



City of  
Mount Gambier

Civic Centre, 10 Watson Terrace  
Mount Gambier SA 5290

PO Box 56  
Mount Gambier SA 5290

Telephone 08 87212555  
Facsimile 08 87249791  
[city@mountgambier.sa.gov.au](mailto:city@mountgambier.sa.gov.au)

[mountgambier.sa.gov.au](http://mountgambier.sa.gov.au)

**I hereby give notice that a Chief Executive Officer Performance Review  
Committee Meeting will be held on:**

**Date: Tuesday, 16 April 2024**  
**Time: 5.15 p.m.**  
**Location: Council Chamber**  
**Civic Centre**  
**10 Watson Terrace**  
**Mount Gambier**

# **AGENDA**

## **Chief Executive Officer Performance Review Committee Meeting 16 April 2024**

**Sarah Philpott**  
**Chief Executive Officer**  
**9 April 2024**

## Order Of Business

<b>1</b>	<b>Acknowledgement of Country .....</b>	<b>3</b>
<b>2</b>	<b>Apology(ies).....</b>	<b>3</b>
<b>3</b>	<b>Confirmation of Minutes.....</b>	<b>3</b>
<b>4</b>	<b>Questions without Notice.....</b>	<b>3</b>
<b>5</b>	<b>Confidential Items.....</b>	<b>4</b>
<b>6</b>	<b>Meeting Close .....</b>	<b>5</b>
	Attachments Item 3      Chief Executive Officer Performance Review Committee Meeting - 12 March 2024 .....	6



**1 ACKNOWLEDGEMENT OF COUNTRY**

**WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR FIRST NATIONS PEOPLES HAVE WITH THE LAND.**

**2 APOLOGY(IES)**

Nil

**3 CONFIRMATION OF MINUTES**

[Chief Executive Officer Performance Review Committee Meeting - 12 March 2024](#)

**RECOMMENDATION**

That the minutes of the Chief Executive Officer Performance Review Committee meeting held on 12 March 2024 be confirmed as an accurate record of the proceedings of the meeting.

**4 QUESTIONS WITHOUT NOTICE**



## 5 CONFIDENTIAL ITEMS

### 5.1 INDEPENDENT SPECIALIST SUPPORT SELECTION – REPORT NO. AR24/24508

#### CONSIDERATION FOR EXCLUSION OF THE PUBLIC

Pursuant to section 90(2) of the *Local Government Act 1999* the Chief Executive Officer Performance Review Committee orders that all members of the public, except the Mayor, Councillors and (Community Members) be excluded from attendance at the meeting for the receipt and consideration in confidence of Agenda Item 5.1 AR24/24508 Independent Specialist Support Selection.

The Chief Executive Officer Performance Review Committee is satisfied that, pursuant to section 90(3) (b) and (d) of the Act, the information to be received, discussed or considered in relation to the Agenda Item is:

- information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Council is
  - conducting business; or
  - proposing to conduct business; or
  - to prejudice the commercial position of the Council
- commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected:
  - to prejudice the commercial position of the person who supplied the information, or
  - to confer a commercial advantage on a third party

The Chief Executive Officer Performance Review Committee is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because relates to consideration of submissions for the provision of consultancy services which includes commercial information the disclosure of which would confer benefit on third parties and prejudice the commercial position of Council in obtaining best value on behalf of the community.

#### CONSIDERATION FOR KEEPING ITEMS CONFIDENTIAL

1. In accordance with Sections 91(7) and 91(9) of the *Local Government Act 1999* the Council orders that the report 5.1 AR24/24508 Independent Specialist Support Selection and its attachments, resolution/s and minutes arising from the report, having been considered by the Council in confidence under Section 90(2) & (3) (b) and (d) be kept confidential and not available for public inspection until until 2 years have elapsed with the name and value of the selected supplier be released immediately upon execution of a contract.
2. Further that Council delegates the power to review, revoke, but not extend the confidential order to the Chief Executive Officer in accordance with the provisions of Section 91(9)(c) of the *Local Government Act 1999*.

**6 MEETING CLOSE**



**MINUTES OF CITY OF MOUNT GAMBIER  
CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, CIVIC CENTRE, 10 WATSON TERRACE, MOUNT  
GAMBIER  
ON TUESDAY, 12 MARCH 2024 AT 4.15 P.M.**

**PRESENT:** Mayor Lynette Martin (OAM), Cr Max Bruins, Cr Frank Morello, Cr Sonya Meziniec, Cr Josh Lynagh

**OFFICERS IN ATTENDANCE:** Chief Executive Officer - Mrs S Philpott  
General Manager Corporate and Regulatory Services - Mrs J Fetherstonhaugh  
Executive Administrator - Mrs A Pasquazzi

**1 ACKNOWLEDGEMENT OF COUNTRY**

**WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR FIRST NATIONS PEOPLES HAVE WITH THE LAND.**

**2 APOLOGY(IES)**

Nil

**3 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION**

Moved: Cr Max Bruins  
Seconded: Cr Sonya Meziniec

That the minutes of the Chief Executive Officer Performance Review Committee meeting held on 28 June 2023 be confirmed as an accurate record of the proceedings of the meeting.

**CARRIED**

**4 QUESTIONS WITHOUT NOTICE**

Nil



## 5 REPORTS

### 5.1 REMUNERATION TRIBUNAL REVIEW

#### COMMITTEE RESOLUTION

Moved: Cr Max Bruins  
Seconded: Cr Frank Morello

1. That Chief Executive Officer Performance Review Committee Report No. AR24/15539 titled 'Remuneration Tribunal Review' as presented on 12 March 2024 be noted.
2. That the draft submission as attached to the Report No. AR24/15539 be approved for submission to the Remuneration Tribunal SA.
3. That the Chief Executive Officer or Delegate be authorised to make any necessary changes to the draft submission arising from this meeting, together with any typographical corrections, amendments to position or organisation titles, and finalisation of the document's formatting that do not materially alter the integrity of the document.

**CARRIED**

### 5.2 CHIEF EXECUTIVE PERFORMANCE REVIEW PROCESS 2024

#### COMMITTEE RESOLUTION

Moved: Cr Josh Lynagh  
Seconded: Cr Sonya Meziniec

1. That Chief Executive Officer Performance Review Committee Report No. AR24/16533 titled 'Chief Executive Performance Review Process 2024' as presented on 12 March 2024 be noted.
2. That the Chief Executive Officer Performance Review Committee endorse the procurement process for the 'Independent Specialist Support'.

**CARRIED**

## 6 MEETING CLOSE

The Meeting closed at 4:39 pm.

The minutes of this meeting were confirmed at the Chief Executive Officer Performance Review Committee held on .

.....  
**PRESIDING MEMBER**

