

## **MINUTES OF CEO SELECTION AND RECRUITMENT COMMITTEE MEETING**

Meeting held in the Mayor's Office, Civic Centre, 10 Watson Terrace, Mount Gambier on  
Monday, 3 December 2018 at 6:40 p.m.

**PRESENT** Mayor Lynette Martin OAM

Cr Ben Hood  
Cr Sonya Meziniec  
Cr Steven Perryman  
Cr Frank Morello

**COUNCIL OFFICERS** Chief Executive Officer - Mr M McShane

**WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.**

The Mayor took the chair for the first item of business.

### **APPOINTMENT OF ACTING PRESIDING MEMBER:**

Mayor Martin be appointed as Acting Presiding Member of the CEO Selection and Recruitment Committee for this meeting.

Moved: Cr Morello

Seconded: Cr Hood

Carried

### **1. APOLOGY(IES)**

Nil

### **2. QUESTIONS**

#### **2.1. With Notice**

Nil submitted.

#### **2.2. Without Notice**

Nil submitted.

### **3. DEPUTATIONS**

Nil



#### 4. CEO SELECTION AND RECRUITMENT COMMITTEE REPORTS

##### 4.1. CEO Selection and Recruitment Committee Presiding Member - Report No. AR18/49575

###### COMMITTEE RECOMMENDATION

- (a) That CEO Selection and Recruitment Committee Report No. AR18/49575 titled '*CEO Selection and Recruitment Committee Presiding Member*' as presented to the CEO Selection and Recruitment Committee on 3 December 2018 be noted.
- (b) That Mayor Martin be Presiding Member of the CEO Selection and Recruitment Committee on and from Monday 3 December 2018.

Moved: Cr Mezinec

Seconded: Cr Hood

Carried

##### 4.2. CEO Selection and Recruitment Committee Ordinary Meetings - Report No. AR18/49572

###### COMMITTEE RECOMMENDATION

- (a) That CEO Selection and Recruitment Committee Report No. AR18/49572 titled 'CEO Selection and Recruitment Committee – Ordinary Meetings' as presented to the CEO Selection and Recruitment Committee on 3 December 2018 be noted.
- (b) That the CEO Selection and Recruitment Committee hold ordinary meetings monthly commencing in December 2018 and Special Meetings as called by the Presiding Member in accordance with the Local Government Act to suit the selection and recruitment process.

Moved: Cr Perryman

Seconded: Cr Mezinec

Carried

##### 4.3. CEO Selection and Recruitment Committee Terms of Reference - Report No. AR18/49576

###### COMMITTEE RECOMMENDATION

- (a) That CEO Selection and Recruitment Committee Report No. AR18/49576 titled 'CEO Selection and Recruitment Committee Report – Terms of Reference' as presented to the CEO Selection and Recruitment Committee on 3 December 2018 be noted.
- (b) That the CEO Selection and Recruitment Committee Terms of Reference be adopted as contained within CEO Selection and Recruitment Committee Report No. AR18/49576.

Moved: Cr Perryman

Seconded: Cr Hood

Carried



**4.4. CEO Selection and Recruitment Committee Engagement of Recruitment Company - Report No. AR18/49573**

| COMMITTEE RECOMMENDATION                                                                                                                                                                                                                                                                                                                                                                                                                     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>(a) That CEO Selection and Recruitment Committee Report No. AR18/49573 titled '<i>CEO Selection and Recruitment Committee Report – Engagement of Recruitment Company</i>' as presented to the CEO Selection and Recruitment Committee on 3 December 2018 be noted.</p> <p>(b) That the Request for Quotes (RFQ) document as attached be recommended to Council for endorsement and released as a public RFQ once resolved by Council.</p> |



Moved: Cr Perryman

Seconded: Cr Morello

Carried

**5. MOTION(S) - With Notice**

Nil Submitted

**6. MOTION(S) - Without Notice**

**6.1. HUMAN RESOURCE MANAGEMENT - CEO Selection and Recruitment Authorisation / Delegation by Council - Ref. AF18/584**

| COMMITTEE RECOMMENDATION                                                                                                                                                                                                                                                                                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>(a) That the CEO Selection and Recruitment Committee are authorised and delegated by Council to, if needed, seek, engage and negotiate the terms for an interim Chief Executive Officer for a period of time between the departure of the current Chief Executive Officer and the commencement of the new Chief Executive Officer.</p> |



Moved: Cr Morello

Seconded: Cr Meziniec

Carried

Meeting closed at 7:14 p.m.

AR18/49772

CONFIRMED THIS

DAY OF

2018

.....  
PRESIDING MEMBER

