

**MINUTES OF CITY OF MOUNT GAMBIER
AUDIT AND RISK COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, CIVIC CENTRE, 10 WATSON TERRACE, MOUNT
GAMBIER
ON MONDAY, 26 FEBRUARY 2024 AT 5.35 P.M.**

PRESENT: Mr Paul Duka, Mayor Lynette Martin (OAM), Cr Paul Jenner (via phone), Mr Alexander Brown (virtual), Ms Belinda Johnson (virtual)

OFFICERS IN ATTENDANCE:	Chief Executive Officer	- Mrs S Philpott
	General Manager Corporate and Regulatory Services	- Mrs J Fetherstonhaugh
	General Manager City Infrastructure	- Ms B Cernovskis
	Manager Financial Services	- Mrs J Scoggins
	Manager Organisational Development	- Ms L Little
	Executive Administrator	- Mrs A Pasquazzi

1 ACKNOWLEDGEMENT OF COUNTRY

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR FIRST NATIONS PEOPLES HAVE WITH THE LAND.

2 APOLOGY(IES)

Nil

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Alexander Brown

Seconded: Belinda Johnson

That the minutes of the Audit and Risk Committee meeting held on 29 January 2024 be confirmed as an accurate record of the proceedings of the meeting.

CARRIED

4 QUESTIONS WITHOUT NOTICE

Nil



5 REPORTS

5.1 PLANNING, DEVELOPMENT AND INFRASTRUCTURE ACT 2016 POST IMPLEMENTATION INTERNAL AUDIT

COMMITTEE RESOLUTION

Moved: Paul Duka

Seconded: Mayor Lynette Martin

1. That Audit and Risk Committee Report No. AR24/3285 titled 'Planning, Development and Infrastructure Act 2016 Post Implementation Internal Audit' as presented on 26 February 2024 be noted.

CARRIED

5.2 PAYROLL AND REMUNERATION INTERNAL AUDIT

COMMITTEE RESOLUTION

Moved: Alexander Brown

Seconded: Belinda Johnson

1. That Audit and Risk Committee Report No. AR24/3288 titled 'Payroll and Remuneration Internal Audit' as presented on 26 February 2024 be noted.

CARRIED

5.3 EXTERNAL AUDIT MANAGEMENT REPORT

COMMITTEE RESOLUTION

Moved: Mayor Lynette Martin

Seconded: Alexander Brown

1. That Audit and Risk Committee Report No. AR24/12237 titled 'External Audit Management Report' as presented on 26 February 2024 be noted.

CARRIED

5.4 RISK MANAGEMENT REPORT OCTOBER - DECEMBER 2023

COMMITTEE RESOLUTION

Moved: Alexander Brown

Seconded: Mayor Lynette Martin

1. That Audit and Risk Committee Report No. AR24/12963 titled 'Risk Management Report October - December 2023' as presented on 26 February 2024 be noted.

CARRIED



5.5 WORK HEALTH SAFETY (WHS) AND WELLBEING QUARTERLY REPORT - OCTOBER - DECEMBER 2023

COMMITTEE RESOLUTION

Moved: Mayor Lynette Martin

Seconded: Cr Paul Jenner

1. That Audit and Risk Committee Report No. AR24/13549 titled 'Work Health Safety (WHS) and Wellbeing Quarterly Report - October - December 2023' as presented on 26 February 2024 be noted.

CARRIED

Paul Duka declared an interest in item 5.6 and stepped down as Presiding Member for that item.

Mayor Lynette Martin took the chair for item 5.6.

5.6 PRESIDING MEMBER NOMINATION

COMMITTEE RESOLUTION

Moved: Cr Paul Jenner

Seconded: Alexander Brown

1. That Audit and Risk Committee Report No. AR24/10396 titled 'Presiding Member Nomination' as presented on 26 February 2024 be noted.
2. That Paul Duka be appointed the Presiding Member of the Audit and Risk Committee from 16 March 2024.
3. That the term of office for the position of Audit and Risk Committee Presiding Member be 1 year expiring on 16 March 2025.

CARRIED

Paul Duka resumed the chair for the remainder of the meeting.

5.7 AUDIT AND RISK COMMITTEE MEETING REPORT 26/02/24

COMMITTEE RESOLUTION

Moved: Paul Duka

Seconded: Mayor Lynette Martin

1. That Audit and Risk Committee Report No. AR24/12549 titled 'Audit and Risk Committee Meeting Report 26/02/24' as presented on 26 February 2024 be noted.

CARRIED

6 MOTIONS WITHOUT NOTICE

Nil



7 MEETING CLOSE

The Meeting closed at 6:43 pm.

The minutes of this meeting were confirmed at the Audit and Risk Committee held on 25 March 2024.

.....
PRESIDING MEMBER

