛”之意，置六安国，至今有着 2000 多年的历史。1949 年 4 月，成立六安地区专员公署，2000 年 3 月，省辖六安市成立。

六安地势西南高峻，东北低平，形成山地、丘陵、平原三大自然区域。全市介于东经 $115^{\circ} 20'$ - $117^{\circ} 14'$ ，北纬 $31^{\circ} 01'$ - $32^{\circ} 40'$ 之间，无霜期长，平均气温 16.7-17.9℃。

六安资源富集、生态优良。全市有 1100 万亩山场、95.5 万亩可养水面，地表水资源总量 99.9 亿立方米，拥有 57 种矿藏，金寨特大型钼矿全国第一，霍邱铁矿储量华东第一、全国第五，霍山、金寨玉石储量丰厚。

六安自然景观、人文景观众多，旅游业发展前景广阔。有国家级森林公园天堂寨，有南岳山、铜锣寨、万

佛山、八公山等风景名胜区；有平湖山色的万佛湖，天下第一塘安丰塘；有全国历史文化名城寿县，全国保存最完好的宋代古城墙，全国考古十大新发现的六安古王陵；还有多处省级以上重点保护的革命纪念地。拥有 5A 级景区 1 家、4A 级景区 16 家，正在成为华东、华中地区重要的旅游目的地。

六安承东启西，交通和区位优势。312、206、105 等 3 条国道，沪汉蓉、宁西电气化及合九、阜六等 4 条铁路，沪陕、济广、合武、合阜、合安等 5 条高速公路纵横全境，动车达上海约 3 个半小时、南京和武汉约 1 个半小时，到合肥新桥国际机场约 40 分钟车程，为国家级陆路交通枢纽城市。

六安环境优美，亮丽宜居。中心城市面积 60 平方公里、人口 60 万人。城区绿地面积 2297 公顷，有公园 40 多座，城市绿地率 37.8%，先后荣获“省级园林城市”、“全国水环境治理优秀范例城市”、“中国人居环境奖”、“国家园林城市”等称号。

A Brief Introduction of Lu'an Municipality

Lu'an city, located in the west of Anhui Province in China and at the northern foot of the Dabie Mountain, is usually called "Wanxi (West Anhui)". Lu'an is at the junction of Hubei province, Henan province and Anhui province. At present, Lu'an city governs two districts and five counties, Jin'an District, Yu'an District, Shou County, Huoqiu County, Jinzhai County, Huoshan County, Shucheng County, with Lu'an Economic and Technological Development Zone, Industrial Transfer Demonstration Zone, Yeji Reform and Development Pilot Zone under its jurisdiction. Lu'an has a land area of 17,976 square kilometers with a population of 7.167 million. In 2014, the municipal GDP was 109.1 billion yuan; the financial revenue was 14.21 billion yuan.

Lu'an has a long history. As early as in the Neolithic Age there were human activities here. In 121 BC, Emperor Wu of Western Han Dynasty established Lu'an State, with the name implying the place would be safe forever. In April of 1949, the Office of Lu'an Prefectural Commission was established and in March of 2000 Lu'an Municipality was founded directly under the jurisdiction of Anhui Provincial Government.

Lu'an is generally high in altitude in the west and the south and becomes lower towards the east and the north. There are mainly three kinds of landforms which are mountains, hills and plains. Lu'an is between 31°01'-32°40'N latitude and 115°20'-117°14'E longitude. The frost-free period of Lu'an is very long and it has an average annual temperature ranging between 16.7 and 17.9 degrees Celsius.

Lu'an has abundant natural resources and excellent ecological environment. It has 11 million mu of mountainous area, 955 thousand mu of aquatic water surface and the total quantity of surface water resources is 9.99 billion m³. 57 kinds of mineral resources have been proved up with Jinzhai molybdenum ore ranking the first in China, Huoqiu iron mine reserves ranking the fifth in China and the first in Eastern China and rich reserving amount of jade resources in Huoshan and Jinzhai.

Rich in natural and human landscapes, Lu'an has broad prospects for development in tourism. There are scenic spots such as Tiantangzhai, National Forest Park, Nanyue Mountain, Tongluozhai, Wanfo Mountain, Bagong Mountain, and Wanfo Lake, with green hills around it. Anfeng pond, "the Number One Pond in the World", is located here. There are Shou county (China's famous historical and cultural city), ancient city wall of Song Dynasty (best preserved in China), ancient imperial tombs (top ten new national archaeological discoveries), and many

memorial places of revolution under provincial protection. With one National 5A scenic spot and 16 provincial 4A scenic spots, Lu'an is becoming a major tourist destination in East and Middle China.

Linking the east and the west, Lu'an boasts of excellent transportation and location. Three national highways No.312, No.206, and No. 105, four railways including Shanghai-Wuhan-Chengdu railway, Nanjing-Xi'an railway, Hefei-Jiujiang railway, Fuyang-Lu'an, and five expressways including Shanghai-Shannxi expressway, Ji'nan-Guangzhou expressway, Hefei-Wuhan expressway, Hefei-Fuyang expressway and Heifei-Anqing, all pass through the whole area. It takes about 3.5 hours, 1.5 hours and 1.5 hours by China Railway High-speed from Lu'an to Shanghai, Nanjing and Wuhan respectively. It takes about 40 minutes from Lu'an to Hefei Xinqiao International Airport by car. Therefore, Lu'an is a national road transportation hub city.

With beautiful environments, Lu'an is a livable city. The central city has a land area of 60 square kilometers and a population of 600,000. The urban green area covers 2297 hectares and there are over 40 gardens with an urban greening rate of 37.8%. It has been awarded as "Provincial-level Garden City", "Outstanding Model City of Aquatic Environment Treatment" , "China Living Environment Prize" and "National Garden City".

五、霍邱县情简介

霍邱位于淮河之滨，古称蓼国。自西周开疆建制，至今有 1400 多年历史。全县面积 3493 平方公里（居全省第二），人口 169.4 万（居全省第五），辖 32 个乡镇和省级霍邱经济开发区。2014 年，霍邱实现地区生产总值 230 亿元，规模工业增加值 93 亿元，财政收入 21.6 亿元，固定资产投资 110 亿元，社会消费品零售总额 73 亿元，到位境内引资 114.9 亿元，农村居民人均可支配收入 8500 元。其中，地区生产总值、招商引资、财政收入等主要经济指标总量位居全市第一。

霍邱物产富饶，是国家首批商品粮、优质油菜生产基地县，畜牧水产生产重点县。粮食总产量稳居全省第一；生猪饲养量和肉蛋产量居安徽首位、全国百强；铁矿探明储量 25 亿吨，远景储量 35 亿吨以上，位居全国第五、华东第一；国家地理标志产品临淮柳编，被评为国家非物质文化遗产；临水美酒历经千年，香飘万家，是安徽的白酒骄子。霍邱史迹厚重，文人荟萃。1919 年 1 月，中国共产党创始人陈独秀携霍邱籍夫人来城关探亲，向青年学生赠送《新青年》、《共产党宣言》等进步书刊，传播马克思主义，宣传新文化思想，使霍邱成为党的火种最早播种的县城之一。霍邱籍杰出人士有：清朝著名文物鉴赏家、收藏家裴伯谦，翰林苑学士李肖峰，中议大夫刘竹溪；新文化运动先锋革命作家蒋光慈，未名

社“霍邱四杰”韦素园、台静农、李霁野、韦丛芜，新中国文物事业奠基人王冶秋，著名学者李何林，当代茅盾文学奖获得者徐贵祥等。霍邱风景秀丽，境内有“淮河第一闸”国家4A级风景区临淮岗水利枢纽工程，道教圣地安阳山，国家级重点文物保护单位李氏庄园，千年古陂水门塘等旅游胜地。霍邱区位优势，距合肥新桥国际机场仅1小时左右车程，通过临淮岗可通江达海，2条国道、3条高速、2条铁路穿境而过，现已形成公路、铁路、航运、航空立体化交通体系。霍邱是成就大业的沃土，现已建成县级以上开发园区5个、其中省级开发区2个。省级经济开发区2014年被列入安徽省唯一的全国25个循环化改造示范园区之一，项目总投资33.9亿元；省级现代农业示范区以发展生态高效科技农业和农产品精深加工业为主，是“农”字号企业创业发展的乐园。

霍邱县委、县政府大力实施农业稳县、工业富县、生态立县、文明育县四项战略，坚持工业化、城镇化、农业现代化三化同步，力争早日跻身全省经济强县，全面建成小康霍邱。宏伟的蓝图，铺开了霍邱壮丽的画卷；勤劳的儿女，踏上了奋发圆梦的征程。风生水起的霍邱，将在县委、县政府的坚强领导下，解放思想，扎实苦干，开拓奋进，创造辉煌。

六、霍山县情简介

霍山县位于安徽西部、大别山腹地、淮河一级支流淠河上游，距省城合肥 120 公里，105 国道和商景高速南北穿境，318、209 省道东西贯通，曾为鄂豫皖红色区域中心。县域面积 2043 平方公里，地貌特征为“七山一水一分田，一分道路和庄园”，人口 36.6 万，辖 16 个乡镇、1 个省级经济开发区、125 个行政村、20 个社区，是一个山区县、库区县和革命老区县。先后荣获国家生态县、全国文明县城、国家卫生县城、全国绿化模范县等十多项国家级荣誉称号。

霍山自然资源丰富，生态环境优美，森林覆盖率达 75.1%，素有“金山药岭名茶地、竹海桑园水电乡”之称。霍山是药材之乡，现有药园 5 万亩，为全国中医中药试点县，有“软黄金”之称的霍山石斛和断血流、天麻、茯苓、杜仲等名贵中药材；霍山是茶叶之乡，现有茶园 13 万亩，霍山黄芽早在唐朝就被奉为御用贡茶，今与黄山、黄梅戏并称“安徽三黄”；霍山是毛竹之乡，现有竹园 45 万亩，为江北毛竹第一大县，被国家林业局授予“中国竹子之乡”称号；霍山是蚕桑之乡，现有桑园 5 万亩，是全省十大蚕桑基地县之一；霍山是水电之乡，水能资源蕴藏量 22 万千瓦，是全国农村电气化县，建有佛子岭、磨子潭、白莲崖三座大型水库和 73 座小水

电站；霍山还是旅游资源大县，境内有“亚洲第一坝”佛子岭水库大坝、江北“小黄山”铜锣寨和大别山主峰白马尖（海拔 1777 米）、汉武帝敕封的小南岳和明代文庙等众多自然与人文景观，其中，佛子岭景区、大别山主峰景区和南岳山景区被评为国家 AAAA 旅游景区。

改革开放特别是“十二五”以来，县委、县政府坚持以科学发展观为指导，团结并带领全县人民，在一无明显区位优势、二无大型矿产资源、三无大中城市辐射、四无国有大中型企业支撑的条件下，坚定不移地强力推进生态立县、工业强县、开放活县、文明育县战略，全力加快城镇化、农业产业化、信息化、服务业现代化进程，大力实施旅游提升工程、科技创新工程、民生改善工程、信用建设工程，经过全县上下的共同努力，县域经济快速发展，城乡面貌显著改善，各项事业全面进步，人民生活明显提高，综合县力跃居大别山区县市前列。

七、叶集试验区简介

叶集试验区地处鄂豫皖三省交界，素有“安徽西大门”和“大别山门户”之称。叶集交通便捷，境内 312 国道、沪陕高速、合武高速、宁西铁路等形成了“米”字形交汇，距合肥新桥国际机场仅 1 小时车程。1993 年省委、省政府批准叶集为全省第一个综合改革试点镇，实行地区计划单列；1998 年省委、省政府批准叶集为全省第一个改革发展试验区，享受县级管理权限，直属六安地委、行署领导。全区辖三元镇、孙岗乡和平岗、镇区两个办事处及一个省级经济开发区，区域面积 320 平方公里，总人口 16.4 万人。

2014 年实现地区生产总值 39.4 亿元，增长 9.9%；规模工业增加值 26.4 亿元，增长 14.6%；财政收入 3 亿元，增长 14.1%；固定资产投资 34.6 亿元，增长 30.2%；社会消费品零售总额 11.9 亿元，增长 12.3%；城镇居民人均可支配收入 19632 元，增长 9.2%；农村居民人均可支配收入 8203 元，增长 11.6%；三次产业结构调整为 17.1:58.4:24.5。2015 年，全区将紧紧围绕深化改革、依法治区两个主题，不断强化创新驱动、项目带动、区域互动三大引擎，着力推进木材产业、城乡建设、民生事业、基层组织四项重点，努力促进经济转型发展和社会和谐稳定。一季度实现地区生产总值 8.7 亿元，增长 10.9%，连续 9 个季度居全市第一位。

八、芒特甘比尔市简介

芒特甘比尔 (Mount Gambier) 位于澳大利亚南澳大利亚州东南，南澳州首府阿德莱德以南 450 公里，墨尔本以西 435 公里处，是南澳大利亚州继阿德莱德之后的第二大城市。人口为 26,000，服务人口为 60000。甘比尔山上有闻名世界的火山湖“蓝湖”，林木覆盖，为著名游览地。

该市现任市长李锦堂，华人，香港移民。

芒特甘比尔气候宜人、雨量充沛、土壤肥沃、地下水资源丰富，优越的自然条件使芒特甘比尔成为澳大利亚生产优质食品和葡萄酒的优势区域之一。该市致力于高质量的农产品生产，区域内大部分地区为农场，人口规模也与之相适应。

芒特甘比尔交通便捷，运输及物流体系完善，可以及时将新鲜农产品空运或海运到世界各地市场。

区域内主要优势产业有：

1、葡萄酒，生产澳大利亚及世界级优质葡萄酒，其中包括著名的 Penfolds (奔富) 品牌。葡萄酒出口到包括中国在内的世界各地。

2、龙虾和鲍鱼，南部凉爽洁净的海洋盛产龙虾并适宜大量捕捞。大部分龙虾经过冷藏、鲜活包装后，在捕

捞后的 48 小时内被运抵到中国餐馆的活鱼缸内。重要的是龙虾是环保可持续性资源，可以持续不断地满足目前龙虾市场的需求。此外，南部海洋里还可捕捞优质鲍鱼，那是一种极为美味的食品。

3、林木业，区域内软木林场遍布，精湛的林业管理和极为先进的机械化生产能确保木材产品质量，为澳大利亚和全世界市场提供高质量的建筑产品、木板和原木。

林木业在该市有悠久的历史，对客户来说，更重要的是有可持续的并被良好管理的林木货源。

4、乳制品业，区域内乳品业分布广泛，适度的气候、充沛的雨量和随处可取的地下水源确保了鲜奶和奶制品的产量和质量，为市场和乳产品加工提供优质新鲜的乳产品和奶原料。

5、养牛业，优质的食草喂养出了肥美的肉用牛，高品质牛肉销往国内外。日本有名的神户牛肉制品也采购该市牛肉为原材料。区域内现有一个肉牛交易市场并配有两个大型牛肉加工厂。

6、养羊业，该市盛产羊毛制品和羊肉产品。

7、旅游业，该市位于墨尔本至阿德莱德公路之间，旅游业吸引了包括中国游客在内的世界各地游客。近年来，中国游客数量不断攀升。在这里，游客们在轻松的气氛中欣赏着原始环境和海滨风光，品尝美味的海鲜和葡萄美酒。

九、住宿安排

Arrangement for Accommodation

六安市曙光铂尊酒店
Sunstone Plaza Hotel of Lu'an City

| 姓名 Name | 性别 Gender | 房号 Room No. |
|-------------------------------------|--------------|----------------|
| 李锦堂 Mr. Andrew Lee | 男 M | 420 |
| 马克·麦克沙恩 Mr. Mark McShan | 男 M | 419 |
| 史蒂芬·范·斯海克 Mr. Stephen Van Schaik | 男 M | 411 |
| 肖恩·麦克唐纳 Mr. Shaun McDonnell | 男 M | 409 |
| 黄昌龙 Mr. Huang Changlong | 男 M | 413 |
| 翻译 Interpreter | 女 F | 412 |

六安市城区风光





六安市荣获
中共双拥模范城
国家园林城市

中国人居环境范例奖 水环境治理优秀范例城市
中国特色魅力城市 全国双拥模范城
浙商（省外）最佳投资城市 苏商投资中国首选城市

The pass to Shandong



GLAMOROUS: Fashions by designer Cristina Tridente and her label couture+love+madness shown during the SA showcase gala dinner in Jinan. Picture: CHRISTOPHER RUSSELL

THE DEALS

- **Shandong-SA Local Government Economic Development Co-operation memorandum of understanding linking SA's 63 councils with Shandong's 17 prefectures.**
- **Business SA memorandum with its Shandong counterpart CCPIT.**
- **Australia-China International Medical Group memorandum with one of Qingdao's largest hospitals on medical training, research and development.**
- **State Library of SA to work with Shandong Library to establish one-card system, swap expertise on restoration, exchange interns, send travelling exhibitions.**
- **Purus Group deal with QiJi for SA products to be sold in special economic zone in Qingdao.**
- **Purus Group and Taihua Food**

- Co agreement on supply of meat products to Shandong.
- **Seppeltsfield winery to sell extra 1.5 million litres/year of wine.**
- **Stehr Group to sell first tuna into China — a trial shipment of 40 tonnes into Shandong this year, aiming for 200t next year.**
- **City of Onkaparinga memorandum with the Jinan Bureau of Commerce on innovative industries.**
- **UniSA Business School, SA Tourism Commission memorandum with Chinese counterparts on services and support to tourism and marketing.**
- **Flinders University, CSIRO and Qingdao Institute memorandum on development of the China-Australia Institute for the Marine Biotechnology Industry.**

Behind layers of ritual and formality, this Chinese province has welcomed South Australian business and government leaders with warmth – and a keen eye for a mutually beneficial deal. **Christopher Russell** reports

“HAVE we signed any new deals? Actually, we've already been paid.”

That was how Pasquale Catania from Campbelltown trading company Red Lion summed up how he'd gone on the South Australian trade mission to the Chinese sister province of Shandong.

Red Lion, which sells wine, olive oil, honey and seafood, was paid immediately for a half-container of wine and was negotiating on the next three containers, he said.

“We've been dealing with the Chinese marketplace for about three years now but with this delegation we've had by far the best co-operation for our business,” he said.

“The government-to-government connection has been absolutely priceless. This is how business is done.”

His business partner, Domenic Clemente was equally pleased with their work.

“It has set up our business for the next 15 to 20 years. We believe that this is a foundation for generational growth,” Mr Clemente said.

Nor were Red Lion the only ones to come away with money in the bank.

Tuna producer Hagen Stehr said it wasn't easy to do business in China but he had secured his first sale into the country and was moving ahead with a second.

“That (second) company has given us a substantial amount as a deposit,” he said.

The trade mission last week involved more than 250 people visiting the north-eastern province and was the largest business delegation from SA to anywhere in the world.

Led by Premier Jay Weatherill, three state ministers and Adelaide Lord Mayor Martin Haese, it was welcomed by the highest levels of government in Shandong, one of China's richest provinces and home to about 100 million people.

Xia Geng, Shandong's vice-governor, international relations and trade, said the mature economy of SA could complement the rapid growth of his region.

“We hope to take SA as a gateway for Shandong's companies to enter into the whole of Australia,” he told *The Advertiser*. “The businesses and institutions established by Shandong in SA could serve as good



START: Tony Royal, far right, and SA Government representative Rik Morris, centre, help lay the cornerstone of the Shandong-SA International Commerce Centre. Picture: PORTAVIN

Yep, we're digging each other

CONSTRUCTION work has begun on a \$200 million centre in the city of Zibo in provincial Shandong that will showcase South Australia.

Entrepreneur and developer William Li has founded the centre, which will have an entire floor dedicated to SA.

The mixed-use centre will have retail, online sales, food and wine, real estate and other avenues for trade. Zibo

is a city of more than three million in SA's sister province.

Mr Li's relationship with SA began through importing wine and meeting Tony Royal, managing director of Ottoway company Portavin.

“We became friends, not just business partners, and this dream started from there,” Mr Li said. “I've had wonderful experiences visiting SA and been impressed by

the abundant produce and high quality . . . we're hoping we can introduce more SA produce to middle-class Chinese.

“We'd also like to see more SA businesses invest in Zibo, a two-way exchange.” Mr Li said his project was “strongly supported” by the Shandong Government. Premier Jay Weatherill said several of Mr Li's colleagues wanted to become business migrants to SA.

It has set up our business for the next 15 to 20 years . . . it's a foundation for generational growth



DOMENIC CLEMENTE

platforms for us to conduct co-operation with other states in your country. And Shandong is an important portal for you to enter northern China.”

During the mission, memorandums of understanding were signed across several government sectors and between

business organisations. SA companies held individual meetings with potential partners in Shandong.

Andrew Stocks, managing director of Eyre Peninsula minerals developer Iron Road, said his talks were valuable.

“Through this delegation, the SA Government has enabled us to re-engage with a steel company that we had been meeting with previously a number of times,” he said.

“It has moved the conversation to the highest level within that company and moved the conversation forward greatly in a very short amount of time.

“And I don't think we would have been able to do that if we had just been engaging by ourselves.”

Mr Stocks said the talks covered offtake and possible

It has enabled us to re-engage with a steel company . . . and has moved the conversation to the highest level



ANDREW STOCKS

investment in the Central Eyre Iron Project. Stockbroker and businessman Alan Young said the importance and influence of the Shandong government officials hosting the mission should not be underestimated.

CONTINUED, PAGE 72

SA's long march on the trade route to Shandong

FROM PAGE 71

"A mayor in these provinces might equate to a premier or even Prime Minister in Australia – that's the lesson that really needs to be learned," Mr Young said.

Representing contract winemaker Belvidere, Mr Young spent time either side of the trade mission as well as the official days in Shandong's capital Jinan and the port of Qingdao talking to VIP clients.

"It's no longer just talking; they're doing deals and we're doing deals with them and

We met
a whole
new
bunch of
inbound
tourism
operators

ANDREW HOLMES

signing contracts and settling them," he said. However, not everyone was satisfied. One magnetite iron developer told



The Advertiser he had battled to get his message across while others felt three days was too short. But most took it as an opportunity to build relationships.

John Stewart, chief executive of Simulation Australia, said he expected solid outcomes, including bringing people to his Tonsley base.

"It's been probably the most exciting opportunity we've had to drive the organisation forward in a long, long time," he said. "The Chinese are incredibly interested in what we do."

Opened
doors
. . . that
haven't
been
opened
before

GREG JOHANSEN

Andrew Holmes, of Hahndorf Inn, said most of his Chinese tourists now were from southern regions but he want-



ed to attract visitors from north and east China. "We met a whole new bunch of inbound tourism operators," he said.

Greg Johansen, managing director of medical commercialisation firm Medvet also made progress toward finding partners for research and pharmaceutical manufacturing.

"Bringing the State Government in, particularly in China where they are so government-focused, it has opened doors for us that haven't been opened before," he said. "And we've gone through those doors."

No more cringe, it is time to go global



MARTIN HAESE

OPINION

IN A meeting with the chief executive of a multinational investment group in South-East Asia, I asked why they had chosen to invest in Adelaide.

His answer was strikingly simple and highly encouraging. Without hesitation, he replied "because Adelaide is about to pop".

The CEO then said Adelaide was well placed for growth and until recently had been largely overlooked by the global investment community.

He described Adelaide as authentic and with a history of avoiding the boom and bust cycles of other cities.

I commented that the State Government and Adelaide City Council's recent focus on public infrastructure in the CBD was paying dividends ... and it was time for the private sector to take up the charge. The CEO agreed.

In my view, we must move past somewhat futile comparisons with other Australian capital cities and set the bar higher. It is time to make our mark on the world stage, to "internationalise Adelaide".

After spending a week in China on a State Government-

Council must lead by adopting a pro-growth stance

led trade delegation, it is abundantly clear China places great value on our agriculture, resources, expertise and environment. The question is, "how do we capitalise on that?"

While there are profound opportunities for SA to grow its share of exports in agriculture, aquaculture, resources and services, Adelaide has a greater likelihood of benefiting from the reverse scenario.

Our opportunity is to attract greater imports and international students, business conferences, leisure tourists, direct foreign investment capital, research and development, and cultural exchanges.

Adelaide Council must lead by adopting a pro-growth stance – lifting the residential population of the city, providing first-class essential infrastructure, greening the city and offering incentives for companies to adopt anti-climate change practices. We must move closer to business and build on Adelaide's reputation as a vibrant, liveable city.

I find cities that think and act globally are more exciting, culturally diverse and prosperous and I challenge anyone to tell me the downside of that.

MARTIN HAESE IS LORD

MAYOR OF ADELAIDE

At \$400 a plate, the steakholders love it



NIGEL AUSTIN
SILENT ACHIEVER

PRODUCING the beef world's equivalent of truffles and caviar, Mayura station at Millicent in the South-East, has steaks on the menu priced at up to \$400 each at some of Asia's finest restaurants.

In Shanghai's exclusive 1515 West restaurant at the Shangri-La Hotel, for instance, a 250g Mayura tenderloin sells for \$250, while a 350g striploin will fetch \$330.

Welcome to the world of Scott de Bruin, the boss of Mayura station, home to more than 6000 full-blood wagyu cattle, one of, if not the largest herds of the rare Japanese breed in the world.

Mr de Bruin is accustomed to seeing the family's highly marbled steaks sell for extreme prices in Asia's finest restaurants and retail outlets.

"Our vision has been for the continued development of a luxury beef business and we have been quite successful in our marketing to Asia," he said.

"Marbling is what makes the wagyu breed unique – and people eat it in smaller portions of 80-100 grams per person.

"We've found with our brand that people come back to us because it has a unique flavour profile and it is incredibly juicy and tender."

He attributes the demand to its outstanding Japanese full-blood wagyu bloodlines, the rich healthy soils and abundant climate of the Limestone Coast region and a highly refined finishing process of grain feeding.

"Mayura station is one of the first pastoral properties settled in South Australia and in an ideal location for producing the world's highest-quality beef," Mr de Bruin said.

"The herd is ever expanding and we plan to continue growing the business because the



IN PRIME POSITION:
Scott de Bruin with wagyu cattle at Mayura Station near Millicent.

LEFT: Chef de cuisine Jair Gudino Chavez holding a \$250 serve of Mayura wagyu beef at the Shangri-La Hotel's 1515 West restaurant in Shanghai.

Pictures: DYLAN COKER, CHRISTOPHER RUSSELL

SECRETS OF SUCCESS

MAYURA STATION

Owners: de Bruin family

Employees: 13 people

Key reasons for success:

1. Being able to continuously deliver high quality product – meeting the demands of consumers.
2. Service.
3. The uniqueness of the Mayura brand, matching the quality of the brand and the clean environment.

demand for Mayura station's wagyu beef is so strong."

About 60 per cent of its annual production sells in Asian markets, while the other 40 per cent is sold on the domestic market, mainly to the east coast cities of Melbourne, Sydney and Brisbane, but also Adelaide and Perth.

Mr de Bruin and his father Adrian started breeding wagyu cattle in the late 1990s after importing some of the first full-blood wagyu cattle from Japan, via America, in 1998.

Mayura station is home to The Tasting Room restaurant, awarded Best Formal Steak Restaurant at the SA Restau-

rant and Catering Awards 2014. It also won gold medals at the Australian Wagyu Association Branded beef awards in 2012, 2013, 2014 and 2015, making it one of the most successful exhibitors at the competition.

Mr de Bruin said the time-consuming business involves grain feeding its cattle for a minimum of 500 days with

the cattle processed at about 800 days of age.

The business is striving to further improve its operation through its ownership of the number one live sire in Australia based on the quality and value of the carcasses of its offspring, valued at \$563 more than the average of the breed per head.

Trade ties with South Australia to increase

By XIE CHUANJIAO

in Qingdao, Shandong

xiechuanjiao@chinadaily.com.cn

More premium products and services are expected to flow into the Chinese market, following the signing of several trade agreements between South Australia and Qingdao, a coastal city in Shandong province.

The agreements will spur exports of Australian wine and food products to China, said industry experts. Earlier this week a large trade mission from South Australia, led by Jay Weatherill, the premier of South Australia, and 250 businessmen and government officials visited Qingdao, and some other cities in Shandong.

China is already South Australia's largest export market, accounting for 28 percent of the state's two-way trade. On Wednesday, a number of agreements on cooperation in fields including science and technology, economy and trade, and culture, were inked between South Australia and Qingdao.

"The China-Australia Free Trade Agreement — signed last year by Australian Prime Minister Tony Abbott and President Xi Jinping — will stimulate new opportunities," said Weatherill, while speaking at the South Australia-Qingdao Investment and Trade Promotion Seminar on Wednesday. He said South Australian businesses must take advantage of the massive opportunities in China or risk being left behind.

"We hope to expand cooperation with Qingdao in many sectors like premium food and wine, services, mining, agribusiness and infrastructure," said Weatherill.

In mining and energy, the state has nearly 70 percent of Australia's known copper resources, 80 percent of its uranium and almost 30 percent of its gold. "There are several investment opportunities in South Australia, especially to invest to develop graphite, kaolin, manganese, nickel, tin, silver, lead and



We hope to expand cooperation with Qingdao in many sectors ..."

Jay Weatherill, premier of South Australia

zinc," said Weatherill.

Qingdao Cheers Wines Co recently acquired a stake in a large winery near Adelaide, the capital of South Australia, and acquired one of its brands. The company now imports wine from Australia to China.

In yet another sign of growing cooperation, the two sides also set up an Australia-China cross-border merchandise display (logistics) center in the Qingdao bonded zone.

Craig Katz, founder of Purus Group, an international trading business from South Australia, said his company is supplying products like Coopers beer, Bickfords soft drinks, Nippys juices, Beerenberg jams, Lucky Kangaroo wine and Kangaroo Paw olive oil, to the center.

"The channel will make it easier for us to launch high-end products for the middle-class Chinese customers. For the customers, safety is of paramount importance, but they are also driven by the desire to explore and experience new things," Katz said.

"More importantly, the channel will help introduce our products to Chinese customers in the lead up to the free trade agreement taking effect, following which they will see further product price reductions," Katz said.

AQUAessence, a renowned producer of premium quality bottled water from South Australia, is looking to partner with a Chinese firm that has access to overseas distribution. "We are offering up to 49 percent ownership of the business," said Tony Gasparini, the company's managing director.

CORPORATE AND COMMUNITY SERVICES REPORT NO. 41/2015

SUBJECT: APPOINTMENT OF MEMBERS ON OTHER BODIES & ORGANISATIONS – QUEEN ELIZABETH PARK TRUST

REF: AF11/854

Goal: Governance
Strategy: Demonstrate innovative and responsive organisational governance.
Strategic Objective: Engage with national, state, regional and local forums and partnerships to provide solutions and options to continually improve Councils service delivery and performance.

Goal: Diversity
Strategic Objective: Develop the capacity of Council to effectively communicate and engage with our communities, other agencies and service providers.

On Monday 1st June 2015 Cr Greco gave notice of his withdrawal from the Council appointed position of Board Member on the Queen Elizabeth Park Trust.

In accordance with Council Policy provisions for appointment to committees and other bodies and organisations Members were notified of the vacant position via memorandum in the Friday Edition on the 5th & 19th June. Nominations were sought by Friday 26th June 2015 for presentation to the July Council meeting.

No nominations were received for the vacant position.

Council may now consider whether to further seek nominations to fill the vacant position on the Queen Elizabeth Park Trust Board.

RECOMMENDATION

- (a) Corporate and Community Services Report No. 41/2015 be received.
- (b) For Council consideration.



Michael McCARTHY
MANAGER GOVERNANCE & PROPERTY

Sighted:



Mark McSHANE
CHIEF EXECUTIVE OFFICER

CORPORATE AND COMMUNITY SERVICES REPORT NO. 42/2015

SUBJECT: REQUEST FOR COUNCIL REPRESENTATION – LIMESTONE COAST VIOLENCE AGAINST WOMEN COLLABORATION

REF: AF11/854

Goal: Governance
Strategy: Demonstrate innovative and responsive organisational governance.
Strategic Objective: Engage with national, state, regional and local forums and partnerships to provide solutions and options to continually improve Councils service delivery and performance.

Goal: Diversity
Strategic Objective: Develop the capacity of Council to effectively communicate and engage with our communities, other agencies and service providers.

The City of Mount Gambier has received a request from the Limestone Coast Violence Against Women Collaboration seeking Elected Member and Council Officer representation on their group which reports up to the Limestone Coast Community Services Roundtable and the South Australian Office for Women, Department for Communities and Social Inclusion.

A copy of the letter of request is attached for information (Attachment 1).

A City of Mount Gambier Elected Member (Cr Persello) is currently appointed to the Limestone Coast Community Services Roundtable via the South East Local Government Association (SELGA).

Council may consider the request for Elected Member representation on the Limestone Coast Violence Against Women Collaboration, including whether representation by this Council in addition to the existing SELGA/Limestone Coast Community Services Roundtable appointment is warranted.

Should Council support the request for additional representation on the Limestone Coast Violence Against Women Collaboration, then nominations will be sought from Elected Members in accordance with Council Policy provisions for appointment to committees and other bodies and organisations.

RECOMMENDATION

- (a) Corporate and Community Services Report No. 42/2015 be received.
- (b) For Council consideration.



Michael McCARTHY
MANAGER - GOVERNANCE & PROPERTY

Sighted:



Mark McSHANE
CHIEF EXECUTIVE OFFICER

24th June 2015

Mr Mark McShane
Chief Executive Officer
City of Mount Gambier
Watson Terrace
MOUNT GAMBIER SA 5290

Dear Mark,

I write to you as the chair of the Limestone Coast Violence Against Women Collaboration (LCVAWC).

The LCVAWC is a group of executive, management and key operational level staff of organisations that are working with clients affected by domestic and family violence across the Limestone Coast region.

The purpose of the LCVAWC is to:

- Understand current service delivery types, target groups and service gaps when considering regionally integrated responses
- Identify regionalised operational responses to issues affecting women experiencing violence, including fostering collaboration, partnership, learning and exchange of ideas on regional issues
- Support multi-agency collaborative regional responses to women and their children experiencing violence with high and complex needs
- Involve stakeholders in whole of region activities
- Ensure issues and responses are interconnected to other appropriate collaborations
- Provide strategic advice and direction in the region and sponsor implementation of strategies which address violence against women
- Contribute to policy debate occurring at regional or state level

The LCVAWC meet approximately six times per annum for approximately one hour and report up to the Limestone Coast Community Services Roundtable as well as to the South Australian Office for Women, Department for Communities and Social Inclusion.

In the past, the City of Mount Gambier has provided representation to the LCVAWC and the Collaboration requests that this continue throughout the

current council period. This representation from both council staff and elected members has achieved the strengthening of links between the community services sector and local government, and allowed the Collaboration to progress actions based on early intervention and community awareness.

Please feel free to contact me on 8723 1385 or ssmith@centacare.org.au if you require further information.

Kind regards,

Susie Smith
Manager
Centacare Limestone Coast Domestic Violence Service
PO Box 1682
MOUNT GAMBIER SA 5290

On behalf of the Limestone Coast Violence Against Women Collaboration

CORPORATE AND COMMUNITY SERVICES REPORT NO. 43/2015

SUBJECT: MAJOR EVENTS – ADELAIDE SYMPHONY ORCHESTRA TOUR

REF: AF12/210

Goal: Securing Economic Prosperity
Strategic Objective: Support the development of our local economy, our unique local experiences and our capacity to grow visitation to our City

Goal: Learning
Strategic Objective: Foster partnerships that develop programs, services and opportunities that deliver learning excellence.

Background

The Adelaide Symphony Orchestra (ASO) is committed to being an orchestra for the State, for all people no matter where they live. To that end, they propose to tour regionally in 2015 for the first time in many years. In partnership with Country Arts SA, the proposed tour will incorporate activities and performances in Mount Gambier for the communities of the Limestone Coast and travel also to Whyalla.

Council has received a Major Events Application from Country Arts SA seeking a contribution of \$10,000 to support the Mount Gambier component of the Adelaide Symphony Orchestra Tour from 17-20 September 2015. (application attached)

Proposal

The proposal outlines the objective of the tour as providing an unparalleled opportunity in terms of classical music performance and will offer upskilling opportunities with the Limestone Coast Symphony Orchestra and other musicians. The tour will also offer experiences to the general community with unexpected performances in communal spaces.

As well as an evening performance at the Sir Robert Helpmann Theatre, the ASO will provide engagement opportunities for the broader community and for school students as follows:

Proposed activities

| | |
|-----------------------|--|
| Thursday 17 September | Travel by bus to Mount Gambier |
| Friday 18 September | Education activities with schools and members of the Limestone Coast Symphony Orchestra Outdoor community appearances |
| Saturday 19 September | Dress Rehearsal and Evening Performance at the Sir Robert Helpmann Theatre |
| Sunday 20 September | Travel by bus to Adelaide |

The economic rationale presented in the application has been estimated at approximately \$28,000 return to the community calculated using the ASO contingent only. A further conservative estimate of \$45,000 could be reasonably included based on participation of 250 people in the programs and evening performance attracted from the wider regional area and Western Victoria.

Corporate and Community Services Report No. 43/2015 cont'd...

The ASO is contributing \$125,000 towards marketing, coordination and salaries of musicians and accompanying personnel, Country Arts SA is contributing \$28,000 towards marketing, coordination and staff salaries. The State Government, through the Minister for the Arts is contributing \$40,000 to the tour.

The City of Whyalla is contributing \$10,000 towards the Whyalla leg of the tour 22-24 September, 2015.

The request is seeking an amount of \$10,000 for sponsorship that would need to be a variation for the first budget review of 2015/2016.

Further discussion regarding logistics and in kind support for the event are pending Council's decision.

A copy of the request for funding has been attached for information.

RECOMMENDATION

- (a) Corporate and Community Services Report No. 43/2015 be received;
- (b) Council approve the allocation of \$10,000 sponsorship for the Adelaide Symphony Orchestra Tour conditional upon the proponents obtaining funding from all identified sources and any required approvals from relevant authorities;
- (c) Funding variation be recorded in the first budget review of 2015/2016 for major events.



Barbara CERNOVSKIS
MANAGER - COMMUNITY SERVICES AND DEVELOPMENT



Mark McSHANE
CHIEF EXECUTIVE OFFICER

6th May, 2015
BJC

Attached: Event Sponsorship Application – 2015 Adelaide Symphony Orchestra Tour



| Office Use Only | |
|-----------------|--|
| TRIM | |
| Forwarded | |
| Approved | |
| PO # | |
| Invoice | |
| EE | |

Event Sponsorship Program
APPLICATION FOR MAJOR EVENT SPONSORSHIP
 For amounts over \$1000

Applicant Information

Name of Organising Group/Individual: Adelaide Symphony Orchestra (ASO)

Postal Address: GPO Box 2121, Adelaide SA 5001

| Name | Role/Responsibility | Contact Phone | Email Address |
|--------------------|---------------------|---------------|------------------------|
| Vincent Ciccarello | Managing Director | 08 8233 6230 | ciccarellov@aso.com.au |
| Colin Dunsford AM | Chair, Board | 08 8233 6230 | ciccarellov@aso.com.au |

Is your organisation registered for GST? YES

Yes - Please provide your organisation's Australian Business Number (ABN)

| | | | | | | | | | | |
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|---|---|---|---|---|---|---|---|---|---|---|

Incorporation Registration number of the organisation:

Proposed Event Information

Name of Event: Adelaide Symphony Orchestra on Tour _____

Event Dates: Thu 17 to Sun 20 September, 2015 _____

Event Venue: Sir Robert Helpmann Theatre _____

Are you considering applying for use of a council venue? i.e Main Corner, City Hall, Hastings Cunningham Reserve or Frew Park etc.

~~YES~~/NO (please circle)

If yes, please specify which venue you are considering _____

Have you submitted your Hire Application or Special Events Permit for use of such facility? YES/NO (please circle)

***Please note - If you are in the process of negotiating access to a Council venue, you will need to complete the hire permit before we can consider this application for sponsorship.*

Estimated total budget of event: \$243,000

Funding Sought:

Amount(not including GST) \$10,000

Has Council funded your organisation during the past three years?

Yes No

If yes, please provide details below:

Amount \$ _____ Date Rec'd _____
Event/Project _____

Amount \$ _____ Date Rec'd _____ Event/Project _____

Amount \$ _____ Date Rec'd _____ Event/Project _____

Please provide a **budget for your event** and budget/statements from previous years.

Full budget attached.

Describe how your funding will be expended (ie. Marketing, entertainment, trophies)

Funding support from the City of Mount Gambier will contribute to the cost of accommodation for the 45 musicians of the ASO in Mount Gambier required for three nights.

Please detail funding received from other sources (including Grants applied for):

Name State Government – Minister for the Arts Amount \$40,000 (confirmed)

Name City of Whyalla Amount \$10,000 (confirmed) (supports the Whyalla leg 22-24 September, 2015)

In-Kind Sponsorship

Clearly specify any "in-kind" support you seek from Council (eg. place/remove 50 road barriers on Sunday 8th October, Delivery of rubbish bins etc.)

None _____

Assessment Criteria:

Event Description: (Please supply detailed program if available)
Please include activities, entertainment, catering and other relevant information

The Adelaide Symphony Orchestra (ASO) is committed to being an orchestra for the state, for all people no matter where they live. To that end, they propose to tour regionally in 2015 for the first time in many years. In partnership with Country Arts SA, the tour will incorporate activities and performance in Mount Gambier for the communities of the Limestone Coast and also to Whyalla.

As well as an evening performance at the Sir Robert Helpmann Theatre, the ASO will provide engagement opportunities for the broader community and for school students as follows:

Thursday 17 September
Travel by bus to Mount Gambier

Friday 18 September
The Bush Concert – in kindergartens or primary schools
A newly commissioned piece for eight ASO musicians, The Bush Concert is based on the beautiful tale by Helga Visser. The central themes of community, sustainability and the importance of the arts in everyday life, this highly participatory touring performance is the perfect complement to local schools' performing arts and literacy programs. The Bush Concert is presented in kindergartens, pre-schools and primary schools.

Big Rehearsal – primary and/or secondary school
Young musicians are invited to take a seat next to an ASO player for a rehearsal of selected repertoire.

Guitar workshop or masterclass
Alexander Tsilboulski, who will perform Rodrigo's famous Concierto de Aranjuez with the ASO on Saturday 19 September, will conduct a guitar workshop or masterclass with local students.

Limestone Coast Symphony Orchestra tutorials or workshops

Members of the Adelaide Symphony Orchestra will conduct tutorials or workshops with members of the Limestone Coast Symphony Orchestra.

Community engagement activity

An ensemble from the ASO to give a short performance in a local community setting (in consultation with the City of Mount Gambier).

Saturday 19 September

Open Rehearsal

Members of the Limestone Coast Symphony Orchestra to attend the ASO's rehearsal in Sir Robert Helpmann Theatre, ahead of the evening performance.

Evening concert in Sir Robert Helpmann Theatre

A full-length evening concert featuring guest conductor and soloist performing a program of popular classical music:

| | |
|---------|---|
| Mozart | Overture to The Marriage of Figaro |
| Rodrigo | Concierto de Aranjuez (featuring Alexander Tsilboulski, guitar) |
| Fauré | Pavane |
| Mozart | Symphony No 40 |

Sunday 20 September

Travel by bus to Adelaide

Event History:

A brief history of the event, including number of times the event has been held in the past, including number of participants, spectators and key event outcomes

The full ASO has not toured to Mount Gambier and given performances for many years. Last year a section of the orchestra undertook small workshops with school groups in the Limestone Coast area.

Event Objectives:

Please list the aims and objectives of the proposed event

The ASO will provide an unparalleled opportunity in terms of classical music performance and offer upskilling opportunities with the Limestone Coast Symphony Orchestra and other musicians. The tour also offers experiences to the general community with unexpected performances in communal spaces.

It is expected that more than 5,000 people will have had an opportunity to engage with or hear the orchestra on this tour in both Whyalla and Mount Gambier.

What strategies do you have in place to ensure the event is sustainable?

Income is derived from multiple sources, including State and Local governments and from Box Office. The ASO is contributing \$125,000 towards marketing, coordination and salaries of musicians and accompanying personnel.

Country Arts SA is contributing \$28,000 towards marketing, coordination and staff salaries.

The State Government, through the Minister for the Arts is contributing \$40,000 to the tour.

The City of Whyalla is contributing \$10,000 towards the Whyalla leg of the tour 22-24 September, 2015.

It is estimated that Box Office from the two performances (in Whyalla and Mount Gambier) will net approximately \$30,000.

Event Attendance

Provide a breakdown of your estimated event attendance

Local residents 65% _____

Interstate 10% _____

Other SA 25% _____

Overseas _____

Provide an indication of the percentage of non-local participants and spectators expected to stay in paid accommodation within the region

100% of non-local participants

50% of non-local spectators

Economic Impact

Provide detailed examples of the economic impacts that are likely to result from the event. Include estimations ie. Increase in tourism/retail/hospitality/business trade, new economic opportunities, tourism growth etc.

The tour of the ASO also contributes to the local economy. The visit will mean three nights accommodation, together with meals, incidentals and shopping which is anticipated to put approximately \$28,000 (45x\$210x3nights) back into the community.

Most importantly, it provides Council with an exceptional opportunity to loudly proclaim its belief that your community deserves the same amenities and experiences that metropolitan Adelaide audiences are used to. It confirms that living and working in Mount Gambier is desirable.

Events such as this will attract visitors from around the region, as well as from Victoria. It will help to cement the reputation that Mount Gambier is a place for great music making, complementing the work of the Limestone Coast Symphony Orchestra and the recent support of the James Morrison Academy for Jazz.

Sponsorship Acknowledgement

Outline how you intend to recognize the support provided by City of Mount Gambier

The support provided by the City of Mount Gambier would be recognised by logo placement on all marketing collateral of the event as well as on any media releases; the inclusion of quotes from nominated City of Mount Gambier representatives in any media releases; logo acknowledgment on the Country Arts SA and ASO websites and in the ASO and Country Arts SA 2015/16 Annual Reports.

Marketing Plan and Advertising Schedule

Please provide a detailed schedule of marketing and advertising activities to be undertaken. Please specify what media outlets you are using.

The marketing plan includes use of Country Arts SA’s and the Adelaide Symphony Orchestra’s multiple social media channels; media coverage in local and state-wide press and cross promotion activities involving the Limestone Coast Symphony Orchestra and the forthcoming ACO2 performance (The Best of British) at the Sir Robert Helpmann Theatre.

| Date | Media | Activity | Cost (estimate) |
|--------------------|--|----------------------|-----------------|
| August & September | TVC – Win TV | Tv ad campaign | \$1500 |
| August | Print – Printak | DL flyer | \$300 |
| August | Print – Printak | Posters A3,A4, large | \$300 |
| August | Print – Poster Impact | Distribution | \$200 |
| Early September | Direct mail | Direct Mail letter | \$500 |
| Early September | Digital | Facebook advertising | \$100 |
| August -September | Digital | E-flyer | \$300 |
| Early September | Print advertising – Border Watch, Hamilton Spectator, Portland | Print | \$1500 |

| | | | |
|-------------------|-------------------------------|-----------------------------------|-------|
| | Observer, Warnambool Standard | | |
| August -September | Radio advertising – Flow FM | Radio ad – production and airtime | \$800 |

Risk Management Planning

Please provide details of Risk Management Planning to be undertaken for the event, including pre-event liaison with emergency services and any emergency services to be present at your event. Your event planning should include a Risk Management Plan, OH & S, and Emergency Response Plan. Please also include who you have made contact with at SAPOL, St Johns, Security etc. Please enclose with this application.

If you need information in regard to establishing a plan please read the attached Guideline or contact Community & Events Division.

It is Country Arts SA policy that all events presented at its arts centres, including at the Sir Robert Helpmann Theatre, submit a thorough risk assessment. This document will be made available to Council prior to the event taking place in Mount Gambier.

Accessibility

How will you address accessibility for people with disabilities?

The Sir Robert Helpmann Theatre has an allocation of seats in its auditorium specifically for people in wheelchairs. These seats are kept reserved until closer to the performance date to ensure availability if required. In terms of patrons with mobility issues, theatre attendants are present to assist patrons to and from their seats.

Opportunity will be given to underprivileged children and to First Nation’s community members to ensure that events are accessible to everyone.

Community Involvement & Consultation

How will your event involve local businesses, artists and community groups? eg. markets, entertainment, food, security etc.

The ASO will engage with members of the Limestone Coast Symphony Orchestra (LCSO) with whom they are developing a strong and ongoing relationship. The LCSO, featuring 70 classical musicians from across the regions, is fast becoming a significant community cultural asset. The ASO’s visit to the region - the first in a decade - is in response to the growing demand for classical music and the success achieved by the LCSO. The LCSO has also benefited from the growing relationship with the ASO through access to its music library, saving the orchestra hundreds of dollars per year. While in Mount Gambier, ASO members will engage with young musicians, visiting schools and running workshops. The ASO will also be accompanied by South Australian guitarist Alex Tsilboulski (soloist for the performance at the Sir Robert Helpmann Theatre), who will engage with school students and young guitarists while in the

region. There are also plans for the ASO Outreach Program to return to Mount Gambier in the near future to engage with schools.

Environmental Impact

Briefly outline how you intend to manage the environmental impact of your event. This may include elements from your Traffic Management Plan, Occupational Health & Safety Plan, Waste Management Plan and Risk Assessment. Factors to consider will include waste management, eg. Using paper recycled cups, paper plates; also have you identified noise levels, pollution/rubbish, impact on community infrastructure etc. Also identify any environmental benefits arising from the event.

Country Arts SA's Work, Health and Safety Plan covers all activities at the Sir Robert Helpmann Theatre. All activities will be risk assessed to ensure that artist and patron safety is paramount.

Event Evaluation

How will you know if you have achieved the aims and the objectives of the event/festival? Eg. Customer surveys, local business surveys, community surveys, participant surveys, attendance data-registrations etc.

All events at the Sir Robert Helpmann theatre supported by Country Arts SA, as this one is, involves community consultation, feedback via social media (facebook, Instagram) and via the website. Box office records will be evaluated to clarify the level and type of attendance. The Sir Robert Helpmann Theatre Reference Group will also examine the results of the event and provide feedback at their next meeting in October.

Support Material:

Please attach the following support material with this application:

- Your detailed event budget showing all income and expenditure
- Copy of your organisation's most recent audited annual financial statement
- Copy of your Public Liability Insurance Cover
- Your Business Plan and/or Marketing Plan

City of Mount Gambier reserves the right to request additional information if needed.

Acquittal Report: If you are successful with your application Council will re event is completed.

I acknowledge that the above information provided in this application is true and correct. I have read the "Events Sponsorship Guidelines" and understand that should this application be approved by the City of Mount Gambier I will be required to enter into a Sponsorship Agreement with the City in order to receive the funds.

Signature: _____

Date: 12 June 2015

Name: Vincent Ciccarello

Office Use Only

Approved

Yes / No

Amount: _____

Date:

Chief Executive Officer

Event Support Division - City of Mount Gambier

35 Jubilee Highway East (PO BOX 56), MOUNT GAMBIER SA 5290

P: (08) 8723 1025 Mobile: 0419 871 436

E: drichardson@mountgambier.sa.gov.au

www.mountgambier.sa.gov.au

Adelaide Symphony Orchestra on Tour

Full Budget

As well as an evening performance at the Sir Robert Helpmann Theatre, the ASO will provide engagement opportunities for the broader community and for school students as follows:

Proposed activities

Mount Gambier

Thursday 17 September Travel by bus to Mount Gambier

Friday 18 September Education activities with schools and members of the Limestone Coast Symphony Orchestra*
Outdoor community appearance

Saturday 19 September Dress Rehearsal and Evening Performance at the Sir Robert Helpmann Theatre

Sunday 20 September Travel by bus to Adelaide

Whyalla

Tuesday 22 – Thursday 24 September

The budget below covers the full tour (incorporating visits to Whyalla and Mount Gambier)

| | |
|--|----------------|
| Income | \$ |
| State Government | 40,000 |
| Box office: 2 paid performances | 30,000 |
| City of Whyalla | 10,000 |
| City of Mount Gambier | 10,000 |
| Adelaide Symphony Orchestra | 125,000 |
| Country Arts SA | 28,000 |
| TOTAL | 243,000 |
| Expenses | |
| Artists Fees (conductor/soloist) | 12,000 |
| Accommodation | 35,000 |
| Travel | 13,000 |
| Freight | 12,000 |
| Venue costs | 10,000 |
| Marketing | 8,000 |
| ASO Musician salaries | 118,000 |
| ASO and Country Arts SA administration and staff | 35,000 |
| TOTAL | 243,000 |

The ASO is contributing \$125,000 towards marketing, coordination and salaries of musicians and accompanying personnel.

Country Arts SA is contributing \$28,000 towards marketing, coordination and staff salaries.

The State Government, through the Minister for the Arts is contributing \$40,000 to the tour.

The City of Whyalla is contributing \$10,000 towards the Whyalla leg of the tour 22-24 September, 2015.

It is estimated that Box Office from the two performances will net approximately \$30,000.



Marsh Pty Ltd
ABN 86 004 651 512
727 Collins Street
MELBOURNE VIC 3009
GPO Box 1229L
MELBOURNE VIC 3001
9603 2914 Fax 9670 8581
Amanda.booth@marsh.com
www.marsh.com.au

February 26, 2015

CERTIFICATE OF CURRENCY

This certificate is issued as a matter of information only and confers no rights upon the holder. It does not amend, extend or alter the coverage afforded by the policy/policies listed. It is provided as a summary only of the cover provided and is current only at the date of issue. For full particulars, reference must be made to the current policy wording.

Insured: Adelaide Symphony Orchestra Holdings Limited, and/or subsidiary companies

Class of Insurance: Combined General Liability – Primary and Umbrella

Insurer(s): CGU Insurance Limited

Policy Number(s): 10M2831922 & 10M2833467

Period of Insurance: From 4:00 p.m. 31 December 2014
To 4:00 p.m. 31 December 2015

Geographical Limits: Anywhere in the World excluding USA/Canada other than for travelling executives

Interest Insured/: The Insurer will pay to or on behalf of the Insured all sums which the Insured shall become Legally Liable to pay for Compensation in accordance with the law of any country.

- (a) Personal Injury
- (b) Property Damage

happening in connection with the Insured's Business or Products.

Limit of Liability: \$20,000,000 any one Occurrence or series of Occurrences arising from one originating cause and in the aggregate with respect to Product Liability

Yours faithfully,

Amanda Booth
Account Executive

CORPORATE AND COMMUNITY SERVICES REPORT NO. 44/2015

SUBJECT: SIGNAGE

REF: AF15/290

Goal: Securing Economic Prosperity

Strategic Objective: Provide infrastructure and facilities that contribute to Mount Gambier being able to enhance its economic base and quality of life.

Introduction

At the meeting held on Tuesday, 19th June 2015 Council resolved for the Administration to prepare a report on gateway signage and entrance banners for the consideration of Corporate and Community Services Committee.

Context

At the Community Engagement and Social Inclusion Sub-Committee (CESI) meeting held 27th April, 2015 two issues regarding signage were raised referencing content on the gateway signage and entrance banners. A subsequent enquiry has been made regarding variable message boards (the moveable illuminated signs).

To inform the discussion is a summary of the current situation regarding gateway signage, entrance banners (photographs attached) and use of variable message boards.

| Signage | Structure | Note |
|-------------------------|---|---|
| Gateway | Gateway Structure Entry Bays Large Signage Information Boards | To date the signage content has been community based and images represent four of our local industries. With the exception of the Civic Guide on the Information Boards content is not commercial in nature. |
| Entrance Banners | Pole Banners align each entrance road and the CBD | Banners are frequently changed and reflect our City assets and Events. The content is not commercial in nature. |
| Variable Message Boards | Mobile Trailer LED at Main Corner | Infrequent use mostly traffic/works notices Reflects community activities within the complex, not commercial in nature |
| Branding & Content | Gateway & Entrance branding and content needs to be updated to reflect new branding | Audit to be undertaken and implementation strategy to be developed. |

Discussion

Signage is a large and complex area and whilst it will be included in the implementation strategy for the new branding, it will be addressed independently. It is recognised however that the Gateway and Entrance signage does need to attract a level of priority in the implementation process.

Consideration to be given to content for the Gateway and Entrance signage:

- When is it community content
- When is it private enterprise content
- Private enterprise content initiates the Development Assessment Panel (DAP) process

Consideration to be given to variable message boards:

- Cost
- What locations
- Risk associated with high traffic areas and traffic management
- Management of content and messages
- Precedent
- Vulnerability of the sign

Conclusion

The physical infrastructure of the Gateway and Entrance signage is sound and serviceable for the longer term and can be refreshed with new content as required. It is recommended that the content remains representative of the whole community and updated to reflect the new branding.

RECOMMENDATION

- (a) Corporate and Community Services Report No. 44/2015 be received and content noted;
- (b) A cost effective update of the content for the Gateway and Entrance Banners to reflect the new branding be given a medium to high priority in the branding implementation strategy.



Barbara CERNOVSKIS
MANAGER - COMMUNITY SERVICES AND DEVELOPMENT

Sighted:



Mark McSHANE
CHIEF EXECUTIVE OFFICER

1st July 2014
BJC

Attached: Gateway and Entrance Banner signage photographs

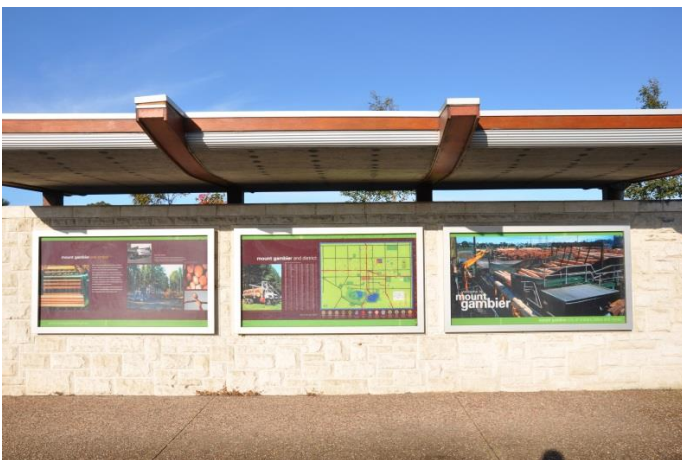
Corporate and Community Services Report No. 44/2015 cont'd...



Gateway showing roadside information bay



Gateway (side view)



Gateway information boards (front view)

Corporate and Community Services Report No. 44/2015 cont'd...



Gateway signage – Community information



Gateway signage - Industry information



Themed gateway signage and banners – Eastern Entry



Themed gateway signage - Western Entry



Themed gateway signage - Northern Entry



Entrance banners



Frew Park corner across Highway

CORPORATE AND COMMUNITY SERVICES REPORT NO. 45/2015

SUBJECT: LOCAL ORGANISATION SPONSORSHIP

REF: AF14/427

Goal: Governance

Strategic Objective: Evaluate the effectiveness of all service delivery initiatives against the returns and/or benefits to the community

Background

The following motion without notice was carried at Councils meeting on 16th June 2015.

1. FINANCIAL MANAGEMENT - Budgeting - Annual Budget Consultation - 2015/2016 Financial Year – Ref. AF14/427

Cr Perryman moved:

- a) Council notes that at the Special Meeting of Council held on 10th June, 2015 that the 2015/16 Annual Budget was passed. In respect to the budget allocations listed below, payment not be made from these accounts until such time as Council has reviewed these activities and considered if there is any need for additional reporting requirements from the recipient organisations, development of KPI's by Council for the recipient organisations or other requirements which Council may put in place.

| | | |
|-----------|--|-----------|
| 6126.0542 | DONATIONS – STAND LIKE STONE FOUNDATION | \$8,000 |
| 6210.0681 | WEHL STREET THEATRE | \$9,500 |
| | General donation to Centre Stage Community | |
| | Theatre for operational costs | |
| 6350.0804 | DONATIONS – LOCAL SPONSORSHIP | \$27,000 |
| 6350.0805 | MAJOR EVENTS SPONSORSHIP | \$154,000 |
| 6230.0720 | CONTRIBUTION – RIDDOCH ART GALLERY | \$58,000 |

- b) These items be referred to the Corporate & Community Services Committee of Council for consideration and recommendation back to council.

Cr Persello seconded

Carried

To enable clarity for the Members the above resolution has been addressed over two reports (CCS 45/2015 & 46/2015).

At the meeting held on Tuesday, 16th June 2015 Council resolved that payments not be made to the following organisations until such time as Council has reviewed their activities and considered if there is any need for additional reporting requirements from the recipient organisation, development of KPI's by Council for the recipient organisations or other requirements which Council may put in place:

- Stand Like Stone
- Wehl Street Theatre
- Riddoch Art Gallery

Corporate and Community Services Report No. 45/2015 cont'd...

In preparation for the 2015/16 budget process the Administration commenced the task of identifying organisations and events that regularly receive funding from Council. Existing funding recipients were advised that for the purpose of improved transparency, accountability and budgeting efficiency they would be required to forward written application to Council for inclusion in the 2015/16 budget considerations.

The organisations identified in the 16th June Council resolution have responded and to support Members to make an informed decision this information has been summarised below.

Stand Like Stone

| | |
|------------------------|---|
| GL Code | 6126.0542 |
| Funding Sought | \$8,000 |
| Funding Budgeted | \$8,000 |
| Years of Support | 8 years |
| Other Funding Sources | Foundation for Rural and Regional Renewal, Wepar Nominees, Noel Barr Toyota, Tatiara District Council, District Council of Robe, Bendigo Bank, Scott Group of Companies District Council of Grant provide an in-kind contribution in the form of office accommodation. |
| Funding Purpose | Support the administration and program delivery of Stand Like Stone funding programs To ensure that the maximum return on the capital investments support the grant funding, education and wellbeing initiatives within the community Stand Like Stone commit no more than 2% p.a. of average capital return to to support operational activities |
| Reporting Requirements | There is no formal reporting requirement applied to this funding. Stand Like Stone submit their Annual Report to Council each year and Council are invited (and represented by Mayor/CEO) each year at AGM Council are represented on the Grant Making and Educational Scholarship Advisory Committees |
| Funding Eligibility | There is no ongoing term or agreement Annual letter requesting support with the provision of Annual Report |
| Strategic Alignment | Building Communities Diversity Community Well-Being Learning |

Wehl Street Theatre

| | |
|-----------------------|--|
| GL Code | 6210.0681 |
| Funding Sought | \$10,000 |
| Funding Budgeted | \$9,500 |
| Years of Support | 14 years |
| Other Funding Sources | Donations, Membership |
| Funding Purpose | Centrestage Community Theatre Incorporated are the current management group of the Wehl Street Theatre. The theatre is used by schools, amateur theatre group, professional pianists; a branch of an African church group, callisthenic groups, Limestone Coast Showcase and the annual Eisteddfod's presented by Backstage Inc. Funding provides assistance with management costs associated with SA Metropolitan Fire Service, Insurance, Security, Telstra (fire line), Air Conditioner maintenance, Power and Water connections, general maintenance and copyright licence |

Corporate and Community Services Report No. 45/2015 cont'd...

| | |
|------------------------|--|
| Reporting Requirements | Centrestage Community Theatre submit monthly committee minutes and financial statements to Council |
| Funding Eligibility | Council has a contractual obligation under the lease agreement to pay not less than \$5,000 p.a. as a re-imbursment of expenses or annual cash grant (Original lease commenced 1 st November 1999 for 10 years, and renewal term of 10 years til 31 st October 2019). Centrestage Community Theatre submit annual written requests with substantiating information to seek support. Operating costs have risen over time as is reflected in the \$9,500 allocation in the 2015/16 budget. [Note: this is a financial contribution to a management committee to uphold the maintenance requirements of a Council owned Heritage listed building.] |
| Strategic Alignment | Building Communities Diversity Environment Governance Community Well-Being Learning |

Extract from Lease agreement

2. COUNCIL CONTRIBUTION

- 2.1 The Council has committed to pay the Lessee an annual sum to be used for the Lessee's maintenance, operation and management of the Premises ("the Council Contribution").
- 2.2 The Council Contribution shall not be less than \$5,000.00 per annum for the initial Term of the Lease.
- 2.3 If the term of the Lease is renewed pursuant to clause 5.9, the Council may in its absolute discretion revise the amount of the Council Contribution to be made during the renewed term.
- 2.4 The Council may determine the manner in which payment of the Council Contribution will be made, ie annual cash grant or reimbursement of expenses incurred by the Lessee.

Riddoch Art Gallery

| | |
|------------------------|---|
| GL Code | 6230.0720 |
| Funding Sought | \$58,000 |
| Funding Budgeted | \$58,000 |
| Years of Support | 18 + years |
| Other Funding Sources | Country Arts SA, District Council of Grant |
| Funding Purpose | To support the administration, operating costs and program delivery of the Riddoch Art Gallery |
| Reporting Requirements | There is no formal reporting requirement applied to this funding The Riddoch Art Gallery have indicated a willingness to negotiate funding performance measures. The process for developing KPI's has not been determined but would require significant time and effort by both the Riddoch Art Gallery Board and Council. |
| Funding Eligibility | Historically there has been an annual allocation within the budget The Riddoch Art Gallery prepared a formal submission for the 2015/16 budget considerations |
| Strategic Alignment | Building Communities Securing Economic Prosperity Diversity Community Well-Being Learning |

Conclusion

This initial step in refining our funding process received a concerned response from a number of organisations for whom the allocation of annual funding within the Council budget, in the absence of any formal agreement, has become an assumed practice.

The funding allocation for a number of organisations within the budget has evolved over an extended period of time. The Administration have reviewed the historical circumstances associated with each as summarised above.

Council needs to be transparent and accountable in its governance and accordingly the refinement of the formal application/acquittal/evaluation processes for local organisation sponsorship remains a priority project for the 2015/16 year. However, the Administration is mindful not to create unnecessary concern with funding recipients and to remain respectful of the contribution and mutual benefit they afford to Council and the community.

RECOMMENDATION

- (a) Corporate and Community Services Report No. 45/2015 be received;
- (b) Council Administration continue to review the funding arrangements with local organisations; refine the application and evaluation process and prepare comprehensive information for the 2016/2017 budget process for Council consideration;
- (c) The allocation of 2015/2016 funding for Local Sponsorship associated with the Wehl Street Theatre, Stand Like Stone and Riddoch Art Gallery be released as required.



Barbara CERNOVSKIS
MANAGER - COMMUNITY SERVICES AND DEVELOPMENT

Sighted:



Mark McSHANE
CHIEF EXECUTIVE OFFICER

CORPORATE AND COMMUNITY SERVICES REPORT NO. 46/2015

SUBJECT: MAJOR EVENT & DONATIONS LOCAL SPONSORSHIP

REF: AF15/351

Goal: Governance

Strategic Objective: Evaluate the effectiveness of all service delivery initiatives against the returns and/or benefits to the community

Background

The following motion without notice was carried at Councils meeting on 16th June 2015.

1. FINANCIAL MANAGEMENT - Budgeting - Annual Budget Consultation - 2015/2016 Financial Year – Ref. AF14/427

Cr Perryman moved:

- a) Council notes that at the Special Meeting of Council held on 10th June, 2015 that the 2015/16 Annual Budget was passed. In respect to the budget allocations listed below, payment not be made from these accounts until such time as Council has reviewed these activities and considered if there is any need for additional reporting requirements from the recipient organisations, development of KPI's by Council for the recipient organisations or other requirements which Council may put in place.

| | | |
|-----------|--|-----------|
| 6126.0542 | DONATIONS – STAND LIKE STONE FOUNDATION | \$8,000 |
| 6210.0681 | WEHL STREET THEATRE General donation to Centre Stage Community Theatre for operational costs | \$9,500 |
| 6350.0804 | DONATIONS – LOCAL SPONSORSHIP | \$27,000 |
| 6350.0805 | MAJOR EVENTS SPONSORSHIP | \$154,000 |
| 6230.0720 | CONTRIBUTION – RIDDOCH ART GALLERY | \$58,000 |

- b) These items be referred to the Corporate & Community Services Committee of Council for consideration and recommendation back to council.

Cr Persello seconded

Carried

To enable clarity for Members the above resolution has been addressed over two reports (CCS 45/2015 & 46/2015).

At the meeting held on Tuesday, 16th June 2015 Council resolved that payments not be made against the following accounts *'until such time as Council has reviewed their activities and considered if there is any need for additional reporting requirements from the recipient organisation, development of KPI's by Council for the recipient organisations or other requirements which Council may put in place'*

- GL 6350.0804 Donations – Local Sponsorship [\$27,000]
- GL 6350.0805 Major Event Sponsorship – [\$154,000]

In preparation for the 2015/16 budget process the Administration commenced the task of identifying organisations and events that regularly receive funding from Council. Existing funding recipients were advised that for the purpose of improved transparency, accountability and budgeting efficiency they would be required to forward written submissions to Council for inclusion in 2015/16 budget considerations.

Donations and Local Event Sponsorship

Events and activities funded against this budget line are generally seeking no more than \$1,000 in financial assistance. Attached (Attachment 1) for Member's information is a summary of the events that were funded under this budget line during the 2014/15 financial year.

To access this funding community organisations use either a Community Grants Program Application Form (Attachment 2) or an Event Sponsorship Program Application Form (Attachment 3) as attached for Member's information.

Major Event Sponsorship

The events funded from this budget line are typically seeking regular funding from Council. Attached (Attachment 4) for Member's information is a summary of the events Council sponsored during the 2014/15 financial year in terms of cash contribution and an indication of the in-kind support also provided.

To access Major Event funding, organisations use the Major Events Sponsorship Program Guidelines & Application Form (Attachment 5) attached for Member's information.

Organisations that have already indicated they will again be seeking major event funding from Council that have been identified in the 2015/16 budget include:

- Generations in Jazz
- Brass Band
- Hill Climb
- Show Jumping
- Auto Fest
- Blue Lake Swim Club
- Sci World

Evaluation

The application process in place for all donations/sponsorships includes the evaluation only of General Events (Attachment 6) and Major Events (Attachment 7) where the funding amount triggers the acquittal requirements of Council Policy D230 – Donations.

A 2014 review of Council's evaluation forms identified that funding evaluation/acquittal should reflect the (value of) funding provided and should not be in isolation to the initial approval process in accordance with Council Policy. Funding approval and evaluation remains an area of ongoing review and improvement.

Conclusion

The funding allocation for a number of events located within the Council budget has evolved over an extended period of time. The Administration are reviewing the historical circumstances associated with each and continue to refine the funding application and evaluation process.

The Administration is mindful not to create unnecessary concern with funding recipients and to remain respectful of the contribution and mutual benefit various funding recipients afford to Council and the community.

Council needs to be transparent and accountable in its governance and therefore the ongoing refinement of the formal application/acquittal/evaluation process for events and funding remains a priority project for the 2015/16 year.

Corporate and Community Services Report No. 46/2015 cont'd...

RECOMMENDATION

- (a) Corporate and Community Services Report No. 46/2015 be received;
- (b) The Administration continue to refine the funding and evaluation process for local sponsorships and comprehensive information be prepared for the 2016/2017 Budget preparation process for Council consideration;
- (c) The allocations for 2015/2016 Budget for Major Event and Local Sponsorship be released as required.

A handwritten signature in black ink, appearing to read 'Barbarovskis', written on a light grey rectangular background.

Barbara CERNOVSKIS
MANAGER - COMMUNITY SERVICES AND DEVELOPMENT

Sighted:

A handwritten signature in black ink, appearing to read 'Mark McShane', written on a light grey rectangular background.

Mark McSHANE
CHIEF EXECUTIVE OFFICER

1st July 2014
BJC

City of Mount Gambier - Event Funding Program 2014-15

| Event Name | Organisation | Date of Event | Amount (\$) | Amount (\$) In Kind Depot | Depot Staff Hours | In Kind (Other) | Admin Staff Hours | Fin Year to be paid | Acc No 6350.0804 Local |
|--|---|------------------------|--------------|---------------------------|-------------------|-----------------|-------------------|---------------------|------------------------|
| 2014 | | | | | | | | | |
| Rotary Careers Expo | Rotary Club West | 08-Aug-14 | 1000 | | | | | 2014 | 1000 |
| Combined Emergency Services 000 Ball | Emergency Services | 02-Aug-14 | 500 | | | | | 2014 | 500 |
| School/Industry Partnership Dinner | RDA | 03-Sep-14 | 1000 | | | | | 2014 | 1000 |
| Engineering & Science Challenge | Rotary Club Lakes | 22-Jul-14 | 1000 | | | | | 2014 | 1000 |
| Horse Trials | Riding for Disabled | 17/8/2014 | 500 | | | | | 2014 | 500 |
| Master of Mac Park | Mount Gambier Motor Cycle Club | 4/10/2014 | 500 | | | | | 2014 | 500 |
| Out of the Shadows | Lifeline SE | 6/9/2014 | 250 | | | | | 2014 | 250 |
| Western Border Football Carnival | WBFL | 7/6/2014 | 1000 | | | Banners | | 2014 | 1000 |
| Eat Smart Be Active | Happy Healthy Kidz Aust | 22/7/2014 | 1000 | | | Banners | | 2014 | 1000 |
| Suttontown Tennis Club-Replace Shutter in C | Suttontown Tennis Club | 24/6/2014 | 500 | | | | | 2014 | 500 |
| SA Sporting Clays State Champs | SA Field & Game Assoc | 27/9/2014 | 500 | | | | | 2014 | 500 |
| Harness Racing-Signage | Harness Racing Club | 10/7/2014 | 400 | | | | | 2014 | 400 |
| Youth & Ethnic Leaders Intergenerational For | Limestone Coast Migrant Resource Centre | 4/8/2014 | 500 | | | | | 2014 | 500 |
| Pines Enduro | Millicent Sand Buggy Club | 17/10/2014 | 600 | grandstand seats | | banners | | 2014 | 600 |
| Congolese Celebration of Independence | Congolese Community Network | 6/9/2014 | 500 | | | | | 2014 | 500 |
| Probus Conference | Probus Clubs | 12/10/2014 | 1000 | | | banners | | 2014 | 1000 |
| Chamber - Outstanding Business Awards | Chamber of Commerce | 10/10/2014 | 1000 | | | banners | | 2014 | 1000 |
| Eisteddfod Conference | Backstage Inc | 15/11/2014 | 500 | | | | | 2014 | 500 |
| Bowls Christmas Carnival | MTG Bowls Club | 27/12/2014 | 550 | | | | | 2014 | 550 |
| Australian National Indoor Bowls Champs | Mr G & District Indoor Bowls Assoc | 18/8/2014 to 30/8/2014 | 3000 | seating,bollards | 2x3hrs | banners,flags | 2x4hrs | 2014 | |
| Paws around the Lake | SE Animal Welfare League | 16/11/2014 | 250 | bunting,bins | 2x3hrs | | | 2014 | 250 |
| SE Primary Schools Music Festival | Music Festival | 22/10/2014 | 500 | | | | | | 500 |
| MTG Rock n Roll | MTG Lake City Rock n Roll Club | 16/11/2014 | 500 | | | | | 2014 | 500 |
| Mt Gambier History Group | Mt Gambier History Group | 1/8/2014 | 500 | | | | | 2014 | 500 |
| SE Country Music Festival | SE Country Music Assoc | 7/3/2015 | 500 | | | | | 2014 | 500 |
| Mt G 1st Scout Group | Celebrating 100 years of Scouts | 3/10/2014 | 1000 | | | | | 2014 | 1000 |
| Aust Red Cross | Transport Assistance | 21/11/2014 | 200 | | | | | 2014 | 200 |
| | | Totals | 19250 | | 0 | | | | 16050 |
| 2015 | | | | | | | | | |
| Australian Garden conference | Garden Clubs of Aust | 18/4/2015 | 300 | City Hall | | | | 2015 | 300 |
| East Gambier Sportsmen Club | Rodeo | 10/1/2015 | 500 | | | | | 2015 | 500 |
| Blades of Glencoe | SA National Trust | 8/3/2015 | 600 | | | | | 2015 | 600 |
| SE Country Music Festival | SE Country Music Assoc | 7/3/2015 | 500 | | | | | 2015 | 500 |
| Vet & Vintage Car Club | Australia Day Tour weekend | 6/1/2015 | 300 | | | | | 2015 | 300 |
| MTG Childcare | Colour Day | 12/4/2015 | 500 | bins,bunting, signs | 2x3hrs | | | 2015 | 500 |
| 3 Rotary Clubs of Mount Gambier - Lakes | Science and Engineering Challenge | 12/6/2015 | 1000 | | | banners | | 2015 | 1000 |

| | | | | | | | | | |
|-----------------------------------|----------------------------------|-----------|-------------|------|----------|-------------|-------------|------|-------------|
| Dairy SA | Dairy SA conference | 20/5/2015 | 500 | | | banners | | 2015 | 500 |
| Lake City Rod & Custom Club | Swap Meet | 8/2/2015 | 200 | | | | | 2015 | 200 |
| MT Gambier Baseball | Legends Baseball | 17/4/2015 | 500 | bins | | banners | | 2015 | 500 |
| SE National Dancing Assoc | Highland Dancing | 6/6/2015 | 600 | | | banners | | 2015 | 600 |
| Mount Gamboier East Football Club | Mount Gambier Rodeo 2016 | 9/1/2016 | 500 | | | | | 2016 | 500 |
| Mount Gambier RSL | RSL ANZAC Centenary Celebrations | 25/4/2015 | 1000 | | | | | 2015 | 1000 |
| RSL Bowling Club | Mens and Ladies 4's | 9/5/2015 | 500 | | | | | 2015 | 500 |
| Park Run | Park Run signage | 21/5/2015 | 675 | | | | | 2015 | 675 |
| | | | | | | | | | |
| | | | | | | | | | |
| TOTALS - Year to date | | | 8175 | | 0 | 0.00 | 0.00 | | 8175 |

| | | | | | |
|------------------|--------------|--|----------|--|--------------|
| Totals \$ | 27425 | | 0 | | 24225 |
|------------------|--------------|--|----------|--|--------------|

\$ Hours of Labour



| Office Use Only | |
|-----------------|--|
| TRIM | |
| Forwarded | |
| Approved | |
| PO # | |
| Invoice | |
| EE | |

CITY OF MOUNT GAMBIER COMMUNITY GRANTS PROGRAM

APPLICATION FOR FINANCIAL ASSISTANCE Community Grants & Donations

Name of Organisation: _____

Postal Address: _____

Registered for GST? Please circle - Yes/No

Details of Contact Person

| Name | Position | Contact Phone | Email Address |
|------|----------|---------------|---------------|
| | | | |
| | | | |

Title of Project: _____

Describe what you are planning to do: _____

Is this is a new Project
or continuation of existing: _____

Project Dates: _____

Project Venue: _____

Are you considering applying for use of a council venue? *i.e Main Corner, City Hall, Hastings
Cunningham Reserve or Frew Park etc.*

YES/NO (please circle)

If yes, please specify which venue you are considering _____

Have you submitted your Hire Application or Special Events Permit for use of such facility?

YES/NO (please circle)

***Please note – If you are in the process of negotiating access to a Council venue, you will need to complete the hire permit before we can consider this application for sponsorship.*

Expected number of participants: Local _____ Visitors _____

Organisation Membership

| | Junior | Senior | Total |
|--------|--------|--------|-------|
| Male | | | |
| Female | | | |

Describe the wider community benefit of the project:

| Project Funding | Amount (\$) |
|---------------------------------------|-------------|
| Your organisations cash contribution | |
| Grants from other sources | |
| Value of in kind contributions | |
| Value of grant requested from council | |
| Total project funding | |

Acquittal Report: If you are successful with your application Council will require a report, providing declarations that the funding has been spent only for the purpose for which you applied, once the project is completed. For event funding a completed event evaluation form will be required.

Signed _____

Date: _____

Name: _____

Office Use Only

Approved: Yes / No

Amount: _____

Chief Executive Officer

Date: _____

Event Support Division

CITY OF MOUNT GAMBIER

PO BOX 56 MOUNT GAMBIER SA 5290

P: (08) 8723 1025

E: city@mountgambier.sa.gov.au www.mountgambier.sa.gov.au

2015 TRIM Reference AF14/329



| Office Use Only | |
|-----------------|--|
| TRIM | |
| Forwarded | |
| Approved | |
| PO # | |
| Invoice | |
| EE | |

CITY OF MOUNT GAMBIER EVENT SPONSORSHIP PROGRAM

APPLICATION FOR FINANCIAL ASSISTANCE GENERAL EVENT SPONSORSHIP For amounts \$1,000 or less

Name of Organising Group/Individual: _____

Postal Address: _____

Details of Key Personnel for the event

| Name | Role/Responsibility | Contact Phone | Email Address |
|------|-----------------------|---------------|---------------|
| | President | | |
| | Secretary | | |
| | PR/Events Coordinator | | |

Title of Event: _____

Event Description & Program Outline: _____

Is this a new Event or continuation of existing: _____

Event Dates: _____

Event Venue: _____

Are you considering applying for use of a council venue? *i.e Main Corner, City Hall, Hastings Cunningham Reserve or Frew Park etc.*

YES/NO (please circle)

If yes, please specify which venue you are considering _____

Have you submitted your Hire Application or Special Events Permit for use of such facility?

YES/NO (please circle)

***Please note – If you are in the process of negotiating access to a Council venue, you will need to complete the hire permit before we can consider this application for sponsorship.*

Expected number of *local residents* you anticipate your Event will attract: _____
(Mount Gambier City & District Area)

Expected number of *visitors* you anticipate your Event will attract: _____

Estimated Cost of Event: _____

Amount of funding (\$) requested from Council: _____

Describe how your funding will be expended (ie. Marketing, entertainment, trophies etc.)

Clearly specify how Council contribution as "in kind" will be supported eg. place/remove 50 road barriers on Sunday 8th October, Delivery of rubbish bins etc.

For your application to be considered please attach Event Budget and breakdown of costs & income

Is your organisation registered for GST?

Yes – Please provide your organisation’s Australian Business Number (ABN)

| | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|

Other Financial Support for Event

_____ Name and Amount

_____ Name and Amount

Signature: _____ Date: _____

Acquittal Report: If you are successful with your application Council will require a report, providing declarations that the funding has been spent only for the purposes for which you applied, once the project is completed. We will also require a completed Event Evaluation Form which will be provided to you. Completing an Event Evaluation will increase your support from Council for next year’s sponsorship application.

Office Use Only

Approved: Yes / No

Amount: _____

_____ Chief Executive Officer

Date: _____

**Event Support Division
City of Mount Gambier**

35 Jubilee Highway East (PO BOX 56), MOUNT GAMBIER SA 5290

P: (08) 8723 1025 Mobile: 0419 871 436

E: drichardson@mountgambier.sa.gov.au www.mountgambiertourism.com.au

City of Mount Gambier - Event Funding Program 2014-15

| Event Name | Organisation | Date of Event | Amount (\$) | Amount (\$) In Kind Depot | Depot Staff Hours | In Kind (Other) | Admin Staff Hours | Fin Year to be paid | Acc No 6350.0805 Major | SMA events 6350.0805 |
|--|-------------------------------------|----------------|---------------|---|-------------------|-----------------|-------------------|---------------------|------------------------|----------------------|
| 2014 | | | | | | | | | | |
| 100 Mile Classic | Mount Gambier Cycling Club | 19-Jul-14 | 7000 | road closures, bunting, bollards, cones | 3000 | banners | 1 staffx2hrs | 2014 | 7000 | |
| BMX Australian Country Championships (Vic vs SA) | Blue Lake BMX Club | 7/6 & 8/6 | 1700 | al seats, bunting, bollards, signage, bins | 2 staffx4hrs | banners | 1 staffx2hrs | 2014 | 1700 | |
| Junior Basketball Tournament | Junior Basketball | 15/11/2014 | 3000 | | | Banners | | 2014 | 3000 | |
| Sci World | Sci World | 24/8/2014 | 2500 | Venue for free | | Banners | | 2014 | 2500 | |
| Blue Lake Fun Run | Rotary Lakes | 30/11/2014 | 2000 | Depot equip | 3000 | banners | | 2014 | 2000 | |
| SMA Bowls Over 60 Series | Bowls SA | 24/9/2014 | 3000 | Dress Circle | | banners | | 2014 | | 3000 |
| SMA Rugby 7's | Rugby SA | 1/11/2014 | 3000 | | | | | 2014 | | 3000 |
| Tour of the Great South Coast | Cycling Victoria | 13/8/2014 | 20000 | road closures, bunting, bollards, cones | 5000 | banners | 2x6hrs | 2014 | 20000 | |
| Australian National Indoor Bowls Champs | Mr G & District Indoor Bowls Assoc | 8 to 30/8/2014 | 3000 | seating, bollards | 2x3hrs | banners, flags | 2x4hrs | 2014 | 3000 | |
| Legend of the Lakes Hillclimb | SEAC | to 9/11/2014 | 6000 | bollards, cones, sea ting etc | 4000 | banners, flags | 2x4hrs | 2014 | 6000 | |
| Blue Lake Y Swim Club | Swimming Carnival | 6/12&7/12 | 2000 | bins, bunting | 2x3hrs | banners | | 2014 | 2000 | |
| Hilltops Hoods Concert | Old MTG Gaol | 8/11/2014 | 2000 | bins, bunting, bollards, street closures, signage | 2x6hrs | | | 2014 | 2000 | |
| Lions Club of Mount Gambier | Brass Band Festival | 15/11/2015 | 5000 | setup with Parade | | | | | 5000 | |
| Carols by Candlelight | MTG & Districts Ministers Assoc | 14/12/2014 | 2000 | bins, bunting, bollards, stage, road closures etc | 1500 | | | 2014 | 2000 | |
| | | | Totals | 62200 | 16500 | | | | 56200 | 6000 |
| 2015 | | | | | | | | | | |
| Christ Church Sesqui - 150 the Centenary | Anglican Parish of MTG | 20/11/2015 | 5000 | | | | | 14/15 | 5000 | |
| SMA 2015 Swimming SA Country Champs | MTG Swimming Club & Swimming SA | 9/1 to 12/1/15 | 3000 | | | | | 2015 | | 3000 |
| Autofest | Autofest | 24/1 & 25/1 | 5000 | | 1000 | | | 2015 | 5000 | |
| MTG Showjumping | Easter Showjumping | 3/4/2015 | 1000 | bins, bunting, bollards | 2x 4 hrs | | | 2015 | 1000 | |
| Limestone Coast Sympony Orchestra | Concert | 27/6/2015 | 2000 | | | | | 2015 | 2000 | |
| Relay for Life | Link Arms around the Blue Lake | 22/2/2015 | 0 | bunting, road closures, bollards | 2x5hrs | manhours | | 2015 | | |
| SMA Blue Lake Y Swim Club | photocopying swimming results | 10/1/2015 | 720 | | | | 1x5hrs | 2015 | 720 | |
| SMA Blue Lake Y Swim Club | replace tent that was broken | 11/1/2015 | 250 | | | | | 2015 | 250 | |
| SMA Blue Lake Y Swim Club | 1/2 share in front cover Lifestyle1 | 9/1/2015 | 330 | | | | | 2015 | 330 | |
| GJJ | Generations in Jazz | 1/5/2015 | 23000 | bunting, bollards, signs, labour | 5000 | | 2x2hrs | 2015 | 23000 | |
| Harness Racing | Heats and HarnessGold Cup | 28/2/2015 | 1000 | | | | | 2015 | 1000 | |

| | | | | | | | | | | | |
|-----|------------------------------|----------------------------|-----------|--------------|--|-------------|-------------|-------------|------|--------------|-------------|
| | 100 Mile Classic Bike Race | Mount Gambier Cycling club | 27/6/2015 | 3000 | road closures, bunting,bollards labour | 3000 | banners | | 2015 | 3000 | |
| SMA | Blue Lake Golf Links | PGA Pro-am Golf tournament | 24/4/2015 | 3000 | bins | | banners | 2x2hrs | 2015 | | 3000 |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | TOTALS - Year to date | | | 47300 | | 9000 | 0.00 | 0.00 | | 41300 | 6000 |

| | | | | | | |
|------------------|---------------|--|--------------|--|--------------|--------------|
| Totals \$ | 109500 | | 25500 | | 97500 | 12000 |
|------------------|---------------|--|--------------|--|--------------|--------------|

\$ Hours of Labour



City of Mount Gambier

SPONSORSHIP PROGRAM

Major Events

GUIDELINES AND APPLICATION FORM

Submission of Applications

Applicants must complete **all sections** of this application form using the spaces provided in neat handwriting. Additional information requested as part of the application must be attached to this document.

One (1) hard copy of this application form and all supporting materials must be posted to:

**Mrs Denise Richardson
Community Events Team Leader
City of Mount Gambier
PO BOX 56
MOUNT GAMBIER SA 5290**

Alternatively, applications may be dropped into:

**The Lady Nelson Visitor Information and Discovery Centre
35 Jubilee Hwy East
MOUNT GAMBIER SA 5290**

Open 9am to 5pm daily (except Christmas Day)

For further information prior to submitting an application, please contact:

**Denise Richardson
Community and Events Coordinator**
T: 08 8723 1025
M: 0419 871 436
F: 08 8723 2833
E: drichardson@mountgambier.sa.gov.au

Sponsorship Program Overview

General Events (For sponsorship \$1,000 or less)

Funding provided to events held within the City of Mount Gambier that meets the aims of Council's Sponsorship Program.

Major Events (For sponsorship \$1,000 and above)

Funding provided to major/significant events held within the City of Mount Gambier that meet the aims of Council's Sponsorship Program, attract substantial economic benefit and visitation to the City of Mount Gambier and undertake strategic and targeted marketing.

Which category should I apply for?

All applicants should apply under the 'General Events Sponsorship', unless it can be proved that the proposed event will:

- attract substantial visitation to the City
- deliver substantial and measurable economic benefit to the City
- incorporate strategic and targeted marketing practices in its planning and implementation
- The events being held is that of a State, National or International scale. (ie sporting events)

NOTE unsuccessful Major Event Sponsorship applications are automatically considered under General Event Sponsorship.

All applicants should contact the Community and Events Coordinator prior to submitting an application.

Aims of the Sponsorship Program

The aims of the City of Mount Gambier's Event Sponsorship Program are to:

- Support the development of vibrant, creative and innovative events that enhance the economic, social and cultural life of the City of Mount Gambier
- Establish partnerships to achieve recognition for the City of Mount Gambier
- Increase tourist visitation to the City of Mount Gambier
- Deliver measurable economic benefits to the City of Mount Gambier
- Facilitate community involvement in events and activities
- Attract new and diverse events to the City of Mount Gambier
- To give increased support to events that builds and reinforces the unique and positive attributes of the City of Mount Gambier.

Assessment

If funding requested exceeds \$5,000 the application is referred to a committee/ council for consideration. A decision regarding the level of assistance will be considered at the next available Council meeting. A decision will be reached within approximately **two months** of the application being proposed at the Council meeting. Notification of the decision will be made in writing.

Applicant Eligibility Criteria

Before submitting your application, please check that you meet the following eligibility criteria – all four boxes must be ticked or your application will not be eligible for funding

- The organisation is an incorporated body or, if not incorporated, is being auspiced by an incorporated body
- The proposed event is covered by a current Public Liability Insurance Policy to the value of \$10 million
- Provide either an Australian Business Number (ABN) or complete the Australian Taxation Office "Statement by a Supplier" form
- Addresses the criteria outlined in the Event Sponsorship Guidelines and Application Form

Your proposal is **INELIGIBLE** for funding if:

- Your proposal is for funding towards the operating costs associated with running an organisation (e.g. salaries, equipment)
- Your proposal is for retrospective funding or funding of budget deficits
- Your proposed event is not open to the general public
- Your organisation has not fulfilled previous sponsorship obligations, including provision of post event evaluation/report and financial acquittal
- Your organisation is not an incorporated body, or your proposal is not auspiced by an incorporated body

If you ticked any of the six boxes above your proposal is ineligible for funding

Assessment Criteria

All applicants must address the following criteria in their application:

- Ability to increase tourist visitation to the City of Mount Gambier including intra and interstate visitors.
- Demonstrate the ability to deliver significant and measurable economic benefit to the City of Mount Gambier.
- Ability to facilitate community involvement in the event/activities.
- Ability for the event to add to the diversity of the City's event calendar.
- Marketing and promotional strategies.
- Demonstrated capacity of the event organisers to successfully manage the event.
- Risk management and event accessibility planning.
- Capacity to be an ongoing event.
- Provide an event management plan incorporating a strategic and targeted marketing plan
- Event sustainability planning and strategies.
- Involvement of and consultation with local businesses, artists and community groups.
- Acknowledgement of the City of Mount Gambier's sponsorship in any event publicity and promotions.

Submission of Application

Applicants must complete all sections of the Application Form as specified. The electronic version of the Application document is available to download on <http://www.mountgambier.sa.gov.au/> The electronic form must not be modified in any way.

Alternatively, the application document can be printed and hand-written using clear handwriting.

Application must not exceed the 6 pages provided (not including attachments).

The complete application should consist of:

- 6 page application form
- Copy of Public Liability Cover
- Copy of Proof of Incorporation (if applicable)
- Copy of completed Australian Taxation Office 'Statement by a supplier' form (ONLY if you do not have an ABN)

Evaluation

At the end of the project you will be required to complete an event evaluation form along with any additional information that will help support your event evaluation. A form outlining evaluation requirements will be issued upon confirmation of the City of Mount Gambier sponsorship. Completing an event evaluation will increase your support from Council for next year's sponsorship application.

In-Kind Support

In addition to the sponsorship, Council may also contribute services to the organisation in-kind support, such as:

- Free publication in the Community Diary published weekly in The Border Watch
- Free listing of your event on www.mountgambiertourism/events.com.au
- Advertisement in the Monthly What's On Publication
- Distribution and display of posters, fliers & programs at The Lady Nelson Visitor & Discovery Centre.
- Use of Council's 18 promotional Bali Banners, 13 City of Mount Gambier Corflute signs, 4 City of Mount Gambier Canvas signs and 7 Pull up display banners (all subject to availability).
- A Request for information packs
- Loan of events depot equipment (subject to availability) eg tiered seating, bunting, signage ect.

Work by Council employees in set up/pull down; preparation of line marking for sporting events; provision of some Council assets if applicable, such as signage, banners and barriers; and placement of rubbish bins and rubbish removal etc.

In-kind support must be negotiated with the Community and Events Coordinator prior to the event, and each event will be considered individually for this support.

Need to find out more information?

If you require any assistance with your application or further information phone Denise Richardson, Community and Events Coordinator on 8723 1025 or 0419 871 436 or email: drichardson@mountgambier.sa.gov.au



| Office Use Only | |
|-----------------|--|
| TRIM | |
| Forwarded | |
| Approved | |
| PO # | |
| Invoice | |
| EE | |

EVENT SPONSORSHIP PROGRAM

APPLICATION FOR FINANCIAL ASSISTANCE

MAJOR EVENTS

Applicant Information

Name of Organising Group/Individual: _____

Postal Address: _____

| Name | Role/Responsibility | Contact Phone | Email Address |
|------|------------------------|---------------|---------------|
| | President | | |
| | Secretary | | |
| | PR/Events Co-Ordinator | | |

Is your organisation registered for GST? _____

Yes – Please provide your organisation’s Australian Business Number (ABN)

| | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|

Incorporation Registration number of the organisation: _____

Proposed Event Information

Name of Event: _____

Event Dates: _____

Event Venue: _____

Are you considering applying for use of a council venue? i.e Main Corner, City Hall, Hastings Cunningham Reserve or Frew Park etc. **YES/NO (please circle)**

If yes, please specify which venue you are considering _____

Have you submitted your Hire Application or Special Events Permit for use of such facility? **YES/NO (please circle)**

***Please note - If you are in the process of negotiating access to a Council venue, you will need to complete the hire permit before we can consider this application for sponsorship.*

Estimated total budget of event: _____

Funding Sought:

Amount (not including GST) \$ _____

Has Council funded your organisation during the past three years? Yes No

If yes, please provide details below:

Amount \$ _____ Date Rec'd _____ Event/Project _____

Amount \$ _____ Date Rec'd _____ Event/Project _____

Amount \$ _____ Date Rec'd _____ Event/Project _____

Please provide a **budget for your event** and budget/statements from previous years.

Describe how your funding will be expended (ie. Marketing, entertainment, trophies) _____

Please detail funding received from other sources (including Grants applied for):

Name _____ Amount \$ _____

Name _____ Amount \$ _____

Name _____ Amount \$ _____

In-Kind Sponsorship

Clearly specify how Council contribution as "in kind" will be supported eg. place/remove 50 road barriers on Sunday 8th October, Delivery of rubbish bins etc.

Assessment Criteria:

Event Description: (Please supply detailed program if available)

Please include activities, entertainment, catering and other relevant information

Event History:

A brief history of the event, including number of times the event has been held in the past, including number of participants, spectators and key event outcomes.

Event Objectives:

Please list the aims and objectives of the proposed event

What strategies do you have in place to ensure the event is sustainable?

Event Attendance

Provide a breakdown of your estimated event attendance

Local residents _____ Interstate _____

Other SA _____ Overseas _____

Provide an indication of the percentage of non-local participants and spectators expected to stay in paid accommodation within the region _____ %.

Economic Impact

Provide detailed examples of the economic impacts that are likely to result from the event. Include estimations ie. Increase in tourism/retail/hospitality/business trade, new economic opportunities, tourism growth etc.

Sponsorship Acknowledgement

Outline how you intend to recognize the support provided by City of Mount Gambier

Marketing Plan and Advertising Schedule

Please provide a detailed schedule of marketing and advertising activities to be undertaken. Please specify what media outlets you are using.

| Date | Media | Activity | Cost (estimate) |
|--------------|--------------------------|------------------|-----------------|
| eg. 4-15 Dec | Radio – 5SE | On Air spots x 3 | \$ |
| eg 6-15 Dec | Newspaper – Border Watch | Display ads x 5 | \$ |
| | | | |
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Risk Management Planning

Please provide details of Risk Management Planning to be undertaken for the event, including pre-event liaison with emergency services and any emergency services to be present at your event. Your event planning should include a Risk Management Plan, OH & S, and Emergency Response Plan. Please also include who you have made contact with at SAPOL, St Johns, Security etc. Please enclose with this application.

If you need information in regard to establishing a plan please read the attached Guideline or contact Community & Events Division.

Accessibility

How will you address accessibility for people with disabilities?

Community Involvement & Consultation

How will your event involve local businesses, artists and community groups? eg. markets, entertainment, food, security etc.

Environmental Impact

Briefly outline how you intend to manage the environmental impact of your event. This may include elements from your Traffic Management Plan, Occupational Health & Safety Plan, Waste Management Plan and Risk Assessment. Factors to consider will include waste management, eg. Using paper recycled cups, paper plates; also have you identified noise levels, pollution/rubbish, impact on community infrastructure etc. Also identify any environmental benefits arising from the event.

Event Evaluation

How will you know if you have achieved the aims and the objectives of the event/festival? Eg. Customer surveys, local business surveys, community surveys, participant surveys, attendance data-registrations etc.

Please, after your event, complete Event Evaluation form as this will be used to help consider funding in future years.

Support Material:

Please attach the following support material with this application:

- Your detailed event budget showing all income and expenditure
- Copy of your organisation's most recent audited annual financial statement
- Copy of your Public Liability Insurance Cover
- Your Business Plan and/or Marketing Plan

City of Mount Gambier reserves the right to request additional information if needed.

Acquittal Report: If you are successful with your application Council will require a report, providing declarations that the funding has been spent only for the purposes for which you applied, once the project is completed. We will also require a completed Event Evaluation Form which will be forwarded to you.

I acknowledge that the above information provided in this application is true and correct. I have read the "Events Sponsorship Guidelines" and understand that should this application be approved by the City of Mount Gambier I will be required to enter into a Sponsorship Agreement with the City in order to receive the funds.

Signature: _____ Date: _____

Name: _____

Office Use Only

| | | |
|--------------------------------|-----------------|----------------------|
| Approved | Yes / No | Amount: _____ |
| _____ | | Date: _____ |
| Chief Executive Officer | | |

Community Events :

City of Mount Gambier

35 Jubilee Highway East (PO BOX 56), MOUNT GAMBIER SA 5290

P: (08) 8723 1025 Mobile: 0419 871 436 F: 08 8723 2833

E: drichardson@mountgambier.sa.gov.au www.mountgambiertourism.com.au

General Event Evaluation

Please complete all relevant sections to the best of your knowledge & don't forget to submit your final post-event budget.

| | |
|---------------------|-------|
| ORGANISATION NAME: | |
| EVENT NAME: | |
| DATE OF EVENT: | |
| REPORT PREPARED BY: | DATE: |

| Event Attendance Data | | | | |
|---|--|------------------|----------------------|---|
| | <i>THIS YEAR</i> | <i>LAST YEAR</i> | <i>PREVIOUS YEAR</i> | <i>Financial ie. registration fee/ entrance fees per person</i> |
| Number of participants at your event | | | | |
| Number of accompanying attendees (estimate) | | | | |
| Number of spectators (estimate) | | | | |
| Whereabouts are the participants visiting from? (estimated %) | Local ____ SA ____ NSW ____ VIC ____ QLD ____ WA ____ TAS ____ NT ____ International ____ | | | |

| Event Budget | |
|---|---|
| Was the event delivered within budget ? | Yes / No |
| Were there any major budget variations? | Yes / No |
| Final copy of event budget attached? | Yes / No (please note, this must be included) |
| <i>Any comments?</i> | |
| | |

Event Rating

| | |
|--|--|
| Overall rating <i>Please tick applicable rating</i> | <input type="checkbox"/> better than expected <input type="checkbox"/> as expected <input type="checkbox"/> Less than expected <input type="checkbox"/> unsatisfactory |
| Accommodation Type <i>Please tick any that apply</i> | <input type="checkbox"/> Caravan Park <input type="checkbox"/> Motels <input type="checkbox"/> B&B's <input type="checkbox"/> Apartments <input type="checkbox"/> Hotels |
| Accommodation Rating <i>Please tick applicable rating</i> | <input type="checkbox"/> better than expected <input type="checkbox"/> as expected <input type="checkbox"/> Less than expected <input type="checkbox"/> unsatisfactory |
| Venue Please name venue used for event | |
| Venue Rating | <input type="checkbox"/> better than expected <input type="checkbox"/> as expected <input type="checkbox"/> Less than expected <input type="checkbox"/> unsatisfactory |
| Any Tours & Activities utilised? Please specify if applicable | |
| Dining options <i>Please tick any that apply</i> | <input type="checkbox"/> Restaurants <input type="checkbox"/> Cafes <input type="checkbox"/> Fast Food <input type="checkbox"/> Onsite Vendors |
| Dining Options How was your experience? | <input type="checkbox"/> better than expected <input type="checkbox"/> as expected <input type="checkbox"/> Less than expected <input type="checkbox"/> unsatisfactory |
| Did you use a Service Club? <i>eg. Rotary, Lions etc, please specify</i> | |
| Any Comments? | |

Benefits to the Community & Region

What social and economic benefit does this event bring to the City of Mount Gambier?

Social:

| |
|--|
| |
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| |

Economic:

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| What worked well? |
|-------------------|
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| What are the areas for improvement for the next event? |
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| How could Council help you achieve a better result for your next event? |
|---|
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| |

Please return completed form to:

Event Support Division - City of Mount Gambier

35 Jubilee Highway East (Po Box 56)

MOUNT GAMBIER SA 5290

P: (08) 8723 3901

E: afisher@mountgambier.sa.gov.au



Major Event Evaluation

Please complete all relevant sections to the best of your knowledge.
Don't forget to submit your final post-event budget with this evaluation.

| | |
|---------------------|-------|
| ORGANISATION NAME: | |
| EVENT NAME: | |
| DATE OF EVENT: | |
| REPORT PREPARED BY: | DATE: |

| Event Attendance Data | | | | |
|---|--|------------------|----------------------|---|
| | <i>THIS YEAR</i> | <i>LAST YEAR</i> | <i>PREVIOUS YEAR</i> | <i>Financial ie registration fee, entrance fees</i> |
| Number of participants at your event | | | | |
| Number of accompanying attendees (estimate) | | | | |
| Number of spectators (estimate) | | | | |
| Whereabouts are the participants visiting from? (estimated %) | Local ____ SA ____ VIC ____ NSW ____ QLD ____ WA ____ TAS ____ NT ____ International ____ | | | |

| Marketing Details | |
|---|--|
| <i>Details of promotional campaign, media and activities (please attach any media copies available)</i> | <p>Please tick which promotional materials were used:</p> <p>Newspaper <input type="checkbox"/> Radio <input type="checkbox"/></p> <p>Television <input type="checkbox"/> Website <input type="checkbox"/></p> <p>Magazine <input type="checkbox"/> Outdoor advertising <input type="checkbox"/></p> <p>Newsletter <input type="checkbox"/> Flyers <input type="checkbox"/></p> <p>Posters <input type="checkbox"/> Branded Material <input type="checkbox"/></p> <p>Social Media <input type="checkbox"/> Other- please specify: <input type="checkbox"/></p> <p style="text-align: right;">_____</p> |

| Who was your target market for this event? |
|--|
| |
| |
| |

| Event Budget | |
|---|---|
| Was the event delivered within budget ? | Yes / No |
| Were there any major budget variations? | Yes / No |
| Final copy of event budget attached? | Yes / No (please note, this must be included) |
| <i>Any comments?</i> | |
| | |
| | |

Event Rating

| | |
|--|--|
| Overall rating <i>Please tick applicable rating</i> | <input type="checkbox"/> better than expected <input type="checkbox"/> as expected <input type="checkbox"/> Less than expected <input type="checkbox"/> unsatisfactory |
| Accommodation Type <i>Please tick any that apply</i> | <input type="checkbox"/> Caravan Park <input type="checkbox"/> Motels <input type="checkbox"/> B&B's <input type="checkbox"/> Apartments <input type="checkbox"/> Hotels |
| Accommodation Rating <i>Please tick applicable rating</i> | <input type="checkbox"/> better than expected <input type="checkbox"/> as expected <input type="checkbox"/> Less than expected <input type="checkbox"/> unsatisfactory |
| Venue <i>Please name venue used for event</i> | |
| Venue Rating <i>Please tick applicable rating</i> | <input type="checkbox"/> better than expected <input type="checkbox"/> as expected <input type="checkbox"/> Less than expected <input type="checkbox"/> unsatisfactory |
| Any Tours & Activities utilised? <i>Please specify if applicable</i> | |
| Dining options <i>Please tick any that apply</i> | <input type="checkbox"/> Restaurants <input type="checkbox"/> Cafes <input type="checkbox"/> Fast Food <input type="checkbox"/> Onsite Vendors |
| Dining Options <i>How was your experience?</i> | <input type="checkbox"/> better than expected <input type="checkbox"/> as expected <input type="checkbox"/> Less than expected <input type="checkbox"/> unsatisfactory |
| Did you use a Service Club? <i>eg. Rotary, Lions etc, please specify</i> | |
| Any Comments? | |

Community Engagement/ Development

What opportunities were made available to the local community and club/organisation to increase capacity? *ie. Special Guests/Speakers, Sponsorship, workshops, mentoring etc.*

| |
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What worked well?

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| |

Benefits to the Community & Region

What social and economic benefit does this event bring to the City of Mount Gambier?

Social:

Economic:

Would you consider holding another event in the City of Mount Gambier? (If not, why not?)

What are the areas for improvement for the next event?

How could Council help you achieve a better result for your next event?

Please return completed form to:

Event Support Division - City of Mount Gambier

35 Jubilee Highway East (PO Box 56)

MOUNT GAMBIER SA 5290

P: (08) 8723 3901

E: afisher@mountgambier.sa.gov.au

CORPORATE AND COMMUNITY SERVICES REPORT NO. 47/2015

SUBJECT: STRATEGIC PLAN / CORPORATE PLAN - ACHIEVEMENT OF KEY PERFORMANCE INDICATORS QUARTERLY REPORT - JUNE 2015

Ref: AF11/1790

Goal: Governance

Strategy Objective: Demonstrate innovative and responsive organizational governance

Background

Section 122 of the Local Government Act, 1999 requires Council to have a Strategic Management Plan. Council's current Strategic Plan "Beyond 2015" was formally adopted by Council at its meeting in October, 2011.

After the adoption of the Strategic Plan – Beyond 2015, work commenced on the development of a 'Corporate Plan'. The Corporate Plan is the key document to incorporate the aspirations of the Strategic Plan – Beyond 2015 into the day to day operational work undertaken by all Council staff. The Corporate Plan also provides an important link to the development of business plans for individual work areas, the performance review of staff and setting, monitoring and adjustment of the annual budget.

The Corporate Plan was adopted by Council in August 2012.

Introduction

The Corporate Plan contains a significant number of Key Performance Indicators to be achieved by Council staff.

Council uses the software program "Performance Manager" as a tool to report on the achievement of Key Performance Indicator's as identified within the Corporate Plan.

Discussion

The Strategic Plan – Beyond 2015 and the Corporate Plan 2012 are Corporate Planning Documents that outline the strategic direction and performance targets of Council over a period of time.

Together these documents provide a high level overview of Council as an organisation and include:

- Vision and mission statement
- Objectives
- Core business
- Strategic direction and
- KPI's

Performance Manager is a strategic planning, organizational performance management and reporting tool specifically designed for Local Government. The seven goals and Strategic Objectives identified for each goal from the Strategic Plan and all of the Key Performance Indicator's identified within the Corporate Plan have been entered into Performance Manager.

As a reporting tool, Performance Manager now provides an opportunity to provide quarterly reports outlining the achievement of the KPI's.

Corporate and Community Services Report No. 47/2015 cont'd...

Conclusion

This report provides the June, 2015 quarterly report for Council's information.

RECOMMENDATION

- (a) Corporate and Community Services Report No. 47/2015 and the June 2015 Quarterly Summary KPI report be received and endorsed by Council.



Tracy TZIOUTZIOUKLARIS
MANAGER BUSINESS AND STRATEGIC PLANNING

sighted:



Mark McSHANE
CHIEF EXECUTIVE OFFICER

3rd July, 2015

Attachment: Quarterly Summary KPI Report – June, 2015

| Description | Comment |
|--|---|
| Strategic Plan - Beyond 2015 | |
| Corporate Plan | |
| 1 Building Communities | |
| <p>1.01 Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met.</p> | |
| <p>1.1.1 Build on the connections of the roles and responsibilities of the Community Health Officer, Environmental Health Officer and Environmental Sustainability Officer.</p> | |
| <p>At least four (4) meetings of the three (3) officers and one (1) project nominated and achieved in each year.</p> | <p>Meetings of all officers have taken place regarding the Public Edible Plants EOI, and the Mount Gambier: Edible City projects. Two projects have been developed.</p> |
| <p>1.1.10 Ensure a wide range of library programs are offered and continue to be developed to address the changing needs of the community.</p> | |
| <p>Identify participation rates for each program.</p> | <p>Participation rates for Library Programs - for the period April - June 2015</p> |
| | <p>Children's Programs 84 sessions held 2,533 participants average of 30 attendees per session</p> |
| | <p>Author Events 9 events held 2,339 people attended average of 260 people per event</p> |
| | <p>School Visits 17 visits 612 children attended average of 36 attendees per visit</p> |
| | <p>Other programs (including adult learning programs, workshops etc) 16 programs held 400 people attended average of 25 attendees per program</p> |
| <p>Undertake an annual review of the number of programs offered and type to assist in the</p> | <p>IT programs 44 lessons held 102 people attended Completed in December each year.</p> |

scheduling of future programs.

1.1.2 Continue to development and provide events support, management and assistance

All permits for Special Events are issued and inspected to ensure compliance with Council's Policy for Special Events.

Council events are appropriately managed and supported as identified within the budget and Long Term Financial plan and accounted for at all times.

Develop a yearly program of all events supported, managed and assisted by Council by 2012/2013

Develop, promote, implement a diverse program of activities in the Garden Square and review annually.

1.1.3 Continue to provide high level customer services to all members of the community and visitors.

Maintain or improve the annual performance results of the Local Government Association Comparative Performance Measurement Survey.

1.1.4 Promote online booking systems for bus ticketing for better delivery of services.

Identify the usage rate of the online booking system.

Maintain and promote the online booking system for bus ticketing.

Review the usage rate of the on line booking system annually.

1.1.5 Ensure the efficient implementation of the Dog and Cat Management Act through the enhancement, implementation and review of the Dog and Cat Management Plan 2013-2018.

Prepare an annual community education plan and program to promote the Dog and Cat Management Plan.

Conduct an annual public awareness campaign to raise awareness of the requirement to register dogs annually.

Review City of Mount Gambier Dog and Cat Management Plan in 2013.

1.1.6 Continue to provide an efficient and high performance kerbside household waste and recycling Service.

Special Events permits are issued as required.

All Council events are managed within the budget and with appropriate approval.

Council have a full calendar of events spread throughout the year

There was no budget allocation to undertake this activity.

The survey was not undertaken during the 2014/2015 year.

Usage rate constantly monitored

Bus ticketing maintained

System reviewed, but no longer required for accommodation, but using online system for passenger bus services for SA and Vic.

Council has a monthly article in the Border Watch called Tips from the GIs which promotes Dog and Cat management as well as other regular media releases

Media releases and radio interviews are conducted leading up to dog registration time

The City of Mount Gambier Dog and Cat Management Plan 2013/18 has been adopted by Council and the Dog and Cat Management Board

Council's waste management system continues to reflect community, legislative requirements and Council's decisions.

Ensure the Waste Transfer Station accounts are maintained and all accounts are kept current and authenticated in daily operating systems and appropriately recorded.

Waste Services are delivered to customer satisfaction through maintaining the annual performance results of the Local Government Association Comparative Performance Measurement Survey.

1.1.7 Provide timely and effective burial and cremation services in accordance with relevant acts (Carinya Gardens and Lake Terrace Cemetery).

All bookings for burial or cremation are undertaken efficiently and coordinated at all times.

Maintain accurate and detailed record keeping in accordance with relevant legislation.

Provide secretariat services and advice to the Mount Gambier Cemetery Trust as required.

Relevant Cemetery/Burial/Cremation Acts and Regulations are complied with 100% at all times.

The Carinya Gardens Cemetery Master Plan implemented and adhered to at all times.

1.1.8 Ensure all public toilet facilities and amenities are maintained and kept clean

Customer requests are dealt with within 24 hours of receipt of any request.

Public toilets and amenities are audited and inspected quarterly by the Environmental Health Officer and any issues identified are appropriately addressed.

Public toilets and amenities are cleaned as per the Public toilets and amenities schedule.

1.1.9 Continue to develop and deliver the library as a vibrant hub and destination, providing high quality library services and collections.

Conduct a biannual (twice yearly) survey of customers to determine customer satisfaction.

Use annual statistics to identify and review usage rates of all library programs and amend accordingly.

1.02 Encourage the empowerment of the

Councils waste management system meets legislative requirements and community expectations and meets councils decisions

Transfer centre operator ensures all accounts are kept current, maintained and authenticated, Operational Technical Officer also responsible for accounting system

The LGA Comparative Survey was not undertaken for the year 2014/2015.

All bookings processed in a timely manner.

All records are filed in trim and are in keeping within relevant legislation

Trust meeting held 5th June 2015.

Compliant with Burial and Cremation Act 2013 and Burial and Cremation Regulations 2014.

All works undertaken in accordance with Master Plan.

CRM are dealt with within set time frames if possible

Audits are conducted on an annual basis to ensure toilets meet health standards and conditions

Public toilets are cleaned as per the scheduled cleaning roster.

Survey has been postponed until late 2015.

Report on usage rates due mid July, to be reported with next Quarterly information.

community to lead and self manage their respective desires and aspirations.

1.2.1 Maintain the value of existing annual funding programs, including existing funding for events and festivals, including the main corner library programs.

'In kind' (non-financial) support is initiated and budgeted against each event as identified within the annual events program is managed and reviewed.

Develop a standard grant application and assessment process.

1.2.2 Encourage the Community to self manage events and identify opportunities for new events

Develop a marketing plan to promote Council facilities to community members and groups as a place to stage their community events and activities in 2012/2013.

Develop an Event Management Kit, including event funding application forms, to assist and support the community to identify opportunities and self manage events by 2012/2013 and review annually.

1.03 Encourage the development of community facilities and infrastructure, community events, and active and safe community spaces through direct support, seeking funding, facilitation etc.

1.3.1 Encourage community ownership of events and decrease reliance on Council to manage and provide community events.

Promote the Event Management Kit by sending to all clubs and community organisations to assist and support the community.

Provide support to community based organisations in the preparation of Funding Applications for the management and holding of community events when requested.

A database is kept by the Community Events team identifying cash and 'in kind' contributions to events sponsored by Council

The Grant and evaluation process will be heavily reviewed and updated in 2015/16

Not yet commenced.

This has been completed and is reviewed annually.

Ongoing improvement of Event Management Kit has identified for a section on "How to prepare a sponsorship proposal" for community organisations to approach potential sponsors.

A review of forms through Records Management has been identified to have all forms consistent in Community Services & Development Division. Therefore a hold on existing forms in the Kit has ceased until confirmation/feedback received from Records Management together with sub committee.

City of Mount Gambier have in May changed their logo and branding so therefore a hold on forms and signage. Next quarter will adapt to the new branding on all forms. Progression to capture all forms and change.

Events and sponsorship for this quarter:

Mount Gambier Colour Day \$500
Mount Gambier community RSL for ANZAC Day Celebrations \$1000
Limestone Coast Migrant Resource Centre Youth Leadership

1.3.2 Provide access to reserves and facilities for community use, including sporting groups, special occasions (i.e. weddings)

The booking system to use reserves and facilities is maintained at all times.

1.3.3 Develop and manage sustainable infrastructure including roads, footpaths and drains.

All Pedestrian ramps installed to meet Disability Discrimination Act requirements with an annual budget and program, which includes community needs, to be prepared by 2013/2014.

Cycling paths continue to be developed in accordance with the Bike Plan up to the annual limit of Council's budget and grants.

Existing footpaths are maintained on an ongoing basis and in response to customer requests and within the standard response time.

New drains are constructed in accordance with budget allocation.

New footpaths are constructed annually in accordance with the five year plan.

Roads are maintained and constructed annually in accordance with the long term infrastructure plan.

Roads are repaired and patched as required and 95% of the scheduled reseal programme undertaken annually.

Stormwater drains are maintained and repaired as required.

1.3.4 Provide a road and street network that promotes safe movement of all traffic.

Training \$800
Generations in Jazz \$23,000
Science & Engineering Challenge \$1000
100 Mile Classic Bike Race \$3000
Limestone Coast Symphony Orchestra \$2000
National Highland Dancing Tournament \$500
RSL Bowls Club \$500
Mount Gambier Golf Cup \$3000
Dairy SA Conference \$500

Very successful Volunteers Morning Tea held to thank all volunteer groups and individuals who help Council throughout the year.

Country Garden Club Conference \$500
Baseball Legends Tournament \$500
Easter Showjumping \$1000
Sports Marketing Australia PGA Pro-am Golf Tournament \$3000

Bookings are entered into diary and Community Events Outlook calendar as approved.

Pedestrian ramps constructed and meet legislative requirements within the 2014-2015 works schedule

Bike paths have been completed and included in previous reporting, no further action

All CRM's are acted upon within time frames and all existing footpaths are maintained on a regular basis

All drainage is constructed according to budget requirements

All footpaths for this years budget 2014-2015 have been completed and are in the five year plan

Road are constructed and maintained annually and meet the long term infrastructure plans

All roads are repaired and patched and 95% off the reseal programme has been completed

All drains are regularly maintained and repaired

Line marking of all roads is undertaken in accordance with legislative requirements.

Promote educational programs when developed, to encourage safe movement of traffic including cycling and walking.

Regularly monitor parking areas monthly, including school zones, for compliance with parking restrictions.

Regulatory signs are inspected annually.

Street Signs and Interpretive signs are maintained and installed in accordance with legislative requirements.

1.04 The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans.

1.4.1 The long term financial plan be further reviewed and updated to identify and recognise the anticipated spend on identified capital works.

Respond and address customer requests in relation to footpaths, street trees and roads in a professional and timely manner.

Undertake annual audits on the City Centre footpaths to appropriately address risk management issues.

1.4.2 Increase the design and operational capacity of the Engineering Division (for a period of three (3) years) to manage major capital projects.

All major capital projects are planned and managed in a timely and efficient manner at all times as scheduled by Council through the implementation of the Long Term Financial Plan.

1.05 Recognise and support our volunteers, community organisations and their sustainability as they continue to be the foundation of the community.

1.5.1 Encourage community members to volunteer in community life and contribute to the social and cultural fabric of Mount Gambier.

Develop a volunteer register to support Council and community based events by 2013/2014 and review annually.

Identify, schedule and hold at least two events

All line marking meets legislative requirements

Was previously completed as part of the OPAL program.

Parking Inspectors regularly monitor the CBD and school zones which has led to very few complaints regarding parking issues, we also developed a school parking brochure which has been very well received by Mount Gambier Schools

All inspections are completed per/ year

Interpretive street signs are maintained and installed and meet legislative requirements

CRM's are always acted upon within time frames where possible in a professional manner

The City Centre Footpath Audits are conducted on an Annual Basis. It should be noted that the audits and all works required have been completed for the 2015 Audit Period.

Major projects on task and in accordance with project schedules. Some major projects such as railway lands and old hospital still in progress and to be carried over into next financial year.

Works program now complete with only one carry over road construction project

Is to be reviewed and continually developed as part of the responsibilities of the Community Development Project Officer's role.

Successful morning tea was held at the City Hall for all Council

throughout the year to recognise volunteers.

1.5.2 Develop a community profile indentifying the diverse groups/communities within the City of Mount Gambier.

Undertake a desktop review of the 2011 Census data to identify the community profile of the City of Mount Gambier by 2013/2014.

1.5.3 Where possible, reasonable, practical and efficient, identify projects that may be carried out partly or wholly by community groups.

Selected small scale construction projects to be carried out partly or wholly by community groups are identified annually.

1.06 Develop an improved means of communication and engagement between Council and the community (including vulnerable communities) in the building of community capacity.

1.6.1 Establish and promote a Corporate image through effective marketing and engage with the community through effective communication and media management.

Develop an on-line community notice board by 2013.

Develop and implement a Corporate Community Engagement Framework by 2013.

Develop and implement a Strategic Communication Plan by 2013.

Develop and implement a Strategic Marketing Plan by 2014.

Maintain consistency with branding and corporate messages with standardisation of corporate image by 2012/2013.

Review and improve media management policies and procedures by June 2013.

volunteers.

An analysis of Census data was undertaken as part of the City Development Framework project to provide data for the development of the Futures Paper.

Ongoing - current projects are Railway Lands redevelopment (planting, fences, heritage items etc).

Forestry group has provided assistance with Nature Play spaces (timber log supply) and possible indigenous group involvement with various projects at the Railway Lands.

Rotary Market group discussions continue with a formal application to use the space received. Await Council direction on this issue.

Will continue to look at options at the Old Hospital site - possible Lions Park.

Mens Shed involved in construction of items for the Hastings Cunningham Dog Park.

Has been incorporated as part of the Have Your Say website.

The framework has been completed and is being implemented.

Strategic communications/branding/marketing plan to be developed concurrently.

Strategic communications/branding/marketing plan to be developed concurrently.

Council branding has been endorsed and Style Guide and implementation strategy currently being developed.

This is reviewed annually as part of continuous improvement. Media training is currently being sourced.

Review Council's website annually.

Council's new website has gone live and will be regularly reviewed. Content and data management procedures are currently being developed.

1.07 Support the community's development through nurturing collaborative relationships and partnerships and through direct access to Council for recognition, funding, facilitation and in kind support.

1.7.1 Facilitate access to Council services and resources.

Continue to provide support to community based organisations through funding, facilitation and 'in kind' support as identified within the yearly program of events and the annual budget process.

Council advocates, partners on a range of social, recreational and cultural programs as required.

All applications are processed in accordance with the budget parameters.

Implementation of the Childrens Charter, Naidoc week, National Refugee week, Signing to the Refugee Welcome Zone, support Mount Gambier North Primary with a multicultural celebration of life in the Cave Garden, commencement of the Reconciliation Action Plan and other numerous activities.

Services and facilities to remain accessible to Community Groups as required.

1.08 Recognition of our different cultural communities. Building respectful partnerships with those communities and acknowledging the traditional custodians of this area.

1.8.1 Provide interpretation and education opportunities through appropriate displays.

Continue to foster the relationship between Aboriginal and Torres Strait Islander communities through consultation and involvement with the Community Engagement and Social Inclusion Working Party.

Review and update existing displays within the Tourist Information Centre and the Main Corner which provide interpretation of communities, customs and heritage annually.

Planning workshop has been scheduled with Mark Waters 6th July 2015 to identify the needs and process for the development of Council's Reconciliation Action Plan.

Reviewing and updating ongoing project, with current projects nearing completion.(wetlands upgrade, outdoor seating area)

1.09 Recognition of our indigenous communities as traditional custodians of the land. Build respectful partnerships with our indigenous persons.

1.9.1 Acknowledgment and recognition of Aboriginals and Torres Strait Islanders as traditional land owners.

Boandik people are recognised on all Council agendas as per Council's policy.

Seek to work with Aboriginal and Torres Strait Island Communities and organisations in Mount Gambier and surrounds during 2013 to cooperatively identify and develop plans for

All Council Agendas include recognition of Boandik People.

possible projects.

1.10 Recognise the roles, needs and contributions of minority or disadvantaged groups in our community.

1.10.1 Identify minority and disadvantaged groups in our community by a review of Census data.

Include appropriate engagement strategies within the Community Engagement Framework by 2013/2014.

1.10.2 Continue to service the needs of the socially disadvantaged and/or impaired people within the community.

Support community organisations via grant funding that provide a service to minority or disadvantaged groups to develop programs to aid their contribution to the community.

2 Securing Economic Prosperity

2.1 Foster the expansion of commerce and industry in a sustainable manner, considering industry, employment and climate change impacts, and enhance our positioning as the major centre for the region.

2.1.1 Initiate an independent land use analysis on Mount Gambier and the District Council of Grant regarding the 'Highest Use' of land in the region.

Land uses analysis completed by 2015.

2.1.2 Actively support and participate in regional marketing to grow visitation to our city through the promotion of Mount Gambier.

Develop and implement a cooperative tourism Marketing Plan for the City of Mount Gambier by 2014/2015 that aligns with regional and state plans.

Identify areas to develop to encourage visitors to stay more than one night within the City of Mount Gambier and immediate area by 2014/2015.

The Visitor Information Centre's tourism accreditation is maintained.

Work collaboratively with the Limestone Coast RDA, SELGA and SA Tourism Commission

2.2 Support the development of our local economy, our unique local experiences and our capacity to grow visitation to our city.

2.2.1 Partner and engage with other core

Engagement strategies are continually reviewed to identify and implement new and different ways to engage with the community.

Is undertaken through the development of partnerships with other service providers.

Was included as part of the Infrastructure Analysis for the Urban Boundary Adjustment Development Plan Amendment.

Marketing plan aligns with state and regional objectives

Planning and identifying increased stays opportunities ongoing

Accreditation maintained, certification received.

Working collaboratively with all key industry bodies.

tourism agencies and providers to develop and promote tourism opportunities.

Internal audit of information services to conduct and develop an interpretation strategy of key local features by 2014/2015.

2.2.2 Investigate opportunities to review the future potential of the Visitor Information Centre, including funding opportunities

Actively promote the commission based on-line accommodation booking system to offset costs associated with the securing of major events for Mount Gambier by 2014/2015.

Develop and plan for the future use of the Discovery Centre of The Lady Nelson, including the review of interpretive displays in 2013/2015.

2.2.3 Continue to develop ideas for City Centre vibrancy through positive interactions with the Chamber of Commerce and retailers.

Schedule three meetings per annum between Council and the Mount Gambier Chamber of Commerce.

2.2.4 Support and further develop major event opportunities.

Identify community groups not currently gaining access to the events support available by 2014/2015.

Investigate the potential for events and/or festivals during traditional 'off peak' months of July through to September by 2014/2015.

Maintain our commitment to Sports Marketing Australia.

2.3 Provide infrastructure and facilities that contribute to Mount Gambier being able to enhance its economic base and quality of life.

2.3.2 Ensure all Council owned buildings and properties are maintained fit for purpose as defined in the Long Term Asset Management Plan.

Assess all Council owned buildings annually to ensure compliance with building fire safety requirements and records updated accordingly.

Review Asbestos Registers for all Council buildings and properties once every five years in accordance with regulations.

Review Essential Safety Provision Registers annually and ensure all required follow ups are actioned and recorded.

2.3.3 Ensure all activities associated with the

Interpretation of key local features, and working with local stakeholders & leaseholders constantly undertaken

Is no longer undertaken.

Planning for future use and review interpretive displays ongoing.

Ongoing with regular meetings scheduled with the Chamber of Commerce.

Community Groups are identified where possible.

A full calendar of events currently exists..

Building assessed for fire safety in conjunction with Council's asset management inspections. Fire safety services are maintained by contractor and records are updated accordingly.

Asbestos registers for Council Buildings updated as required and in accordance with regulations. Registers are not required to be reviewed until 2018.

Registers being maintained and developed.

works depot are undertaken efficiently and effectively.

All 'field' functions and activities to be undertaken in accordance with Council Policies, procedures and all relevant legislation.

Plan and supervise all works to ensure all tasks are undertaken, completed in the appropriate financial year.

2.5 Develop and implement a dynamic planning process to meet emerging economic, social and environmental conditions

2.5.1 Develop appropriate mechanisms to identify emerging economic, social and environmental conditions.

Ensure all new areas identified for future development can be appropriately serviced by utility services and infrastructure when required on an ongoing basis.

The City Development Framework is established including Futures Papers that provide a direction for the City in the long term and incorporates economic, social and sustainability issues

Undertake a review of all utility services and infrastructure as part of the Urban Boundary Adjustment DPA by June 2013.

2.6 Seek continuous improvement in long term master land use planning to guide sustainable development and activities.

2.6.1 Review the Development Plan.

Development Plan Amendments undertaken as required in a timely and efficient manner.

Partner with universities, GTE, Chamber of Commerce, TAFE and other stakeholders to develop strategies to meet future labour supply and skills.

Section 30 Reviews completed as required by the Development Act, 1993.

2.6.2 Undertake visionary Master Planning for key Council owned land and buildings to identify future desired projects and asset disposal

All field functions undertaken are in accordance with Council Policies and Procedures and meet all Legislative Requirements A Minor Breach at Waste Transfer Centre Prohibition Notice WHS act 2012 was Identified has been addressed and being Monitored by WHS Coordinator.

All Tasks/ Projects are Planned And Supervised and are Completed within the Financial Year. There was One Carry Over Project not yet Fully Completed

Was identified as part of the Infrastructure Report undertaken for the Urban Boundary Adjustment Development Plan Amendment.

Completed and endorsed by Council in September 2014. The Futures Paper will now form the basis for the Council to review its Strategic Plan during 2015/2016.

The Urban Boundary Adjustment Development Plan Amendment was completed in August 2014.

All Development Plan Amendments are undertaken within the Timetable as specified within the Statement of Intent or otherwise agreed to with the Minister for Planning.

Discussions with UniSA regarding new programs to commence in 2017 following the completion of the new campus building. Business sector and other stakeholders also involved in discussions.

Presentation to Chamber of Commerce following the China Delegation. Regular meetings with the Chamber and the Council.

Council is not currently required to undertake a Section 30 Report.

Develop a Schedule of future desired projects of key Council owned land and buildings by 2014/2015.

Implementation of the Schedule of significant key Council properties including the Railway Land and the former Mount Gambier Hospital.

2.7 Constantly monitor the need for more revenue to meet demands caused by ageing infrastructure, increased local responsibilities and demands.

2.7.1 Council operations are conducted in a financially sustainable manner with appropriate key performance indicators to measure performance.

Annual Review of Council's Long Term Financial Plan (LTFP) including revenue and expenditure projections.

Review Council's Asset and Infrastructure Management Plan annually.

2.7.2 Maintain the existing benchmarking projects.

Annual participation in the Local Government Association (LGA) benchmarking survey.

2.7.3 Seek external funding from Federal and State Governments on an on going basis.

Grant programs are monitored

Audit of key Council open public spaces completed. Audit will be used to identify future upgrade projects in 2015.

Railway Lands project is well advanced. Feature lighting to palm promenade completed, balustrading/stairs/ramps construction completed. Paving is well advanced. Solar lighting is installed and operational since April.

Arts SA funded artistic balustrade project is well advanced - delivery expected in August 2015.

Major Art Commission funding application for Railway Lands was successful. Committee to now determine final breakdown of Art component of the project.

Former Hospital - Laundry building retained for future use - all works now complete for the building apart from final floor finish. Testing and costing currently being undertaken to determine best solution. Paths, culdesac construction and street furniture to be installed in coming months.

Rail Trail project has been part funded by DPTI so will now need detail design to be undertaken.

Annual review is due to be completed by 31/7/2015

Stormwater management plan being peer reviewed and will be put before council for adoption in next few months. This will complete the Asset and Infrastructure review for this period

The LGA Comparative Survey was not undertaken during 2014/2015.

Grant Programs monitored during period:
National Stronger Regions Fund Rounds 1/2
Regional Capability Community Fund
Regional Development Fund
Arts SA Public Art & Design Program - Successful for Railway Land Public Art

3 Diversity

3.1 Understand our community profile

3.1.1 Gather and summarise information and statistics including census data (2011) to assist understanding and decision making regarding our community.

2011 Census summary document prepared by June 2013.

Maintain the data base which forms part of the community directory and review twice a year.

3.2 Engage with Federal and State Government and other agencies to provide resources to meet the needs of diverser groups in our community

3.2.2 Advocacy and partnership with stakeholder groups to assist with service delivery programs.

Maintain and strengthen Council's involvement with the Tertiary Education sector and support its expansion.

Maintain regular meetings of the Community Engagement and Social Inclusion Sub Committee.

3.3 Celebrate the positive contributions of all members of our communities, to our collective social, economic, cultural, health and overall wellbeing

3.3.1 Facilitate a range of community cultural programs and events.

All existing community events are held as per an annual schedule of events.

Support community groups and agencies to celebrate national/international days of significance.

3.4 Recognise and respond to our collective responsibilities and to provide ease of access to physical facilities and spaces (public or privately owned).

Completed.

Is regularly reviewed and amendments made as necessary.

Is undertaken as part of the Life Long Learning Sub-Committee responsibilities.

Meetings are held in accordance with the meeting schedule.

Up dated calendar of events provided to all potential enquiries for new major events to Mount Gambier to avoid "clashing" of events.

A show of all annual events on an ongoing basis to help schedule new events to Mount Gambier.

A calendar of major events are forwarded to SAPOL to advice staffing of traffic officers used for road closures or policing traffic.

A schedule of events is supplied to South Australia Tourism Commission with Mount Gambier's major events to place in their Limestone Coast Guide.

Large Major Events are scheduled onto SATC website.

Support is provided as requested.

3.4.1 Undertake an assessment of all Council buildings to assess, record any issues identified.

A schedule of all works to be carried out is developed by December 2013 and implementation commenced.

Inspections undertaken on all Council owned buildings and completed by 2014.

The schedule has been completed and implemented.

Inspections undertaken and completed during 2014.

3.5 Consider the needs of all community groups in developing projects, services and infrastructure (privately or publicly owned).

3.5.1 Develop open spaces and recreation facilities that support active communities, healthy environments and maintain a high level of amenity.

All reserves and playgrounds are maintained in accordance with Council's maintenance policies.

Community spaces audited for accessibility and design in accordance with Good Urban Design Principles by 2015..

Playgrounds are audited every three months, all reserves and playgrounds are maintained on a regular basis

Completed in previous reporting periods

3.5.2 Advocate for means of safe crossing of Major Arterial roads

Actively liaise with the Department of Planning, Transport and Infrastructure (DPTI) to determine clearly what DPTI can and will do in relation to this matter.

Completed in previous reporting periods

3.6 Facilitate the community's active involvement in meeting the varied aspirations, diverse needs and special services that are required (including those for marginalised and vulnerable groups).

3.6.1 Advocate for the development of a special needs program for marginalised and vulnerable groups.

A Safe mobility program is developed, delivered and maintained by 2014.

Provide support for the delivery of programs for special health groups for marginalised and vulnerable groups when requested.

This was completed in October 2014.

Regional programs held by Council of the Aged (COTA) investigated.

3.6.2 Continue to promote a Child/Vulnerable People Safe Environment.

All Elected Members, Employees and volunteers identified as working with children/vulnerable people undertake appropriate training as per legislative requirements

All staff have been made aware of programs and providers of mandatory training. Staff are undertaking training as required and as rosters allow.

3.7 Develop the capacity of Council to effectively communicate and engage with our

communities, other agencies and service providers.

3.7.1 Network with age care and disability service providers to identify needs within the community.

Community Engagement and Social Inclusions sub committee.

Guest speakers are invited to address the key focus areas as directed/endorsed by Council.

3.7.2 Work with kindergartens and primary schools to improve health and wellbeing through active lifestyles.

Identify safe walking/cycle path networks around schools through community education by 2013.

This is addressed by Councils Sustainability team

Provide training and education to parents and new migrants on safe walking/cycle pathways to schools.

Is included as part of the works program of the Environmental Sustainability portfolio.

3.7.3 Develop and implement effective and efficient communication and community engagement tools to integrate with Council's daily operations.

Establish online engagement tool by 2012/2013.

Completed with the introduction of Bang the Table.

4 Environment

4.1 Systematically build Council as an environmentally sustainable organisation.

4.1.1 Identify the Carbon footprint of Council and understand the carbon trading scheme and the legislative requirements for climate change adaptation.

Annually assess if Council is required to comply with any carbon and/or climate change legislation.

Assessment has been undertaken. No resulting action required.

Establish a system to annually measure and report on Council's carbon emissions by 2014.

System has been established, and is being used each year to measure and report on emissions.

4.1.2 Incorporate and promote ecological Sustainable Development (ESD) principles in Council's plans, projects and developments.

Assess all eligible initiatives and projects using the CHAT tool.

Tool has been developed and rolled out. Assessments are the responsibility of all relevant staff.

4.1.3 Educate the community to minimise waste and improve recycling levels.

>5%reduction in waste generation per capita by 2015 (in line with South Australia's Waste Strategy 2011-2015).

Council is not on track to meet this aspirational target. Volume of waste to landfill from residents has been fairly steady for the past eight years. It is not currently trending downwards.

4.1.4 Coordinate and support the Environmental Sustainability Sub Committee (ESSC).

ESSC meetings held regularly.

Meetings held as required

The coordination and implementation of all action arising from meetings undertaken.

4.2 Partner with the community to conserve and reduce the quantity of water use and improve the quality of water entering our groundwater and lakes system.

4.2.1 Develop a model that can be easily used to understand the environmental impact of any decision relating to supply, Council Services and Operations

Annually provide water related information to the community in 3 different formats (e.g. talks, online and media).

4.3 Plan and implement infrastructure to protect and enhance the natural and built environment, including in response to climate change influences.

4.3.1 Ensure that development in areas of high natural and/or built heritage value complement and are sympathetic to the environment in which it is situated

Ensure compliance with the requirements as specified within the Development Plan at all times.

Identify and plan for energy use requirements for Council buildings using the Building Code as a minimum requirement (try to achieve best practice).

4.3.2 Develop and deliver a tree planting and management program to improve the quality and quantity of local vegetation under Council's care and control

Trees planted on streets and reserves as per the tree planting policy program which will be reviewed annually (300 trees to be planted annually).

Trees trimmed, removed and replaced as required on an ongoing basis. All complaints addressed within 48 hours of receipt.

4.4 Support initiatives that value and preserve our unique environment and contribute to environmental sustainability.

All tasks have been completed, or are in the process of being completed.

Information provided via Council's website, and also talks in schools and to community groups.

Completed and ongoing

New buildings designed with energy efficiency in mind.

Existing buildings could be assessed by Environmental Sustainability Officer as he has a similar project resulting from resolution adopted at the 18/3/2014 Council meeting:

Commencing in the 2014-2015 financial year, Council endeavour to establish an annual budget item of \$50,000 for energy efficiency and renewable energy measures. These funds should be used for actions focused on delivering the greatest financial savings, in the shortest time period. Energy efficiency measures should be considered first.

All trees for 2014-2015 budget been planted to meet Council's tree planting policy

All complaints are addressed within 48 hours, trees removed are replaced when possible

4.4.1 Provide support to internal and external environmental sustainability initiatives.

Assess all eligible initiatives and projects using the CHAT tool.

Tool has been developed and rolled out. Assessments are the responsibility of all relevant staff.

4.5 Enhance the way of life and resilience of the Mount Gambier community through environmental sustainability guided by the Natural Step Framework.

4.5.1 Develop and implement community education programs around our environmental aspirations and obligations.

Deliver three community education activities per year.

Community education materials developed include media releases, articles, website content, brochures, booklets, and talks.

4.6 Support the preservation and enhancement of the City's unique natural and built heritage for future generations.

4.6.1 Monitor and enforce the quality and standard of development approvals.

Annually develop and complete a schedule of planning inspections.

Planning inspections carried out and recorded on Authority

Provide information, including pre lodgement advice, to assist applicants to improve the quality of information submitted with Development Applications.

High standard of customer service in regard to pre lodgement and assistance to applicants in lodging applications has occurred

4.6.2 Ensure the design of Council projects such as road, drainage, reserves and building projects undertaken in a timely and professional manner.

Council budgeted projects are designed in a timely and professional manner to reflect the annual planning and building program.

Projects include; Railway Lands (95% design complete - Stage 2 Master Plan commenced including: Feature entrance walls, shelters, plaza paving design, street furniture, nature play area, Signal Box details, planting box), Railways Lands Solar Lighting has been installed and is operational.

Major Art Commission funding application has been awarded. Preferred artist(s) will be engaged following instruction from the Committee.

Former Laundry - Finished floor surface costing & testing underway - final option known in July 2015. Exeloo product installed, completed and commissioned.

Rail Trail project has been awarded funding - detail design to now commence

EOI for external cladding systems for Civic Centre Flytower has been concluded with three registered businesses showing interest. Project has now been funded so can proceed with next phase which is calling for a design from registered parties.

4.6.3 Appropriately respond to and address storm, fire, accidental and criminal damage.

Criminal damage is appropriately addressed and reported within twenty four hours.

Implement and comply with the City of Mount Gambier Bushfire Management Plan.

Minor maintenance is undertaken in accordance with service standards.

Storm damage and flooding is addressed and managed in line with disaster recovery.

Storm damage and flooding is addressed and managed.

4.6.4 Provide an efficient and effective development assessment service

Development Assessment Panel (DAP) operations conducted to meet legislative requirements.

High level customer service is achieved through maintaining the annual performance results of the Local Government Comparative Performance Survey.

Planning decisions and Building Rules Consent issued within the statutory timeframes and reviewed through the Systems Indicators Data Reporting mechanism as required by legislation.

Records are maintained (i.e. scanning approved plans in TRIM) and Registers are kept up to date (i.e. Development Register, Builders database, Liquor Licence, Heritage and Notices).

4.6.5 Provide heritage conservation measures and liaise with the Heritage Advisor to ensure Best Practice is adhered to relative to the Burra Charter

Continue to support the Heritage Advisory Service and provide a schedule of appointments monthly.

Manage the Local Heritage Grant Funding program.

The Heritage Advisory Group to continue to operate on a bi monthly basis.

4.7 Use every opportunity to increase the level of community understanding and awareness of the necessity of environmental sustainability.

4.7.1 Raise awareness through the development of education programs as well as

Damage reported is addresses within 24 hours where possible

Weekly curing or greening figures are collected and sent to CFS and a monthly bush fire maintenance checklist is conducted to ensure compliance with the City of Mount Gambier Bush fire Management Plan

All minor maintenance is carried out to meet council service standards

Storm damage and flooding are addresses on a priority basis and managed to meet council requirements

Storm damage is actioned and managed as required

CDAP meetings are taking place as per legislation and conducted to meet legislative requirements

LGA Comparative survey was not undertaken during 2014/2015.

Planning decisions made within the statutory time frames

These records are regularly maintained.

An up to date schedule of appointments with Councils Heritage Advisor is maintained and used each month

Inspecting Heritage Fund recipients sites

The Heritage Advisory Group has met when required

using other opportunities as they arise.

Deliver three community education activities per year including articles and talks to key groups (community/business/industry) promoting our environmental aspirations.

Community education materials developed include media releases, articles, website content, brochures, booklets, and talks.

5 Governance

5.1 Advocate for increase in access to alternative and new sources of growth based revenues, in order to improve Council's ability to provide for the community

5.1.1 Support and partner with the ALGA/LGA (Local Government Association) and other agencies in response to initiatives as proposed and developed by the Federal and State Governments.

Review results of any industry initiatives and submissions supported by Council.

As necessary

Review results of grant funding applications submitted by local organisations, supported by Council.

No reportable actions this quarter

5.2 Fully integrate long term asset and financial plans with the annual business plan and annual budget

5.2.2 Integration of Asset Management Plans, Long Term Financial Plan, Business Plan and Annual Budget.

Consult, liaise and promote to the community the Annual Business Plan and Budget.

Annual budget for 2015/16 has been finalised and is programmed ready to be loaded once adopted

5.3 Evaluate the effectiveness of all service delivery initiatives against the returns and/or benefits to the community

5.3.1 Develop and implement systems to evaluate service delivery.

Continue to implement outcomes from the organisational functional review completed in 2012.

Completed

Develop and implement a process to continually monitor and evaluate new legislation, compliance requirements and impact on the Council and it's resources, including the financial implications.

legislative changes monitored during period, including:
Local Government (Accountability & Governance) Amendment Bill
Local Government (Elections) Amendment Bill
Dog & Cat Mgmt Act Amendment Bill
Liquor Licensing (Entertainment on Licensed Premises) Amendment Bill
Development Act Regulations - gazetted 25 June 2015
Pensioner Rebates (cessation) - gazetted 14th May 2015

Maintain or improve on the annual performance result in the Local Government Association Comparative Performance Measurement Survey annually.

5.3.2 Manage the administration of payments to suppliers, revenue collection, preparation of annual financial records, and recording of Council's assets.

An internal audit of payroll records i.e. levels, rates of pay, leave accruals etc.

Complete internal financial control project.

Financial statements prepared for external audit in accordance with legislative requirements and internal control.

Financial sustainability indicators to operate within the adopted target ranges.

Liaise with Council's Audit Committee to complete an annual review of financial policies including internal controls.

5.4 Develop and maintain a valued, adaptable, skilled and motivated work force

5.4.2 Respond to contemporary and emerging workforce and workplace issues through strategy and policy development.

Develop a Human Resources Manual reflective of the new HR policy framework

Review and update position descriptions.

Develop a Human Resources Manual reflective of the new HR policy framework

5.4.3 Review of the Human Resources requirements within the Corporate and Community Services Department.

Implement collaborative staff practices within the Community Services and Development Division by 2015.

5.5 Demonstrate innovative and responsive organised governance

5.5.1 Manage the preparation of assessment of capital value for rating purposes and declaration and raising of rates.

Council rating strategy reviewed on an annual basis including reference to any significant rating issues or themes arising out of the previous rating year.

Timely completion of Council's annual rating

The LGA Comparative survey was not undertaken during 2014/2015.

Payroll records have been checked against records provided by HR

New policy is being drafted along with procedure manual - to be completed in July 2015

AFS were signed by Auditors under legislative requirements

Updated indicators will be available on finalisation of the 2014/15 AFS

In May 2015 Audit Committee accepted Risk Assessments and acknowledged new Policy and Procedure Manual is being developed

Current priority action in 2015 HR Plan. Commenced with a view to completing by the end of 2015.

Training needs are assessed and reviewed as a requirement of the PDR process. Data to be uploaded to training plan by HR as reviews are completed.

Current priority action in 2015 HR Plan. Commenced with a view to completing by the end of 2015.

This is managed via ongoing monthly divisional meetings for Community Services & Development

Council rates are levied annually in July

Undertaken as part of Council's 2015/2016 Budget process

and periodic rating processes.

5.5.10 Support Council business through provision of quality records management and ensure Council's corporate records are managed in accordance with legislative requirements.

Ensure Council's records management responsibilities are met in terms of the State Records Act 1997, Local Government Act 1999 and Adequate Records Management Standard.

Ongoing support, training and induction of staff in relation to their record keeping responsibilities and in use of Council's electronic document management system.

5.5.11 Support Council business processes by maintaining an effective and accurate electronic records management system and up to date Geographic Information System.

Ensure all staff are inducted and trained in the use of Council's electronic records systems as required.

Maintain and review data contained within the GIS system quarterly.

5.5.12 Continue to implement a Corporate Image of Council as a professional organisation.

Development and implement a 'Brand image' for Council by 2016 that aligns with the City Development Framework.

5.5.2 Maintenance of the property data for rating and electoral purposes and the collection of rate revenue.

Council's Voter's roll is reviewed and updated in accordance with the Local Government (Elections) Act 1999.

Review the financial components of the Road and Building Asset Plan annually.

Weekly updating of property data reports provided by Valuer-General Land Services.

5.5.4 Provide high performance customer services across Council.

Compliance with legislative requirements at all times.

5.5.5 To run an efficient and well maintained depot and store.

All roadwork signage inspected quarterly.

Depot and surrounds, small items and equipment are maintained at all times with 6

Records staff follow practices and procedures and provide record keeping advice to staff in line with meeting Council's record keeping responsibilities.

Records support staff in the use of TRIM on an ongoing basis and are available to provide further training or record keeping advice as required.

All new staff assigned a TRIM licence have received an introductory TRIM training session from Records staff within their first week, with a follow up session within their first month.
Ongoing. Last completed in June 2015. Changes include update to cadastre, council properties, assets, reserves etc.

Branding has been approved. Style Guide and implementation strategy currently being developed.

The Voters roll was reviewed and updated for the 2014 Council Election

Reviewed in conjunction with Operational staff and has been incorporated into the LTFP

Undertaken daily as required

Compliant with legislative requirements during reporting period

Road work signage is inspected monthly and also audited

Regular inspections are carried out by storeperson and recorded

monthly audits.

Develop and implement an improved system to ensure individual accountability by employees for all tools, equipment which is allocated to them by mid 2014.

Investigate and cost automated/electronic fuel dispensing/recording system in 2014.

5.5.6 Operate an appropriately resources and efficient workshop to maintain Council's fleet vehicles, plant and equipment to a safe operating standard.

All fleet vehicles, plant and equipment are maintained as per regular maintenance programs.

Provide training to staff on the use of machinery when new machinery is purchased and reviewed annually.

5.5.8 Promote Mount Gambier as a progressive City through innovative design solutions for urban realm projects.

Urban Realm projects are identified and delivered on time and on budget when approved by Council.

5.5.9 Provide high quality support for Council Members and Council Employees.

Business papers, including agendas, minutes and reports are compiled and distributed in accordance with the Local Government Act, 1999.

Provide support for civic and ceremonial responsibilities of Council, including citizenship ceremonies.

Provision of executive and administrative support to Council, standing committees, subcommittees, the Mayor, Member, Executive Management, and other staff.

5.6 Establish measures for Council's performance and continually compare against community expectations

All tools and equipment is distributed to staff when required and recorded by store person ongoing

Risk has been identified as part of Council's internal financial controls project.

Due to budget constraints, a remedy via an upgrade to our dispensing system has not been budgeted for in 2015/2016.

Mechanics and staff maintain fleet vehicles and maintain recorded schedules on system

Staff are trained on all new machinery prior to any operation and these inductions are recorded

Projects include; City Centre (100% complete), Old Hospital Laundry (95% complete), Railway Lands (Feature walls, plaza seating, Signal Box refurbishment commenced),

Both solar lighting projects in Railway Lands and around Blue Lake have been completed - minor programming/sequencing to be completed.

Rail Trail project about to commence.

Lions Park concept about to commence.

All business papers including agendas, minutes and reports are prepared, compiled and distributed in accordance with the LG Act.

Executive Support is provided for Civic Ceremonies and Citizenship Ceremonies are conducted in compliance with the Australian Citizenship Act of 2007.

Executive and Administrative Support is provided to Council and all Committee Meetings, Elected Members and Senior Executive.

5.6.1 Continue to be involved within the Local Government Association Comparative Performance Measurements Survey.

Participate annually in the Local Government Association Comparative Performance Measurements Programs.

The LGA Comparative survey was not undertaken during 2014/2015.

5.7 Engage with national, state, regional and local forums and partnerships to provide solutions and options to continually improve Councils service delivery and performance

5.7.1 Ensure Council's information and communication infrastructure and environment.

Annually evaluate the existing IT and communication systems to ensure capability and suitability to Council's changing needs.

Investigations into communication with external sites . Depot completed with introduction of Wireless Bridge. Investigate further Lady Nelson due to no line of site. Ongoing.

Corporate systems are available for staff access and work 95% of standard day time working hours

Achieved.

5.7.2 Ensure Employees are engaging with their peak professional organisations to continually update knowledge in their respective professional disciplines.

Encourage and support employees to update knowledge in their respective professional disciplines through training and involvement with peer and professional organisations and groups.

Incorporated into Employee Performance Development and Review process to ensure is addressed annually as a minimum.

6 Community Well - Being

6.1 Advocate for the health needs of the community by encouraging partnerships in the provision of affordable and viable facilities and infrastructure

6.1.2 Ensure applications for on site waste water treatments are assessed according to the Public and Environmental Health Act and are regularly reviewed for maintenance.

Maintenance reports are reviewed when submitted with Council.

All reports received during the April - June 2015 were reviewed.

Review all properties for sewer connections in 2013/2014, subject to budget allocation.

This project has not yet been undertaken.

6.1.3 Provision of a safe, all inclusive and welcoming 'third place', through the library, that is free for all community members.

Continue to promote and further enhance the library as an active and safe community space to maintain the community support and usage of the library.

Community programming continues. Meeting with SAPOL and FamiliesSA re school holidays.

Identify and develop an annual schedule of programs to be offered through the library.

Keep detailed statistics on visitation and usage of service and prepare quarterly reports.

6.1.4 Have safe and regulated outside displays/eateries in accordance with relevant legislation.

Ensure all outdoor furniture and displays have been issued with a permit subject to the Local Government Act.

Undertake (at least twice yearly) monitoring of furniture and displays to ensure they meet permit conditions.

6.1.5 Deliver and regulate a taxi service which is beneficial to the community.

Check taxi meters and registrations annually.

6.3 Actively liaise with community health service providers to encourage local programs and services and ongoing community consultation

6.3.1 Monitor the level of assisted care for residents of supported residential facilities and boarding houses within the City in accordance with legislation.

Supported residential facilities are monitored to comply with legislation through annual licensing requirements.

6.3.2 Work closely with Universities, TAFE, training bodies and allied health providers.

Continue to provide support to the Medical, Pharmaceutical, Dental professions through the provision of orientation tours.

6.6 Increase the local awareness and understanding of the range of health issues and

Schedule of events for regular programming has been finalised. Community IT programming has changed in response to community needs - more focus on one on one help and mobile based computing. Group sessions for interested people to talk about tablet issues and share information.

Loans

April-June 2015 - Total loan information not available at the time information requested.

Visits

April-June 2015 - 94,684 people visited compared to 103,256 people for the same period in 2014, 8% decrease

Internet Hours Used

April-June 2015 - 6,782 hours used - 6,362 hours used in same period in 2014, 6% increase.

Number of room bookings by community users

April-June 2015 - 461 bookings

All outdoor furniture and displays were compliant during the 2014/15 year

All outdoor displays and furniture were compliant and were all issued with a permit for the 2014/15 year

Taxis have been checked and are compliant for the 2014/15 year

The local Supported Residential Facility underwent the annual renewal of licence audit during May - June 2015 and the licence was issued with relevant conditions.

Completed through Your Professional Network by Community Development Officer.

needs of the community

6.6.1 Continue to promote active lifestyles amongst the community.

Continue to implement the Bike Plan and expanding the footpath and bike path network.

Effective immunisation of target communities as per the schedule of immunisations and to maintain the current immunisation rate.

Ensure all cooling tower and warm water systems are audited annually as per the Public and Environmental Health Act, relevant regulations, codes and standards.

Ensure timely follow up of communicable diseases where required.

Food premises are inspected as per the Food Act and on a risk basis and notified accordingly.

Inspect hairdressers and skin penetration facilities in accordance with the Public and Environmental Health Act and risk management principles.

Provide a timely and effective immunisation program to the Mount Gambier population.

Support the 'Registered Training Organisation' in the provision of affordable and accessible food safety training for food handlers.

Undertake annual auditing, or ensure it is undertaken, of high risk food businesses serving vulnerable people.

Undertake inspections of public pools and spas in respect to relevant acts and regulations.

When insanitary conditions are identified, attempt to resolve in a timely and effective manner.

6.7 Facilitate programs which focus attention on mental health issues in the community and support mental health providers in their work

6.7.1 Encourage community initiatives to identify, address and respond to emerging health issues and trends within the community.

Identify opportunities for Community Groups to develop and enhance their activities and

This KPI completed in previous reporting periods

SA Health promotional materials used for information display

Five sites are due to renew registration and initiate an audit of their High Risk Manufactured Water Systems. Administration of the annual process was undertaken in April - June 2015 period and the process is to be completed by operators early in the new financial year. All operators at relevant sites have taken the required action and audit reports are to be received.

One case was received from the Communicable Control Disease Branch in the April - June 2015 that implicated a food business and an inspection was conducted.

Inspections completed weekly.

Onsite routine inspections were conducted in May 2015 and an annual self audit sent out to all registered operators within City of Mount Gambier in June 2015.

Staff flu immunisation program held in April.

The next TAFE SA Food Safety Short Course was promoted in a letter to all notified food businesses and community groups who are notified as conducting food activities. The course is also promoted on Council's web site and in the media, during inspections and on display throughout the year in the library and Council foyer.

Due audit reports reviewed and tracked during the April - June 2015 period.

No routine inspections undertaken during the April - June 2015 period.

No new insanitary conditions cases reported during the April - June 2015 period. A Notice issued in the previous quarter was lifted from the property owner in April due to compliance being met.

Ongoing support provided to all community groups/associations that seek our advice and assistance.

facilities

6.8 Advocate with Federal and State Governments to increase local availability to acute health care services and also primary health care services

6.8.1 Encourage SA Health to Identify opportunities and programs addressing mental health concerns and issues.

Provide support and funding assistance to locally based programs addressing mental health issues and concerns within the community.

6.8.2 Continue to maintain Council's advocacy role in the provision of health services.

Ensure Council provides timely responses to requests for letter of support.

7 Learning

7.1 Encourage and promote partnerships with the entire community so that everyone understands and embraces the benefits of a lifelong learning community

7.1.1 Foster relationships and facilitate conversations to improve community engagement and learning.

Develop and program community learning activities and experiences in the Garden Square with community groups.

Develop opportunities for staff and elected members to share their expertise with groups and vice versa.

Employ a whole of Government (Federal, State and Local), agencies and groups approach.

Host forums that bring various groups together i.e. Education Leaders' Forum, Blue Sky Lectures, Thinker in Residence.

Provide input to joint funding proposals for learning projects when required.

Review current databases of contacts and update as necessary.

7.2 Promote the benefits of cooperative learning

Project investigated for attracting and retaining mental health staff.

Ongoing and significant support for local groups.

There was no budget allocation for the KPI

Comprehensive engagement with the strategic plan commenced and Councillors and staff will work together on this review.

Ongoing workshops for input by staff and councillors.

Sub-committee process encourages significant input in a less formal environment.

Work on the reconciliation action plan commenced.

Most recent example is this Council's involvement with the State Governments trade delegation to Shandong that involved local government, state government and SA business. Strong example of sectors working together to increase outcomes.

Forums scheduled and held as appropriate.

As necessary

Maintain databases relevant to work activities.

and the contribution learning makes to our enhanced quality of life

7.2.1 Develop a coordinated approach across Council for the delivery of life long learning activities.

Continue to be leaders in delivering, developing and promoting library collections and services to the community.

April-June 2015

- *April school holiday programme
- *Youth Week - Loud in the Library
- *Bookwell (now expanded to 2 sessions per month)
- *Book Club meeting
- *Miracle Babies sessions
- *Storytime, Baby Bounce and Move and Groove sessions
- *IT training sessions
- *eResource sessions
- *Boandik iPad lesson
- *School visits
- *Outreach visits to child care centres, kindergartens, playgroups
- *National Simultaneous Storytime with Jackie French
- *Minecraft Club started
- *Author event - Dave Morgan
- *Computer lessons - The Junction
- *Computer lessons - CLASS
- *History Month
- *Oral history workshop
- *Author event - Marie Bean
- *School history tours
- *Author event - Laura Cassai
- *Author event - Tess Howells
- *Author event - Ruth Main

Develop an evaluation framework to review Council's achievement of lifelong learning goal.

Achievements documented and incorporated within the Lifelong Learning Sub Committee Minutes.

Establish a statistical baseline of community involvement in learning activities.

Basic data kept on Council learning initiatives.

Recognise that most Council activities provide learning opportunities.

Consolidated list of all learning activities conducted by Council was developed and presented to the Lifelong Learning subcommittee for consideration when identifying key focus areas.

Review existing community learning material, resources and information already available to communities.

Materials are reviewed regularly throughout the organization..

7.3 Foster partnerships that develop programs, services and opportunities that deliver learning excellence

7.3.1 Develop a framework within which learning achievements and initiatives can be recognised and celebrated.

Continue to support recognition of learning through active involvement in scholarship programs.

Council support UniSA students with scholarships and awards. Council also support the administration of the Tertiary Health Education Grant.

Determine opportunities for recognition and celebration of learning achievements.

Lifelong learning subcommittee have identified key focus areas and have placed priority on Wellbeing and Resilience.



Quarterly Summary Kpi Report Strategic Plan - Beyond 2015

Elected Members and key staff being visible and attending celebratory functions.

Library launched additional 'Finding my place' for primary students in addition to secondary school students.

Planning underway for the 2015 Unleashed program to be launched on 3rd July 2015.

Mayor, Councillors and CEO attending a wide range of functions. Mayor is very present in the community and is also accompanied by another Councillor on rotation. Deputy Mayor has been actively involved in assisting the Mayor at community activities.

