

CITY DEVELOPMENT FRAMEWORK SUB-COMMITTEE

Minutes of Meeting held in the Committee Room, Level Four of Civic Centre, 10 Watson Terrace,  
Mount Gambier, on Friday, 20<sup>th</sup> February 2015 at 12.00 noon

MINUTES

PRESENT: Mayor A Lee  
Crs F Morello and S Perryman

COUNCIL OFFICERS: Chief Executive Officer, Mark McShane  
Manager Strategic Projects, Tracy Tzioutziouklaris

COUNCIL MEMBERS  
AS OBSERVERS:

Nil

**WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.**

The Chief Executive Officer took the Chair for the following business:

**1. GOVERNANCE - Committees - Election of City Development Framework Sub-Committee Presiding Member - Ref. AF13/486**

*Goal:* Governance  
*Strategic Objective:* (i) Demonstrate innovative and responsible organisational governance

The Manager – Strategic Projects reported:

- (a) The City Development Framework Sub-Committee, at its meeting of Thursday, 27<sup>th</sup> January 2014 adopted it's Terms of Reference (Attachment 1: Terms of Reference);
- (b) Terms of Reference 5.3 states "The Sub-Committee will appoint a Presiding Member". It is suggested that the Committee appoint the Presiding Member using the same process recently adopted by Council for its two (2) Standing Committees and as set out in the following parts;
- (c) the term of office for the position of the City Development Framework Sub-Committee Presiding Member be one (1) year commencing 20<sup>th</sup> February 2015;
- (d) the City Development Framework Sub-Committee determines that the method of choosing a Presiding Member be by an election process undertaken by secret ballot;
- (e) the successful candidate will be the candidate with the highest number of votes;
- (f) where two or more candidates have an equal number of votes one of those candidates will be determined as successful from a drawing of lots by the Returning Officer;
- (g) the Chief Executive Officer be appointed the Returning Officer for the election;
- (h) upon the completion of the election, the Returning Officer be authorised to declare the successful candidate elected to the position of the City Development Framework Sub-Committee Presiding Member;

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- (i) upon declaration of the Returning Officer the candidate be appointed to the position of the City Development Framework Sub-Committee Presiding Member for the term of office determined by this resolution.

**Cr Morello moved it be recommended:**

- (a) the report be received;**
- (b) the above process to appoint the Presiding Member for the City Development Framework Sub-Committee be adopted.**

**Mayor Lee seconded.**

**Carried**

**2. GOVERNANCE - Committees – City Development Framework Sub-Committee - Call for Nominations - Ref. AF13/486**

*Goal: Governance*  
*Strategic Objective: (i) Demonstrate innovative and responsible organisational governance*

- (a) The Chief Executive Officer called for nominations for the position of Presiding Member for the City Development Framework Sub-Committee;
- (b) The following nominations were received:
  - 1. Cr Perryman nominated Cr Morello to be the City Development Framework Sub-Committee Presiding Member.  
Cr Morello accepted the nomination.

There be no further nominations the Returning Officer declared Cr Morello be elected to the position of Presiding Member for the City Development Framework Sub-Committee.

**Cr Perryman moved it be recommended the report be received.**

- (a) the report be received;**
- (b) Cr Morello be appointed to the position of Presiding Member of City Development Framework Sub-Committee.**

**Mayor Lee seconded**

**Carried**

Cr Morello took the Chair for the following business:

APOLOGIES: Cr Perryman moved the apology received from Crs M Lovett and P Richardson be accepted.

Mayor Lee seconded

**Carried**

QUESTIONS:  
(a) With Notice - nil submitted.  
(b) Without Notice – nil submitted

**3. GOVERNANCE – Committees – Scheduling of the City Development Framework Sub-Committee Meetings - Ref. AF13/486**

*Goal:* Governance

*Strategic Objective:* (i) Establish measures for Council's performance and continually compare against community expectations  
(ii) Engage with national, state, regional and local forums and partnerships to provide solutions and options to continually improve Councils service deliver and performance

The Manager Strategic Projects reported:

(a) The Sub-Committee is requested to consider the time and schedule of meetings.

**Cr Morello moved it be recommended:**

**(a) Meetings of the City Development Framework Sub-Committee be scheduled for the second Friday of the month commencing at 12.00 p.m.**

**Cr Perryman seconded**

**Carried**

**4. GOVERNANCE - Committees – Sub-Committee Title and Terms of Reference - Ref. AF13/486**

The Manager Strategic Projects Reported:

(a) The current name of the Sub-Committee is the City Development Framework Sub-Committee. As identified within the Terms of Reference, The City Development Framework Sub Committee was established to:

- Develop a long term City Development Framework
- Identify and engage with a diversity of stakeholders in developing the framework
- As necessary engage specialist and other support to develop the Framework
- Communicate the progress of the Framework to Corporate and Community Services Standing Committee, the community and stakeholders

(b) The City Development Framework has now been developed and endorsed by Council at it's meeting held in October, 2014. The City Development Framework is "Mount Gambier – A Futures Paper for City Development". A copy of the Futures Paper is attached to this agenda for Members information and perusal (Attachment 2).

(c) As the Futures Paper has been developed and endorsed, the City Development Framework Sub-Committee may wish to reconsider it's name and amend the Terms of Reference to better reflect the future functions and objectives of the Sub-Committee.

**Cr Morello moved it be recommended:**

**(a) the report be received;**

**(b) The name of the Sub Committee to remain as the City Development Framework Sub-Committee at this time;**

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**(c) The Terms of Reference be amended as follows:**

**“The City Development Framework Sub-Committee has been established to:**

- Identify and engage with a diversity of stakeholders in developing the City of Mount Gambier Strategic Plan.**
- To oversee and facilitate the review of the Strategic Plan which is to be consistent with the City Development Framework.**
- To monitor and evaluate the implementation of Mount Gambier: A Futures Paper for City Development.**
- To commit to and facilitate ongoing community discussions to encourage and enhance the interconnection between Council and the community and between various groups within the community.**
- As necessary engage specialist and other support as the need is identified.**
- Communicate the progress of the City Development Framework to Corporate and Community Services Standing Committee, the community and stakeholders.”**

**Mayor Lee seconded**

**Carried**

**5. CITY DEVELOPMENT FRAMEWORK PROJECT – Futures Paper – City Development Framework Sub Committee Report No1/2015, Ref. AF13/486**

**Cr Morello moved it be recommended:**

- (a) City Development Framework Sub Committee Report No. 1/2015 be received and the contents noted;**
- (b) The City Development Framework Sub-Committee assist Council in the implementation of the Futures Paper and using this platform to review Council’s Strategic Plan as required by Section 122 of the Local Government Act, 1999.**

**Cr Perryman seconded**

**Carried**

**OTHER MATTERS - Nil**

**MOTIONS WITHOUT NOTICE - Nil**

**NEXT MEETING - Friday 13<sup>th</sup> March, 2015 commencing at 12.00 p.m.**

**The meeting closed at 12.35 p.m.**

MTT

CONFIRMED THIS

DAY OF

2015.

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PRESIDING MEMBER