

**MINUTES OF CITY OF MOUNT GAMBIER
AUDIT AND RISK COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, CIVIC CENTRE, 10 WATSON TERRACE, MOUNT
GAMBIER
ON MONDAY, 31 JULY 2023 AT 5.30 P.M.**

PRESENT: Mr Paul Duka (Presiding Member), Mayor Lynette Martin (OAM), Cr Paul Jenner,
Mr Alexander Brown (virtual), Ms Belinda Johnson

OFFICERS IN ATTENDANCE:	Acting Chief Executive Officer General Manager Corporate and Regulatory Services Manager Organisational Development Human Resource and Risk Coordinator Team Leader iServices Executive Administrator	- Ms B Cernovskis - Mrs J Fetherstonhaugh - Ms R Datta (virtual) - Ms L Little - Ms J Fowler - Ms S Wilson
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1 ACKNOWLEDGEMENT OF COUNTRY

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR FIRST NATIONS PEOPLES HAVE WITH THE LAND.

2 APOLOGY(IES)

Nil

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Belinda Johnson

Seconded: Alexander Brown

That the minutes of the Audit and Risk Committee meeting held on 5 June 2023 be confirmed as an accurate record of the proceedings of the meeting.

CARRIED

4 QUESTIONS WITHOUT NOTICE

Nil resolved



5 REPORTS

5.1 WORK HEALTH SAFETY AND WELLBEING MANAGEMENT

COMMITTEE RESOLUTION

Moved: Paul Duka
Seconded: Alexander Brown

1. That Audit and Risk Committee Report No. AR23/43765 titled 'Work Health Safety and Wellbeing Management' as presented on 31 July 2023 be noted.

CARRIED

5.2 RISK MANAGEMENT REPORT JUNE 2023

COMMITTEE RESOLUTION

Moved: Paul Duka
Seconded: Alexander Brown

1. That Audit and Risk Committee Report No. AR23/43768 titled 'Risk Management Report June 2023' as presented on 31 July 2023 be noted.

CARRIED

RISK MANAGEMENT REPORT JUNE 2023 – RISK MATRIX

COMMITTEE RESOLUTION

Moved: Alexander Brown
Seconded: Belinda Johnson

1. That the Audit and Risk Committee note the ongoing work underway and planned review of the risk matrix and ratings in conjunction with the LGRS and the development of a risk appetite statement in conjunction with Council.

CARRIED

5.3 REVIEW OF COUNCIL POLICIES - UPDATE

COMMITTEE RESOLUTION

Moved: Mayor Lynette Martin
Seconded: Belinda Johnson

1. That Audit and Risk Committee Report No. AR23/44652 titled 'Review of Council Policies - Update' as presented on 31 July 2023 be noted.

CARRIED



6 CONFIDENTIAL ITEMS

6.1 PHRIENDLY PHISHING REPORT – REPORT NO. AR23/36674

COMMITTEE RESOLUTION

Moved: Alexander Brown
Seconded: Belinda Johnson

CONSIDERATION FOR EXCLUSION OF THE PUBLIC

Pursuant to section 90(2) of the *Local Government Act 1999* the Audit and Risk Committee orders that all members of the public, except the Mayor, Councillors and (Community Members) be excluded from attendance at the meeting for the receipt and consideration in confidence of Agenda Item 6.1 AR23/36674 Phriendly Phishing Report.

The Audit and Risk Committee is satisfied that, pursuant to section 90(3) (e) of the Act, the information to be received, discussed or considered in relation to the Agenda Item is:

- matters affecting the security of
 - the Council, or
 - Council Members, or
 - employees of the Council, or
 - Council property, or
 - the safety of any person

The Audit and Risk Committee is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the information to be considered relates to the security of Council information systems.

CARRIED

COMMITTEE RESOLUTION

Moved: Mayor Lynette Martin
Seconded: Belinda Johnson

CONSIDERATION FOR KEEPING ITEMS CONFIDENTIAL

1. In accordance with Sections 91(7) and 91(9) of the *Local Government Act 1999* the Council orders that the report 6.1 AR23/36674 Phriendly Phishing Report and its attachments, resolution/s and minutes arising from the report, having been considered by the Council in confidence under Section 90(2) & (3) (e) be kept confidential and not available for public inspection until further order of Council.
2. Further that Council delegates the power to review, revoke, but not extend the confidential order to the Chief Executive Officer in accordance with the provisions of Section 91(9)(c) of the *Local Government Act 1999*.

CARRIED

7 MEETING CLOSE



The Meeting closed at 6:37 pm.

The minutes of this meeting were confirmed at the Audit and Risk Committee held on 30 October 2023.

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PRESIDING MEMBER

