

**MINUTES OF CITY OF MOUNT GAMBIER  
AUDIT AND RISK COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, CIVIC CENTRE, 10 WATSON TERRACE, MOUNT  
GAMBIER  
ON MONDAY, 28 MARCH 2022 AT 5.30 P.M.**

**PRESENT:** Mayor Lynette Martin (OAM), Cr Sonya Mezinec, Mr Paul Duka, Mr Alexander Brown, Ms Belinda Johnson

<b>OFFICERS IN ATTENDANCE:</b>	Acting Chief Executive Officer	- Mr T Coote
	General Manager Corporate and Regulatory Services	- Mr D Barber
	General Manager City Infrastructure	- Ms B Cernovskis
	Manager Finance	- Mrs J Scoggins
	Manager Organisational Development	- Ms R Datta
	Executive Administrator	- Mrs A Pasquazzi

**1 ACKNOWLEDGEMENT OF COUNTRY**

**WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.**

**2 APOLOGY(IES)**

Nil

**3 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION**

Moved: Alexander Brown

Seconded: Belinda Johnson

That the minutes of the Audit and Risk Committee meeting held on 28 February 2022 be confirmed as an accurate record of the proceedings of the meeting.

**CARRIED**

**4 QUESTIONS WITHOUT NOTICE**

Nil



## 5 REPORTS

### 5.1 RISK REPORT

#### COMMITTEE RESOLUTION

Moved: Cr Sonya Mezinec  
Seconded: Mayor Lynette Martin

1. That Audit and Risk Committee Report No. AR21/74818 titled 'Risk Report' as presented on 28 March 2022 be noted.

**CARRIED**

### 5.2 WORK HEALTH, SAFETY AND WELLBEING

#### COMMITTEE RESOLUTION

Moved: Alexander Brown  
Seconded: Belinda Johnson

1. That Audit and Risk Committee Report No. AR21/74819 titled 'Work Health, Safety and Wellbeing' as presented on 28 March 2022 be noted.

**CARRIED**

### 5.3 ASSET ACCOUNTING AND ASSET MANAGEMENT POLICIES

The Presiding Member sought the approval of at least two-thirds of the members present at the meeting to suspend meeting procedures for a period of 15 minutes:

Purpose of the Suspension: To discuss the Asset Accounting and Asset Management Policies presented in Report No. AR22/19830.

Carried by more than two-thirds of the members present at the meeting.

Meeting Procedures were suspended at 6:16 pm

The Presiding Member determined that the period of suspension should be brought to an end;

Carried by more than two-thirds of the members present at the meeting.

The Period of Suspension came to an end and Meeting Procedures resumed at 6:22 pm

#### COMMITTEE RESOLUTION

Moved: Alexander Brown  
Seconded: Cr Sonya Mezinec

1. That Audit and Risk Committee Report No. AR22/19830 titled 'Asset Accounting and Asset Management Policies' as presented on 28 March 2022 be noted.



2. That the Asset Accounting Policy as attached to Report No. AR22/19830 having been reviewed by the Audit and Risk Committee on 28 March 2022 be adopted with the following changes:
  - (a) the right of use of leases assets be included
  - (b) the purpose be altered to exclude Treasury Management
  - (c) the policy review date be changed to annually
3. That Policy A900 - Asset Management as attached to Report No. AR22/19830 having been reviewed by the Audit and Risk Committee on 28 March 2022 be adopted.
4. That Council Policy C375 Council Vehicles - Provision and Replacement as attached to Report No. AR22/19830 be revoked.

**CARRIED**

#### **5.4 BUDGET REVIEW 1 & 2 - 2021/2022**

##### **COMMITTEE RESOLUTION**

Moved: Mayor Lynette Martin  
Seconded: Belinda Johnson

1. That Audit and Risk Committee Report No. AR22/19869 titled 'Budget Review 1 & 2 - 2021/2022' as presented on 28 March 2022 be noted.

**CARRIED**

#### **5.5 LOCAL GOVERNMENT REFORM UPDATE**

##### **COMMITTEE RESOLUTION**

Moved: Paul Duka  
Seconded: Alexander Brown

1. That Audit and Risk Committee Report No. AR22/20118 titled 'Local Government Reform Update' as presented on 28 March 2022 be noted.

**CARRIED**

#### **5.6 POLICY REVIEW - P420 PROCUREMENT & DISPOSAL OF LAND AND ASSETS**

##### **COMMITTEE RESOLUTION**

Moved: Belinda Johnson  
Seconded: Cr Sonya Mezinac

1. That Audit and Risk Committee Report No. AR22/20210 titled 'Policy Review - P420 Procurement & Disposal of Land and Assets' as presented on 28 March 2022 be noted.
2. That the revised P420 Procurement & Disposal of Land and Assets Policy as attached to Report No. AR22/20210 having been reviewed by the Audit and Risk Committee on 28 March 2022 be adopted with the following changes:



- (a) clause 7.6 include social and community enterprises and indigenous enterprises
- (b) clause 15 include (h) with reference to inclusion of considerations of one off purchases in a limited market
- (c) clause 12 include reference to immediate family

**CARRIED**

**6 MOTIONS WITHOUT NOTICE**

Nil

**7 MEETING CLOSE**

**The Meeting closed at 7:05 pm.**

**The minutes of this meeting were confirmed at the Audit and Risk Committee held on 2 May 2022.**

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**PRESIDING MEMBER**

