

MINUTES

Audit and Risk Committee Wednesday 5 November 2025



Minutes of the Audit and Risk Committee held at:

Time: 5:30 pm

Date: Wednesday 5 November 2025

Location: Conference Room, Level 1 - Civic Centre
10 Watson Terrace, Mount Gambier

1 ACKNOWLEDGEMENT OF COUNTRY

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR FIRST NATIONS PEOPLES HAVE WITH THE LAND.

2 APOLOGIES

COMMITTEE RESOLUTION ARC 2025/33

Moved: Mayor Lynette Martin

Seconded: Alexander Brown

That the apology from Cr Paul Jenner be received.

CARRIED

3 CONFIRMATION OF MINUTES

3.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION ARC 2025/34

Moved: Alexander Brown

Seconded: Belinda Johnson

That the minutes of the Audit and Risk Committee Meeting held on 24 September 2025 be confirmed as an accurate record of the proceedings of the meeting.

CARRIED

4 QUESTIONS WITHOUT NOTICE

Nil

5 REPORTS

5.1 RISK MANAGEMENT FRAMEWORK

COMMITTEE RESOLUTION ARC 2025/35

Moved: Mayor Lynette Martin

Seconded: Alexander Brown

1. That the Audit and Risk Committee report titled 'Risk Management Framework' as presented on Wednesday 5 November 2025 be noted.
2. That the Audit and Risk Committee review the Administrative Principle – Risk Management Framework, and endorse to the Executive Leadership Team for adoption pending consideration of feedback provided.

CARRIED

5.2 QUARTERLY INTERNAL AUDIT UPDATE

COMMITTEE RESOLUTION ARC 2025/36

Moved: Paul Duka

Seconded: Alexander Brown

1. That Audit and Risk Committee report titled 'Quarterly Internal Audit Update' as presented on Wednesday 5 November 2025 be noted.
2. That Audit and Risk Committee note the progress made in implementing the actions arising from the completed internal audits.
3. That Audit and Risk Committee recommend to Council that the 2025/2026 internal audit plan focus on cyber security and that the plan be updated accordingly.

CARRIED

5.3 PUBLIC INTEREST DISCLOSURE POLICY

COMMITTEE RESOLUTION ARC 2025/37

Moved: Belinda Johnson

Seconded: Mayor Lynette Martin

1. That the Audit and Risk Committee report titled 'Public Interest Disclosure Policy' as presented on Wednesday 5 November 2025 be noted.
2. That having been reviewed by the Audit and Risk Committee, the reviewed and amended Public Interest Disclosure Policy be endorsed and recommended to Council for adoption.
3. That the Chief Executive Officer or Delegate be authorised to make any necessary changes to the Public Interest Disclosure Policy arising from this meeting, together with any typographical corrections, amendments to position or organisation titles, and finalisation of the document's formatting that do not materially alter the integrity of the document.

CARRIED

5.4 CARRY FORWARD BUDGET PROCEDURE

COMMITTEE RESOLUTION ARC 2025/38

Moved: Belinda Johnson

Seconded: Alexander Brown

1. That the Audit and Risk Committee report titled 'Carry forward budget procedure' as presented on Wednesday 5 November 2025 be noted.

CARRIED

5.5 ACCOUNTING FOR RESERVES

COMMITTEE RESOLUTION ARC 2025/39

Moved: Mayor Lynette Martin

Seconded: Alexander Brown

1. That the Audit and Risk Committee report titled 'Accounting for Reserves' as presented on Wednesday 5 November 2025 be noted.

CARRIED

5.6 ICAC 2024 PUBLIC INTEGRITY SURVEY 2024: LOCAL GOVERNMENT INSIGHTS

COMMITTEE RESOLUTION ARC 2025/40

Moved: Paul Duka

Seconded: Belinda Johnson

1. That the Audit and Risk Committee report titled 'ICAC 2024 Public Integrity Survey 2024: Local Government Insights' as presented on Wednesday 5 November 2025 be noted.

CARRIED

5.7 LEASE AND LICENCE UPDATE

COMMITTEE RESOLUTION ARC 2025/41

Moved: Paul Duka
Seconded: Mayor Lynette Martin

1. That the Audit and Risk Committee report titled 'Lease and Licence Update' as presented on Wednesday 5 November 2025 be noted.

CARRIED

5.8 POLICY UPDATE

COMMITTEE RESOLUTION ARC 2025/42

Moved: Belinda Johnson
Seconded: Alexander Brown

1. That the Audit and Risk Committee report titled 'Policy Update' as presented on Wednesday 5 November 2025 be noted.

CARRIED

5.9 AUDIT AND RISK COMMITTEE MEETING REPORT

COMMITTEE RESOLUTION ARC 2025/43

Moved: Paul Duka
Seconded: Alexander Brown

1. That Audit and Risk Committee report titled 'Audit and Risk Committee Meeting Report' as presented on Wednesday 5 November 2025 be noted.
2. That the Audit and Risk Committee be provided with a summary of the outcomes of this meeting within 5 business days and will provide feedback prior to inclusion in the Council Meeting Agenda for 18 November 2025.
3. That the Audit and Risk Committee note that the 'Audit and Risk Committee Meeting Report' was presented to Council at the October 2025 Council meeting, covering the period following the June 2025 meeting including the September 2025 meeting.

CARRIED

6 URGENT MOTIONS WITHOUT NOTICE

Nil

7 CONFIDENTIAL ITEMS

Nil

8 MEETING CLOSE

The meeting closed at 6:38pm.

The minutes of this meeting confirmed at the Audit and Risk Committee Meeting held on 3 December 2025.

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PRESIDING MEMBER