

MOUNT GAMBIER CEMETERY TRUST

Minutes of Meeting held at Carinya Gardens Cemetery Reception Area, Grant Avenue,
Mount Gambier, on Friday 28th February 2014 at 12.15 p.m.

MINUTES

PRESENT: Rev B Ashworth (Presiding Member)
Crs I Von Stanke, M White and B Collins
Mr T Bolton

APOLOGIES: Nil

COUNCIL MEMBERS
AS OBSERVERS: Nil

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

MINUTES: Cr Von Stanke moved the minutes of the previous meeting held on 29th November 2013 be taken as read and confirmed.

Cr Collins seconded

Carried

QUESTIONS: (a) With Notice - nil submitted.
(b) Without Notice – nil received.

1. FINANCIAL STATEMENT - Income and Expenditure as at 31st January 2014 – Ref. AF11/1371

Goal: Governance
Strategic Objective: Demonstrate innovative and responsive organisational governance.

Mr Bolton moved the financial statement as at 31st January 2014 be received.

Cr Von Stanke seconded

Carried

2. MOUNT GAMBIER CEMETERY TRUST – Trust Representatives – Ref. AF11/1371

Goal: Governance
Strategic Objective: Demonstrate innovative and responsive organisational governance.

The Secretary reported:

- (a) Cr Byron Harfield has resigned from Council, and is therefore no longer one of Council's representative to the Trust;

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- (b) Council on 18th February 2014, resolved that Cr Merv White be appointed a Council representative to the Trust;
- (c) the term of office of all Trustees expires on 31st October 2014.

Cr Von Stanke moved:

- (a) the report be received;
- (b) the Trust record it's appreciation to Byron Harfield for his service to the Mount Gambier Cemetery Trust;
- (c) the Trust welcome the appointment of Cr Merv White to the Mount Gambier Cemetery Trust.

Cr Collins seconded

Carried

3. MERCURY EMISSIONS FROM CREMATORIA – Circular 8.3 from Local Government Association of South Australia (LGA) – Ref. AF11/551

Goal: Environment

Strategic Objective: Support initiatives that value and preserve our unique environment and contribute to environmental sustainability.

The Secretary reported:

- (a) the LGA is investigating whether there is sufficient support across the sector to lobby the State and Federal Governments for changes to legislation requiring crematoria to install best control facilities to minimise the release of mercury and any other injurious contaminants in to the atmosphere;
- (b) the Minamata Convention of Mercury has ninety six (96) signatories including Australia, and has been ratified one (USA). The Convention will come into force when 50 signatory countries have ratified it, which is expected to be within the next three to five years;
- (c) after initial discussions, Council's Director-Operational Services has provided a preliminary response to the LGA, viz:

"This is a new topic for Council and the information provided gives very little scientific data on which to move forward. I believe all Councils will want to do the "right thing" and embrace best practice but at this time more data is required to firstly quantify the extent of the emissions, comparison of such emissions with other sources of similar emissions and an understanding of the technology required to reduce emissions and also what we then do with the mercury that is "captured".

It seems a bit premature to be looking for a legislative solution at this early stage when other options may be available (eg Code of Practice). I am not

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sure how many cremators operate in SA but I would think the numbers may be relatively low??

City of Mount Gambier would be seeking more background data and research to address the above and then seek to review its position.

Thank you for the opportunity for the early discussion. Happy to discuss in person at any time".

- (d) as this Convention has implications for all crematoria in Australia and not only South Australia, it is suggested that the Australasian Cemeteries and Crematoria Association (ACCA) should probably take the lead on this issue so that any implementation would be coordinated at a national level with the input of all crematoria operators.

Cr Von Stanke moved:

- (a) the report be received;
- (b) the Trust endorse the response to the LGA by the Director-Operational Services;
- (c) the Australasian Cemeteries and Crematoria Association (ACCA) be requested to provide advice on the matter.

Cr Collins seconded

Carried

4. NEXT MEETING

Cr Von Stanke moved the next meeting of the Trust be held on Friday 2nd May 2014 at 12.15 p.m.

Cr Collins seconded

Carried

MOTIONS WITHOUT NOTICE

5. CEMETERIES – Carinya Gardens/Lake Terrace Cemetery – Scale of Fees – Ref. AF11/1734, AF11/1735

Goal: Governance

Strategic Objective: Fully integrate long term asset and financial plans with the annual business plan and annual budget.

The Secretary reported:

- (a) The Trust on 16th February 2001 resolved "*the review of the Trust's fees for Carinya Gardens and the Trust's section at the Lake Terrace Cemetery (vault section and burial section) be made early in each calendar year and any increase in fees commence from 1st July, in each year*";
- (b) the fees were last increased on 1st July 2013 for Carinya Gardens Cemetery, 'H' (vault) section and 'J' (burial) section at the Lake Terrace Cemetery.

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Cr Von Stanke moved:

- (a) the report be received;
- (b) the City of Mount Gambier be requested, pursuant to the provisions of Section 188 of the Local Government Act 1999, to approve the following fees for Carinya Gardens Cemetery, such fees to apply from 1st July 2014:

CARINYA GARDENS CEMETERY

BURIALS	2014/15 Fee inc GST	Current Fee inc GST
NOTE: In this Schedule - "single depth" means a depth of 1.67 metres "double depth" means a depth of 2.13 metres "triple depth" means a depth of 3.05 metres		
Single Depth Burial	1550	1500
Double Depth Burial	1600	1550
Triple Depth Burial	1700	1650
Exhumation - when authorised	2300	2270
Oversize coffins and caskets NOTE: A surcharge of \$150 will apply if notification of an oversize coffin or casket is received after the grave has been excavated	Nil	Nil
Children under twelve (12) years of age in Children's Garden	550	540

BURIAL LEASES	2014/15 Fee inc GST	Current Fee inc GST
Lease fees are payable in addition to Burial Fees All burial leases for a period of seventy five (75) years from date lease is issued.		
All burial sites, excluding family allotments and children's gardens (Boronia & Willow)	1850	1800
Children's Burial Gardens (Willow Garden & Boronia Garden)	750	720
Family allotments 3.66 metres x 3.66 metres	7400	7300

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CREMATION	2014/15 Fee inc GST	Current Fee inc GST
Basic Cremation Fee (Monday to Friday)		
Adults	930	900
Children under twelve (12) years of age	460	460
Infant under two (2) year of age	250	250
Infants under one year of age (if undertaken on day when other cremations are taking place – otherwise fee to be as per Infant under two (2) years of age)	Nil	Nil
Witnessing charging of coffin in to cremator:		
• No Chapel Service - Additional	125	125
• Chapel Service	Nil	Nil

OTHER CHARGES	2014/15 Fee inc GST	Current Fee inc GST
Use of Chapel - 9.00 a.m. to 3.30 p.m. (excluding weekends & public holidays)	270	260
Saturday Fee - Extra	590	590
Sundays and Public Holidays - Extra	900	900
Monday to Friday (bookings 3.00 p.m. or after) - Extra	410	410
Delivery of cremated remains, including administration, postage and packaging:		
In Australia	135	135
Overseas - to be advised		
Cremated Remains interred in existing grave	420	410
Removal or transfer of memorialised cremated remains	155	155
Cancellation of Lease - Administration Fee	155	155
Brass Flower Vase	36	36
Works on Memorial Plaques – Licence	36	36

- (c) the City of Mount Gambier be requested, pursuant to the provisions of Section 188 of the Local Government Act 1999, to approve the following fees for the burial section (Section J) of the Lake Terrace Cemetery, such fees to apply from 1st July 2014:

LAKE TERRACE CEMETERY SECTION J

BURIALS	2014/15 Fee inc GST	Current Fee inc GST
NOTE: In this Schedule - "single depth" means a depth of 1.67 metres "double depth" means a depth of 2.13 metres "triple depth" means a depth of 3.05 metres		
Single Depth Burial	1550	1500
Double Depth Burial	1600	1550
Triple Depth Burial	1700	1650
Exhumation - when authorised	2300	2270
Oversize coffins and caskets NOTE: A surcharge of \$150 plus GST will apply if notification of an oversize coffin or casket is received after the grave has been excavated	Nil	Nil

BURIAL LEASES	2014/15 Fee inc GST	Current Fee inc GST
Lease fees are payable in addition to Burial Fees All burial leases for a period of fifty (50) years from date lease is issued.		
Lease fee for all burial sites	1850	1800

OTHER CHARGES	2014/15 Fee inc GST	Current Fee inc GST
Saturday Fee - Extra	590	590
Sundays and Public Holidays - Extra	900	900
Monday to Friday (bookings 3.30 p.m. or after) - Extra	410	410
Cremated Remains interred in existing grave	410	410
Cancellation of Lease - Administration Fee	155	155
Monument Licence Fee:		
• Single	410	410
• Double	620	620
• Each Additional Inscription	60	60

- (d) the City of Mount Gambier be requested, pursuant to the provisions of Section 188 of the Local Government Act 1999, to approve the following fees for the vault section (Section H) of the Lake Terrace Cemetery, such fees to apply from 1st July 2014:

LAKE TERRACE CEMETERY SECTION H

VAULTS Each vault can accommodate two interments Lease fees are payable in addition to Burial Fees All burial leases for a period of fifty (50) years from date lease is issued.	2014/15 Fee inc GST	Current Fee inc GST
Concrete Vault Lease	11500	11450
Opening of Vault:		
• First opening without headstone	500	430
• First opening with headstone	800	770
• Second opening without headstone	500	430
• Second opening with headstone	800	750

OTHER CHARGES	2014/15 Fee inc GST	Current Fee inc GST
Saturday Fee - Extra	590	590
Sundays and Public Holidays - Extra	900	900
Monday to Friday (bookings 3.00 p.m. or after) – Extra	410	410
Cancellation of Lease - Administration Fee	155	155
Monument Licence Fee:		
• Single	410	560
• Double	620	870
• Each Additional Inscription	60	80
Extensions for an additional five (5) years for leases to the concrete burial vaults be made available after five (5) years of the original lease has expired, on payment of a prescribed fee as determined by the Trust.		
Note fees may change if installation of further concrete vaults occurs.		

- (e) the City of Mount Gambier be requested, pursuant to the provisions of Section 188 of the Local Government Act 1999, to approve the following fees for the interment of cremated remains and installation of bronze memorial plaques, such fees to apply from 1st July 2014:

GRANITE MEMORIALS

WATERFALL AREA – GARDENS 1,2 & 3

ITEM	2014/15 Fee inc GST	Current Fee inc GST
Licence Fee (25 years)	880	860
Plaque 6 Lines	480	460
Lasting Memories Plaque	1,200	1,050
Life's Memories Plaque	1,300	1,240
2 nd Interment Reservation	440	430

Cross Area, Boronia Garden

ITEM	2014/15 Fee inc GST	Current Fee inc GST
Licence Fee (25 years)	620	610
Plaque 6 Lines	480	460
Lasting Memories Plaque	1,200	1,050
Life's Memories Plaque	1,300	1,240
2 nd Interment Reservation	310	300

Rotunda Memorial

ITEM	2014/15 Fee inc GST	Current Fee inc GST
Licence Fee (25 years)	880	860
Plaque 6 Lines	480	460
Lasting Memories Plaque	1,200	1,050
Life's Memories Plaque	1,300	1,240
2 nd Interment Reservation	440	430

PLINTH MEMORIALS

WATERFALL AREA – GARDEN 1

ITEM	2014/15 Fee inc GST	Current Fee inc GST
Licence Fee (25 years)	690	680
Plaque 6 Lines	400	380
2 nd Interment Reservation	345	340

CROSS AREA, ROSE GARDENS 1,2,3 & 4

ITEM	2014/15 Fee inc GST	Current Fee inc GST
Licence Fee (25 years)	580	560
Plaque 6 Lines	400	380
2 nd Interment Reservation	290	280

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NICHE WALL MEMORIALS

RUSTIC (GRANITE) WALL

ITEM	2014/15 Fee inc GST	Current Fee inc GST
Licence Fee (25 years)	460	450
Single Plaque 6 Lines	390	380
Dual Conversion Plaque	600	590
Detachable Plate	260	250

BLOCK WALL

ITEM	2014/15 Fee inc GST	Current Fee inc GST
Licence Fee (25 years)	400	390
Single Plaque 6 Lines	370	360

BURIAL AREA

BURIAL LAWNS

ITEM	20-14/15 Fee inc GST	Current Fee inc GST
Single Plaque 6 Lines (including 2 brass vases)	630	620
Single Plaque 6 Lines	580	570
Dual Conversion Plaque	750	740
Detachable Plate	275	270
Family Allotment Plaque including Granite	590	570
Family Allotment Nameplate	350	330
Lasting Memories Plaque includes 3 photos and a maximum of 75 letters	1,600	1590
Life's Memories Plaque	1,550	1490

MISCELLANEOUS

ITEM	2014/15 Fee inc GST	Current Fee inc GST
Memorial Seat Plaque	370	360
Extra Lines on Plaques	30	30
Plaque Cleaner	30	30
Plaque Refurbishment	140	140
5cm x 7cm 'True to Life' Photo	325	320
Standard Emblem	70	65
5cm x 5cm Ceramic Photo	95	

Cr Collins seconded

Carried

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CONFIRMED THIS DAY OF 2013.

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PRESIDING MEMBER

The meeting closed at 12.47 p.m.
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