

**MINUTES OF CITY OF MOUNT GAMBIER
AUDIT AND RISK COMMITTEE MEETING
HELD AT THE COMMITTEE ROOM, CIVIC CENTRE, 10 WATSON TERRACE, MOUNT
GAMBIER
ON MONDAY, 28 FEBRUARY 2022 AT 5.30 P.M.**

PRESENT: Mayor Lynette Martin (OAM), Cr Sonya Meziniec, Mr Paul Duka (*virtual*),
Mr Alexander Brown (*virtual*), Ms Belinda Johnson

OFFICERS IN ATTENDANCE:	Chief Executive Officer	- Mrs S Philpott
	General Manager Corporate and Regulatory Services	- Mr D Barber
	Manager Financial Services	- Mrs J Scoggins
	Executive Administrator	- Ms S Wilson

1 ACKNOWLEDGEMENT OF COUNTRY

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

2 APOLOGY(IES)

Nil

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Paul Duka
Seconded: Belinda Johnson

That the minutes of the Audit and Risk Committee meeting held on 8 November 2021 be confirmed as an accurate record of the proceedings of the meeting.

CARRIED

4 QUESTIONS WITHOUT NOTICE

Nil



5 REPORTS

5.1 CORRESPONDENCE RECEIVED

COMMITTEE RESOLUTION

Moved: Paul Duka
Seconded: Mayor Lynette Martin

1. That Audit and Risk Committee Report No. AR21/74812 titled 'Correspondence Received' as presented on 28 February 2022 be noted.

CARRIED

5.2 EXTERNAL AUDIT MANAGEMENT REPORT

COMMITTEE RESOLUTION

Moved: Alexander Brown
Seconded: Belinda Johnson

1. That Audit and Risk Committee Report No. AR21/69921 titled 'External Audit Management Report' as presented on 28 February 2022 be noted.
2. The Audit and Risk Committee recommends to Council that:
 - (a) A report be provided to the Audit and Risk Committee at least on a quarterly basis throughout the financial year to provide an update on the progress against the recommendations raised by the External Auditors.

CARRIED

5.3 AUDIT AND RISK COMMITTEE WORK PROGRAM & MEETING SCHEDULE 2022

COMMITTEE RESOLUTION

Moved: Paul Duka
Seconded: Mayor Lynette Martin

1. That Audit and Risk Committee Report No. AR21/85164 titled 'Audit and Risk Committee Work Program & Meeting Schedule 2022' as presented on 28 February 2022 be noted.
2. That the Audit and Risk Committee recommends to Council that the Audit and Risk Committee meet on the following dates in 2022 noting that the meeting dates are subject to change, including if an additional meeting is required:
 - (a) Monday 28 February 2022;
 - (b) Monday 28 March 2022;
 - (c) Monday 2 May 2022
 - (d) Monday 25 July 2022
 - (e) Monday 19 September 2022
 - (f) Monday 28 November 2022



3. That the Audit and Risk Committee recommends to Council that the draft work program for the Audit and Risk Committee for calendar year 2022 (attached) be adopted, noting the meeting dates and schedule are subject to change, including if an additional meeting is required.

CARRIED

5.4 PRESIDING MEMBER NOMINATION

COMMITTEE RESOLUTION

Moved: Belinda Johnson

Seconded: Alexander Brown

1. That Audit and Risk Committee Report No. AR22/12567 titled 'Presiding Member Nomination' as presented on 28 February 2022 be noted.
2. The term of office for the position of Audit and Risk Committee Presiding Member be 2 year(s).
3. That Mr Paul Duka be the Presiding Member of the Audit and Risk Committee on and from 15 March 2022 subject to endorsement by Council.

CARRIED

6 MOTIONS WITHOUT NOTICE

Nil

7 MEETING CLOSE

The Meeting closed at 5:47 pm.

The minutes of this meeting were confirmed at the Audit and Risk Committee held on 28 March 2022.

.....
PRESIDING MEMBER

