

CITY DEVELOPMENT FRAMEWORK SUB-COMMITTEE

Minutes of the Meeting held in the Committee Room, Level Four of Civic Centre, 10 Watson Terrace, Mount Gambier, on Friday, 8<sup>th</sup> May, 2015 at 1.00 p.m.

MINUTES

- PRESENT: Cr F Morello (Presiding Member)  
Mayor A Lee, and M Lovett
- APOLOGIES: Cr P Richardson
- NOT IN ATTENDANCE: Cr S Perryman
- COUNCIL OFFICERS: Chief Executive Officer, Mark McShane  
Manager Strategic Projects, Tracy Tzioutziouklaris

COUNCIL MEMBERS  
AS OBSERVERS:

**WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.**

MINUTES: Mayor Lee moved that the Minutes of the previous meeting held on Friday 20<sup>th</sup> March, 2015 be taken as read and confirmed.

Cr Morello seconded.

Carried

QUESTIONS:

- (a) With Notice - nil submitted
- (b) Without Notice – nil submitted

**1. GOVERNANCE – Committees – Sub Committee Title and Terms of Reference – Ref AF13/486**

The Manager Strategic Projects reported:

- (a) The Terms of Reference for the City Development Framework Sub – Committee were discussed and updated at the meeting held on 20<sup>th</sup> February, 2015. A copy of the updated Terms of Reference is attached to this agenda for Members perusal.
- (b) The Sub-Committee is created for the express purpose of:
  - 1 To oversee and facilitate the review of the Strategic Plan which is to be consistent with the City Development Framework.
  - 2 To monitor and evaluate the implementation of Mount Gambier: A Futures Paper for City Development.
- (c) The current name of the Sub Committee is the City Development Framework Sub Committee. To better reflect the objectives of the sub committee Members may wish to give further consideration as to the name of the sub-committee.

**Cr Morello moved it be recommended:**

- (a) **The report be received.**
- (b) **The name of the sub-committee be amended to 'Strategic Planning Sub-Committee' so as to better reflect the activities of the Sub Committee.**

**Mayor Lee seconded.**

**Carried**

**2. CITY DEVELOPMENT FRAMEWORK – Hierarchy of the Strategic Planning Structure Ref. AF13/486 – Attachments – Strategic Planning Structure of Council, The Futures Paper, The Strategic Management Plan – Beyond 2015, the Corporate Plan and example Quarterly KPI Report**

The Manager Strategic Projects reported:

- (a) A Council Member's Workshop comprising of two sessions have been scheduled to:
  - (i) assist Members to understand the role and process of Strategic Planning within an organisation.
  - (ii) provide an overview and summary of the development of the Futures Paper as Council's long term strategic plan and the incorporation of this framework into Council's new strategic plan.
- (b) Two workshops have been scheduled which include:
  - (i) Tuesday 5<sup>th</sup> May, 2015 Workshop to discuss the role and process of Strategic Planning and facilitated by Council Officers.
  - (ii) Wednesday 24<sup>th</sup> June, 2015 Workshop providing an overview and summary of the development of the Futures paper and the incorporation of this framework into Council's new Strategic Plan. Including a focus about the future of regional cities.  
  
To be facilitated by Emeritus Professor John Martin.
- (c) The first of the workshops have been held. A debriefing of this workshop will be discussed at this meeting.

**Cr Morello moved it be recommended:**

- (a) **the report be received.**
- (b) **A debriefing of the Members Workshop was discussed.**

**Mayor Lee seconded.**

**Carried**

**3. REVIEW OF THE STRATEGIC PLAN – Work Plan, Ref 13/486**

The Manager – Strategic Projects reported:

- (a) A work plan and basic time table has been developed to outline the process for undertaking the review of the Strategic Plan. A copy of this work plan is attached to the agenda for Members perusal and information.
- (b) It is now considered imperative that Council commence the review of the Strategic Plan as it establishes and set outs the key goals, objectives and direction Council identifies it wishes to achieve for the next four years, including the remainder of the current Council term.
- (c) The work plan identifies key steps and processes that will need to be undertaken and an approximate time frame.

**Cr Lovett moved it be recommended:**

- (a) The report be received.**
- (b) The Work Plan for the Strategic Plan be received and endorsed.**

**Mayor Lee seconded.**

**Carried**

**4. REVIEW OF THE STRATEGIC PLAN, Ref AF13/486**

The Manager Strategic Projects reported:

- (a) Members have previously been provided with copies of documents that form the hierarchy of the Strategic Planning Structure. These documents include the:
  - (i) The Futures Paper
  - (ii) The Strategic Plan – Beyond 2015
  - (iii) The Long Term Financial Plan
  - (iv) Asset Management Plan
  - (v) Annual Budget
  - (vi) Corporate Plan
  - (vii) Business Unit Plan

The Regional Health Plan which is also currently being prepared will also be included within Council's Strategic Planning hierarchy.

- (b) It is emphasised that the Futures Paper is Council's key strategic document and provides a long term vision for the growth and development of the City of Mount Gambier. The Futures Paper has been development based on the input received as part of the community consultation process.
- (c) Members are requested to read and familiarise themselves with what is contained within the Futures Paper and what is important to the community. As Council has determined to begin preparations to review the Strategic Plan Members are requested to start identifying issues within the Futures Paper that they would like to achieve/focus on over the rest of the current term of Council. It is envisaged that these issues will form a starting point for further discussions.

**Cr Morello moved it be recommended:**

- (a) The report be received.**

- (b) **All Members be requested to identify those areas of interest within the Futures Paper that they would like to further consider as part of the review of the Strategic Plan.**

**Cr Lovett seconded.**

**Carried**

**5. LOCAL GOVERNMENT GROWING REGIONAL AUSTRALIA, Australian Centre of Excellence for Local Government, landmark national report, Ref. 13/125**

The Manager Strategic Projects reported:

- (a) The Local Government Growing Regional Australia report examines and identifies the factors contributing to strong sustainable regional capitals and regions.
- (b) The report finds that a new way of thinking about regional economic development focuses on tapping under-utilised potential in all regions to enhance competitiveness.
- (c) A copy of the report including case studies is attached for Members Information.

**Cr Morello moved it be recommended the report be received and the contents noted.**

**Cr Lovett seconded.**

**Carried**

**MOTIONS WITHOUT NOTICE**

Nil

The meeting closed at 1.25p.m.

TT