

**MINUTES OF CITY OF MOUNT GAMBIER
AUDIT AND RISK COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, CIVIC CENTRE, 10 WATSON TERRACE, MOUNT
GAMBIER
ON MONDAY, 8 APRIL 2024 AT 5.30 P.M.**

PRESENT: Mr Paul Duka, Mayor Lynette Martin (OAM), Cr Paul Jenner, Mr Alexander Brown (virtual), Ms Belinda Johnson

OFFICERS IN ATTENDANCE: Chief Executive Officer - Mrs S Philpott (virtual)
General Manager Corporate and Regulatory Services - Mrs J Fetherstonhaugh
Manager Financial Services - Mrs J Scoggins
Manager Governance and Property - Mr M McCarthy
Executive Administrator - Mrs A Pasquazzi

1 ACKNOWLEDGEMENT OF COUNTRY

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR FIRST NATIONS PEOPLES HAVE WITH THE LAND.

2 APOLOGY(IES)

Nil

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Belinda Johnson
Seconded: Alexander Brown

That the minutes of the Audit and Risk Committee meeting held on 26 February 2024 be confirmed as an accurate record of the proceedings of the meeting.

CARRIED

4 QUESTIONS WITHOUT NOTICE

Nil



5 REPORTS

5.1 LEASE AND LICENCE UPDATE

COMMITTEE RESOLUTION

Moved: Alexander Brown
Seconded: Mayor Lynette Martin

1. That Audit and Risk Committee Report No. AR24/5611 titled 'Lease and Licence Update' as presented on 08 April 2024 be noted.
2. That Council's resolved position of '*a strategic approach to property management issues guided by a Sport, Recreation and Open Space Plan and associated site/precinct/property category master plans including Tourism Assets Master Plan and Blue Lake Sports Park Master Plan*', be noted.
3. That the renewal of 'holding over' leases and licences occur, following Council's prioritisation of strategic site/precinct master planning to be conducted over the coming years, and taking into account other relevant factors, be noted.

CARRIED

5.2 COUNCIL POLICY UPDATE

COMMITTEE RESOLUTION

Moved: Cr Paul Jenner
Seconded: Alexander Brown

1. That Audit and Risk Committee Report No. AR24/19583 titled 'Council Policy Update' as presented on 08 April 2024 be noted.
2. That the Council Administration conduct periodical reviews of Council policies to ensure compliance with legislative requirements, with the aim of presenting for consideration any other policies to Council at least once during the Council term.

CARRIED

5.3 FINANCING ARRANGEMENTS

COMMITTEE RESOLUTION

Moved: Mayor Lynette Martin
Seconded: Paul Duka

1. That Audit and Risk Committee Report No. AR24/18649 titled 'Financing Arrangements' as presented on 08 April 2024 be noted.
2. That having been reviewed by the Audit and Risk Committee on 08 April 2024:
 - The Council's Westpac Corporate Card Facility limit of \$30,000 be noted.
 - Council approve the extension of the Westpac overdraft facility to \$400,000 and notes that the overdraft provides Council with a cost effective contingency against unforeseen events.



- The Westpac Corporate Card Facility limit and overdraft facility be reviewed and included in the Council's investments and borrowings report presented to the Audit and Risk Committee annually.

CARRIED

5.4 REVIEW OF AUDIT AND RISK COMMITTEE TERMS OF REFERENCE

COMMITTEE RESOLUTION

Moved: Alexander Brown

Seconded: Belinda Johnson

1. That Audit and Risk Committee Report No. AR23/76969 titled 'Review of Audit and Risk Committee Terms of Reference' as presented on 08 April 2024 be noted.
2. That having been reviewed by the Audit and Risk Committee on 08 April 2024:
 - The General Manager Corporate and Regulatory Services, in liaison with the Presiding Member, be authorised to make any minor amendments to the draft Audit and Risk Committee Terms of Reference that the Committee identifies, with the finalised document presented for endorsement by Council.

CARRIED

5.5 AUDIT AND RISK COMMITTEE MEETING REPORT 26/02/24

COMMITTEE RESOLUTION

Moved: Mayor Lynette Martin

Seconded: Cr Paul Jenner

1. That Audit and Risk Committee Report No. AR24/24108 titled 'Audit and Risk Committee Meeting Report 26/02/24' as presented on 08 April 2024 be noted.

CARRIED

6 MOTIONS WITHOUT NOTICE

Nil

7 MEETING CLOSE

The Meeting closed at 6:36 pm.

The minutes of this meeting were confirmed at the Audit and Risk Committee held on 27 May 2024.

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PRESIDING MEMBER

