



Reference: AF11/861

3<sup>rd</sup> April, 2014

## MEMBERS

**NOTICE** is hereby given that the Corporate and Community Services Committee will meet in the following Meeting Room on the day, date and time as follows:

**Corporate and Community Services Committee**  
(Committee Room - Level 4):

Tuesday, 8<sup>th</sup> April, 2014 at 6.00 p.m.

An agenda for the meeting is enclosed herewith.

**Mark McSHANE**  
CHIEF EXECUTIVE OFFICER

## CORPORATE AND COMMUNITY SERVICES COMMITTEE

Meeting to be held on Tuesday, 8<sup>th</sup> April, 2014 at 6.00 p.m.

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5. GOVERNANCE – Committees – City of Mount Gambier Junior Sports Assistance Fund (Section 41) - Minutes of Meeting held 2<sup>nd</sup> April, 2014
6. CORPORATE AND COMMUNITY SERVICES REPORT NO. 25/2014 – Desktop Analysis of the Strategic Plan - Beyond 2015 and the Corporate Plan 2012
7. CORPORATE AND COMMUNITY SERVICES REPORT NO. 26/2014 - Budget Update as at 28<sup>th</sup> February, 2014
8. CORPORATE AND COMMUNITY SERVICES REPORT NO. 27/2014 – Industrial Relations ASU and AWU Enterprise Agreements
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### MOTIONS WITH NOTICE

### MOTIONS WITHOUT NOTICE

10. CONSIDERATION FOR EXCLUSION OF PUBLIC
11. GOVERNANCE – Committees – City of Mount Gambier Junior Sports Assistance Fund (Section 41) - Minutes of Meeting held 2<sup>nd</sup> April, 2014
12. CONSIDERATION FOR KEEPING MATTERS CONFIDENTIAL

CORPORATE AND COMMUNITY SERVICES COMMITTEE

Meeting to be held at the Reception Area, Level 4, Civic Centre, 10 Watson Terrace, Mount Gambier on  
Tuesday, 8<sup>th</sup> April, 2014 at 6.00 p.m.

AGENDA

PRESENT: Cr J Maher (Presiding Member)  
Cr P G Richardson, Cr A Lee, Cr A T Smith and Cr H Persello

APOLOGY: moved that the apology from be received.  
  
seconded

COUNCIL OFFICERS: Chief Executive Officer, Mark McShane  
Director – Corporate Services, Grant Humphries  
Finance Manger – Gary Button  
Governance Officer, Michael McCarthy  
Manager Community Services and Development, Barbara Cernovskis  
Administration Officer, Fiona McGregor

COUNCIL MEMBERS  
AS OBSERVERS:

**WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.**

MINUTES: moved that the minutes of the previous meeting held 11<sup>th</sup>  
March, 2014 be taken as read and confirmed.  
  
seconded

QUESTIONS:

- (a) With Notice - Nil received
- (b) Without Notice -

**1. FINANCIAL STATEMENT – as at 31<sup>st</sup> March, 2014**

*Goal: Governance*  
*Strategic Objective: Demonstrate innovative and responsive organisational governance.*

moved it be recommended the financial statement as at 31<sup>st</sup> March, 2014 be received.

seconded

**2. STRATEGIC MANAGEMENT - Internal - Corporate and Community Services Committee - Business Arising Table - Ref. AF11/1900**

*Goal: Governance*  
*Strategic Objective: Develop an improved means of communication and engagement between Council and the community (including vulnerable communities) in the building of community capacity.*

moved it be recommended that the Business Arising Schedule be recorded for information.

Corporate and Community Services Committee Agenda, Tuesday 8<sup>th</sup> April, 2014 cont'd...

Date of Motion	Subject Matter	Action Required	Responsibility	Status	Comments
<b>CORPORATE AND COMMUNITY SERVICES</b>					
18/10/2011	Strategic Management Plan	Develop Operational Plans	Chief Executive Officer	In Progress	<p>Meeting with Presiding Member 2nd April 2013 with Chief Executive Officer and Senior Staff to progress the two matters being:</p> <ol style="list-style-type: none"> <li>1) Improved Corporate reporting and review; and</li> <li>2) Strategic Plan reflecting roles of Elected Members and Staff</li> </ol> <ul style="list-style-type: none"> <li>• Desktop analysis to be conducted</li> <li>• Review of responsibility matrix to be completed</li> <li>• Comments reviewed by 27th November 2013</li> <li>• Workshop commencing January 2014</li> <li>• All workshops completed and consolidated document to Council in April.</li> </ul>
20/11/2012	Establishment of City Development Framework		Chief Executive Officer	In Progress	<ul style="list-style-type: none"> <li>• Stage 1 completed</li> <li>• Stage 2 authorised</li> <li>• Additional funding authorised</li> <li>• Workshop conducted with Professor John Martin on 3rd December 2013</li> <li>• Working group now a sub-committee of Corporate and Community Services</li> <li>• Professor John Martin engaged by Council</li> <li>• Workshops held during February and March</li> <li>• Draft Futures Paper being prepared, Professor John Martin in Mount Gambier 31<sup>st</sup> March - 3<sup>rd</sup> April.</li> </ul>
09/07/2013	SELGA Review	Council prepare plans to undertake a review (of SELGA) by the end of the calendar year	Chief Executive Officer	Completed	<ul style="list-style-type: none"> <li>• Waiting for a date from SELGA to arrange an extended Workshop for Elected Members. Facilitator is organised.</li> <li>• SELGA President and Executive Officer informal meeting with Council</li> <li>• SELGA conducting a review of its strategic plans including engagement with constituent Councils (independent of Council's resolution on this matter)</li> <li>• Councillor Workshop conducted 25<sup>th</sup> February, 2014 with SELGA President Richard Vickery &amp; SELGA Executive Officer Ann Aldersey.</li> </ul>

Corporate and Community Services Committee Agenda, Tuesday 8<sup>th</sup> April, 2014 cont'd...

20/08/2013	Umpherston Sinkhole	<ul style="list-style-type: none"> <li>Expressions of Interest Process</li> <li>Council Report</li> </ul>	Governance Officer	In Progress	Review of leasing options for this and other Council facilities
17/09/2013	China Relationship	Further investigations/members workshop	Chief Executive Officer	In Progress	<ul style="list-style-type: none"> <li>Initial workshop held</li> <li>Regional workshop scheduled on 5th December</li> <li>Members Informal workshop on 6th December</li> <li>Further workshop scheduled for 19<sup>th</sup> February 2014.</li> <li>Council Report and resolution in March to proceed to further investigation.</li> </ul>
17/09/2013	Smoke Free areas	Implementation of	Operational Services, Governance Officer, Manager Community Services and Development	In Progress	Event surveys underway and results to be presented in 2014
15/10/2013	Policy Review	Review process confirmed	Governance Officer	Completed	Review continuing Report to Corporate and Community Services 11th February 2014
17/12/2013	Display of Aboriginal and Torres Strait Islander Flags in the Council Chamber	Engagement with stakeholders and establishing a process	Manager Community Services and Development	In Progress	Ongoing planning with Pangula Mannamurna, Burrandies Aboriginal Corporation and Elders Group. Date to be confirmed for May 2014 Ceremony .
28/1/2014	Men's Shed	Further Planning	Chief Executive Officer, Governance Officer	In Progress	Meeting with Men's Shed, Councillors and Staff scheduled for 10 <sup>th</sup> February, 2014 Report to Corporate and Community Services Sub-Committee 11 <sup>th</sup> March, 2014. Working Party established and meetings commenced.
28/1/2014	Pedal Prix Event	Further Report	Manager Community Services and Development	Completed	Application withdrawn
<b>OPERATIONAL SERVICES</b>					
16/04/2013	Park and Stride - community engagement	Matter left to lie on table pending further re-engagement with the community	Director - Operational Services	Completed	Ongoing behaviour change program commenced
17/09/2013	Playground Construction - Traditional Playgrounds vs. Natural Playgrounds	Prepare concept designs for a natural playground within the John Powell Drive Reserve, engage with the local community and schools regarding their ideas/ acceptance and contributions towards a natural playground	Engineering Manager	Completed	Refer to item on agenda
17/09/2013	Regional Development Assessment Panels	Support the focus of the proposal and review the recommendations at a later date	Strategic Project Officer	Ongoing	Waiting for outcomes of investigation by SELGA

Corporate and Community Services Committee Agenda, Tuesday 8<sup>th</sup> April, 2014 cont'd...

15/10/2013	Desktop Analysis of Strategic Plan	Relevant sections of Strategic Plan - Beyond 2013 and the Corporate Plan 2012 be provided to relevant Committees, Members and Staff (subject to reviewing the responsibility matrix)	Strategic Project Officer	In Progress	Review is progressing
11/02/2014	Earth Hour 2014	Arrange for participation in Earth Hour	Environmental Sustainability Officer	Completed	Council participated in Earth Hour on Saturday, 29/03/2014
11/02/2014	Installation of Loading Zone - Lady Nelson Carpark	Arrange installation of Loading Zone	Team Leader - General Inspector	In Progress	Signage installed, line marking to be completed
11/02/2014	Installation of 1 Hour Parking Zone - Percy Street	Arrange installation of 1 Hour Parking Zone	Team Leader - General Inspector	Completed	Signage installed and line marking complete
11/02/2014	Grant of easement - Botanic Park	Consent be given to the granting of easements	Governance Officer	In Progress	Awaiting registration of easements
18/03/2014	12 Canavan Road - Front Fence	Send letter and copy of report to property owner	Director - Operational Services	Completed	Letter sent on 19/03/2014
18/03/2014	South East Animal Welfare League	Enter into a joint funding agreement with South East Animal Welfare League and District Council of Grant for a five (5) year term	Director - Operational Services	In Progress	Arrangements to be made
18/03/2014	Railway Lands - Places for People Program (Stage 2)	Execute and return Grant documentation	Manager - Regulatory Services	Completed	Documentation was returned to State Government in February 2014
18/03/2014	City Centre - Construction of Commercial Street Nodes	Send letter to owners / occupiers advising of information session	Engineering Manager	Completed	Letters sent on 19/03/2014, information session held on 27/03/2014
18/03/2014	Operational Service Policy Review	Update / remove Operational Service Policies as per report	Governance Officer	Completed	Memo issued to relevant staff on 21/03/2014 to complete their sections
18/03/2014	Operational Services Policy D150 - Development Act - Inspection of Building Work	Update Operational Services Policy D150 - Inspection of Building Work	Planning Officer	Completed	Policy has been updated on website and Council records
18/03/2014	Tender - Railway Lands - Construction of Wetlands and Creek	Advise successful and unsuccessful tenderers	Engineering Manager	Completed	Letters sent on 21/03/2014
18/03/2014	Tender - Supply and Delivery of Motor Vehicle	Advise successful and unsuccessful tenderers	Engineering Manager	Completed	Letters sent on 20/03/2014

seconded

**3. GOVERNANCE – Committees – Audit (Section 41) Committee – Minutes of Meeting held 25<sup>th</sup> March, 2014 - Ref. AF11/863**

*Goal: Governance*

*Strategic Objective: Demonstrate innovative and responsive organisational governance.*

moved it be recommended:

- (a) the minutes of the City of Mount Gambier Audit Committee held on Tuesday 25<sup>th</sup> March 2014 be received;
- (b) recommendations (numbered 1 to 12) of the Audit Committee meeting held on Tuesday 25<sup>th</sup> March, 2014 be adopted by Council.

1. REPORTS FOR INFORMATION

the reports be received.

2. EXTERNAL AUDITOR - AUDIT RECOMMENDATIONS

(a) the report be received;

(b) the identified Audit recommendations continued to be monitored by the Audit Committee.

3. AUDIT WORK PROGRAM 2007 - 2014

(a) the report be received.

4. RISK MANAGEMENT POLICY REVIEW

(a) the report be received.

5. FINANCIAL INTERNAL CONTROLS

(a) the report be received.

6. LONG TERM FINANCIAL PLAN (LTFP)

(a) the report be received.

7. POLICY REVIEW - B300 BUDGET REPORTING AND AMENDMENT POLICY

(a) the report be received;

(b) that Council Policy B300 - Budget Reporting and Amendment be re-adopted with no change to Policy wording.

8. POLICY REVIEW - I105 INTERNAL CONTROLS

(a) the report be received;

(b) the review of this Policy be deferred until later in 2014.

9. POLICY REVIEW - F225 FRAUD AND CORRUPTION PREVENTION POLICY

(a) the report be received;

Corporate and Community Services Committee Agenda, Tuesday 8<sup>th</sup> April, 2014 cont'd...

- (b) that Council Policy F225 - Fraud and Corruption Prevention Policy be re-adopted with no change to Policy wording.

10. POLICY REVIEW - W150 WHISTLEBLOWERS PROTECTION POLICY

- (a) the report be received;
- (b) that Council Policy W150 - Whistleblowers Protection Policy be re-adopted with no change to Policy wording.

11. TREASURY MANAGEMENT

- (a) it be recommended the report be received.

12. ASSETS REVIEW/REVALUATION STRATEGY

- (a) the report be received;
- (b) the Audit Committee endorse the Asset Revaluation Strategy detailed in Corporate and Community Services Report No. 73/2013.

seconded

4. **GOVERNANCE – Committees – Community Engagement and Social Inclusion Sub Committee - Minutes of Meeting held Monday 24<sup>th</sup> March, 2014 - Ref. AF12/376**

*Goal: Governance*

*Strategic Objective: Demonstrate innovative and responsive organisational governance*

moved it be recommended:

- (a) the minutes of the Community Engagement and Social Inclusion Sub-Committee held on Monday 24<sup>th</sup> March 2014 be received;
- (b) recommendations (numbered 1 to 5) of the Community Engagement and Social Inclusion Sub-Committee meeting held on Monday 24<sup>th</sup> March, 2014 be adopted by Council.

1. DOMESTIC VIOLENCE WORKPLACE POLICY & THE ECONOMIC IMPACT

- (a) that the presentation from Susie Smith and Mark Thompson be received;
- (b) that the Community Engagement and Social Inclusion Working Party research the information presented for discussion regarding internal workplace policy and aware campaign.

2. BUSINESS ARISING

- (a) the business arising report be received;
- (b) the Aboriginal and Torres Strait Islander draft commitment be presented at the next meeting;
- (c) the Meeting Schedule for 2014 be set as the Fourth Friday of each month at 5.30 p.m. (recess December/January);
- (d) the resignation from Callena Rawlings be accepted and Expression of Interest for Community representative be initiated, letter sent acknowledging contribution.



Corporate and Community Services Committee Agenda, Tuesday 8<sup>th</sup> April, 2014 cont'd...

3. MANAGER COMMUNITY SERVICES AND DEVELOPMENT REPORT

- (a) the Manager – Community Services and Development report be received;
- (b) Council be represented by the Manager - Community Services and Development, on the LCCSRT. Minutes be circulated internally to Members, and relevant issues be raised and actioned via this sub committee;
- (c) Joint meeting with Lifelong Learning subcommittee be scheduled to discuss new modelling for Family Fun day/s;
- (d) Feedback on Community Engagement Tool Kit be submitted to the Manager Community Services and Development by 11<sup>th</sup> April, 2014.

4. COMMUNITY DEVELOPMENT OFFICER REPORT

The Community Development Officer report be received.

5. STANDING ITEM: TERMS OF REFERENCE

The standing item Terms of Reference table as presented be received and actioned.

seconded

5. **GOVERNANCE – Committees – City of Mount Gambier Junior Sports Assistance Fund (Section 41) - Minutes of Meeting held 2<sup>nd</sup> April, 2014 – Ref. AF11/725**

*Goal:* Governance

*Strategic Objective:* Demonstrate innovative and responsive organisational governance

- (a) the minutes of the City of Mount Gambier Junior Sports Assistance Fund meeting held on 2<sup>nd</sup> April, 2014 be received;
- (b) the following recommendations (numbered 1 to 11) of the City of Mount Gambier Sports Assistance Fund be adopted by Council;

1. FINANCIAL STATEMENT AS AT 21<sup>st</sup> MARCH 2014

it be recommended to Council that the financial statement as at 21<sup>st</sup> March, 2014 be received

2. ACCOUNT SIGNATORIES

it be recommended to Council that Presiding Member Cr Andrew Lee and Secretary Mr Mark McShane be added as authorised signatories to the Junior Sports Assistance Fund bank account and that Byron Harfield and Greg Muller be deleted as authorised signatories

3. APPLICATIONS FOR FINANCIAL ASSISTANCE FOR JUNIORS

it be recommended to Council that the actions in making the above payments from the Fund be confirmed and ratified.

4. APPRECIATION'S - letters received/forwarded

it be recommended to Council that the report be received.

5. GENERAL INFORMATION - Since 1<sup>st</sup> July 2013

Corporate and Community Services Committee Agenda, Tuesday 8<sup>th</sup> April, 2014 cont'd...

it be recommended to Council that the reports be received.

6. NON RESIDENT APPLICATIONS

it be recommended to Council that the report be received.

7. DISCRETIONARY DONATIONS

it be recommended to Council that the report be received.

8. APPLICATIONS FOR ASSISTANCE - Declined

it be recommended to Council that the report be received.

9. BYRON HARFIELD - Resignation from Council

it be recommended to Council that the report be received.

10. COACHING CLINIC APPLICATIONS - Extraordinary Call for 2013/14

it be recommended

- (a) the report be received;
- (b) the following application(s)/funding be made available to the Member Organisation named below to assist in the conduct of specialised coaching clinics in accordance with the guidelines for such Clinics and funded by the Mount Gambier and District Bendigo Community Bank:
  - (i) BLUE LAKE BMX CLUB : \$500
  - (ii) MOUNT GAMBIER SHOWJUMPING CLUB: \$1,000
- (c) the successful Member Organisations to be reminded of their obligations to the Bank as detailed at (d) above.

11. RESIGNATION OF JUNIOR SPORTS ASSISTANCE FUND COMMITTEE MEMBER – MR IAN EWART

it be recommended

- (a) the advice from Mr Ian Ewart advising of his resignation be received;
- (b) a letter of thanks and appreciation be extended to Mr Ewart for his contribution to the Junior Sports Assistance Fund over the years;
- (c) the Junior Sports Assistance Fund authorise the Secretary to action the replacement of Mr Ewart to the Junior Sports Assistance Fund.

seconded

Corporate and Community Services Committee Agenda, Tuesday 8<sup>th</sup> April, 2014 cont'd...

**6. CORPORATE AND COMMUNITY SERVICES REPORT NO. 25/2014 – Desktop Analysis of the Strategic Plan - Beyond 2015 and the Corporate Plan 2012 - Ref. AF11/1790**

*Goal: Governance*

*Strategic Objective: Demonstrate innovative and responsive organisational governance*

moved it be recommended:

- (a) Corporate and Community Services Report No. 25/2014 be received.
- (b) The Strategic and Corporate Plan be amended as identified within the Desktop Analysis;
- (c) A comprehensive review of Council's strategic management plans be undertaken and completed within two years of the general election of the Council in accordance with the Local Government Act 1999.

seconded

**7. CORPORATE AND COMMUNITY SERVICES REPORT NO. 26/2014 - Budget Update as at 28<sup>th</sup> February, 2014 - Ref. - AF13/13**

*Goal: Governance*

*Strategic Objective: Demonstrate innovative and responsive organisational governance.*

moved it be recommended:

- (a) Corporate and Community Services Report No. 26/2014 be received;
- (b) the Budget Update BR3 as at 28th February, 2014 as presented with this Report be adopted by Council with all amendments to be made to the 2013/2014 Council Budget.

seconded

**8. CORPORATE AND COMMUNITY SERVICES REPORT NO. 27/2014 – Industrial Relations ASU and AWU Enterprise Agreements - Ref. AF11/1090, AF11/1092**

*Goal: Governance*

*Strategic Objective: Develop and maintain a valued, adaptable, skilled and motivated workplace*

moved it be recommended:

- (a) Corporate and Community Services Report No. 27/2014 be received.

seconded

**9. GOVERNANCE - Committees – City Development Framework Sub-Committee – Minutes of Meeting held on 1<sup>st</sup> April, 2014 - Ref. AF13/486**

*Goal: Governance*

*Strategic Objective: Demonstrate innovative and responsive organisational governance.*

moved it be recommended:

- (a) the minutes of the City Development Framework Sub-Committee meeting held on 1<sup>st</sup> April, 2014 be received;
- (b) recommendations (numbered 1 to 4) of the City Development Framework Sub-Committee be adopted by Council.

1. COMMUNITY ENGAGEMENT – Ref. AF13/125
  - (a) the report be received and the contents noted.
2. COMMUNITY ENGAGEMENT – WORKSHOPS – Ref. AF13/125
  - (a) the report be received and the data be noted.
3. DRAFT FUTURES PAPERS – Ref. AF13/125
  - (a) the report be received.
4. ANY OTHER BUSINESS

Cr Lee and Council’s Strategic Project Officer will be running a presentation on the City Development Framework Project at Woodlands Drive Retirement Village on Wednesday 9<sup>th</sup> April, at 2.15p.m.

seconded

**MOTIONS WITH NOTICE**

**MOTIONS WITHOUT NOTICE**

**10. CONSIDERATION FOR EXCLUSION OF PUBLIC**

moved that the following items be received, discussed and considered in confidence by excluding the public pursuant to Section 90 (2) of the Local Government Act 1999, and an order be made that the public (with the exception of the Committee Members and support staff) be excluded from the meeting in order for the items to be considered in confidence as the Committee is satisfied that the items are matters that can be considered in confidence pursuant to the grounds referenced in Section 90 (3) of the said Act:

S.90(3)(a) - information to be considered in relation to this item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of junior sports assistance fund nominees, recipients and their families.

The Council being satisfied that the principle that the meeting be conducted in a place open to the public is outweighed in the circumstances because the information contains details of the personal affairs and attributes of minors and their families.

<b><u>Item No.</u></b>	<b><u>Subject Matter – Junior Sports Assistance Fund</u></b>	<b><u>S90 (3) Grounds</u></b>
13.	COMMITTEES - City of Mount Gambier Junior Sports Assistance Fund (Section 41) Committee - Minutes of Meeting held 2 <sup>nd</sup> April, 2014  13. ROTARY CLUB OF MOUNT GAMBIER LAKES – Donations to financially disadvantaged Junior Sportspeople	(a)

Corporate and Community Services Committee Agenda, Tuesday 8<sup>th</sup> April, 2014 cont'd...

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seconded

### FINANCIAL STATEMENT - Monthly Bank Reconciliation

as at 28/02/2014 \$		as at 31/03/2014 \$
	<b>GENERAL ACCOUNT (Westpac)</b>	
361,940.20 CR	<b>OPENING BALANCE</b>	781,031.08 CR
328,157.34	<b>PLUS</b> Receipts -	
1,038,201.66	Rates & Arrears	2,681,456.03
-	General	2,131,233.42
2,150,000.00	Receipt of Cash Advance Funds	
-	Transfer from CAD Loan 103	0.00
0.00	Transfer from Investment Funds	300,000.00
<u>3,516,359.00</u>	Transfer from Reserve Funds	<u>-</u>
3,878,299.20 CR		5,112,689.45
(626,309.66)	<b>LESS</b> Direct Debits to Bank Account -	
-	Payroll - 2 Pays processed in March (7/3 & 21/3)	(653,682.58)
-	Sundry	-
-	Transfer to Investment Funds	(1,200,000.00)
<u>(626,309.66)</u>	Transfer to CAD Loan 103	<u>(2,012,741.00)</u>
3,251,989.54 CR		(3,866,423.58)
(2,470,958.46)	<b>LESS</b> Expenditure Statement - \$	2,027,296.95 CR
<u>\$781,031.08 CR</u>	<b>CASH BALANCE</b>	<u>(1,778,528.98)</u>
		<u>\$248,767.97 CR</u>
	<b>BANK RECONCILIATION</b>	
849,600.24 CR	Balance as per Bank Statement	371,358.90 CR
11,083.66	<b>PLUS</b> Deposits not yet credited	9,883.60
(23,900.71)	<b>LESS</b> Deposits not yet reconciled	(20,297.09)
-	<b>LESS</b> Deposits not yet updated	(108,223.23)
-	<b>PLUS</b> Payments not yet reconciled	
<u>836,783.19 CR</u>		<u>252,722.18 CR</u>
(55,752.11)	<b>LESS</b> Unpresented Cheques & EFT's	(3,954.21)
<u>\$781,031.08 CR</u>	<b>CASH BALANCE</b>	<u>\$248,767.97 CR</u>
	Current Interest Rate on Bank Account Balance is	0.01%
	<b>LGFA CAD LOAN 103</b>	
(300,000.00) DR	OPENING BALANCE	(2,012,741.00) DR
437,259.00	<b>PLUS</b> Deposits	2,012,741.00
(2,150,000.00)	<b>LESS</b> Withdrawals (Transfer to General Account)	
-	Sundry	-
<u>\$ (2,012,741.00) DR</u>	<b>CASH BALANCE</b>	<u>-</u> DR
	Current Interest Rate on CAD Loan Balance is	4.75%

as at 28/02/2014 \$	<u>FINANCIAL STATEMENT continued.....</u>	as at 31/03/2014 \$
	<u>INVESTMENT FUNDS (Local Government Finance Authority)</u>	
0.00 CR	Opening Balance	- CR
437,259.00	<u>PLUS</u> Deposits	1,200,000.00
	<u>PLUS</u> Accrued interest	
(437,259.00)	<u>LESS</u> Withdrawals (Transfer to Westpac)	(300,000.00)
	Withdrawals (Transfer to CAD Loan 103)	
<u>\$0.00 CR</u>	<b>CLOSING BALANCE</b>	<u>\$900,000.00 CR</u>
	<u>RESERVE FUNDS (Local Government Finance Authority)</u>	
0.00 CR	OPENING BALANCE	0.00 CR
	<u>PLUS</u> Deposits	
	<u>LESS</u> Withdrawals (Transfer to CAD Loan 103)	
<u>\$0.00 CR</u>	<b>CLOSING BALANCE</b>	<u>\$0.00 CR</u>

INVESTMENT OF FUNDS

Investment Funds - all invested - 'At Call' at 2.50%

Reserve Funds - all invested - 'At Call' at 2.50%

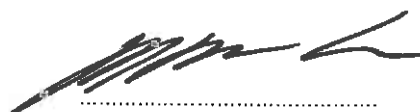
as at 28/02/2014 \$	<u>LOAN FUNDS OWING (Local Government Finance Authority)</u>	as at 31/03/2014 \$
<b>Opening Bal</b>	<b>Loan Purpose</b>	<b>Closing Bal</b>
50,062.61	098 City Hall Redevelopment	0.00
6,341.35	099 MG Bowls - Artificial Rink	6,341.35
32,023.82	091 Blue Lake Golf Centre	32,023.82
46,650.49	094 Old Gaol/TAFE/Reidy Pk	46,650.49
172,272.03	101 RSL Bowls - Artificial Rink	158,489.66
3,459,559.66	102 Library	3,459,559.66
2,012,741.00	103 CAD - Variable Int Only	0.00
0.00	104 CAD - Variable Int Only	0.00
<u>\$5,779,650.96 DR</u>	<b>Interest Rate</b>	<u>\$3,703,064.98 DR</u>
	<b>Maturity Date</b>	
	6.55%	
	6.55%	
	7.60%	
	7.90%	
	5.05%	
	5.97%	
	4.75%	
	4.75%	

Prepared by:



Finance Manager

Reviewed by:



Chief Executive Officer

AUDIT COMMITTEE  
Minutes of meeting held on Tuesday, 25<sup>th</sup> March, 2014 at 5.30 p.m.  
in the Committee Room, Civic Centre, 10 Watson Terrace, Mount Gambier

PRESENT: Donald Currie (Presiding Member) arrived at 5.41 p.m.  
 Jeroen Zwijnenburg  
 Cr Andrew Lee

In the absence of the Presiding Member Cr Lee nominated Jeroen Zwijnenburg as acting Presiding Member for the meeting

APOLOGY/IES: Nil

COUNCIL MEMBERS/ Cr M White  
OTHERS AS Cr I Von Stanke  
OBSERVERS:

GUESTS: Mr Simon Smith, Auditor, Galpins

COUNCIL EMPLOYEES  
IN ATTENDANCE: Mr Grant Humphries, Director - Corporate Services  
 Mr Mark McShane, Chief Executive Officer  
 Mr Gary Button, Finance Manager

OTHER APOLOGIES:

**WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.**

MINUTES: Cr Lee moved the minutes of the previous meeting held on Thursday, 10<sup>th</sup> October, 2013 be taken as read and confirmed.

Jeroen Zwijnenburg seconded

Carried

QUESTIONS:

- (a) With Notice – Nil
- (b) Without Notice – Nil

Mr Currie attended the meeting at 5.41 p.m.

**1. REPORTS FOR INFORMATION**

The Director - Corporate Services reported that the following Council Reports were provided to the Audit Committee for information:

- 1.1 CCS Report No. 44/2013 - SA Grants Commission "Database" Reports
- 1.2 CCS Report No. 62/2013 - CCS Policy Review
- 1.3 CCS Report No. 67/2013 - Budget Update - 30<sup>th</sup> September, 2013
- 1.4 CCS Report No. 76/2013 - Delegation of Powers of Council
- 1.5 CCS Report No. 78/2013 - Council Appointments Register
- 1.6 CCS Report No. 80/2013 and 13/2014 - CCS Policy Review
- 1.7 CCS Report No. 01/2014 - Budget Update as at 30<sup>th</sup> November, 2013



Audit Committee Minutes, Tuesday 25<sup>th</sup> March, 2014 cont'd...

1.8 CCS Report No. 4/2014 - Delegation of Powers of Council

**RECOMMENDATION NO. 1**

Cr Lee moved it be recommended that the above reports be received.

Donald Currie seconded

**Carried**

**2. EXTERNAL AUDITOR - AUDIT RECOMMENDATIONS**

The Director - Corporate Services reported:

- (a) that previous resolutions of Council had referred the implementation and ongoing monitoring responsibility for both End of Year Audits and Interim Audits to the Audit Committee;
- (b) these recommendations remain permanent Audit Committee Agenda Items and are consolidated as follows:

Interim Audits	Recommendation	Status
2012/2013	1. Risk Management Policy	Ongoing Review Process

End of Year	Recommendation	Status
2012/2013	1. Annual Leave Balances	Monitor/Noted Significant Improvement
	2. Accounts Held in Trust	Review Reconciliation Processes

**RECOMMENDATION NO. 2**

Donald Currie moved it be recommended:

- (a) the report be received;
- (b) the identified Audit recommendations continued to be monitored by the Audit Committee.

Cr Lee seconded

**Carried**

**3. AUDIT WORK PROGRAM 2007 - 2014**

The Director - Corporate Services reported:

- (a) the Audit Committee should continually review the Audit Work Program to establish whether any adjustments are required to be introduced for the particular financial years activities;
- (b) the Audit Work Program 2007-2014 was last reviewed and adopted in August 2013;
- (c) the following activities and associated timelines (extracted from the Audit Work Program) are highlighted in abbreviated form, for the Committees review:

FEBRUARY 2013	<ul style="list-style-type: none"> <li>• Work Plan</li> <li>• Treasury Management Reviews</li> <li>• Asset Reviews</li> </ul>
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Audit Committee Minutes, Tuesday 25<sup>th</sup> March, 2014 cont'd...

- Policy reviews incorporating;
  - Internal Controls
  - Fraud and Corruption Framework
  - Whistleblowing
  - Risk Management
  - Budget Performance
  
- MAY 2013
  - Interim External Audit
  - Work Plan
  - Business Continuity
  - Business Plan and Budget
  
- AUGUST 2013
  - Work Plan
  - Annual Report to Council incorporating;
    - Self Assessment
    - Review of Work Plan
    - Review of Terms of Reference
  
- NOVEMBER 2013
  - Work Plan
  - Statutory External Audit
  - AFS authorisation by Presiding Member
  - Council Annual Report Compliance

**RECOMMENDATION NO. 3****Cr Lee moved it be recommended;****(a) the report be received;****Donald Currie seconded****Carried****4. RISK MANAGEMENT POLICY REVIEW**

The Director - Corporate Services advised:

- (a) previous Audit Management letters have recommended regular review of Councils Risk Management Policy;
- (b) Council is in the process of a major overhaul for its overall Risk Management Framework principally driven by requirements of Work Cover in respect of self insurer Licences.
- (c) a further report on the progress to date is provided.

**RECOMMENDATION NO. 4****Donald Currie moved it be recommended the report be received.****Cr Lee seconded****Carried**

Audit Committee Minutes, Tuesday 25<sup>th</sup> March, 2014 cont'd...

**5. FINANCIAL INTERNAL CONTROLS**

The Director Corporate Services reported:

- (a) as reported last meeting amendments made to the Local Government Act will have a significant impact on the scope and cost of annual audits;
- (b) commencing with the 2015/2016 financial year (for regional Councils) local government auditors will be required to carry out not one, but two audits and provide two separate formal opinions each year (which this Council has already done for a number of years);
- (c) an update on the Finance Division's progress on this project is provided;
- (d) Council's Auditor, Mr Simon Smith, will also be in attendance and will provide a brief presentation on this matter.

**RECOMMENDATION NO. 5**

**Donald Currie moved it be recommended the report be received.**

**Cr Lee seconded**

**Carried**

**6. LONG TERM FINANCIAL PLAN (LTFP)**

The Director - Corporate Services reported:

- (a) that Council has completed the annual review of Councils LTFP, initially adopted in December, 2012 (copy provided).

**RECOMMENDATION NO. 6**

**Cr Lee moved it be recommended the report be received.**

**Donald Currie seconded**

**Carried**

**7. POLICY REVIEW - B300 BUDGET REPORTING AND AMENDMENT POLICY**

The Director - Corporate Services reported:

- (a) the Policy last reviewed in August 2012;
- (b) no change to the existing Policy has been identified.

**RECOMMENDATION NO. 7**

**Cr Lee moved it be recommended:**

- (a) the report be received;
- (b) that Council Policy B300 - Budget Reporting and Amendment be re-adopted with no change to Policy wording.

**Donald Currie seconded**

**Carried**

Audit Committee Minutes, Tuesday 25<sup>th</sup> March, 2014 cont'd...

**8. POLICY REVIEW - I105 INTERNAL CONTROLS**

The Director - Corporate Services reported:

- (a) the Policy was last reviewed in May 2013;
- (b) due to the work currently underway on the new legislative provisions associated with Financial Internal Controls and the introduction of an online requisitioning software system it will be recommended that any review of this Policy be deferred.

**RECOMMENDATION NO. 8**

**Donald Currie moved it be recommended:**

- (a) the report be received;
- (b) the review of this Policy be deferred until later in 2014.

**Cr Lee seconded**

**Carried**

**9. POLICY REVIEW - F225 FRAUD AND CORRUPTION PREVENTION POLICY**

The Director - Corporate Services reported:

- (a) the Policy was last reviewed in August 2012;
- (b) although the introduction of ICAC will ultimately lead to an update of Councils overall Fraud and Corruption Framework, no directions in that regard have been developed.

**RECOMMENDATION NO. 9**

**Donald Currie moved it be recommended:**

- (a) the report be received;
- (b) that Council Policy F225 - Fraud and Corruption Prevention Policy be re-adopted with no change to Policy wording.

**Cr Lee seconded**

**Carried**

**10. POLICY REVIEW - W150 WHISTLEBLOWERS PROTECTION POLICY**

The Director - Corporate Services reported:

- (a) the Policy was last reviewed in August 2012;
- (b) although the introduction of ICAC will ultimately lead to an update of Councils overall Fraud and Corruption Framework, no directions in that regard have been developed.

**RECOMMENDATION NO. 10**

**Donald Currie moved it be recommended:**

- (a) the report be received;

Audit Committee Minutes, Tuesday 25<sup>th</sup> March, 2014 cont'd...

- (b) that Council Policy W150 - Whistleblowers Protection Policy be re-adopted with no change to Policy wording.

Cr Lee seconded

Carried

**11. TREASURY MANAGEMENT**

The Director - Corporate Services reported:

- (a) following on from the annual review of Councils Treasury Management operations a further report on Councils loan strategy for 2014 was prepared and considered by Council;
- (b) a copy of the report and subsequent recommendation is presented for information/comment.

**RECOMMENDATION NO. 11**

Donald Currie moved it be recommended the report be received.

Cr Lee seconded

Carried

**12. ASSETS REVIEW/REVALUATION STRATEGY**

The Director - Corporate Services reported:

- (a) Council resolved in November 2013 to refer the proposed Asset Revaluation Strategy to both the Audit Committee and Council Auditor for review and approved;
- (b) the report entitled "Asset Revaluation Strategy" is provided for consideration of the Audit Committee.

**RECOMMENDATION NO. 12**

Cr Lee moved it be recommended:

- (a) the report be received;
- (b) the Audit Committee endorse the Asset Revaluation Strategy detailed in Corporate and Community Services Report No. 73/2013.

Donald Currie seconded

Carried

**13. NEXT MEETINGS**

- Tuesday, 27<sup>th</sup> May, 2014
- Tuesday, 5<sup>th</sup> August, 2014
- Tuesday, 4<sup>th</sup> November, 2014

The meeting closed at 7.25 p.m.

Audit Committee Minutes, Tuesday 25<sup>th</sup> March, 2014 cont'd...

CONFIRMED THIS DAY OF 2013.

.....  
PRESIDING MEMBER

26<sup>th</sup> March, 2014  
FM

COMMUNITY ENGAGEMENT & SOCIAL INCLUSION SUB-COMMITTEE

Minutes of meeting held at the Committee Room, Civic Centre, 10 Watson Terrace, Mount Gambier on Monday, 24<sup>th</sup> March, 2014 at 5.30 p.m.

PRESENT: Cr Persello  
Cr Shearing  
John Amoroso  
Rob Foggo  
Emma Hay

APOLOGIES: John Amoroso moved that the apology from Cr Richardson be received  
Emma Hay seconded Carried

NOT IN ATTENDANCE:

COUNCIL OFFICERS: Mark McShane, Chief Executive Officer  
Barbara Cernovskis, Manager - Community Services and Development  
Alison Brash, Community Development Officer  
Stacey Holder, Human Resource Manager

COUNCIL MEMBERS  
AS OBSERVERS: Cr Ian Von Stanke

OTHER GUESTS  
IN ATTENDANCE: Susie Smith, Manager Limestone Coast Domestic Violence Service  
Mark Thompson, Regional Manager Limestone Coast, Housing SA

**WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.**

MINUTES: John Amoroso moved that the minutes of the previous meeting held 28<sup>th</sup> October, 2013 be taken as read and confirmed.  
Cr Persello seconded Carried

**1. DOMESTIC VIOLENCE WORKPLACE POLICY & THE ECONOMIC IMPACT**

The Acting Presiding Member welcomed and introduced Susie Smith, Manager Limestone Coast Domestic Violence Service and Mark Thompson, Regional Manager Limestone Coast, Housing SA.

**RECOMMENDATION NO. 1**

**Emma Hay moved it be recommended:**

- (a) that the presentation from Susie Smith and Mark Thompson be received;**
- (b) that the Community Engagement and Social Inclusion Working Party research the information presented for discussion regarding internal workplace policy and aware campaign.**

**Rob Foggo seconded Carried**

Community Engagement and Social Inclusion Sub-Committee Minutes, Monday 24<sup>th</sup> March, 2014 cont'd..

**2. BUSINESS ARISING**

The Acting Presiding Member raised for discussion:

- (a) Aboriginal and Torres Strait Islander Flags – draft commitment
- (b) Calendar Meeting Schedule to be set for 2014.
- (c) Resignation Notice of resignation received from Callena Rawlings.

**RECOMMENDATION NO. 2**

**Cr Shearing moved it be recommended**

- (a) **the business arising report be received;**
- (b) **the Aboriginal and Torres Strait Islander draft commitment be presented at the next meeting;**
- (c) **the Meeting Schedule for 2014 be set as the Fourth Friday of each month at 5.30 p.m. (recess December/January);**
- (d) **the resignation from Callena Rawlings be accepted and Expression of Interest for Community representative be initiated, letter sent acknowledging contribution.**

Emma Hay seconded

**Carried**

**3. MANAGER COMMUNITY SERVICES AND DEVELOPMENT REPORT**

The Acting Presiding Member reported the Members present receive a report from the Manager Community Services and Development:

- (a) the report delivered by the Manager Community Services and Development include:
  - (i) Limestone Coast Community Services Roundtable (LCCSRT)  
To assist members to become informed, a copy of the LCCSRT Charter is attached. Please note that formal agency representation on the LCCSRT is specifically targeted at the Executive/Senior Management level of each participating agency.
  - (ii) Community Engagement Schedule  
Pop Up Engagement activities Thursday, 27<sup>th</sup> March 2014
  - (iii) Family Fun Day  
Resolution of Council on Tuesday, 18<sup>th</sup> March 2014. Development of alternate models referred to Community Engagement & Social Inclusion and Lifelong Learning Sub-Committees.
  - (iv) Community Engagement Toolkit  
Tabled at meeting for discussion.

**RECOMMENDATION NO. 3**

**John Amoroso moved it be recommended:**



Community Engagement and Social Inclusion Sub-Committee Minutes, Monday 24<sup>th</sup> March, 2014 cont'd..

- (a) the Manager – Community Services and Development report be received;
- (b) Council be represented by the Manager - Community Services and Development, on the LCCSRT. Minutes be circulated internally to Members, and relevant issues be raised and actioned via this sub committee;
- (c) Joint meeting with Lifelong Learning subcommittee be scheduled to discuss new modelling for Family Fun day/s;
- (d) Feedback on Community Engagement Tool Kit be submitted to the Manager Community Services and Development by 11<sup>th</sup> April, 2014.

Emma Hay seconded

Carried

4. **COMMUNITY DEVELOPMENT OFFICER REPORT**

The Acting Presiding Member reported the Members present receive a report from the Community Development Officer:

- (a) Community Development Officer delivered a monthly report.

**RECOMMENDATION NO. 4**

Emma Hay moved the Community Development Officer report be received.

John Amoroso seconded

Carried

5. **STANDING ITEM: TERMS OF REFERENCE**

Objective:	Project	Current Status
<b>5.1</b>		
Review Council's current community engagement and social inclusion practices and policies	Revised Policy P195 Community Engagement Process Audit	Revised Policy adopted 19 <sup>th</sup> November 2013 Internal Audit in development
Investigate relevant practices in other Councils.		Achieved
Develop a community engagement and social inclusion strategy	Draft Strategy for Member Engagement Community Engagement Framework	In development In development
Reflect community needs		In development
Embed community engagement and social inclusion practices in Council's operations	Community Engagement Framework Community Engagement Process	In development Internal Audit in development

Community Engagement and Social Inclusion Sub-Committee Minutes, Monday 24<sup>th</sup> March, 2014 cont'd..

<b>5.2</b>		
Develop an organisational and operational framework to achieve Objective 4.1	As above	In development

**RECOMMENDATION NO. 5**

**Cr Shearing moved it be recommended the standing item Terms of Reference table as presented be received and actioned.**

**Rob Foggo seconded**

**Carried**

**6. NEXT MEETING: 28<sup>th</sup> April 2014 at 5.30 p.m.**

Meeting closed at 7.00 p.m.

MJT

CITY OF MOUNT GAMBIERJUNIOR SPORTS ASSISTANCE FUNDMINUTES OF MEETING TO BE HELD ON WEDNESDAY, 2<sup>nd</sup> APRIL 2014 AT 5.30 P.M.

PRESENT: Cr Andrew Lee (Presiding Member)  
 Cr Barry Kuhl  
 Mrs Karen McGregor  
 Mrs Jeanette Elliott (arrived 5.34 p.m.)  
 Mr Mark McShane (Secretary)  
 Ms Barbara Cernovskis (arrived 5.40 p.m.)  
 Mrs Fiona McGregor (Administration)

APOLOGIES: Resolved that the apology from Ian Ewart be received.

OBSERVERS: Tracy Koop (Bendigo Bank)  
 Trevor Morony (Western Border Soccer Association)

MINUTES: Karen McGregor moved that the minutes of the previous meeting held on 20<sup>th</sup> November, 2013 be received, the actions resolved therein be confirmed and the minutes are hereby ratified as a true and correct record.

Cr Kuhl seconded

Carried

1. FINANCIAL STATEMENT AS AT 21<sup>st</sup> MARCH 2014

Karen McGregor moved it be recommended to Council that the financial statement as at 21<sup>st</sup> March, 2014 be received noting a cash balance of \$57,249.

Cr Kuhl seconded

Carried

2. ACCOUNT SIGNATORIES

Cr Kuhl moved it be recommended to Council that Presiding Member Cr Andrew Lee and Secretary Mr Mark McShane be added as authorised signatories to the Junior Sports Assistance Fund bank account and that Byron Harfield and Greg Muller be deleted as authorised signatories

Karen McGregor seconded

Carried

3. APPLICATIONS FOR FINANCIAL ASSISTANCE FOR JUNIORS

The Secretary reported that since the last meeting viz. 20<sup>th</sup> November 2013, the following applications have been received and payments made from the Fund for Juniors:

(a) Mount Gambier Netball Association

Nil

(b) Basketball Mount Gambier

(i)	five nominees	\$1,250
(ii)	two nominees	\$500
(iii)	one nominee	\$550

(c) Lower South East Hockey Association

(i)	one nominee	\$400
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City of Mount Gambier Junior Sports Assistance Fund Minutes for Wednesday, 2<sup>nd</sup> April, 2014 cont'd....

- (d) Mount Gambier and District Baseball League
- |      |                |         |
|------|----------------|---------|
| (i)  | one nominee    | \$300   |
| (ii) | three nominees | \$1,200 |
- (e) Mount Gambier Softball League
- |     |              |       |
|-----|--------------|-------|
| (i) | Two nominees | \$900 |
|-----|--------------|-------|
- (f) Blue Lake Y Swim Club
- Nil
- (g) South Gambier Football/Netball Clubs
- Nil
- (h) North Gambier Football/Netball Clubs
- Nil
- (i) Mount Gambier Touch Association
- Nil
- (j) Mount Gambier and District Junior Cricket
- |      |             |       |
|------|-------------|-------|
| (i)  | one nominee | \$150 |
| (ii) | one nominee | \$350 |
- (k) Mount Gambier Golf Club
- Nil
- (l) Mount Gambier District Little Athletics
- |       |             |       |
|-------|-------------|-------|
| (i)   | one nominee | \$400 |
| (ii)  | one nominee | \$400 |
| (iii) | one nominee | \$400 |
- (m) Blue Lake BMX Club
- |     |              |       |
|-----|--------------|-------|
| (i) | two nominees | \$400 |
|-----|--------------|-------|
- (n) Shingokan Karate Mount Gambier
- Nil
- (o) Discretionary
- Nil
- (p) East Gambier Sportsmens Football/Netball Clubs
- Nil
- (q) Mount Gambier and District Pony Club
- Nil

City of Mount Gambier Junior Sports Assistance Fund Minutes for Wednesday, 2<sup>nd</sup> April, 2014 cont'd....

- (r) Seishikan Karate Australia  
Nil
- (s) South East Women's Football  
(i) one nominee \$600
- (t) Mount Gambier and District Senior Athletic Centre  
(i) one nominee \$200
- (u) Mount Gambier Cycling Club  
(i) one nominee \$400

Karen McGregor moved it be recommended to Council that the actions in making the above payments from the Fund be confirmed and ratified.

Jeanette Elliott seconded

Carried

4. APPRECIATION'S - letters received/forwarded

The Secretary reported that the following letters/cards have been received thanking the Fund for payments made since the last meeting vis 20<sup>th</sup> November, 2013:-

- Basketball Mount Gambier (for Georgia Green)
- Mount Gambier Cycling Club (coaching clinic report held on 19<sup>th</sup> December, 2013)
- Basketball Mount Gambier (for eight juniors)
- Mount Gambier Athletics Talent and Development Squad (Rotary Lakes – Financially Disadvantaged Junior)
- Mount Gambier District Senior Athletic Centre – Coaching Clinic report
- Luke Wight – attendance at recent Junior Track National Cycling Championships

Cr Kuhl moved it be recommended to Council that the report be received.

Jeanette Elliott seconded

Carried

5. GENERAL INFORMATION - Since 1<sup>st</sup> July 2013

The Secretary reported:-

- (a) payments to Member Organisations for Junior Sportspersons financial assistance for period 1<sup>st</sup> July 2013 to 2<sup>nd</sup> April 2014 amounts to \$16,700 and total payments since 1<sup>st</sup> July 1988 to 2<sup>nd</sup> April 2014 amounts to \$386,800;
- (b) actual payments to Member Organisations for Coaching Clinics for the period 1<sup>st</sup> July 2013 to 2<sup>nd</sup> April 2014 (excluding this meeting) amounts to \$2,000 and total actual payments since 1<sup>st</sup> July 1991 to 2<sup>nd</sup> April, 2014 (excluding this meeting) amounts to \$62,953;
- (c) payments to Member Organisations for Financially Disadvantaged Juniors for period 1<sup>st</sup> July, 2013 to 2<sup>nd</sup> April 2014 amounts to \$300 and total payments since 22<sup>nd</sup> May, 2013 to 2<sup>nd</sup> April 2014 (excluding this meeting) amounts to \$1,990.
- (d) payments to Member Organisations for Exceptional Juniors for period 1<sup>st</sup> July 2013 to 2<sup>nd</sup> April 2014 (excluding this meeting) amounts to \$1,000 and total payments since 20<sup>th</sup> November 2013 to 2<sup>nd</sup> April 2014 (excluding this meeting) amounts to \$1,000.

**Note: this initiative was previously funded by a sponsor direct to the awardee.**

- (e) payments from the Junior Sports Fund on a quarterly basis over previous quarters for Juniors – State Selection only (not coaching etc). is as follows:

Financial year	Quarter	Totals each quarter \$	Accumulative Totals \$
2013/14	J – S	6,150	6,150
	O – D	4,300	10,450
	J – M	6,250	16,700
	A – J		
2012/13	J – S	6,350	6,350
	O – D	6,550	12,900
	J – M	4,600	17,500
	A – J	16,650	34,150
2011/12	J – S	7,600	7,600
	O – D	7,200	14,800
	J – M	3,200	18,000
	A – J	6,950	24,950
2010/11	J – S	5,100	5,100
	O – D	7,700	12,800
	J – M	5,650	18,450
	A – J	2,450	20,900

Jeanette Elliott moved it be recommended to Council that the reports be received.

Cr Kuhl seconded

Carried

#### 6. NON RESIDENT APPLICATIONS

The Secretary reported:

- (a) since the previous meeting vis 20<sup>th</sup> November, 2013 the following junior sportspersons funding has been approved for a junior who is a Member of a Member Organisation but who resides outside the area of the two Councils:

<u>NAME</u>	<u>COUNCIL AREA</u>	<u>ORGANISATION</u>	<u>AMOUNT</u>
Benjamin Keeping	Naracoorte SA (Naracoorte Lucindale Council area)	Baseball	\$400
Gavin Smith	Edenhope VIC (West Wimmera Council area)	Baseball	\$400
Lauchie Jackman-Tilley	Millicent SA (Wattle Range Council area)	Baseball	\$300

Karen McGregor moved it be recommended to Council that the report be received.

Jeanette Elliott seconded

Carried

#### 7. DISCRETIONARY DONATIONS

The Secretary reported:

- (a) the 2004 AGM of the Fund resolved:

*"as a matter of Policy this Annual Meeting of Members hereby adopts and delegates the power to the Committee to make a discretionary donation to a local junior sportsperson when in the opinion of the Committee any such application deserves the Committee's support based on special merit and circumstances and where the application is not able to be processed under the current procedures of the Fund."*

- (b) since being granted the ability to make discretionary donations the Committee has paid the following since the last meeting vis 20th November, 2013:

<u>NAME</u>	<u>SPORT</u>	<u>AMOUNT</u>
Nil		

Karen McGregor moved it be recommended to Council that the report be received.

Cr Kuhl seconded

Carried

8. APPLICATIONS FOR ASSISTANCE - Declined

The Secretary reported that since the previous meeting vis 20th November, 2013 the following application for financial assistance from the Fund had been received and declined:

<u>NAME</u>	<u>SPORT</u>	<u>REASONS</u>
Nil		

Karen McGregor moved it be recommended to Council that the report be received.

Cr Kuhl seconded

Carried

9. BYRON HARFIELD - Resignation from Council

The Junior Sports Assistance Fund Committee would like a letter sent to former Councillor Byron Harfield acknowledging his contribution and the advancement the Fund made under former Cr Harfield's Presiding Membership.

Karen McGregor moved it be recommended to Council that the report be received.

Jeanette Elliott seconded

Carried

10. COACHING CLINIC APPLICATIONS - Extraordinary Call for 2013/14

The Secretary reported:

- (a) applications have been invited from Member Organisations for financial assistance to conduct specialised coaching clinics at Mount Gambier under the new guidelines i.e. juniors, coaches, umpires, etc. and clinics outside of the city (in exceptional circumstances);
- (b) the closing date for this extraordinary call for 2013/14 was 28th March, 2014;
- (c) the guidelines, coaching and eligibility rules for the Coaching Clinics are:
- coaching clinics can be for juniors, coaches of juniors and umpires of juniors

City of Mount Gambier Junior Sports Assistance Fund Minutes for Wednesday, 2<sup>nd</sup> April, 2014 cont'd....

- the Mount Gambier and District Bendigo Community Bank is the naming rights sponsor of the annual Coaching Clinic Program providing up to \$5,000 per year for two years i.e. 2012/2013 and 2013/2014 financial years
- this extraordinary call for 2013/2014 has available up to \$1,500 for distribution i.e. \$1,000 from a recently approved Coaching Clinic but which will not now proceed plus \$500 unspent from the first call 2013/2014
- one of the agreed conditions of the Banks sponsorship is that all Member Organisations are eligible to apply for Coaching Clinic funding.

(d) Sponsorship Terms and Conditions agreed to with the City of Mount Gambier Junior Sports Assistance Fund and the Bank are:

1. The sponsorship is up to \$5,000 per annum towards the Funds existing Coaching Clinic Program and is for a two (2) year period and rights to renegotiate a continuation thereafter.
2. The Funds previous allocation to the annual Coaching Clinic Program will not be required for the program (the "saved" funds be retained within the Fund).
3. Up to two representatives of the Mount Gambier and District Bendigo Community Bank may attend the meeting when the Fund Committee considers applications received by the Fund for its annual call for Coaching Clinic applications (usually the call is made in September and closing in October and the meeting in November of each year).
4. The Fund agrees that correspondence and forms to Member Organisations seeking applications is suitably "badged" to recognise the sponsorship of the Bank.
5. All publicity/news releases/functions initiated in respect of the Coaching Clinic program recognises the Banks sponsorship and naming rights over the Coaching Clinic program for the period of the sponsorship.
6. The Bank pays to the Fund the agreed annual sponsorship donation - gross value once the successful applications have been selected and the dollar values agreed to.

The Fund continues to pay to each successful Member Organisation the agreed Coaching Clinic funding for its specific initiative.

7. Each successful Member Organisation receiving an allocation for its Coaching Clinic must:
  - (i) advise the Bank of the date(s), times, venue etc. of the actual conduct of the Coaching Clinic;
  - (ii) permit the Bank to attend with media for promotional purposes and also to display the Banks reasonable marketing materials at the Coaching Clinic venue;
  - (iii) allow the Bank to make any reasonable presentations at the Coaching Clinic event;
  - (iv) permit the Bank to maximise any photo opportunities that its sponsorship of any specific Coaching Clinic event may provide;
  - (v) promote the Banks sponsorship of its Coaching Clinic event in any publicity the successful Member Organisation might generate itself.



City of Mount Gambier Junior Sports Assistance Fund Minutes for Wednesday, 2<sup>nd</sup> April, 2014 cont'd....

8. The City of Mount Gambier Junior Sports Assistance Fund agrees that its previous rule that Member Organisations who received greater than \$1,000 last financial year from the Fund for their talented juniors be excluded from applying for Coaching Clinic funding be deleted i.e. all Member Organisations are now eligible to apply for Coaching Clinic funding.

(e) the annual pool of money available for the Mount Gambier and District Bendigo Community Bank Coaching Clinics Program is usually up to \$5,000

and

only one ordinary call for applications be made each financial year and the total donation funds available is limited to up to \$5,000 per annum.

(f) as at the 28th March, 2014 the following applications were received for this extraordinary call for 2013/2014 (\$1,500 available for distribution):

(i) BLUE LAKE BMX CLUB

Coach: Luke Madhill or Brian Kirkham (Olympians)  
 Dates: May 2014  
 Duration: 3 x 2 hour sessions  
 No. of Juniors/Coaches/Umpires: 40 junior riders  
 Location: Hastings Cunningham Reserve  
 Purpose: Improve confidence and skills – need ongoing access to quality coaches  
 Cost: \$2,300  
 Contribution from Member Organisation: \$800  
 Previous Funding from JSAF: \$1,500  
 Funding Request from JSAF this application: \$1,500

(ii) MOUNT GAMBIER SHOWJUMPING CLUB

Coach: Kate Pither  
 Dates: 29<sup>th</sup>/30<sup>th</sup> March 2014  
 Duration: 2 days  
 No. of Juniors/Coaches/Umpires: 20  
 Location: Mount Gambier Showgrounds  
 Purpose: To assist Club Members in particular juniors to further develop showjumping skills by providing a high quality coach  
 Cost: \$1,200  
 Contribution from Member Organisation: Nil  
 Previous Funding from JSAF: Nil  
 Funding Request from JSAF this application: \$1,200

Karen McGregor moved it be recommended to Council:

(a) the report be received;

(b) the following application(s)/funding be made available to the Member Organisation named below to assist in the conduct of specialised coaching clinics in accordance with the guidelines for such Clinics and funded by the Mount Gambier and District Bendigo Community Bank:

(i) BLUE LAKE BMX CLUB : \$500

(ii) MOUNT GAMBIER SHOWJUMPING CLUB: \$1,000

- (c) the successful Member Organisations to be reminded of their obligations to the Bank as detailed at (d) above.

Jeanette Elliott seconded

Carried

11. RESIGNATION OF JUNIOR SPORTS ASSISTANCE FUND COMMITTEE MEMBER – MR IAN EWART

Jeanette Elliott moved it be recommended

- (a) the advice from Mr Ian Ewart advising of his resignation be received;
- (b) a letter of thanks and appreciation be extended to Mr Ewart for his contribution to the Junior Sports Assistance Fund over the years;
- (c) the Junior Sports Assistance Fund authorise the Secretary to action the replacement of Mr Ewart to the Junior Sports Assistance Fund.

Cr Kuhl seconded

Carried

12. CONSIDERATION FOR EXCLUSION OF PUBLIC

Cr Kuhl moved that the following items be received, discussed and considered in confidence by excluding the public pursuant to Section 90 (2) of the Local Government Act 1999, and an order be made that the public (with the exception of the Committee Members and support staff) be excluded from the meeting in order for the items to be considered in confidence as the Committee is satisfied that the items are matters that can be considered in confidence pursuant to the grounds referenced in Section 90 (3) of the said Act:

S.90(3)(a) - information to be considered in relation to this item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of junior sports assistance fund nominees, recipients and their families.

The Council being satisfied that the principle that the meeting be conducted in a place open to the public is outweighed in the circumstances because the information contains details of the personal affairs and attributes of minors and their families.

<u>Item No.</u>	<u>Subject Matter</u>	<u>S90 (3) Grounds</u>
13.	<u>ROTARY CLUB OF MOUNT GAMBIER LAKES - DONATIONS TO FINANCIALLY DISADVANTAGED JUNIOR SPORTS PERSONS</u>	(a)
	CONSIDERATION FOR KEEPING MATTERS CONFIDENTIAL	

Karen McGregor seconded

Carried

**CORPORATE AND COMMUNITY SERVICES REPORT NO. 25/2014**

**SUBJECT: DESKTOP ANALYSIS OF THE STRATEGIC PLAN – BEYOND 2015 AND THE CORPORATE PLAN 2012**

**REF: AF 11/1790**

*Goal: Governance*  
*Strategy Objective: Demonstrate innovative and responsive organisational governance*

**BACKGROUND**

Council on 17<sup>th</sup> September, 2013 resolved:

- “(a) Corporate and Community Services Report No. 52/2013 be received.*
- “(b) At this time, Council proceeds with a ‘desktop’ analysis of its Strategic Plan and Corporate Plan, with the responsibility for analysis of components of the plan allocated to the relevant standing committee, sub committee and/or portfolio holders and staff.*
- “(c) The results of the analysis are documented and referred to the next full strategic plan review.”*

Council further considered this matter at it’s meeting on 15<sup>th</sup> October, 2013 and resolved:

- “(a) Corporate and Community Services Report No. 16/2013 be received.*
- “(b) The relevant sections of both the Strategic Plan – Beyond 2013 and the Corporate Plan 2012 be provided to the relevant standing committees, sub committee, Elected Members and key senior staff as outlined within this report.*
- “(c) Comments are required to be provided to the Strategic Project officer by Wednesday 27<sup>th</sup> November, 2013.”*

**INTRODUCTION**

The purpose of the Desktop Analysis of the Strategic Plan is to review the wording to ensure it is relevant and up to date, but not to review the seven (7) goals themselves.

The Local Government Act identifies that Council may review it’s strategic management plans at any time but must, in any event, undertake a comprehensive review of its strategic management plans within two (2) years after each general election of the Council. The next general election of the Council will be held this year, in November, 2014. Council will need to undertake a comprehensive review of its strategic management plans by November 2016.

**DISCUSSION**

The relevant sections of the Strategic Plan and Corporate Plan were provided to the standing committees, sub committee, Elected Members and key senior staff as previously identified. All of the feedback on the Strategic and Corporate Plan has now been received and is attached to this report for Members Information and perusal.

Corporate and Community Services Report No. 25/2014 cont'd...

As part of the process to undertake the Desktop Analysis, seven (7) workshops were held, one workshop for each of the seven (7) goals within the Strategic Plan. Elected Members and staff were involved within these workshops. Relevant staff were also requested to review each section of the Strategic and Corporate Plans and to provide comments as preparation prior to the workshops being held.

**CONCLUSION**

The recommended alterations as contained within the attached documentation of the Strategic and Corporate Plan be supported as identified within the Desktop Analysis.

**RECOMMENDATION**

- (a) Corporate and Community Services Report No. 25/2014 be received;
- (b) The Strategic and Corporate Plan be amended as identified within the Desktop Analysis;
- (c) A comprehensive review of Council's strategic management plans be undertaken and completed within two years of the general election of the Council in accordance with the Local Government Act 1999.



Tracy TZIOUTZIOUKLARIS  
**STRATEGIC PROJECT OFFICER**

Sighted:



Mark McSHANE  
**CHIEF EXECUTIVE OFFICER**

28<sup>th</sup> March, 2014  
TT.MJT

## Corporate Plan - 2012

Goal	Strategic Objective	Operational Activity	Key Performance Indicator & Target
<b>Building Communities</b>  To maintain and improve the quality of life of our people by fostering a range of infrastructure, services and activities.	1. Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met.	1. Build on the connections of the role and responsibilities of the Community Health Officer, Environmental Health Officer and Environmental Sustainability Officer to determine what is being undertaken to promote and achieve healthy communities objectives.	1. At least four (4) meetings of the three (3) officers and one (1) project nominated and achieved in each year.
		2. Continue to develop and provide events support, management and assistance.	1. Develop a yearly program of all events supported, managed and assisted by Council by 2012/2013..  2. Council events are appropriately managed and supported as identified within the budget and Long Term Financial plan and accounted for at all times.  3. All permits for Special Events are issued and inspected to ensure compliance with Council's Policy for Special Events.  4. Develop, promote, implement a diverse program of activities in the Garden Square and review annually.
		3. Continue to provide high level customer services to all members of the community and visitors.	1. Maintain or improve the annual performance results of the Local Government Association Comparative Performance Measurement Survey.

		<p>4. Promote online booking systems for bus ticketing for better delivery of services.</p>	<ol style="list-style-type: none"> <li>1. Identify the usage rate of the online booking system.</li> <li>2. Review the usage rate of the on line booking system annually.</li> <li>3. Maintain and promote the online booking system for bus ticketing.</li> </ol>
		<p>6. Ensure the efficient implementation of the Dog and Cat Management Act through the enhancement, implementation and review of the Dog and Cat Management Plan 2013-2018.</p>	<ol style="list-style-type: none"> <li>1. Review City of Mount Gambier Dog and Cat Management Plan in 2013.</li> <li>2. Conduct an annual public awareness campaign to raise awareness of the requirement to register dogs annually.</li> <li>3. Prepare an annual community education plan and program to promote the Dog and Cat Management Plan.</li> </ol>
		<p>7. Continue to provide an efficient and high performance kerbside household waste and recycling Service.</p>	<ol style="list-style-type: none"> <li>1. Waste Services are delivered to customer satisfaction through maintaining the annual performance results of the Local Government Association Comparative Performance Measurement Survey.</li> <li>2. Council's waste management system continues to reflect community, legislative requirements and Council's decisions.</li> <li>3. Identify and implement annual Continuous Improvement Projects.</li> <li>4. Ensure the Waste Transfer Station accounts are maintained and all accounts are kept current and</li> </ol>

			<p>authenticated in daily operating systems and appropriately recorded.</p>
		<p>8. Provide timely and effective burial and cremation services in accordance with relevant acts (Carinya Gardens and Lake Terrace Cemetery).</p>	<ol style="list-style-type: none"> <li>1. Maintain accurate and detailed record keeping in accordance with relevant legislation.</li> <li>2. Relevant Cemetery/Burial/Cremation Acts and Regulations are complied with 100% at all times.</li> <li>3. Provide secretariat services and advice to the Mount Gambier Cemetery Trust as required.</li> <li>4. All bookings for burial or cremation are undertaken efficiently and coordinated at all times.</li> <li>5. The Carinya Gardens Cemetery Master Plan implemented and adhered to at all times.</li> </ol>

		<p>9. Ensure all public toilet facilities and amenities are maintained and kept clean</p>	<ol style="list-style-type: none"> <li>1. Public toilets and amenities are cleaned as per the Public toilets and amenities schedule.</li> <li>2. Public toilets and amenities are audited and inspected quarterly by the Environmental Health Officer and any issues identified are appropriately addressed so as to ensure all toilet and amenities are in a clean and functional manner 90% of the time.</li> <li>3. Customer requests are dealt with within 24 hours of receipt of any request.</li> </ol>
		<p>10. Continue to develop and deliver the library as a vibrant hub and destination, providing high quality library services and collections.</p>	<ol style="list-style-type: none"> <li>1. Use annual statistics to identify and review usage rates of all library programs and amend accordingly.</li> <li>2. Conduct a biannual (twice yearly) survey of customers to determine customer satisfaction.</li> </ol>
		<p>11. Ensure a wide range of library programs are offered and continue to be developed to address the changing needs of the community.</p>	<ol style="list-style-type: none"> <li>1. Identify participation rates for each program.</li> <li>2. Undertake an annual review of the number of programs offered and type to assist in the scheduling of future programs.</li> </ol>



	2. Encourage the empowerment of the community to lead and self manage their respective desires and aspirations.	1. Maintain the value of existing annual funding programs, including existing funding for events and festivals, including the main corner library programs, well being, events management, sport and recreation and community development.	1. 'In kind' (non-financial) support is initiated and budgeted against each event as identified within the annual events program is managed and reviewed..  2. Develop a standard grant application and assessment process.
		2. Encourage the Community to self manage events and identify opportunities for new events	1. Develop an Event Management Kit, including event funding application forms, to assist and support the community to identify opportunities and self manage events by 2012/2013 and review annually.  2. Develop a marketing plan to promote Council facilities to community members and groups as a place to stage their community events and activities in 2012/2013.
	3. Encourage the development of community facilities and infrastructure, community events, and active and safe community spaces through direct support, seeking funding, facilitation etc.	1. Encourage community ownership of events and decrease reliance on Council to manage and provide community events.	1. Promote the Event Management Kit by sending to all clubs and community organisations to assist and support the community to identify, develop and facilitate events/projects and/or activities in 2012/2013.  2. Provide support to community based organisations in the preparation of Funding Applications for the management and holding of community events when requested.
		2. Provide access to reserves and facilities for community use, including sporting groups, special occasions (i.e. weddings)	1. The booking system to use reserves and facilities is maintained at all times.

		<p>3. Develop and manage sustainable infrastructure including roads, footpaths and drains.</p>	<ol style="list-style-type: none"><li>1. New footpaths are constructed annually in accordance with the five year plan.</li><li>2. Existing footpaths are maintained on an ongoing basis and in response to customer requests and within the standard response time.</li><li>3. Roads are maintained and constructed annually in accordance with the long term infrastructure plan.</li><li>4. Roads are repaired and patched as required and 95% of the scheduled reseal programme undertaken annually.</li><li>5. Stormwater drains are maintained and repaired as required.</li><li>6. New drains are constructed in accordance with budget allocation.</li><li>7. Cycling paths continue to be developed in accordance with the Bike Plan up to the annual limit of Council's budget and grants.</li><li>8. All Pedestrian ramps installed to meet Disability Discrimination Act requirements with an annual budget and program, which includes community needs, to be prepared by 2013/2014.</li></ol>
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		<p>4. Provide a road and street network that promotes safe movement of all traffic.</p>	<ol style="list-style-type: none"> <li>1. Street Signs and Interpretive signs are maintained and installed in accordance with legislative requirements.</li> <li>2. Regulatory signs are inspected annually.</li> <li>3. Line marking of all roads is undertaken in accordance with legislative requirements..</li> <li>4. Regularly monitor parking areas monthly, including school zones, for compliance with parking restrictions.</li> <li>5. Promote educational programs when developed, to encourage safe movement of traffic including cycling and walking.</li> </ol>
	<p>4. The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans.</p>	<p>1. The long term financial plan be further reviewed and updated to identify and recognise the anticipated spend on identified capital works.</p>	<ol style="list-style-type: none"> <li>1. Undertake annual audits on the City Centre footpaths to appropriately address risk management issues.</li> <li>2. Respond and address customer requests in relation to footpaths, street trees and roads in a professional and timely manner.</li> </ol>

		<p>2. Increase the design and operational capacity of the Engineering Division (for a period of three (3) years) to manage major capital projects i.e. former hospital and railway lands and projects associated with Federal Government funding.</p> <p><b>**NOTE:</b> Subject to outcomes of the Long term financial Plan</p>	<p>1. All major capital projects are planned and managed in a timely and efficient manner at all times as scheduled by Council through the implementation of the Long Term Financial Plan (with the Long Term Financial Plan reviewed annually).</p>
	<p>5. Recognise and support our volunteers, community organisations and their sustainability as they continue to be the foundation of the community.</p>	<p>1. Encourage community members to volunteer in community life and contribute to the social and cultural fabric of Mount Gambier.</p>	<p>1. Identify, schedule and hold at least two events throughout the year to recognise volunteers.</p> <p>2. Develop a volunteer register to support Council and community based events by 2013/2014 and review annually.</p>
		<p>2. Develop a community profile identifying the diverse groups/communities within the City of Mount Gambier.</p>	<p>1. Undertake a desktop review of the 2011 Census data to identify the community profile of the City of Mount Gambier by 2013/2014.</p>
		<p>3. Where possible, reasonable, practical and efficient, identify projects that may be carried out partly or wholly by community groups.</p>	<p>1. Selected small scale construction projects to be carried out partly or wholly by community groups are identified annually.</p>

	<p>6. Develop an improved means of communication and engagement between Council and the community (including vulnerable communities) in the building of community capacity.</p>	<p>1. Establish and promote a Corporate image through effective marketing and engage with the community through effective communication and media management.</p>	<p>1. Develop and implement a Strategic Marketing Plan by 2014.</p> <p>2. Maintain consistency with branding and corporate messages with standardisation of corporate image by 2012/2013.</p> <p>3. Develop and implement a Corporate Community Engagement Framework by 2013.</p> <p>4. Develop and implement a Strategic Communication Plan by 2013.</p> <p>5. Review and improve media management policies and procedures by June 2013.</p> <p>6. Review Council's website annually.</p> <p>7. Develop an on-line community notice board by 2013.</p>
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	<p>7. Support the community's development through nurturing collaborative relationships and partnerships and through direct access to Council for recognition, funding, facilitation, and in kind support.</p>	<p>1. Facilitate access to Council services and resources.</p>	<p>1. Services and facilities to remain accessible to Community Groups as required.</p> <p>2. Council advocates, partners on a range of social, recreational and cultural programs as required.</p> <p>3. Continue to provide support to community based organisations through funding, facilitation and 'in kind' support as identified within the yearly program of events and the annual budget process.</p>
	<p>8. Recognition of our different cultural communities. Building respectful partnerships with those communities and acknowledging the traditional custodians of this area.</p>	<p>1. Provide interpretation and education opportunities through appropriate displays.</p>	<p>1. Review and update existing displays within the Tourist Information Centre and the Main Corner which provide interpretation of communities, customs and heritage annually.</p> <p>2. Continue to foster the relationship between Aboriginal and Torres Strait Islander communities through consultation and involvement with the Community Engagement and Social Inclusion Working Party.</p>
	<p>9. Recognition of our indigenous communities as traditional custodians of the land. Build respectful partnerships with Aboriginals and Torres Strait Islanders.</p>	<p>1. Acknowledgment and recognition of Aboriginals and Torres Strait Islanders as traditional land owners.</p>	<p>1. Boandik people are recognised on all Council agendas as per Council's policy.</p> <p>2. Seek to work with Aboriginal and Torres Strait Island Communities and organisations in Mount Gambier and surrounds during 2013 to cooperatively identify and develop plans for possible projects..</p>

	<p>10. Recognise the roles, needs and contributions of minority or disadvantaged groups in our community.</p>	<p>1. Identify minority and disadvantaged groups in our community by a review of Census data.</p>	<p>1. Include appropriate engagement strategies within the Community Engagement Framework by 2013/2014.</p>
		<p>2. Continue to service the needs of the socially disadvantaged and/or impaired people within the community.</p>	<p>1. Support community organisations via grant funding that provide a service to minority or disadvantaged groups to develop programs to aid their contribution to the community.</p>

Goal	Strategic Objectives	Operational Activity	Key Performance Indicator & Target
<p><b>Securing Economic Prosperity</b></p> <p>To support our economic generators in meeting opportunities in the local, national and international business environment, to ensure that the City has a viable, sustainable and diverse economic base and continues to be a thriving provincial city.</p>	<p>1. Foster the expansion of commerce and industry in a sustainable manner, considering industry, employment and climate change impacts, and enhance our positioning as the major centre for the region.</p>	<p>1. Initiate an independent land use analysis on Mount Gambier and the District Council of Grant regarding the ‘Highest Use’ of land in the region, with the examination to be based on a strong link/connection between the environment, economy and a sustainable community.</p>	<p>1. Land uses analysis completed by 2015.</p>



		<p>2. Actively support and participate in regional marketing to grow visitation to our city through the promotion of Mount Gambier as a destination including the development of a sustainable strategy for tourism growth.</p>	<p>1. The Visitor Information Centre’s tourism accreditation is maintained.</p> <p>2. Develop and implement a cooperative tourism Marketing Plan for the City of Mount Gambier by 2014/2015 that aligns with regional and state plans.</p> <p>3. Identify areas to develop to encourage visitors to stay more than one night within the City of Mount Gambier and immediate area by 2014/2015.</p> <p>4. Work collaboratively with the Limestone Coast Regional Development Australia (RDA), SELGA and South Australian Tourism Commission and other relevant external agencies to support and participate in regional tourism marketing.</p>
	<p>2. Support the development of our local economy, our unique local experiences and our capacity to grow visitation to our City.</p>	<p>1. Partner and engage with other core tourism agencies and providers to develop and promote tourism opportunities.</p>	<p>1. Internal audit of information services to conduct and develop an interpretation strategy of key local features by 2014/2015.</p>

		<p>2. Investigate opportunities to review the future potential of the Visitor Information Centre, including funding opportunities.</p>	<p>1. Develop and plan for the future use of the Discovery Centre of The Lady Nelson, including the review of interpretive displays in 2014/2015.</p> <p>2. Actively promote the commission based on-line accommodation booking system to offset costs associated with the securing of major events for Mount Gambier by 2014/2015.</p>
		<p>3. Continue to develop ideas for City Centre vibrancy through positive interactions with the Chamber of Commerce and retailers.</p>	<p>1. Schedule three meetings per annum between Council and the Mount Gambier Chamber of Commerce.</p>
		<p>4. Support and further develop major event opportunities.</p>	<p>1. Maintain our commitment to Sports Marketing Australia.</p> <p>2. Identify community groups not currently gaining access to the events support available by 2014/2015.</p> <p>3. Investigate the potential for events and/or festivals during traditional 'off peak' months of July through to September by 2014/2015.</p>
	<p>3. Provide infrastructure and facilities that contribute to Mount Gambier being able to enhance its economic base and quality of life.</p>	<p>1. Ascertain the capacity of current utility services and infrastructure.</p>	<p>1. Undertake a review of all utility services and infrastructure as part of the Urban Boundary Adjustment DPA by June 2013.</p> <p>2. Ensure all new areas identified for future development can be appropriately serviced by utility services and infrastructure when required on an ongoing basis.</p>

		<p>2. Ensure all Council owned buildings and properties are maintained fit for purpose as defined in the Long Term Asset Management Plan.</p>	<p>1. Review Essential Safety Provision Registers annually and ensure all required follow ups are actioned and recorded..</p> <p>2. Review Asbestos Registers for all Council buildings and properties once every five years in accordance with regulations.</p> <p>3. Assess all Council owned buildings annually to ensure compliance with building fire safety requirements and records updated accordingly.</p>
		<p>3. Ensure all activities associated with the works depot are undertaken efficiently and effectively.</p>	<p>1. Plan and supervise all works to ensure all tasks are undertaken completed in the appropriate financial year.</p> <p>2. All 'field' functions and activities to be undertaken in accordance with Council Policies, procedures and all relevant legislation measured by the percentage of tasks completed and the number of deleted breached of policy, procedure or legislative requirements for the financial year.</p>
	<p>4. In partnership with others seek to create a capable and resilient workforce to match our aspirations and the emerging needs.</p>	<p>1. Request the RDALC to undertake a needs analysis regarding future employment skills needs of major industries and business within the City of Mount Gambier.</p>	<p>1. Partner with universities, GTE, Chamber of Commerce, TAFE, universities and other stakeholders to develop strategies to meet future labour supply and skills.</p>

	5. Develop and implement a dynamic planning process to meet emerging economic, social and environmental conditions.	1. Develop appropriate mechanisms to identify emerging economic, social and environmental conditions.	1. The City Development Framework is established including Futures Papers that provide a direction for the City in the long term and incorporates economic, social and sustainability issues by December, 2014.
	6. Seek continuous improvement in long term master land use planning to guide sustainable development and activities.	1. Review the Development Plan.	1. Section 30 Reviews completed as required by the Development Act, 1993. 2. Development Plan Amendments undertaken as required in a timely and efficient manner.
		2. Undertake visionary Master Planning for key Council owned land and buildings to identify future desired projects and asset disposal.	1. Develop a Schedule of future desired projects of key Council owned land and buildings by 2014/2015. 2. Implementation of the Schedule of significant key Council properties including the Railway Land and the former Mount Gambier Hospital by 2014/2015.
	7. Constantly monitor the need for more revenue to meet demands caused by ageing infrastructure, increased local responsibilities and demands, cost shifting, and our desire for a safer more resilient community.	1. Council operations are conducted in a financially sustainable manner with appropriate key performance indicators to measure performance.	1. Annual review of Council's Long Term Financial Plan (LTFP) and including revenue and expenditure projections. 2. Review Council's Asset and Infrastructure Management Plan annually having regard to Council's LTFP..
		2. Maintain the existing benchmarking projects.	1. Annual participation in the Local Government Association (LGA) benchmarking survey.

		3. Seek external funding from Federal and State Governments on an on going basis.	1. Grant programs are monitored and applications made where eligible projects can be beneficially aligned with Council's Strategic Management Plan(s) and Budget.
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Goal	Strategic Objectives	Operational Activity	Key Performance Indicator & Target
<p><b>Diversity</b></p> <p>To provide opportunities for the needs of our diverse community groups to fully participate in our community, and to ensure a continuing sense of their engagement, belonging and recognition.</p>	<p>1. Understand our community profile.</p>	<p>1. Gather and summarise information and statistics including census data (2011) to assist understanding and decision making regarding our community.</p>	<p>1. 2011 Census summary document prepared by June 2013.</p> <p>2. Maintain the data base which forms part of the community directory and review twice a year..</p>
	<p>2. Engage with Federal and State Governments and other agencies to provide resources to meet the needs of diverse groups in our community.</p>	<p>2. Advocacy and partnership with stakeholder groups to assist with service delivery programs.</p>	<p>1. Maintain regular meetings of the Community Engagement and Social Inclusion Sub Committee.</p> <p>2. Maintain and strengthen Council's involvement with the Tertiary Education sector and support its expansion.</p>
	<p>3. Celebrate the positive contributions of all members of our communities, to our collective social, economic, cultural, health and overall well being.</p>	<p>1. Facilitate a range of community cultural programs and events.</p>	<p>1. All existing community events are held as per an annual schedule of events.</p> <p>2. Support community groups and agencies to celebrate national/international days of significance.</p>
	<p>4. Recognise and respond to our collective responsibilities to provide ease of access to physical facilities and spaces (public or privately owned).</p>	<p>1. Undertake an assessment of all Council buildings to identify any issues that prevent or restrict access (in accordance with the relevant standards/codes), and respond accordingly.</p>	<p>1. Inspections undertaken on all Council owned buildings and completed by 2014.</p> <p>2. A schedule of all identified works to be developed by December 2013 and referred to relevant budgets for funding and implementation in following financial years.</p>

	<p>5. Consider the needs of all community groups in developing projects, services and infrastructure (public or privately owned).</p>	<p>1. Develop open spaces and recreation facilities that support active communities, healthy environments and maintain a high level of amenity.</p>	<p>1. All reserves and playgrounds are maintained in accordance with Council's maintenance policies. 2. Community spaces audited for accessibility and design in accordance with Good Urban Design Principles by 2015..</p>
	<p>6. Facilitate the community's active involvement in meeting the varied aspirations, diverse needs and special services that are required (including those for marginalised and vulnerable groups).</p>	<p>1. Advocate for the development of a special needs program for marginalised and vulnerable groups.</p>	<p>1. A Safe mobility program is developed, delivered and maintained by 2014. 2. Provide support for the delivery of programs for special health groups for marginalised and vulnerable groups when requested.</p>
		<p>2. Continue to promote a Child/Vulnerable People Safe Environment.</p>	<p>1. All Elected Members, Employees and volunteers identified as working with children/vulnerable people undertake appropriate training as per legislative requirements.</p>
	<p>7. Develop the capacity of Council to effectively communicate and engage with our communities, other agencies and service providers</p>	<p>1. Network with age care and disability service providers to identify needs within the community.</p>	<p>1. Community Engagement and Social Inclusion sub committee regularly invite appropriate guest speakers to keep informed or current and emerging needs within the aged and disabled community.</p>
		<p>2. Work with kindergartens and primary schools to improve health and wellbeing through active lifestyles.</p>	<p>1. Identify safe walking/cycle path networks around schools through community education by 2013. 2. Provide training and education to parents and new migrants on safe walking/cycle pathways to schools.</p>

		3. Develop and implement effective and efficient communication and community engagement tools to integrate with Council's daily operations.	1. Establish online engagement tool by 2012/2013.
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Goal	Strategic Objectives	Operational Activity	Key Performance Indicator & Target
<p><b>Environment</b></p> <p>To incorporate into Council business and the development of our community a commitment to secure the long term integrity of the environmental systems, landscapes and services which support them.</p>	<p>1. Systematically build Council as an environmentally sustainable organisation.</p>	<p>1. Identify the Carbon footprint of Council and understand the carbon trading scheme and the legislative requirements for climate change adaptation.</p>	<p>1. Establish a system to annually measure and report on Council's carbon emissions by 2014.</p> <p>2. Annually assess if Council is required to comply with any carbon and/or climate change legislation.</p>
		<p>2. Incorporate and promote ecological Sustainable Development (ESD) principles in Council's plans, projects and developments.</p>	<p>1. Assess all eligible initiatives and projects using the CHAT tool.</p>
		<p>3. Educate the community to minimise waste and improve recycling levels.</p>	<p>1. &gt;5%reducton in waste generation per capita by 2015 (in line with South Australia's Waste Strategy 2011-2015).</p>
		<p>4. Coordinate and support the Environmental Sustainability Sub Committee (ESSC)..</p>	<p>1. ESSC meetings held regularly.</p> <p>2. The coordination and implementation of all action arising from meetings undertaken.</p>
	<p>2. Partner with the community to conserve and reduce the quantity of water use and improve the quality of water entering our groundwater and lakes system.</p>	<p>1. Develop a model that can be easily used to understand the environmental impact of any decision relating to supply, Council Services and Operations</p>	<p>1. Annually provide water related information to the community in 3 different formats (e.g. talks, online and media).</p>

	3. Plan and implement infrastructure to protect and enhance the natural and built environment, including in response to climate change influences.	1. Ensure that development in areas of high natural and/or built heritage value complement and are sympathetic to the environment in which it is situated.	1. Ensure compliance with the requirements as specified within the Development Plan at all times. 2. Identify and plan for energy use requirements for Council buildings using the Building Code as a minimum requirement (try to achieve best practice).
		2. Develop and deliver a tree planting and management program to improve the quality and quantity of local vegetation under Council's care and control	1. Trees planted on streets and reserves as per the tree planting policy program which will be reviewed annually (300 trees to be planted annually). 2. Trees trimmed, removed and replaced as required on an ongoing basis. All complaints addressed within 48 hours of receipt.
	4. Support initiatives that value and preserve our unique environment and contribute to environmental sustainability	1. Provide support to internal and external environmental sustainability initiatives.	1. Assess all eligible initiatives and projects using the CHAT tool.
	5. Enhance the way of life and resilience of the Mount Gambier community through environmental sustainability guided by the Natural Step Framework.	1. Develop and implement community education programs around our environmental aspirations and obligations.	1. Deliver three community education activities per year.

	6. Support the preservation and enhancement of the City's unique natural and built heritage for future generations.	1. Monitor and enforce the quality and standard of development approvals.	1. Annually develop and complete a schedule of planning inspections.
		2. Ensure the design of Council projects such as road, drainage, reserves and building projects undertaken in a timely and professional manner.	1. Council budgeted projects are designed in a timely and professional manner to reflect the annual planning and building program.
		3. Appropriately respond to and address storm, fire, accidental and criminal damage.	<ul style="list-style-type: none"> <li>1. Minor maintenance is undertaken in accordance with service standards.</li> <li>2. Criminal damage is appropriately addressed and reported within twenty four hours.</li> <li>3. Storm damage and flooding is addressed and managed.</li> <li>4. Implement and comply with the City of Mount Gambier Bushfire Management Plan</li> </ul>

		<p>4. Provide an efficient and effective development assessment service</p>	<ol style="list-style-type: none"> <li>1. Planning decisions and Building Rules Consent issued within the statutory timeframes and reviewed through the Systems Indicators Data Reporting mechanism as required by legislation.</li> <li>2. Development Assessment Panel (DAP) operations conducted to meet legislative requirements.</li> <li>3. High level customer service is achieved through maintaining the annual performance results of the Local Government Comparative Performance Survey.</li> <li>4. Records are maintained (i.e. scanning approved plans in TRIM) and Registers are kept up to date (i.e. Development Register, Builders database, Liquor Licence, Heritage and Notices).</li> </ol>
		<p>5. Provide heritage conservation measures and liaise with the Heritage Advisor to ensure Best Practice is adhered to relative to the Burra Charter</p>	<ol style="list-style-type: none"> <li>1. Manage the Local Heritage Grant Funding program.</li> <li>2. Continue to support the Heritage Advisory Service and provide a schedule of appointments monthly.</li> <li>3. The Heritage Advisory Group continue to operate on a bi monthly basis.</li> </ol>
	<p>7. Use every opportunity to increase the level of community understanding and awareness of the necessity of environmental sustainability.</p>	<p>1. Raise awareness through the development of education programs as well as using other opportunities as they arise.</p>	<p>1. Deliver three community education activities per year including articles and talks to key groups (community/business/industry) promoting our environmental aspirations.</p>

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Goal	Strategic Objectives	Operational Activity	Key Performance Indicator & Target
<p><b>Governance</b></p> <p>To conduct Council business with probity, transparency, and accountability, to meet in a timely way all legislative and regulatory requirements; to implement prudent and professional financial and operational management; and to seek active and ongoing engagement in decision making with all stakeholders.</p>	<p>1. Advocate for an increase in access to alternative and new sources of growth based revenues, in order to improve Council's ability to provide for the community.</p>	<p>1. Support and partner with the ALGA/LGA (Local Government Association) and other agencies in response to initiatives as proposed and developed by the Federal and State Governments.</p>	<p>1. Review results of any industry initiatives, submissions supported by Council.</p> <p>2. Review results of grant funding applications submitted by local organisations, supported by Council.</p>
	<p>2. Fully integrate long term asset and financial plans with the annual business plan and annual budget.</p>	<p>2. Integration of Asset Management Plans, Long Term Financial Plan, Business Plan and Annual Budget.</p>	<p>1. Review the financial components of the Infrastructure and Building Asset Plan annually.</p> <p>2. Undertake annual reviews of the Asset Management Plan and Long Term Financial Plan.</p> <p>3. Prepare the Annual Business Plan and budget using the Strategic Plan, Long Term Financial Plan and Asset Plan as the key drivers.</p> <p>4. Consult, liaise and promote to the community, the Annual Business Plan and Budget.</p>
	<p>3. Evaluate the effectiveness of all service delivery initiatives against the returns and/or benefits to the community.</p>	<p>1. Develop and implement systems to evaluate service delivery.</p>	<p>1. Maintain or improve on the annual performance result in the Local Government Association Comparative Performance Measurement Survey annually.</p> <p>2. Continue to implement outcomes from the organisational functional review completed in 2012.</p> <p>3. Develop and implement a process to continually monitor and evaluate new legislation, compliance requirements and impact on the Council and it's resources, including the financial implications.</p>

		<p>2. Manage the administration of payments to suppliers, revenue collection, preparation of annual financial records, and recording of Council's assets.</p>	<ol style="list-style-type: none"> <li>1. Financial statements prepared for external audit in accordance with legislative requirements and internal control.</li> <li>2. Financial sustainability indicators to operate within the adopted target ranges.</li> <li>3. Liase with Council's Audit Committee to complete an annual review of financial policies including internal controls.</li> <li>4. Complete internal financial control project by 31<sup>st</sup> May, 2014.</li> <li>5. 5. An internal audit of payroll records i.e. levels. Rates of pay, leave accruals etc. In completed annually.</li> </ol>
	<p>4. Develop and maintain a valued, adaptable, skilled and motivated work force.</p>	<ol style="list-style-type: none"> <li>1. Adopt a strategic approach to the integration of Human Resources, Risk and Occupational Health and Safety management systems and principles across the organisation.</li> <li>1.1 Develop, implement and review a WHS Risk Management Strategy providing for best practice work, health and safety outcomes and a workers compensation model that ensures optimum financial and workforce benefits by 2012/2013.</li> <li>1.2 Development and implement a</li> </ol>	<ol style="list-style-type: none"> <li>1. WHS Risk Management Strategy implemented.</li> <li>2. Annual LGAWCS KPI audit results demonstrate improvement to scores and financial benefit to Council.</li> <li>3. Human Resources strategy implemented.</li> <li>4. Recommendations from functional review are implemented.</li> </ol>

		<p>two (2) year Human Resources Strategy that reflects the functional review is implemented to support Council’s strategic objectives but clearly articulating the human resources required to achieve strategic outcomes.</p>	
		<p>2. Respond to contemporary and emerging workforce and workplace issues through strategy and policy development.</p> <p>2.1 Develop a Human Resources Manual reflective of the new HR policy framework and including new/reviewed policies and procedures.</p> <p>2.2 Develop and implement new performance development and review process.</p> <p>2.3 Review and improve current employee induction process.</p> <p>2.4 Review current training plan, competency framework and training analysis data.</p> <p>2.5 Review and update position descriptions.</p>	<p>1. Policies and procedures developed and implemented in accordance with new Human Resources policy framework.</p> <p>2. Human Resources Manual developed and implemented.</p> <p>3. Performance Development Review Process developed and implemented by April 2014.</p> <p>4. Induction process reviewed and recommendations for improvement developed.</p> <p>5. Training plan, competency framework and TNA data reviewed and new annual training plan developed for Elected Members and employees.</p> <p>6. Position descriptions are accurate and reflective of current workforce needs.</p>
		<p>3. Review of the Human Resources requirements within the Corporate and Community Services Department.</p>	<p>1. Implement collaborative staff practices within the Community Services and Development Division by 2015.</p>



5. Demonstrate innovative and responsive organisational governance.	1. Manage the preparation of assessment of capital value for rating purposes and declaration/raising of rates.	<ol style="list-style-type: none"> <li>1. Council's rating strategy reviewed on an annual basis including reference to any significant rating issues or themes arising out of the previous rating year..</li> <li>2. Timely completion of Council's annual rating and periodic rating processes.</li> </ol>
	2. Maintenance of the property data for rating and electoral purposes and the collection of rate revenue.	<ol style="list-style-type: none"> <li>1. Weekly updating of property data reports provided by Valuer-General Land Services.</li> <li>2. Council's Voter's roll is reviewed and updated in accordance with the State Government Electoral Act 1985.</li> </ol>
	5. To maintain an efficient and functional depot and store that meets Council's requirements..	<ol style="list-style-type: none"> <li>1. Develop and implement an improved system to ensure individual accountability by employees for all tools, equipment which is allocated to them by mid 2014.</li> <li>2. Depot and surrounds, all items and equipment are maintained at all times with 6 monthly audits.</li> <li>3. All roadwork signage inspected quarterly.</li> </ol>
	6. Operate an appropriately resources and efficient workshop to maintain Council's fleet vehicles, plant and equipment to a safe operating standard.	<ol style="list-style-type: none"> <li>1. All fleet vehicles, plant and equipment are maintained as per manufacturers recommendations.</li> <li>2. Investigate and cost automated/electronic fuel dispensing/recording system in 2014.</li> <li>3. Provide induction and training to staff on the use of machinery when purchased.</li> </ol>

		7. Promote Mount Gambier as a progressive City through innovative design solutions for urban realm projects.	1. Urban Realm projects are identified and delivered on time and on budget when approved by Council.
		8. Provide high quality support for Council Members and Council Employees.	<p>1. Provision of executive and administrative support to Council, standing committees, subcommittees, the Mayor, Member, Executive Management, and other staff.</p> <p>2. Business papers, including agendas, minutes and reports are compiled and distributed in accordance with the Local Government Act, 1999.</p> <p>3. Provide support for civic and ceremonial responsibilities of Council, including citizenship ceremonies.</p>
		9. Support Council business through provision of quality records management and ensure Council's corporate records are managed in accordance with legislative requirements.	<p>1. Ensure Council's records management responsibilities are met in terms of the State Records Act 1997, Local Government Act 1999 and Adequate Records Management Standard.</p> <p>2. Ongoing support, training and induction of staff in relation to their record keeping responsibilities and in use of Council's electronic document management system.</p>

		10. Support Council business processes by maintaining an effective and accurate electronic records management system and up to date Geographic Information System.	<ol style="list-style-type: none"> <li>1. Ensure all staff are inducted and trained in the use of Council's electronic records systems as required.</li> <li>2. Maintain and review data contained within the GIS system quarterly.</li> </ol>
		11. Continue to implement a Corporate Image of Council as a professional organisation.	<ol style="list-style-type: none"> <li>1. Development and implement a 'Brand image' for Council by 2016 that aligns with the City Development Framework.</li> </ol>
	6. Establish measures for Council's performance and continually compare against community expectations.	1. Continue to be involved within the Local Government Association Comparative Performance Measurements Programs..	<ol style="list-style-type: none"> <li>1. Participate annually in the Local Government Association Comparative Performance Measurements Programs..</li> </ol>
	7. Engage with national, state, regional and local forums and partnerships to provide solutions and options to continually improve Councils	<ol style="list-style-type: none"> <li>i. Provide effective, up to date, stable and secure IT and communication systems which allow staff to maximise productivity and provide excellent customer service.</li> </ol>	<ol style="list-style-type: none"> <li>1. Annually evaluate the existing IT and communication systems to ensure capability and suitability to Council's changing needs.</li> <li>2. Corporate systems are available for staff access and work 95% of standard day time working hours</li> </ol>

	service delivery and performance.	2. Ensure Employees are engaging with their peak professional organisations to continually update knowledge in their respective professional disciplines.	1. Encourage and support employees to update knowledge in their respective professional disciplines through training and involvement with peer and professional organisations and groups.
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Goal	Strategic Objectives	Operational Activity	Key Performance Indicator & Target
<p><b>Community Well-Being</b></p> <p>To advance the holistic health and well being of all age groups in our community by creating healthy environments, strengthening community relationships, developing health and well-being programs and supporting excellence in the delivery of health services.</p>	<ol style="list-style-type: none"> <li>1. Advocate for the health needs of the community by encouraging partnerships in the provision of affordable and viable facilities and infrastructure.</li> </ol>	<ol style="list-style-type: none"> <li>1. Reduce risk and improve public health outcomes for the community through the effective and timely implementation of the Public Health Act, associated regulations and codes.</li> </ol>	<ol style="list-style-type: none"> <li>1. Food premises are inspected as per the Food Act and on a risk basis and notified accordingly.</li> <li>2. Support the 'Registered Training Organisation' in the provision of affordable and accessible food safety training for food handlers.</li> <li>3. Undertake annual auditing, or ensure it is undertaken, of high risk food businesses serving vulnerable people.</li> <li>4. Undertake inspections of public pools and spas in respect to relevant acts and regulations.</li> <li>5. Inspect hairdressers and skin penetration facilities in accordance with the Public and Environmental Health Act and risk management principles.</li> <li>6. Ensure all cooling tower and warm water systems are audited annually as per the Public and Environmental Health Act, relevant regulations, codes and standards.</li> <li>7. When insanitary conditions are identified, attempt to resolve in a timely and effective manner.</li> <li>8. Ensure timely follow up of communicable diseases where required.</li> </ol>

		<p>2. Ensure applications for on site waste water treatments are assessed according to the Public Health Act and are regularly reviewed for maintenance.</p>	<p>1 Maintenance reports are reviewed when submitted with Council. 2. Review all properties for sewer connections in 2013/2014, subject to budget allocation.</p>
		<p>3. Provision of a safe, all inclusive and welcoming 'third place', through the library, that is free for all community members, incorporating a broad range of activities so as to reduce social isolation and promoting inclusiveness.</p>	<p>1. Keep detailed statistics on visitation and usage of service and prepare quarterly reports.. 2. Identify and develop an annual schedule of programs to be offered through the library. 3. Continue to promote and further enhance the library as an active and safe community space to maintain the community support and usage of the library.</p>
		<p>4. Have safe and regulated outside displays/eateries in accordance with relevant legislation.</p>	<p>1. Ensure all outdoor furniture and displays have been issued with a permit subject to the Local Government Act. 2. Undertake (at least twice yearly) monitoring of furniture and displays to ensure they meet permit conditions.</p>

		5. Deliver and regulate a taxi service which is beneficial to the community.	1. Check taxi meters and registrations annually.
	3. Ensure through research and engagement that the current and future health (services and infrastructure) needs are identified.	1. Monitor the level of assisted care for residents of supported residential facilities within the City in accordance with legislation.	1. Supported residential facilities are monitored to comply with legislation through annual licensing requirements.
		2. Work closely with Universities, TAFE, training bodies and allied health providers.	1. Continue to provide support to the Medical, Pharmaceutical, Dental professions through the provision of orientation tours.
	4. Actively liaise with community health service providers to encourage local programs and services and ongoing community consultation.	1. Encourage and support identified collaborative arrangements and partnerships of a local community nature.	1. Continue to liaise with the community health service program providers.
	5. Actively liaise with primary (acute) health care providers to expand local availability of specialist services.	1. Advocate for and support the provision of health care services in Mount Gambier	1. Continue to attend meetings of the Mount Gambier and District Health Services Board.
	6. Advocate for support programs which increase the level of community engagement in healthy lifestyle activities and which encourage our community to make quality health decisions.	1. Continue to promote active lifestyles amongst the community.	1. Continue to implement the Bike Plan and expanding the footpath and bike path network.
	7. Increase the local awareness and understanding of the range of	1. Encourage community initiatives to identify,	1. Identify opportunities for Community Groups to develop and enhance their activities and facilities.

	health issues and needs of the community.	address and respond to emerging health issues and trends within the community.	
	8. Facilitate programs that focus attention on mental health issues in the community and support mental health providers in their work.	1. Encourage SA Health to Identify opportunities and programs addressing mental health concerns and issues.	1. Provide support and funding assistance to locally based programs addressing mental health issues and concerns within the community.
	9. Advocate with Federal and State Governments to increase local availability to acute health care services and also primary health care services.	1. Continue to maintain Council's advocacy role in the provision of health services.	1. Ensure Council provides timely responses to requests for letter of support.



Goal	Strategic Objectives	Operational Activity	Key Performance Indicator and Target
<p><b>Learning</b></p> <p>To be recognised as a learning community which celebrates learning for all groups and members of the community.</p>	<p>1. Encourage and promote partnerships with the community, industry and governments that will increase delivery and uptake of lifelong learning opportunities.</p>	<p>1. Foster relationships and facilitate conversations to improve community engagement and learning.</p>	<p>1. Review current databases of contacts and update as necessary.</p> <p>2. Host forums that bring various groups together i.e. Education Leaders' Forum, Blue Sky Lectures, Thinker in Residence.</p> <p>3. Provide input to joint funding proposals for learning projects when required.</p> <p>4. Employ a whole of Government (Federal, State and Local), agencies and groups approach.</p> <p>5. Develop opportunities for staff and elected members to share their expertise with groups and vice versa.</p> <p>6. Develop and program community learning activities and experiences in the Garden Square with community groups.</p>

	<p>2. Promote the benefits of cooperative learning and the contribution learning makes to our enhanced quality of life.</p>	<p>1. Develop a coordinated approach across Council for the delivery of life long learning activities.</p>	<ol style="list-style-type: none"> <li>1. Develop an evaluation framework to review Council's achievement of lifelong learning goal.</li> <li>2. Recognise that most Council activities provide learning opportunities.</li> <li>3. Review existing community learning material, resources and information already available to communities.</li> <li>4. Establish a statistical baseline of community involvement in learning activities.</li> <li>5. Continue to be leaders in delivering, developing and promoting library collections and services to the community.</li> </ol>
	<p>3. Support a diverse range of community learning initiatives and celebrate the success of formal and informal learning achievements</p>	<p>1. Develop a framework within which learning achievements and initiatives can be recognised and celebrated.</p>	<ol style="list-style-type: none"> <li>1. Elected Members and key staff being visible and attending celebratory functions.</li> <li>2. Determine opportunities for recognition and celebration of learning achievements.</li> <li>3. Continue to support recognition of learning through active involvement in scholarship programs.</li> </ol>

**SUBJECT: BUDGET UPDATE AS AT 28TH FEBRUARY, 2014**

**REF: AF13/13**

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*Goal: Governance*

*Strategic Objective: Demonstrate innovative and responsive organisational governance.*

Following the introduction of the Local Government (Financial Management) Regulations 2011, Council completed a review of its Budget reporting processes (Corporate and Community Services Report No. 30/3012 - Monitoring Council's Budget Performance) resulting in the adoption of the new Policy B300 - Budget Reporting and Amendment.

The objective of the Budget Reporting and Amendment Policy is to provide management with a framework to operate in regard to the following:

- The content, timing and process to be followed for reporting to Council on its performance against budget;
- The scope and conditions associated with the Chief Executive Officer approving variations in activity (that are within the scope of the approved budget allocations) without obtaining Council approval; and
- The process required to be followed as well as general guidelines in relation to the carrying forward of expenditure authority associated with projects included in the budget for the previous year.

The Policy provides for a Budget Update report to be prepared and included in the agenda of the Ordinary Meeting of Council's Corporate and Community Services Committee in the months of November and March (as a minimum). The report will highlight at summary level budget activity for the year to date, original and revised budget information, and include the latest revised forecast of expected budget results for the year.

This Budget Update BR3 as at 28th February, 2014, as presented with this Report, is now recommended for adoption.

#### RECOMMENDATION

- (a) Corporate and Community Services Report No. 26/2014 be received;
- (b) the Budget Update BR3 as at 28th February, 2014 as presented with this Report be adopted by Council with all amendments to be made to the 2013/2014 Council Budget.



**Grant HUMPHRIES**  
DIRECTOR - CORPORATE SERVICES

Sighted:



**Mark McSHANE**  
CHIEF EXECUTIVE OFFICER

12th March, 2014  
MJT

(Refer Item of Corporate and Community Services Minutes)



## **BUDGET UPDATE: BR3 APRIL, 2014 AS AT 28TH FEBRUARY, 2014**

- 1. HIGH LEVEL SUMMARY BY FUNCTION (PAGES 1 - 13)**
- 2. DETAILED SUMMARY OF REQUESTED BUDGET VARIATIONS (PAGES 14 - 17)**
- 3. SUMMARY OF REQUESTED BUDGET VARIATIONS (PAGE 18)**
- 4. BR1 COMMENTARY**
- 5. UNIFORM PRESENTATION OF FINANCES**

## HIGH LEVEL SUMMARY BY FUNCTION

### 1. ADMINISTRATION

	Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
<b>OPERATING EXPENDITURE (6000 - 6002)</b>	1,764	1,764	1,720	1,166	(44)	1,720
<b>OPERATING REVENUE (4100 - 4120)</b>	18,857	19,033	19,033	17,280	0	19,033
<b>NET OPERATING - SURPLUS / (DEFICIT)</b>	17,093	17,269	17,313	16,114	(44)	17,313
<b>CAPITAL EXPENDITURE (7500)</b>	50	125	125	5	0	125
<b>CAPITAL REVENUE</b>						
<b>NET CAPITAL - SURPLUS / (DEFICIT)</b>	(50)	(125)	(125)	(5)	0	(125)
<b>NON OPERATING EXPENDITURE</b>						
<b>NON OPERATING REVENUE</b>						
<b>NET NON OPERATING - SURPLUS / (DEFICIT)</b>						

Financial Report: refer detailed Summary

**HIGH LEVEL SUMMARY BY FUNCTION**

**2. SUPPORT SERVICES**

	Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
<b>OPERATING EXPENDITURE (6010)</b>	2,760	2,797	2,778	1,633	(19)	2,778
<b>OPERATING REVENUE</b>						
<b>NET OPERATING - SURPLUS / (DEFICIT)</b>	(2,760)	(2,797)	(2,778)	(1,633)	(19)	(2,778)
<b>CAPITAL EXPENDITURE (7460)</b>	78	90	90	47	0	90
<b>CAPITAL REVENUE</b>						
<b>NET CAPITAL - SURPLUS / (DEFICIT)</b>	(78)	(90)	(90)	(47)	0	(90)
<b>NON OPERATING EXPENDITURE</b>						
<b>NON OPERATING REVENUE</b>						
<b>NET NON OPERATING - SURPLUS / (DEFICIT)</b>						

Financial Report: refer detailed Summary

**HIGH LEVEL SUMMARY BY FUNCTION**

**3. COMMUNITY**

	Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
<b>OPERATING EXPENDITURE (6100)</b>	1,752	1,846	1,852	1,075	6	1,852
<b>OPERATING REVENUE (4130)</b>	148	148	148	105	0	148
<b>NET OPERATING - SURPLUS / (DEFICIT)</b>	(1,604)	(1,698)	(1,704)	(970)	(6)	(1,704)
<b>CAPITAL EXPENDITURE (7560, 7570, 7620)</b>	80	80	80	23	0	80
<b>CAPITAL REVENUE</b>						
<b>NET CAPITAL - SURPLUS / (DEFICIT)</b>	(80)	(80)	(80)	(23)	0	(80)
<b>NON OPERATING EXPENDITURE</b>						
<b>NON OPERATING REVENUE</b>						
<b>NET NON OPERATING - SURPLUS / (DEFICIT)</b>						

Financial Report: refer detailed Summary

## HIGH LEVEL SUMMARY BY FUNCTION

### 4. CULTURAL

	Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
<b>OPERATING EXPENDITURE (6200)</b>	2,835	2,871	2,853	1,746	(18)	2,853
<b>OPERATING REVENUE (4140 - 4142)</b>	615	615	597	353	(18)	597
<b>NET OPERATING - SURPLUS / (DEFICIT)</b>	(2,220)	(2,256)	(2,256)	(1,393)	0	(2,256)
<b>CAPITAL EXPENDITURE (7470, 7640, 7650)</b>	199	226	226	151	0	226
<b>CAPITAL REVENUE</b>						
<b>NET CAPITAL - SURPLUS / (DEFICIT)</b>	(199)	(226)	(226)	(151)	0	(226)
<b>NON OPERATING EXPENDITURE</b>						
<b>NON OPERATING REVENUE</b>						
<b>NET NON OPERATING - SURPLUS / (DEFICIT)</b>						

Financial Report: refer detailed Summary



## HIGH LEVEL SUMMARY BY FUNCTION

### 5. ECONOMIC

	Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
<b>OPERATING EXPENDITURE (6300)</b>	1,478	1,533	1,480	814	(53)	1,480
<b>OPERATING REVENUE (4153)</b>	402	402	402	270	0	402
<b>NET OPERATING - SURPLUS / (DEFICIT)</b>	(1,076)	(1,131)	(1,078)	(544)	53	(1,078)
<b>CAPITAL EXPENDITURE</b>						
<b>CAPITAL REVENUE</b>						
<b>NET CAPITAL - SURPLUS / (DEFICIT)</b>						
<b>NON OPERATING EXPENDITURE</b>						
<b>NON OPERATING REVENUE</b>						
<b>NET NON OPERATING - SURPLUS / (DEFICIT)</b>						

Financial Report: refer detailed Summary

## HIGH LEVEL SUMMARY BY FUNCTION

### 6. ENVIRONMENT

	Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
<b>OPERATING EXPENDITURE (6400)</b>	3,762	3,772	3,720	2,240	(52)	3,720
<b>OPERATING REVENUE (4162)</b>	1,674	1,699	1,724	1,238	25	1,724
<b>NET OPERATING - SURPLUS / (DEFICIT)</b>	(2,088)	(2,073)	(1,996)	(1,002)	27	(1,996)
<b>CAPITAL EXPENDITURE (7670, 7665, 7800)</b>	2,135	2,391	2,469	357	78	2,469
<b>CAPITAL REVENUE</b>						
<b>NET CAPITAL - SURPLUS / (DEFICIT)</b>	(2,135)	(2,391)	(2,469)	(357)	(78)	(2,469)
<b>NON OPERATING EXPENDITURE</b>						
<b>NON OPERATING REVENUE</b>						
<b>NET NON OPERATING - SURPLUS / (DEFICIT)</b>						

Financial Report: refer detailed Summary

## HIGH LEVEL SUMMARY BY FUNCTION

### 7. RECREATIONAL

	Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
<b>OPERATING EXPENDITURE (6500)</b>	2,402	2,496	2,477	1,594	(19)	2,477
<b>OPERATING REVENUE (4170)</b>	63	63	63	40	0	63
<b>NET OPERATING - SURPLUS / (DEFICIT)</b>	(2,339)	(2,433)	(2,414)	(1,554)	19	(2,414)
<b>CAPITAL EXPENDITURE (7680, 7690, 7700, 7730)</b>	4,593	5,936	5,936	2,982	0	5,936
<b>CAPITAL REVENUE</b>						
<b>NET CAPITAL - SURPLUS / (DEFICIT)</b>	(4,593)	(5,936)	(5,936)	(2,982)	0	(5,936)
<b>NON OPERATING EXPENDITURE</b>						
<b>NON OPERATING REVENUE</b>						
<b>NET NON OPERATING - SURPLUS / (DEFICIT)</b>						

Financial Report: refer detailed Summary

**HIGH LEVEL SUMMARY BY FUNCTION**

**8. REGULATORY**

	Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
<b>OPERATING EXPENDITURE (6600)</b>	1,028	1,158	1,113	688	(45)	1,113
<b>OPERATING REVENUE (4180)</b>	361	361	370	321	9	370
<b>NET OPERATING - SURPLUS / (DEFICIT)</b>	(667)	(797)	(743)	(367)	54	(743)
<b>CAPITAL EXPENDITURE</b>						
<b>CAPITAL REVENUE</b>						
<b>NET CAPITAL - SURPLUS / (DEFICIT)</b>						
<b>NON OPERATING EXPENDITURE</b>						
<b>NON OPERATING REVENUE</b>						
<b>NET NON OPERATING - SURPLUS / (DEFICIT)</b>						

Financial Report: refer detailed Summary

## HIGH LEVEL SUMMARY BY FUNCTION

### 9. TRANSPORT

	Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
<b>OPERATING EXPENDITURE (6700)</b>	3,236	3,236	3,236	1,412	0	3,236
<b>OPERATING REVENUE (4192, 4193)</b>	338	438	443	256	5	443
<b>NET OPERATING - SURPLUS / (DEFICIT)</b>	(2,898)	(2,798)	(2,793)	(1,156)	5	(2,793)
<b>CAPITAL EXPENDITURE (7300, 7400, 7450)</b>	1,097	1,223	1,223	391	0	1,223
<b>CAPITAL REVENUE</b>						
<b>NET CAPITAL - SURPLUS / (DEFICIT)</b>	(1,097)	(1,223)	(1,223)	391	0	(1,223)
<b>NON OPERATING EXPENDITURE</b>						
<b>NON OPERATING REVENUE</b>						
<b>NET NON OPERATING - SURPLUS / (DEFICIT)</b>						

Financial Report: refer detailed Summary

**HIGH LEVEL SUMMARY BY FUNCTION**

**10. ENGINEERING/INDIRECT**

	Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
<b>OPERATING EXPENDITURE (6800)</b>	996	996	996	783	0	996
<b>OPERATING REVENUE</b>						
<b>NET OPERATING - SURPLUS / (DEFICIT)</b>	(996)	(996)	(996)	(783)	0	(996)
<b>CAPITAL EXPENDITURE (7830, 7900)</b>	3,424	4,750	4,850	1,261	100	4,850
<b>CAPITAL REVENUE</b>						
<b>NET CAPITAL - SURPLUS / (DEFICIT)</b>	(3,424)	(4,750)	(4,850)	(1,261)	(100)	(4,850)
<b>NON OPERATING EXPENDITURE</b>						
<b>NON OPERATING REVENUE</b>						
<b>NET NON OPERATING - SURPLUS / (DEFICIT)</b>						

Financial Report: refer detailed Summary

**HIGH LEVEL SUMMARY BY FUNCTION**

**11. UNCLASSIFIED**

	Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
<b>OPERATING EXPENDITURE (6900)</b>	762	842	812	287	(30)	812
<b>OPERATING REVENUE (4210, 4230, 4240)</b>	317	387	381	274	(6)	381
<b>NET OPERATING - SURPLUS / (DEFICIT)</b>	(445)	(455)	(431)	(13)	24	(431)
<b>CAPITAL EXPENDITURE</b>						
<b>CAPITAL REVENUE</b>						
<b>NET CAPITAL - SURPLUS / (DEFICIT)</b>						
<b>NON OPERATING EXPENDITURE</b>						
<b>NON OPERATING REVENUE</b>						
<b>NET NON OPERATING - SURPLUS / (DEFICIT)</b>						

Financial Report: refer detailed Summary

## HIGH LEVEL SUMMARY BY FUNCTION

### 12. NON - OPERATING

	Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
<b>OPERATING EXPENDITURE</b>						
<b>OPERATING REVENUE</b>						
<b>NET OPERATING - SURPLUS / (DEFICIT)</b>						
<b>CAPITAL EXPENDITURE</b>						
<b>CAPITAL REVENUE</b>						
<b>NET CAPITAL - SURPLUS / (DEFICIT)</b>						
<b>NON OPERATING EXPENDITURE (7000)</b>	878	878	878	207	0	878
<b>NON OPERATING REVENUE (4250, 4260, 4270, 4280, 4300, 4500)</b>	11,437	15,993	18,093	2,115	2,100	18,093
<b>NET NON OPERATING - SURPLUS / (DEFICIT)</b>	10,559	15,115	17,215	1,908	2,100	17,215

Financial Report: refer detailed Summary



## HIGH LEVEL SUMMARY BY FUNCTION

### 13. SUMMARY

	Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
<b>OPERATING EXPENDITURE</b>	22,775	23,311	23,037	13,438	(274)	23,037
<b>OPERATING REVENUE</b>	22,775	23,146	23,161	20,137	15	23,161
<b>NET OPERATING BUDGET SURPLUS/(DEFICIT)</b>	0	(165)	124	6,699	289	124
<b>CAPITAL EXPENDITURE</b>	10,559	14,821	14,999	5,217	178	14,999
<b>CAPITAL REVENUE</b>	0	0	0	0	0	0
<b>NON OPERATING EXPENDITURE</b>	878	878	878	207	0	878
<b>NON OPERATING REVENUE</b>	11,437	15,993	18,093	2,115	2,100	18,093
<b>NET CASH BUDGET SURPLUS/(DEFICIT)</b>	0	129	2,340	3,390	2,211	2,340

**2. DETAILED SUMMARY OF REQUESTED BUDGET VARIATIONS**

Account No.	Description	Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
	<b>2.1 OPERATING REVENUE</b>						
	<b>COMMUNITY SERVICES</b>						
4133.0332	YOUTH SERVICES (GRANT RECEIVED)	3,000	3,000	8,000	8,000	5,000	8,000
4134.0350	MAIN CORNER HIRE FEES (REVENUE DOWN)	39,000	39,000	34,000	19,623	(5,000)	34,000
						0	
	<b>CULTURAL</b>						
4140.0404	LIBRARY STATE OPERATING GRANT (REDUCED)	106,000	106,000	101,000	101,369	(5,000)	101,000
4142.0432	FAMILY FUN DAY (SPOSNORSHIP)	13,000	13,000	0	0	(13,000)	0
						(18,000)	
	<b>ENVIRONMENT</b>						
4162.0621	WASTE MANAGEMENT - BIN FEES (EXTRA REVENUE)	20,000	25,000	30,000	29,543	5,000	30,000
4162.0623	WASTE MANAGEMENT - GREENWASTE (EXTRA REVENUE)	47,000	260,000	270,000	270,503	10,000	270,000
4162.0627	WASTE MANAGEMENT - EWASTE (EXTRA REVENUE)	7,000	14,000	24,000	22,392	10,000	24,000
						25,000	
	<b>REGULATORY</b>						
4180.0811	PLANNING - FINES/RECOVERY (EXTRA REVENUE)	0	0	7,000	7,053	7,000	7,000
4180.0831	PARKING - FINES/RECOVERY (EXTRA REVENUE)	3,000	3,000	5,000	5,004	2,000	5,000
						9,000	
	<b>TRANSPORT</b>						
4193.0931	REIMBURSEMENTS/REINSTATEMENTS (EXTRA REVENUE)	25,000	25,000	30,000	27,572	5,000	30,000
						5,000	
	<b>UNCLASSIFIED</b>						
4210.1110	PRIVATE WORKS REVENUE (REDUCED ACVITY)	60,000	60,000	30,000	168	(30,000)	30,000
4230.1305	SUNDRY REVENUE (WORKERS COMPENSATION WAGES ADJUSTMENT)	2,000	72,000	90,000	89,878	18,000	90,000
4240.1401	INVESTMENT REVENUE (EXTRA REVENUE)	10,000	10,000	16,000	16,120	6,000	16,000
						(6,000)	
	<b>TOTAL OPERATING REVENUE Increase/(Decrease)</b>					<b>15,000</b>	

		Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
	<b>2.2 NON-OPERATING REVENUE</b>						
4270.1708	ACCUMULATED RESERVES - CAPITAL WIP (REVERSAL)	0	4,537,000	3,537,000	0	(1,000,000)	3,537,000
4250.1524	LOAN FUNDS REVENUE (RAIL LANDS - GRANT FUNDING)	4,588,000	4,588,000	3,588,000	0	(1,000,000)	3,588,000
4500.2001	GOVERNMENT GRANT FUNDING (SA GOVT INFRA - CBD STREETSCAPING)	0	1,005,000	1,105,000	1,977,500	100,000	1,105,000
4500.2001	GOVERNMENT GRANT FUNDING PLACES FOR PEOPLE - RAIL LANDS)	0	1,005,000	2,105,000	1,977,500	1,000,000	2,105,000
	<b>NON OPERATING REVENUE Increase (Decrease)</b>					<b>(900,000)</b>	
	<b>2.3 OPERATING EXPENDITURE</b>						
	<b>ADMINISTRATION</b>						
6000.0105	MEMBERS TRAINING (REDUCED EXPENDITURE)	13,000	13,000	10,000	1,750	(3,000)	10,000
6000.0106	CIVC RECEPTIONS ETC. (REDUCED EXPENDITURE)	30,000	30,000	20,000	6,990	(10,000)	20,000
6002.0201	ANNUAL REPORT (REDUCED EXP)	18,000	18,000	14,000	11,943	(4,000)	14,000
6002.0206	LEGAL/PROFESSIONAL EXP (REDUCED EXP)	50,000	50,000	40,000	18,061	(10,000)	40,000
6002.0038	ORGANISATIONAL OPERATING EXP (REDUCED EXP)	90,000	90,000	88,000	42,438	(2,000)	88,000
6002.0212	PROVINCIAL CITIES (REDUCED EXPENDITURE)	17,000	17,000	15,000	10,796	(2,000)	15,000
6002.0219	STRATEGIC PLAN REVIEW (REDUCED EXPENDITURE)	13,000	13,000	0	0	(13,000)	0
						<b>(44,000)</b>	
	<b>SUPPORT SERVICES</b>						
6011.0034	ACCOUNTING/FINANCE - EMPLOYEE EXP. (STUDY COSTS)	1,000	1,000	3,000	4,673	2,000	3,000
6011.0038	ACCOUNTING/FINANCE - OPERATING EXP. (REDUCED EXP)	37,000	37,000	30,000	10,043	(7,000)	30,000
6016.0350	ASSESSMENT MAINTENANCE (REDUCED EXP)	57,000	57,000	52,000	45,882	(5,000)	52,000
6018.0370	CIVIC CENTRE - MAINTENANCE (INCREASED EXP)	120,000	120,000	130,000	110,882	10,000	130,000
6038.0371	CIVIC CENTRE - PROGRAM MAINTENANCE (REDUCED EXP)	10,000	10,000	1,000	600	(9,000)	1,000
6018.0372	CIVIC CENTRE - COMMON AREAS (REDUCED EXP)	50,000	50,000	30,000	14,566	(20,000)	30,000
6018.0373	CIVIC CENTRE - COMMON AREAS (REDUCED REIM)	(25,000)	(25,000)	(15,000)	(7,390)	10,000	(15,000)
						<b>(19,000)</b>	

		Original	Revised	Proposed	Actual	Variance now	Proposed E of
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		Budget '000	BR2 '000	Budget '000	28/02/2014 '000	Requested '000	Y Budget Forecast '000
	<b>COMMUNITY SERVICES</b>						
6115.0038	COMMUNITY HEALTH SERVICES OPERATING (REDUCED EXP)	5,000	5,000	3,000	39	(2,000)	3,000
6134.0590	PUBLIC CONVENIENCES (ADDITIONAL COSTS)	190,000	190,000	200,000	152,406	10,000	200,000
6138.0622	STREET FURNITURE (REDUCED EXP)	4,000	4,000	2,000	979	(2,000)	2,000
						<b>6,000</b>	
	<b>CULTURAL SERVICES</b>						
6200.0635	LIBRARY - INSURANCES (ADDITIONAL COSTS)	27,000	27,000	30,000	29,404	3,000	30,000
6200.0637	LIBRARY - DC GRANT CONTRIBUTION (NOW FINALISED FOR 2013/14)	20,000	20,000	19,000	18,932	(1,000)	19,000
6240.0733	CHRISTMAS PARADE FLOAT (DECORATIONS ETC.)	10,000	10,000	11,000	11,023	1,000	11,000
6240.0737	MAYORAL GALA PERFORMANCE (NOT BEING HELD)	8,000	8,000	0	0	(8,000)	0
6240.0744	FAMILY FUN DAY (NOT BEING HELD IN SAME FORMAT)	29,000	29,000	16,000	0	(13,000)	16,000
						<b>(18,000)</b>	
	<b>ECONOMIC</b>						
6350.0801	REGIONAL TOURISM CONTRIBUTION (REDUCED CONTRIBUTION)	59,000	59,000	26,000	25,596	(33,000)	26,000
6320.0762	ECONOMIC DEV. - STRATEGIC FRAMEWORK (REBUDGETED IN 14/15)	35,000	80,000	60,000	8,725	(20,000)	60,000
						<b>(53,000)</b>	
	<b>ENVIRONMENT</b>						
6410.0893	WASTE MAIN - ORCHARD ROAD REHAB (REDUCED EXP)	20,000	20,000	5,000	2,038	(15,000)	5,000
6420.0904	STORM DRAINAGE - POLICY/BLMC (REDUCED EXP)	15,000	15,000	5,000	0	(10,000)	5,000
6420.0900	STORM DRAINAGE - MAINTENANCE (WANDAREE COURT)	145,000	145,000	120,000	84,799	(25,000)	120,000
6450.0942	STREET TREES - VANDALISM, (REDUCED EXP.)	4,000	4,000	2,000	184	(2,000)	2,000
						<b>(52,000)</b>	
	<b>RECREATION</b>						
6500.0960	RESERVES - CAVE GARDEN (REDUCED EXP.)	135,000	135,000	130,000	72,922	(5,000)	130,000
6500.0975	RESERVES - RAIL LANDS (REDUCED EXP.)	20,000	20,000	15,000	2,250	(5,000)	15,000
6530.1004	RESERVES - OLYMPIC PARK (REDUCED EXP.)	25,000	25,000	15,000	5,795	(10,000)	15,000
6530.1010	RESERVES - GENERAL (REDUCED EXP.)	30,000	30,000	20,000	3,161	(10,000)	20,000
6530.1012	RESERVES - VANSITTART PARK OVAL (REDUCED EXP.)	40,000	40,000	30,000	12,691	(10,000)	30,000
6550.1030	AQUATIC CENTRE - CONTRACT (REDUCED EXP.)	140,000	140,000	135,000	134,337	(5,000)	135,000
6550.1031	AQUATIC CENTRE - MAINTENANCE (INC. OPERATING EXP.)	100,000	100,000	125,000	135,605	25,000	125,000
6560.1049	OTHER RECREATION - SELGA (INC. OPERATING EXP.)	11,000	11,000	12,000	12,467	1,000	12,000
						<b>(19,000)</b>	

		Original	Revised	Proposed	Actual	Variance now	Proposed E of
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		Budget '000	BR2 '000	Budget '000	28/02/2014 '000	Requested '000	Y Budget Forecast '000
	<b>2.3 OPERATING EXPENDITURE CONT'D</b>						
	<b>REGULATORY</b>						
6620.0034	BUILDING EMPLOYEE EXPENSES - (STUDY EXP.)	4,000	4,000	10,000	10,339	6,000	10,000
6630.0034	PLANNING - EMPLOYEE EXPENSES (REDUCED EXP.)	4,000	4,000	2,000	532	(2,000)	2,000
6630.1120	PLANNING - LEGAL EXPENSES (REDUCED EXP.)	35,000	55,000	65,000	60,721	10,000	65,000
6630.1128	PLANNING - ABORIGINAL HERITAGE (REBUDGETED IN 2014/2015)	40,000	40,000	15,000	13,270	(25,000)	15,000
6630.1131	PLANNING - HERITAGE DPA (REBUDGETED IN 2014/2015)	27,000	27,000	1,000	850	(26,000)	1,000
6660.0034	HEALTH - EMPLOYEE EXPENSES (REDUCED EXP.)	6,000	6,000	4,000	1,071	(2,000)	4,000
6660.1161	HEALTH - PROJECTS (REDUCED EXP.)	11,000	11,000	5,000	0	(6,000)	5,000
						<b>(45,000)</b>	
	<b>UNCLASSIFIED</b>						
6900.1810	PRIVATE WORKS (REDUCED ACTIVITY)	30,000	30,000	0	0	(30,000)	0
						<b>(30,000)</b>	
	<b>TOTAL OPERATING EXPENDITURE Increase/(Decrease)</b>					<b>(274,000)</b>	
	<b>2.4 CAPITAL EXPENDITURE</b>						
	<b>RECREATION</b>						
7680.5811	RAIL LANDS GRANT FUNDS - WIP (REVERSAL)	1,650,000	2,650,000	1,650,000	0	(1,000,000)	1,650,000
7680.5811	RAIL LANDS GRANT FUNDS - (PLACES FOR PEOPLE GRANT)	1,650,000	1,650,000	2,650,000		1,000,000	2,560,000
						<b>0</b>	
	<b>ENGINEERING / INDIRECT</b>						
7900.3999	CBD STREET SCAPING PROJECT - GOVT. FUNDING RECEIVED	0	1,590,000	1,690,000	449,295	100,000	1,690,000
						<b>100,000</b>	
	<b>ENVIRONMENTAL</b>						
7800.0999	STORM DRAINAGE - PURCHASE OF 5 WANDAREE COURT	0	0	78,000	77,421	78,000	78,000
						<b>78,000</b>	
	<b>CAPITAL EXPENDITURE Increase/(Decrease)</b>					<b>178,000</b>	

**3. SUMMARY OF REQUESTED BUDGET VARIATIONS**

	Original Budget \$	Revised Budget \$	Variation Requested \$	Proposed BR3 Budget \$
<b>OPERATING</b>				
Operating Expenditure (Increase) Decrease	22,775,000	23,311,000	(274,000)	23,037,000
Operating Revenue Increase (Decrease)	22,775,000	23,146,000	15,000	23,161,000
<b>Operating Surplus/(Deficit)</b>	<b>0</b>	<b>(165,000)</b>	<b>289,000</b>	<b>124,000</b>
<b>CAPITAL EXPENDITURE</b>				
Capital Expenditure (Increase) Decrease	10,559,000	14,821,000	178,000	14,999,000
<b>CAPITAL REVENUE</b>				
Capital Revenue Increase (Decrease)	0	0	0	0
<b>NON OPERATING EXPENDITURE</b>				
Non Operating Expenditure (Increase) Decrease	878,000	878,000	0	878,000
<b>NON OPERATING REVENUE</b>				
Non Operating Revenue Increase (Decrease)	11,437,000	15,993,000	(900,000)	15,093,000
<b>Revised Cash Budget Surplus/(Deficit)</b>	<b>0</b>	<b>129,000</b>	<b>(789,000)</b>	<b>(660,000)</b>
<b>SUMMARY OF ALTERATIONS : SURPLUS/(DEFICIT)</b>	<b>Operating Budget</b>		<b>Cash Budget</b>	
Adopted Budget	0		0	
Revised Budget - (Work in Progress)	(451,000)		0	
Budget Update No. 1 (as at 30th September, 2013)	(332,000)		48,000	
Budget Update No. 2 (as at 30th November, 2013)	(165,000)		129,000	
Budget Update No. 3 (as at 28th February, 2014)	124,000		(660,000)	

#### 4. BR3 Commentary

- This is the third Budget Review for the 2013/2014 financial year other than the interim review which introduced work in progress amounts from 2012/2013 into the 2013/2014 Budget.
- BR3 takes into account most costs for the first 7 months of operating (July to February) however the majority of creditors for the month of February are not yet included (processed in March).
- Operating Revenue increases by \$15,000.
- Operating Expenditure decreases by \$274,000 principally due to a range of Budget reductions.
- In overall terms BR3 provides for;
  - An decrease in Operating Expenditure of \$274,000
  - An increase in Operating Revenue of \$15,000
  - A net benefit to the operating result of \$289,000
- Council's Budgeted Operating commentary;
  - The adopted Budget provided for a balanced operating result
  - Interim (WIP) Review resulted in a \$451,000 Operating Deficit
  - BR1 resulted in a \$332,000 deficit as at 30<sup>th</sup> September, 2013
  - BR2 results in a \$165,000 deficit as at 30<sup>th</sup> November, 2013
  - BR3 results in a \$124,000 surplus as at 28<sup>th</sup> February, 2014.
- Council's Cash Budget commentary:
  - adopted balanced cash Budget
  - the Interim (WIP) Review Council continued to maintain a balanced Cash Budget
  - as a result of BR1 Council Cash Budget provides for a \$48,000 surplus as at 30<sup>th</sup> September, 2013
  - BR2 results in a \$129,000 surplus as at 30<sup>th</sup> November, 2013.
  - BR3 results in a \$660,000 deficit as at 28<sup>th</sup> February, 2014.

**CITY OF MOUNT GAMBIER  
DRAFT BUDGET 2013/2014**

**Statement of Comprehensive Income**

<b>ACTUAL 2012/2013 \$ '000</b>	<b>INCOME</b>	<b>BR3 2013/2014 \$ '000</b>
15,772	Rates	16,272
357	Statutory Charges	370
3,393	User Charges	2,756
2,232	Grants Subsidies and Contributions	3,529
31	Investment Income	16
191	Reimbursements	191
476	Other	0
0	Share of profit - joint ventures and associates	0
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22,452	<b>TOTAL REVENUES</b>	23,134
	 <b>EXPENSES</b>	
8,318	Wages and Salaries	8,629
7,837	Materials, contracts & other expenses	7,807
336	Finance Costs	369
5,662	Depreciation, amortisation & impairment	6,232
0	Share of loss - joint ventures & associates	0
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22,153	<b>Total Expenses</b>	23,037
<hr/>		<hr/>
299	<b>OPERATING SURPLUS/(DEFICIT) BEFORE CAPITAL AMOUNTS</b>	97
-1,838	Net gain (loss) on disposal or revaluation of assets	0
835	Amounts specifically for new or upgraded assets	2,132
0	Physical resources received free of charge	0
 <b>-704</b>	 <b>NET SURPLUS/(DEFICIT)</b>	 <b>2,229</b>
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**CITY OF MOUNT GAMBIER  
DRAFT BUDGET 2013/2014**

**Cash Flow Statement**

<b>ACTUAL 2012/2013 \$ '000</b>		<b>BR3 2013/2014 \$ '000 Inflows (Outflows)</b>
	<b>CASHFLOWS FROM OPERATING ACTIVITIES</b>	
	<b>RECEIPTS</b>	
24,446	Operating Receipts	23,118
63	Investment Receipts	16
	<b>PAYMENTS</b>	
-18,456	Operating payments to suppliers & employees	-16,411
-342	Finance Payments	-369
5,711	<b>Net Cash provided by (or used in) Operating Activities</b>	6,354
	<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>	
	<b>RECEIPTS</b>	
835	Grants specifically for new or upgraded assets	2,132
212	Sale of Assets	238
106	Repayments of loans by community groups	100
	<b>PAYMENTS</b>	
	Loans made to community groups	-10
-5,010	Expenditure on renewal / replacement of assets	-8,290
-1,022	Expenditure on new / upgraded assets	-6,709
-4,879	<b>Net Cash provided by (or used in) Investing Activities</b>	-12,539
	<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>	
	<b>RECEIPTS</b>	
0	Proceeds from Borrowings	3,588
	<b>PAYMENTS</b>	
-1,138	Repayment of Borrowings	-600
-1,138	<b>NET CASH USED IN FINANCING ACTIVITIES</b>	2,988
-306	<b>NET INCREASE (DECREASE) IN CASH HELD</b>	-3,197
981	<b>CASH AT BEGINNING OF YEAR</b>	650
675	<b>CASH AT END OF YEAR</b>	-2,547

**CITY OF MOUNT GAMBIER  
DRAFT BUDGET 2013/2014**

**Balance Sheet**

<b>ACTUAL 2012/2013 \$ '000</b>		<b>BR3 2013/2014 \$ '000</b>
	<b>ASSETS</b>	
	<b>CURRENT ASSETS</b>	
675	Cash and cash equivalents	0
1,149	Trade & other receivables	1,149
40	Inventories	40
0	Other Financial Assets	0
<u>1,864</u>		<u>1,189</u>
0	Non-Current Assets held for Sale	0
<u>1,864</u>	<b>TOTAL CURRENT ASSETS</b>	<u>1,189</u>
	<b>NON-CURRENT ASSETS</b>	
248	Financial Assets	158
0	Equity accounted investments in Council businesses	0
0	Investment Property	0
194,011	Infrastructure, Property, Plant & Equipment	202,540
0	Other Non-current Assets	0
<u>194,259</u>	<b>TOTAL NON-CURRENT ASSETS</b>	<u>202,698</u>
<u>196,123</u>	<b>TOTAL ASSETS</b>	<u>203,887</u>
	<b>LIABILITIES</b>	
	<b>CURRENT LIABILITIES</b>	
1,116	Trade & Other Payables	1,116
356	Borrowings	356
1,723	Short-term Provisions	1,723
0	Other Current Liabilities	0
<u>3,195</u>		<u>3,195</u>
0	Liabilities relating to Non-current Assets held for Sale	0
<u>3,195</u>	<b>TOTAL CURRENT LIABILITIES</b>	<u>3,195</u>
	<b>NON-CURRENT LIABILITIES</b>	
0	Trade & Other Payables	0
3,618	Long-term Borrowings	9,153
257	Long-term Provisions	257
0	Other Non-current Liabilities	0
<u>3,875</u>	<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>9,410</u>
<u>7,070</u>	<b>TOTAL LIABILITIES</b>	<u>12,605</u>
<u><u>189,053</u></u>	<b>NET ASSETS</b>	<u><u>191,282</u></u>
	<b>EQUITY</b>	
48,060	Accumulated Surplus	52,663
131,574	Asset Revaluation	131,574
9,419	Other Reserves	7,045
<u>189,053</u>	<b>TOTAL EQUITY</b>	<u>191,282</u>

**CITY OF MOUNT GAMBIER  
DRAFT BUDGET 2013/2014**

**Statement of Changes in Equity**

<b>ACTUAL 2012/2013 \$ '000</b>		<b>BR3 2013/2014 \$ '000</b>
	<b>ACCUMULATED SURPLUS</b>	
52,707	Balance at end of previous reporting period	48,060
-704	Net Result for Year	2,229
8	Transfer From Reserves	2,642
<u>-3,951</u>	Transfer To Reserves	<u>-268</u>
48,060	<b>BALANCE AT END OF PERIOD</b>	52,663
	<b>ASSET REVALUATION RESERVE</b>	
131,574	Balance at end of previous reporting period	131,574
0	Gain on revaluation of infrastructure, property, plant & equipment	0
0	Transfer to Accumulated Surplus on sale of infrastructure, property, plant & equipment	0
<u>131,574</u>	<b>BALANCE AT END OF PERIOD</b>	<u>131,574</u>
	<b>LONG SERVICE LEAVE</b>	
724	Balance at end of previous reporting period	724
0	Transfer to reserve from accumulated surplus	0
0	Transfer from reserve to accumulated surplus	<u>-105</u>
<u>724</u>	<b>BALANCE AT END OF PERIOD</b>	619
	<b>OFF STREET CAR PARK</b>	
267	Balance at end of previous reporting period	267
0	Transfer to reserve from accumulated surplus	0
0	Transfer from reserve to accumulated surplus	0
<u>267</u>	<b>BALANCE AT END OF PERIOD</b>	<u>267</u>
	<b>PLANT REPLACEMENT</b>	
1,561	Balance at end of previous reporting period	1,561
0	Transfer to reserve from accumulated surplus	0
0	Transfer from reserve to accumulated surplus	0
<u>1,561</u>	<b>BALANCE AT END OF PERIOD</b>	<u>1,561</u>
	<b>LADY NELSON PARK REDEVELOPMENT</b>	
6	Balance at end of previous reporting period	6
0	Transfer to reserve from accumulated surplus	0
0	Transfer from reserve to accumulated surplus	0
<u>6</u>	<b>BALANCE AT END OF PERIOD</b>	<u>6</u>
	<b>ASSET REPLACEMENT</b>	
1,296	Balance at end of previous reporting period	1,296
0	Transfer to reserve from accumulated surplus	0
0	Transfer from reserve to accumulated surplus	0
<u>1,296</u>	<b>BALANCE AT END OF PERIOD</b>	<u>1,296</u>

**CITY OF MOUNT GAMBIER  
DRAFT BUDGET 2013/2014**

**Statement of Changes in Equity**

<b>ACTUAL 2012/2013 \$ '000</b>		<b>BR3 2013/2014 \$ '000</b>
	<b>LAND DIVISION - OUTSTANDING WORK</b>	
232	Balance at end of previous reporting period	232
0	Transfer to reserve from accumulated surplus	0
0	Transfer from reserve to accumulated surplus	0
232	<b>BALANCE AT END OF PERIOD</b>	232
	<b>DOWNSTREAM DRAINAGE</b>	
61	Balance at end of previous reporting period	116
55	Transfer to reserve from accumulated surplus	0
0	Transfer from reserve to accumulated surplus	0
116	<b>BALANCE AT END OF PERIOD</b>	116
	<b>WORK IN PROGRESS</b>	
0	Balance at end of previous reporting period	3,537
3,537	Transfer to reserve from accumulated surplus	0
0	Transfer from reserve to accumulated surplus	-2,537
3,537	<b>BALANCE AT END OF PERIOD</b>	1,000
	<b>CITY CENTRE IMPROVEMENT</b>	
688	Balance at end of previous reporting period	688
0	Transfer to reserve from accumulated surplus	0
0	Transfer from reserve to accumulated surplus	0
688	<b>BALANCE AT END OF PERIOD</b>	688
	<b>MAJOR CAPITAL WORKS</b>	
482	Balance at end of previous reporting period	482
0	Transfer to reserve from accumulated surplus	0
0	Transfer from reserve to accumulated surplus	0
482	<b>BALANCE AT END OF PERIOD</b>	482
	<b>RESERVE FUNDS TOTAL</b>	
0	Balance at end of previous reporting period	0
0	Transfer to reserve from accumulated surplus	268
0	Transfer from reserve to accumulated surplus	0
0	<b>BALANCE AT END OF PERIOD</b>	268
	<b>MOUNT GAMBIER CEMETERY TRUST</b>	
107	Balance at end of previous reporting period	466
359	Transfer to reserve from accumulated surplus	0
0	Transfer from reserve to accumulated surplus	0
466	<b>BALANCE AT END OF PERIOD</b>	466
	<b>JUNIOR SPORTING FUND</b>	
52	Balance at end of previous reporting period	44
0	Transfer to reserve from accumulated surplus	0
-8	Transfer from reserve to accumulated surplus	0
44	<b>BALANCE AT END OF PERIOD</b>	44
189,053	<b>TOTAL EQUITY AT END OF REPORTING PERIOD</b>	191,282

**CITY OF MOUNT GAMBIER  
DRAFT BUDGET 2013/2014**

**Uniform Presentation of Finances**

<b>ACTUAL 2012/2013 \$ '000</b>		<b>BR3 2013/2014 \$ '000</b>
22,452	Operating Revenues	23,134
<u>-22,153</u>	<i>less Operating Expenses</i>	<u>-23,037</u>
299	<b>Operating Surplus / (Deficit) before Capital Amounts</b>	97
	<b><i>Less Net Outlays in Existing Assets</i></b>	
5,010	Capital Expenditure on renewal and replacement of Existing Assets	7,640
<u>-5,662</u>	<i>less Depreciation, Amortisation and Impairment</i>	<u>-6,232</u>
<u>-212</u>	<i>less Proceeds from Sale of Replaced Assets</i>	<u>-238</u>
-864		1,170
	<b><i>Less Net Outlays on New and Upgraded Assets</i></b>	
1,022	Capital Expenditure on New and Upgraded Assets	7,359
<u>-835</u>	<i>less Amounts received specifically for New and Upgraded Assets</i>	<u>-2,132</u>
<u>0</u>	<i>less Proceeds from Sale of Surplus Assets</i>	<u>5,227</u>
187		5,227
976	<b>Net Lending / (Borrowing) for Financial Year</b>	<b>-6,300</b>

**CITY OF MOUNT GAMBIER  
DRAFT BUDGET 2013/2014**

<b>ACTUAL</b>	<b>FINANCIAL INDICATORS</b>	<b>BR3</b>
<b>2012/2013</b>		<b>2013/2014</b>

These Financial Indicators have been calculated in accordance with *Information Paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

2%	<b>Operating Surplus Ratio</b> <u>Operating Surplus</u> Rates - general & other less NRM levy	1%
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*This ratio expresses the operating surplus as a percentage of general and other rates, net of NRM levy.*

23%	<b>Net Financial Liabilities Ratio</b> <u>Net Financial Liabilities</u> Total Operating Revenue less NRM levy	50%
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*Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue (excluding NRM levy).*

85%	<b>Asset Sustainability Ratio</b> <u>Net Asset Renewals</u> Depreciation Expense	119%
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*Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.*

**SUBJECT: INDUSTRIAL RELATIONS ASU & AWU ENTERPRISE AGREEMENTS**

**REF: AF11/1090, AF11/1092**

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*Goal: Governance*

*Strategic Objective: Develop and maintain a valued, adaptable, skilled and motivated workplace.*

**Background**

Council's current Enterprise Agreements expire 31<sup>st</sup> December 2014.

Council on 17<sup>th</sup> September, 2013 resolved:

- (a) the CEO's report on be received;*
- (b) Council supports the earlier commencement of Workplace Agreement negotiation beginning January 2014;*
- (c) further reports to be presented prior to commencement of negotiation regarding the process to be implemented.*

Negotiations with the administration and field staff consultative groups commenced in February 2014 with a view to having final draft documents completed for the July 2014 Council meeting.

Council is represented on the AWU negotiating team by Cr Smith, Cr Lee (proxy), and Director – Operational Services, and on the ASU negotiating team by Cr Smith, Cr Lee (proxy), and Manager Human Resources.

Council and employee representatives have obtained a range of independent advice and guidance regarding enterprise bargaining trends in the public and private sector including agreement length, improvement clauses, and employer of choice strategies.

**Negotiations**

To date each of the parties have tabled a range of matters for negotiation reflecting positive aspirations for both the employer and the employee. The Director – Operational Services and Manager Human Resources are working closely to ensure that, as much as possible, the two Agreements are aligned.

At this stage there has been little discussion regarding wage adjustments, with the employees preferring to focus on deliverables to Council. A further update will be provided to the June meeting.

**RECOMMENDATION**

- (a) Corporate and Community Services Report No. 27/2014 be received.**



**Stacey HOLDER**  
MANAGER HUMAN RESOURCES

-2-

Sighted:

A handwritten signature in black ink, appearing to read 'Mark McShane', written in a cursive style.

**Mark McSHANE**  
CHIEF EXECUTIVE OFFICER

2<sup>nd</sup> April, 2014 SH.MJT



CITY DEVELOPMENT FRAMEWORK SUB-COMMITTEE

Minutes of meeting held in the Committee Room, level four of the Civic Centre, 10 Watson Terrace, Mount Gambier, on Tuesday 1<sup>st</sup> April, 2014 at 1.30 p.m.

Agenda

PRESENT: Cr A Smith (Presiding Member)  
Cr Jim Maher  
Cr M White

APOLOGIES: Nil

COUNCIL OFFICERS: Chief Executive Officer, Mark McShane  
Strategic Project Officer, Tracy Tzioutziouklaris

SPECIAL GUEST: Professor John Martin

COUNCIL MEMBERS  
AS OBSERVERS: Cr Andrew Lee and Cr Ian Von Stanke

**WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.**

MINUTES OF PREVIOUS Meeting Cr White moved that the Minutes of the previous meeting held on Thursday 27<sup>th</sup> February, 2014 be taken as read and confirmed.

Cr Maher seconded.

Carried.

QUESTIONS: (a) With Notice - nil submitted.  
(b) Without Notice – nil submitted.

**1. COMMUNITY ENGAGEMENT – Ref. AF13/125**

*Goal: Building Communities*  
*Strategic Objective: Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs are met.*

*Encourage the empowerment of the community to lead and self manage their respective desires and aspirations.*

Minutes of the City Development Framework Sub Committee meeting held on 1<sup>st</sup> April, 2014  
Cont'd...

*Goal: Securing Economic Prosperity*  
*Strategic Objective: Foster the expansion of commerce and industry in a sustainable manner, considering industry, employment and climate change impacts, and enhance our positioning as the major centre for the region.*

The Strategic Project Officer reported:

(a) The community-wide discussion and dialogue about the Mount Gambier City Development Framework project has commenced with four workshops being held during the first week of February. A second round of workshops were then held during the first week of March and further discussions with the community have been undertaken throughout March, 2014.

(b) To date the different organisations that have been involved in the engagement process, separate to the workshops include:

Chamber of Commerce, Men's Shed, Mulga Street Primary School Governing Council, Bowling Club, Probus, Arts Society, Soroptimist's, the Congalese Community, Grant High School SRC, Mount Gambier High School SRC, Rotary, Lions, 'Baby Bounce' (library program), general library patrons, Glenburnie Primary School children, Aboriginal Groups, Woodlands Grove and Hallmont Estate (early April) and Council staff.

(c) The City Development Framework project is also part of the information to be provided at the two 'Pop Up' booths to be held within the Market Place and Centro Shopping centres on Thursday 27<sup>th</sup> March, 2014.

(d) To date:

- 211 people have attended the workshops (these include the workshops in both February and March)
- 98 staff Members have provided input.
- 199 people from various community groups have returned feedback slips/forms

This represents a total involvement of 508 people in the community engagement process of this project (\*\*note not including Council Members).

**Cr White moved it be recommended:**

**(a) The report be received and the contents noted..**

**Cr Maher seconded.**

**Carried.**

**2. COMMUNITY ENGAGEMENT – WORKSHOPS – Ref. AF13/125**

*Goal: Building Communities*  
*Strategic Objective: Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs are met.*

Minutes of the City Development Framework Sub Committee meeting held on 1<sup>st</sup> April, 2014  
Cont'd...

*Encourage the empowerment of the community to lead and self manage their respective desires and aspirations.*

*Goal: Securing Economic Prosperity*  
*Strategic Objective: Foster the expansion of commerce and industry in a sustainable manner, considering industry, employment and climate change impacts, and enhance our positioning as the major centre for the region.*

The Strategic Project Officer reported:

- (a) The community wide discussion and dialogue about the Mount Gambier City Development Framework project commenced with four workshops during the week commencing Monday 3<sup>rd</sup> February, 2014. The data that was gathered at these workshops will form the basis of the 'four futures papers' on the four identified key areas Our People, Our Location, Our Diverse Economy and Our Climate, Natural Resources and Heritage.
- (b) Further workshops were held during the first week of March to present the data and draft material obtained from the workshops held in February. The purpose of these workshops is to seek feedback on the measures and aspirations identified and to think broadly about the community and to determine if the aspirations related to each theme are comprehensive. The key question we are addressing here is; have we overlooked anything?
- (c) The attendance at the workshops in March was significantly reduced from the February workshops, with a total of 47 people from the community attending (note: some people attended more than one workshop and may have been counted twice).
- (c) The data obtained from these workshops is attached to this agenda for Members information and perusal.

**Cr White moved it be recommended:**

- (a) the report be received and the data be noted.**

**Cr Maher seconded.**

**Carried.**

**3. DRAFT FUTURES PAPERS – Ref. AF13/125**

*Goal: Building Communities*  
*Strategic Objective: Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs are met.*

*Encourage the empowerment of the community to lead and self manage their respective desires and aspirations.*

*Goal: Securing Economic Prosperity*  
*Strategic Objective: Foster the expansion of commerce and industry in a sustainable manner, considering industry, employment and*

Minutes of the City Development Framework Sub Committee meeting held on 1<sup>st</sup> April, 2014  
Cont'd...

*climate change impacts, and enhance our positioning as the major centre for the region.*

The Strategic Project Officer reported:

- (a) Dr John Martin is currently working on the draft Futures Papers. It is anticipated that the draft Futures Papers, in a raw form, will be available for Members perusal at the meeting of the City Development Framework Sub Committee.
- (b) Further work on the format, appearance and presentation of the Futures Papers will still need to be undertaken, prior to the papers being provided to the community.
- (c) Professor Martin will be available at this meeting to present and discuss the Futures Papers with Members.

**Cr Maher moved it be recommended the report be received.**

**Cr White seconded.**

**Carried.**

**4. ANY OTHER BUSINESS**

Cr Lee and Council's Strategic Project Officer will be running a presentation on the City Development Framework Project at Woodlands Drive Retirement Village on Wednesday 9<sup>th</sup> April, at 2.15p.m.

**5. MOTIONS WITHOUT NOTICE**

Nil

The meeting closed at 2.20 p.m.