



Reference: AF13/486 FM

1

21<sup>st</sup> February, 2014

TO: CR A SMITH (PRESIDING MEMBER)  
MAYOR PERRYMAN  
CR J MAHER  
CR M WHITE  
GRANT HUMPHRIES  
TRACY TZIOUTZIOUKLARIS  
PROFESSOR JOHN MARTIN

COPY: ALL MEMBERS

**NOTICE** is hereby given that the City Development Framework Sub-Committee will meet in the following Meeting Room on the day, date and time as follows:

*(Reception Area - Level 4):*

Thursday, 27<sup>th</sup> February 2014 at 1.00 p.m.

An agenda for the meeting is enclosed herewith.

Other Members not on the Sub-Committee are encouraged to attend the above meeting as your thoughts and contributions will be appreciated.

**Tracy TZIOUTZIOUKLARIS**  
STRATEGIC PROJECT OFFICER

CITY DEVELOPMENT FRAMEWORK SUB-COMMITTEE

Meeting to be held in the Committee Room, level four of the Civic Centre, 10 Watson Terrace,  
Mount Gambier, on Thursday 27<sup>th</sup> February, 2014 at 1.00 p.m.

Agenda

PRESENT: Mayor S Perryman  
Cr A Smith (Presiding Member)  
Cr J Maher  
Cr M White

APOLOGIES: moved the apology from be accepted.  
seconded.

COUNCIL OFFICERS: Chief Executive Officer, Mark McShane  
Strategic Project Officer, Tracy Tzioutziouklaris

SPECIAL GUEST: Professor John Martin

COUNCIL MEMBERS  
AS OBSERVERS:

**WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.**

MINUTES OF PREVIOUS MEETING moved that the Minutes of the previous meeting held on Thursday 16<sup>th</sup> January, 2014 be taken as read and confirmed.

seconded.

QUESTIONS: (a) With Notice - nil submitted.  
(b) Without Notice – nil submitted.

**1. COMMUNITY ENGAGEMENT – Ref. AF13/125**

*Goal: Building Communities*  
*Strategic Objective: Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs are met.*

*Encourage the empowerment of the community to lead and self manage their respective desires and aspirations.*

Agenda of the City Development Framework Sub Committee meeting to be held on 27<sup>th</sup> February, 2014 Cont'd...

*Goal: Securing Economic Prosperity*  
*Strategic Objective: Foster the expansion of commerce and industry in a sustainable manner, considering industry, employment and climate change impacts, and enhance our positioning as the major centre for the region.*

The Strategic Project Officer reported:

- (a) A community-wide discussion and dialogue about the Mount Gambier City Development Framework project has commenced with four workshops being held during the first week of February.
- (b) All Members have now been requested to identify those groups within the community that they will/or can engage with before the end of March, 2014 as part of the community engagement process for this project. A flyer with a tear off section has been developed and will be provided to all Members to assist in this broader community engagement process.
- (c) A list of different organisations that could be contacted has been developed.

At this time the following Members have indicated that they have met with or are meeting with the following groups/organisations:

Mayor Perryman and Cr Smith	Chamber of Commerce
Cr Lee	Woodlands Grove and Hallmont Estate
Cr Von Stanke	Men's Shed, Mulga Street Primary School, Bowling Club, Probus, Arts Society
Cr White	Soroptomist
Cr Maher	Grant High School SRC

- (d) Council has also received a request from the LionsClub for a representative of Council to be a guest speaker at a Lions dinner being held on the 25<sup>th</sup> of March, 2014 at the RSL at 6.00p.m. to talk specifically on the City Development Framework project. It would be appreciated if a Member was available for this. Dinner is provided for the guest speaker.
- (e) Sessions have been scheduled with Council staff from the Civic Centre, Library, Main Corner and Tourism Information Centre on Tuesday the 4<sup>th</sup> March, 2014 and Wednesday the 5<sup>th</sup> March, 2014 from 8.30a.m. to 9.30a.m. in the Reception Area. Professor Martin is to facilitate these sessions. All Council Members are welcome to attend.
- (d) A session with the field staff has been scheduled on Thursday 6<sup>th</sup> March, 2014 starting at 7.30a.m. at the depot. Council's Strategic Project Officer is to facilitate these sessions.

moved it be recommended:

- (a) The report be received.

Agenda of the City Development Framework Sub Committee meeting to be held on 27<sup>th</sup> February, 2014 Cont'd...

- (b) The following Member be nominated to attend the Lions dinner/meeting to present the City Development Framework project.

seconded.

**2. COMMUNITY ENGAGEMENT – WORKSHOPS – Ref. AF13/125**

*Goal: Building Communities*

*Strategic Objective: Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs are met.*

*Encourage the empowerment of the community to lead and self manage their respective desires and aspirations.*

*Goal: Securing Economic Prosperity*

*Strategic Objective: Foster the expansion of commerce and industry in a sustainable manner, considering industry, employment and climate change impacts, and enhance our positioning as the major centre for the region.*

The Strategic Project Officer reported:

- (a) The community wide discussion and dialogue about the Mount Gambier City Development Framework project commenced with four workshops during the week commencing Monday 3<sup>rd</sup> February, 2014. The data that was gathered at these workshops will form the basis of the 'four futures papers' on the four identified key areas Our People, Our Location, Our Diverse Economy and Our Climate, Natural Resources and Heritage.
- (b) Further workshops have now been scheduled for the first week of March to present the data and draft material obtained from the workshops held in February. The purpose of these workshops is to seek feedback on the measures and aspirations identified and to think broadly about the community and to determine if the aspirations related to each theme are comprehensive. The key question we are addressing here is; have we overlooked anything?

Each of the workshops will again focus on one of the key areas identified by the City Development Framework Sub-Committee as follows:

- Monday 3<sup>rd</sup> March, 2014, Workshop 1 - Our People
- Tuesday 4<sup>th</sup> March, 2014, Workshop 2 - Our Location
- Wednesday 5<sup>th</sup> March, 2014, Workshop 3 - Our Diverse Economy
- Thursday 6<sup>th</sup> March, 2014, Workshop 4 - Our Climate, Natural Resources and Heritage

All workshops will commence at 4.00 p.m. and finish by 6.00 p.m. and will be held in the City Hall.

- (c) all Council Members will be invited to attend the workshops as well as relevant staff from throughout Council.

Agenda of the City Development Framework Sub Committee meeting to be held on 27<sup>th</sup> February, 2014 Cont'd...

- (d) all of the workshops will be facilitated by Professor Martin who will be assisted by the Sub-Committee and Council's Strategic Project Officer.
- (e) Professor Martin will be available to provide an update to Members as to the format of the workshops and what is envisaged to be achieved.

moved it be recommended:

- (a) the report be received.
- (b) to be discussed at the meeting

seconded.

**3. COMMUNITY ENGAGEMENT – DR SUE MUTTON – Ref. AF13/125**

*Goal: Building Communities*  
*Strategic Objective: Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs are met.*

*Encourage the empowerment of the community to lead and self manage their respective desires and aspirations.*

*Goal: Securing Economic Prosperity*  
*Strategic Objective: Foster the expansion of commerce and industry in a sustainable manner, considering industry, employment and climate change impacts, and enhance our positioning as the major centre for the region.*

The Strategic Project Officer reported:

- (a) Dr Sue Mutton has kindly offered her assistance to work with Council to ensure Council obtains true representation of the people of Mount Gambier. Sue is the Course Coordinator WBSW program, Lecturer Social Work and Rural Practice, Social Work and Rural Practice Unit, Centre for Regional Engagement at the University of South Australia.
- (b) A meeting with Dr Mutton is currently being organised. A further update will be provided at the meeting.

moved it be recommended the report be received.

seconded.

**4. ANY OTHER BUSINESS**

**5. MOTIONS WITHOUT NOTICE**

The meeting closed at \_\_\_\_\_ p.m.

Agenda of the City Development Framework Sub Committee meeting to be held on 27<sup>th</sup> February, 2014 Cont'd...

AF13/486  
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CITY DEVELOPMENT FRAMEWORK SUB-COMMITTEE

Meeting held in the Committee Room, level four of the Civic Centre, 10 Watson Terrace, Mount Gambier, on Thursday 16<sup>th</sup> January, 2014 at 3.00 p.m.

MINUTES

PRESENT: Cr A Smith (Presiding Member)  
Cr J Maher  
Cr M White

APOLOGIES: Cr White moved the apology from Mayor Perryman be accepted.  
Cr Maher seconded.

**Carried**

COUNCIL OFFICERS: Chief Executive Officer, Mark McShane  
Director – Operational Services, Daryl Sexton  
Strategic Project Officer, Tracy Tzioutziouklaris

SPECIAL GUEST: Professor John Martin

COUNCIL MEMBERS  
AS OBSERVERS: Cr I Von Stanke

**WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.**

MINUTES OF PREVIOUS MEETING: Cr Maher moved that the Minutes of the previous meeting held on Monday 9<sup>th</sup> December, 2013 be taken as read and confirmed.

Cr White seconded.

**Carried**

QUESTIONS: (a) With Notice - nil submitted.  
(b) Without Notice – nil submitted

**1. TERMS OF REFERENCE – City Development Framework Steering Committee - Ref. AF13/486, Attachment 1**

*Goal: Governance*  
*Strategic Objective: Demonstrate innovative and responsible organisational governance*

The Strategic Project Officer reported:

- (a) at its meeting held on Monday 9<sup>th</sup> December, 2013 the City Development Framework Sub-Committee determined that the Terms of Reference be further considered at the next meeting of the City Development Framework Committee.
- (b) the Terms of Reference have been updated and a copy of which is attached to this agenda.

**Cr White moved it be recommended:**

Minutes of the City Development Framework Sub Committee meeting held on 16<sup>th</sup> January, 2014  
Cont'd...

- (a) the report be received.
- (b) the Terms of Reference be adopted.

**Cr Maher seconded**

**Carried**

**2. COMMUNITY ENGAGEMENT – Opening Workshops – Ref. AF13/125**

*Goal: Building Communities*  
*Strategic Objective: Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs are met.*

*Encourage the empowerment of the community to lead and self manage their respective desires and aspirations.*

*Goal: Securing Economic Prosperity*  
*Strategic Objective: Foster the expansion of commerce and industry in a sustainable manner, considering industry, employment and climate change impacts, and enhance our positioning as the major centre for the region.*

The Strategic Project Officer reported:

- (a) the community engagement for this project is commencing with four workshops scheduled for the week commencing Monday 3<sup>rd</sup> February, 2014, starting at 4.00p.m. and concluding at 6.00p.m. Each of the workshops will focus on four key areas previously identified by the City Development Framework Steering Committee in association with Professor John Martin and are as follows:

- Workshop 1 Our People;
- Workshop 2 Our Location;
- Workshop 3 Our Diverse Economy; and
- Workshop 4 Our Climate, Natural Resources and Heritage.

Attendance at these workshops will be by invitation. The database of invitees for the workshops have previously been provided to Members for their perusal and input.

- (c) all Council Members will be invited to attend the workshops as well as relevant staff from throughout Council.
- (d) all of the workshops will be facilitated by Professor Martin who will be assisted by the Sub-Committee and Council's Strategic Project Officer.
- (e) Professor Martin will be available to provide an update to Members as to the format of the workshops and what is envisaged to be achieved.

**Cr White moved it be recommended:**

- (a) the report be received.
- (b) the format of the workshops to proceed in accordance with the following:



Minutes of the City Development Framework Sub Committee meeting held on 16<sup>th</sup> January, 2014  
Cont'd...

- (i) Mayor (Cr Smith) Welcomes and outlines project, identifies Council Members from the City Development Framework Sub Committee and introduces Prof Martin facilitator (5 mins).
  - (ii) Professor Martin Outlines process and invites participants to intro each other at their tables (5 mins)
  - (iii) Professor Martin outlines the rational four themes futures papers 'The Resilient City' (10 mins)
  - (iv) Strategic Project Officer provides a comparative overview of Mount Gambier with two other regional cities (Warrnambool in Vic and Whyalla in SA) (10 mins)
  - (v) Participants invited to identify measure(s) that they use to compare Mount Gambier with other locations. They are asked to first write down three measures on a sheet of paper and then to share these with their table group coming up with a summary list (30 mins). These are then listed on butcher's paper through a plenary (JM facilitates TT supports) (30 mins)
  - (vi) In the last session we ask them to identify their aspirations; for themselves, their family and friends and for the community. They are invited to share these with their table groups and Professor Martin facilitates asking for only one of each from each table group to get an overview of aspirations. The individual sheets are collected (20 mins)
  - (vii) Professor Martin will review the process over the coming months, thanks them for their participation, identifies Tracy Tzioutziouklaris as the contact person, invited Mayor to thank and close (5 mins).
- (c) The timetable and process for the preparation of the four Futures Papers guiding the City Development Framework project as provided by Professor Martin is as follows:

**3-6 Feb Workshop 1:** Welcome, Rationale for the Futures Papers, Workshop process for community involvement outlined, participant's introduce themselves to each other, work in groups on measures that matter and identify and share their aspirations. We present comparative information on MTG, Warrnambool and Whyalla related to each of the four themes. We ask participants to tell us the measures that matter for them and their organisation. We invite them to tell us their aspirations; for themselves, family and friends and the community. We summarise these in plenary and invite them back to the second workshop where will review and refine this first round of discussions.

**3-7 March Workshop 2:** We will present the findings from the first workshop and seek their feedback on measures and aspirations. We will have analysed the output from the February workshop examining the range of measures categorising the responses. We will ask participants to think broadly about their community and to determine if the aspirations related to each theme are comprehensive. The question we are addressing here is; have we overlooked anything? In this second two hour workshop the opportunity is to both analyse initial responses, to refine and make additions and begin to consolidate a view of the future related to each theme. This workshop

Minutes of the City Development Framework Sub Committee meeting held on 16<sup>th</sup> January, 2014  
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provides the opportunity for participant's to reflect and speak more about what matters to them about living and working in Mount Gambier.

In March we will seek an invitation from various groups (including mothers' groups and recent arrivals to the Mt Gambier community, eg Congolese, Karens) to meet with them to discuss their aspirations for living and working in this city. Council members will take a leading role in these meetings. The outcomes from these will also contribute to the preparation of the Futures Papers.

**31 Mar - 4 April Workshop 3:** We next ask participants to identify options to achieve future aspirations related to each theme. They will have had the opportunity to discuss the first two workshops with their colleagues and community members and will be primed to put their views about how best to act, in their own right and in partnership with other organisations across Mount Gambier.

**12 - 16 May Workshop 4:** The draft futures paper for each theme is presented to respective workshops for their consideration: clarification, correction, and addition. Participant feedback will be used to redraft each paper.

**16 June:** Revised futures papers will be completed and emailed to all participants. They will be asked to present the respective papers to their organisation/interest group for comment and feedback. This process should be both informing and an opportunity to receive feedback from participants and their representative organisations.

**21 July:** Penultimate draft futures papers are published by the Mount Gambier City Council calling for feedback from the whole community. We will ask respondents to address specific questions related to respective papers. There will be a structured media campaign so as many people as possible are aware and can contribute if they choose.

**Aug- mid Sept:** Futures Papers are completed and officially launched by the Mayor and Councillors.

Cr Maher seconded.

Carried

3. **MOBILISING LEADERSHIP IN CITIES AND REGIONS - paper by Andrew Beer and Terry Clower, Centre for Housing, Urban and Regional Planning, University of Adelaide Ref.- AF13/125**

*Goal: Governance*

*Strategic Objective: Demonstrate innovative and responsible organisational governance*

The Strategic Project Officer reported:

- (a) attention is drawn to the paper by Andrew Beer and Terry Clower, Mobilising Leadership in cities and regions, 2014 as attached to the agenda. The paper provides a rationale for the approach being taken with the development of the Mount Gambier City Development Framework. A copy of the paper is attached to the agenda for Members perusal.

Cr Maher moved it be recommended:

Minutes of the City Development Framework Sub Committee meeting held on 16<sup>th</sup> January, 2014  
Cont'd...

- (a) the report be received.
- (b) The comments about regional leadership in the paper be noted.
- (c) Consideration be undertaken as to how the paper reflects the leadership of the community.

Cr White seconded.

Carried

**MOTIONS WITHOUT NOTICE**

**1. CITY DEVELOPMENT FRAMEWORK PROJECT – Appointment of Professor John Martin – Ref.- 13/125**

- |                      |  |
|----------------------|--|
| Goal:                | <i>Securing economic prosperity</i>  |
| Strategic Objective: | <ul style="list-style-type: none"> <li>(i) <i>Foster the expansion of commerce and industry in a sustainable manner, considering industry, employment and climate change impacts, and enhance our positioning as the major centre for the region.</i></li> <li>(ii) <i>Support the development of our local economy, our unique local experiences and our capacity to grow visitation to our City.</i></li> <li>(iii) <i>Develop and implement a dynamic planning process to meet emerging economic, social and environmental conditions.</i></li> </ul> |

The Strategic Project Officer reported:

- (a) Council at it's meeting held in November, 2013 determined:
  - “(a) *Corporate and Community Services Report No. 71/2013 be received;*
  - (b) *Council engage Professor John Martin, Director – Sustainable Regional Communities, La Trobe University to assist Council in Stage Two of the City Development Framework to a maximum direct cost of up to \$45,000;.*
  - (c) *The City Development Framework Committee become a formal Sub-Committee of the Corporate and Community Services Committee.”*
- (b) Professor Martin has advised Council that he has accepted an offer of redundancy from La Trobe University. La Trobe University is in the process of restructuring its academic and administration positions to achieve better financial sustainability and management. Professor Martin will remain an ‘Honorary Associate’ of La Trobe University and will continue to have access to the University’s facilities and be involved in specialist programs and projects associated with the University.
 

Professor Martin’s relationship with University of Technology Sydney and the Australian Centre for Excellence in Local Government will continue on a contractual basis.
- (c) Professor Martin has confirmed that the change in his employment will not impact upon his engagement with the City of Mount Gambier to undertake this project.

**Cr Maher moved it be recommended:**

Minutes of the City Development Framework Sub Committee meeting held on 16<sup>th</sup> January,2014  
Cont'd...

- (a) The report be received.
- (b) Council reconfirm its engagement of Professor John Martin of Cadence Management Consulting to assist Council in Stage Two of the City Development Framework to a maximum direct cost of up to \$45,000.

Cr White seconded.

Carried

The meeting closed at 4.10 p.m.

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