



Reference: AF11/863

TO: MAYOR PERRYMAN (EX OFFICIO)
DONALD CURRIE (PRESIDING MEMBER)
CR ANDREW LEE
JEROEN ZWIJNENBURG
CHIEF EXECUTIVE OFFICER
DIRECTOR - CORPORATE SERVICES
DIRECTOR - OPERATIONAL SERVICES
FINANCE MANAGER
SIMON SMITH, PARTNER, GALPINS
ALL MEMBERS

NOTICE is hereby given that the Audit Committee will meet in the following Meeting Room on the day, date and time as follows:

Audit Committee
(Committee Room, Level 4)

Tuesday, 27th May, 2014 at 5.30 p.m.

An agenda for the meeting is enclosed herewith.

Grant HUMPHRIES
DIRECTOR - CORPORATE SERVICES

9th May, 2014
TLG

NOTE: Whilst this agenda has been sent electronically, due to extensive content, a hard copy will be delivered to Audit Committee Members.

AUDIT COMMITTEE

Meeting to be held on Tuesday, 27th May, 2014 at 5.30 p.m.
in the Committee Room, Civic Centre, 10 Watson Terrace, Mount Gambier

AGENDA

PRESENT: Donald Currie (Presiding Member)
Jeroen Zwijnenburg
Cr Andrew Lee

APOLOGY/IES:

COUNCIL MEMBERS/
OTHERS AS
OBSERVERS:

GUESTS: Mr Simon Smith, Auditor, Galpins

COUNCIL EMPLOYEES
IN ATTENDANCE: Mr Grant Humphries, Director - Corporate Services
Mr Mark McShane, Chief Executive Officer
Mr Gary Button, Finance Manager

OTHER APOLOGIES:

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

MINUTES: moved the minutes of the previous meeting held on Tuesday, 25th March, 2014 be taken as read and confirmed.
seconded

QUESTIONS:

- (a) With Notice – Nil received
- (b) Without Notice –

1. REPORTS FOR INFORMATION

The Director - Corporate Services reported that the following Council Reports were provided to the Audit Committee for information:

- 1.1 CCS Report No. 11/2014 – Council Fees and Charges Review 2014/2015
- 1.2 CCS Report No. 13/2014 – Corporate and Community Services Policy Review
- 1.3 CCS Report No. 17/2014 – Policy Review – C305 Caretaker Policy and Member – Complaints Handling
- 1.4 CCS Report No. 18/2014 – Delegation of Powers of Council
- 1.5 OPS Report No. 1/2014 – Operational Services Policy Review
- 1.6 OPS Report No. 2/2014 – Long Term Infrastructure and Asset Management Plan
- 1.7 OPS Report No. 7/2014 – Operational Services Policy Review

Audit Committee Agenda, Tuesday 27th May, 2014 cont'd...

1.8 CCS Report No. 26/2014 – Budget Update as at 28th February, 2014

1.9 CCS Item No. 3, Tuesday 11th February, 2014 – Annual Business Plan and Budget Consultation 2014/15 Financial Year.

RECOMMENDATION NO. 1

moved it be recommended that the above reports be received.

seconded

2. EXTERNAL AUDITOR - AUDIT RECOMMENDATIONS

The Director - Corporate Services reported:

- (a) that previous resolutions of Council had referred the implementation and ongoing monitoring responsibility for both End of Year Audits and Interim Audits to the Audit Committee;
- (b) these recommendations remain permanent Audit Committee Agenda Items and are consolidated as follows:

Interim Audits	Recommendation	Status
2012/2013	1. Risk Management Policy	Ongoing Review Process

End of Year	Recommendation	Status
2012/2013	1. Annual Leave Balances	Monitor/Noted Significant Improvement
	2. Accounts Held in Trust	Review Reconciliation Processes

RECOMMENDATION NO. 2

moved it be recommended:

- (a) the report be received;
- (b) the identified Audit recommendations continued to be monitored by the Audit Committee.

seconded

3. AUDIT WORK PROGRAM 2007 - 2014

The Director - Corporate Services reported:

- (a) the Audit Committee should continually review the Audit Work Program to establish whether any adjustments are required to be introduced for the particular financial years activities;
- (b) the Audit Work Program 2007-2014 was last reviewed and adopted in August 2013;
- (c) the following activities and associated timelines (extracted from the Audit Work Program) are highlighted in abbreviated form, for the Committees review:

Audit Committee Agenda, Tuesday 27th May, 2014 cont'd...

- | | |
|---------------|---|
| FEBRUARY 2013 | <ul style="list-style-type: none">• Work Plan• Treasury Management Reviews• Asset Reviews• Policy reviews incorporating;<ul style="list-style-type: none">• Internal Controls• Fraud and Corruption Framework• Whistleblowing• Risk Management• Budget Performance |
| MAY 2013 | <ul style="list-style-type: none">• Interim External Audit• Work Plan• Business Continuity• Business Plan and Budget |
| AUGUST 2013 | <ul style="list-style-type: none">• Work Plan• Annual Report to Council incorporating;<ul style="list-style-type: none">• Self Assessment• Review of Work Plan• Review of Terms of Reference |
| NOVEMBER 2013 | <ul style="list-style-type: none">• Work Plan• Statutory External Audit• AFS authorisation by Presiding Member• Council Annual Report Compliance |

RECOMMENDATION NO. 3

moved it be recommended;

- (a) the report be received;

seconded

4. RISK MANAGEMENT POLICY REVIEW

The Director - Corporate Services advised:

- (a) previous Audit Management letters have recommended regular review of Councils Risk Management Policy;
- (b) Council is in the process of a major overhaul for its overall Risk Management Framework principally driven by requirements of Work Cover in respect of self insurer Licences.
- (c) No further update to that report provided at the March 2014 meeting.

RECOMMENDATION NO. 4

moved it be recommended the report be received.

seconded

Audit Committee Agenda, Tuesday 27th May, 2014 cont'd...

5. FINANCIAL INTERNAL CONTROLS

The Director Corporate Services reported:

- (a) as reported last meeting amendments made to the Local Government Act will have a significant impact on the scope and cost of annual audits;
- (b) commencing with the 2015/2016 financial year (for regional Councils) local government auditors will be required to carry out not one, but two audits and provide two separate formal opinions each year (which this Council has already done for a number of years);
- (c) A verbal update on the previous report provided on the progress on this project will be provided;

RECOMMENDATION NO. 5

moved it be recommended the report be received.

seconded

6. BUSINESS CONTINUITY

The Director - Corporate Services reported:

- (a) Council's Governance Officer has commenced a review of the existing Business Continuity Plan for the City of Mount Gambier;
- (b) a brief verbal report on progress in this regard will be provided to the meeting.

RECOMMENDATION NO. 6

moved it be recommended the report be received.

seconded

7. 2014/15 ANNUAL BUSINESS PLAN AND BUDGET

The Director - Corporate Services reported:

- (a) as reported in item 1 of the Agenda the process for adoption of the 2014/15 Business Plan and Budget has commenced;
- (b) consultation on the draft has now closed and the first meeting to consider the Business Plan and Budget is scheduled to be held on 28th May, 2014;
- (d) draft documents are provided for information / comment.

RECOMMENDATION NO. 6

moved it be recommended the report be received.

seconded

Audit Committee Agenda, Tuesday 27th May, 2014 cont'd...

8. NEXT MEETINGS

- Tuesday, 5th August, 2014
- Tuesday, 4th November, 2014

The meeting closed at _____ p.m.

9th May, 2014
TLG

AUDIT COMMITTEE
Minutes of meeting held on Tuesday, 25th March, 2014 at 5.30 p.m.
in the Committee Room, Civic Centre, 10 Watson Terrace, Mount Gambier

PRESENT: Donald Currie (Presiding Member) arrived at 5.41 p.m.
Jeroen Zwijnenburg
Cr Andrew Lee

In the absence of the Presiding Member Cr Lee nominated Jeroen Zwijnenburg as acting Presiding Member for the meeting

APOLOGY/IES: Nil

COUNCIL MEMBERS/
OTHERS AS
OBSERVERS: Cr M White
Cr I Von Stanke

GUESTS: Mr Simon Smith, Auditor, Galpins

COUNCIL EMPLOYEES
IN ATTENDANCE: Mr Grant Humphries, Director - Corporate Services
Mr Mark McShane, Chief Executive Officer
Mr Gary Button, Finance Manager

OTHER APOLOGIES:

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

MINUTES: Cr Lee moved the minutes of the previous meeting held on Thursday, 10th October, 2013 be taken as read and confirmed.

Jeroen Zwijnenburg seconded

Carried

QUESTIONS:

- (a) With Notice – Nil
- (b) Without Notice – Nil

Mr Currie attended the meeting at 5.41 p.m.

1. REPORTS FOR INFORMATION

The Director - Corporate Services reported that the following Council Reports were provided to the Audit Committee for information:

- 1.1 CCS Report No. 44/2013 - SA Grants Commission "Database" Reports
- 1.2 CCS Report No. 62/2013 - CCS Policy Review
- 1.3 CCS Report No. 67/2013 - Budget Update - 30th September, 2013
- 1.4 CCS Report No. 76/2013 - Delegation of Powers of Council
- 1.5 CCS Report No. 78/2013 - Council Appointments Register
- 1.6 CCS Report No. 80/2013 and 13/2014 - CCS Policy Review
- 1.7 CCS Report No. 01/2014 - Budget Update as at 30th November, 2013

Audit Committee Minutes, Tuesday 25th March, 2014 cont'd...

1.8 CCS Report No. 4/2014 - Delegation of Powers of Council

RECOMMENDATION NO. 1

Cr Lee moved it be recommended that the above reports be received.

Donald Currie seconded

Carried

2. EXTERNAL AUDITOR - AUDIT RECOMMENDATIONS

The Director - Corporate Services reported:

- (a) that previous resolutions of Council had referred the implementation and ongoing monitoring responsibility for both End of Year Audits and Interim Audits to the Audit Committee;
- (b) these recommendations remain permanent Audit Committee Agenda Items and are consolidated as follows:

Interim Audits	Recommendation	Status
2012/2013	1. Risk Management Policy	Ongoing Review Process

End of Year	Recommendation	Status
2012/2013	1. Annual Leave Balances	Monitor/Noted Significant Improvement
	2. Accounts Held in Trust	Review Reconciliation Processes

RECOMMENDATION NO. 2

Donald Currie moved it be recommended:

- (a) the report be received;
- (b) the identified Audit recommendations continued to be monitored by the Audit Committee.

Cr Lee seconded

Carried

3. AUDIT WORK PROGRAM 2007 - 2014

The Director - Corporate Services reported:

- (a) the Audit Committee should continually review the Audit Work Program to establish whether any adjustments are required to be introduced for the particular financial years activities;
- (b) the Audit Work Program 2007-2014 was last reviewed and adopted in August 2013;
- (c) the following activities and associated timelines (extracted from the Audit Work Program) are highlighted in abbreviated form, for the Committees review:

- FEBRUARY 2013
 - Work Plan
 - Treasury Management Reviews
 - Asset Reviews

Audit Committee Minutes, Tuesday 25th March, 2014 cont'd...

- Policy reviews incorporating;
 - Internal Controls
 - Fraud and Corruption Framework
 - Whistleblowing
 - Risk Management
 - Budget Performance

- MAY 2013
 - Interim External Audit
 - Work Plan
 - Business Continuity
 - Business Plan and Budget

- AUGUST 2013
 - Work Plan
 - Annual Report to Council incorporating;
 - Self Assessment
 - Review of Work Plan
 - Review of Terms of Reference

- NOVEMBER 2013
 - Work Plan
 - Statutory External Audit
 - AFS authorisation by Presiding Member
 - Council Annual Report Compliance

RECOMMENDATION NO. 3

Cr Lee moved it be recommended;

(a) the report be received;

Donald Currie seconded

Carried

4. RISK MANAGEMENT POLICY REVIEW

The Director - Corporate Services advised:

- (a) previous Audit Management letters have recommended regular review of Councils Risk Management Policy;
- (b) Council is in the process of a major overhaul for its overall Risk Management Framework principally driven by requirements of Work Cover in respect of self insurer Licences.
- (c) a further report on the progress to date is provided.

RECOMMENDATION NO. 4

Donald Currie moved it be recommended the report be received.

Cr Lee seconded

Carried

Audit Committee Minutes, Tuesday 25th March, 2014 cont'd...

5. FINANCIAL INTERNAL CONTROLS

The Director Corporate Services reported:

- (a) as reported last meeting amendments made to the Local Government Act will have a significant impact on the scope and cost of annual audits;
- (b) commencing with the 2015/2016 financial year (for regional Councils) local government auditors will be required to carry out not one, but two audits and provide two separate formal opinions each year (which this Council has already done for a number of years);
- (c) an update on the Finance Division's progress on this project is provided;
- (d) Council's Auditor, Mr Simon Smith, will also be in attendance and will provide a brief presentation on this matter.

RECOMMENDATION NO. 5

Donald Currie moved it be recommended the report be received.

Cr Lee seconded

Carried

6. LONG TERM FINANCIAL PLAN (LTFP)

The Director - Corporate Services reported:

- (a) that Council has completed the annual review of Councils LTFP, initially adopted in December, 2012 (copy provided).

RECOMMENDATION NO. 6

Cr Lee moved it be recommended the report be received.

Donald Currie seconded

Carried

7. POLICY REVIEW - B300 BUDGET REPORTING AND AMENDMENT POLICY

The Director - Corporate Services reported:

- (a) the Policy last reviewed in August 2012;
- (b) no change to the existing Policy has been identified.

RECOMMENDATION NO. 7

Cr Lee moved it be recommended:

- (a) the report be received;
- (b) that Council Policy B300 - Budget Reporting and Amendment be re-adopted with no change to Policy wording.

Donald Currie seconded

Carried

8. POLICY REVIEW - I105 INTERNAL CONTROLS

The Director - Corporate Services reported:

- (a) the Policy was last reviewed in May 2013;
- (b) due to the work currently underway on the new legislative provisions associated with Financial Internal Controls and the introduction of an online requisitioning software system it will be recommended that any review of this Policy be deferred.

RECOMMENDATION NO. 8

Donald Currie moved it be recommended:

- (a) the report be received;
- (b) the review of this Policy be deferred until later in 2014.

Cr Lee seconded

Carried

9. POLICY REVIEW - F225 FRAUD AND CORRUPTION PREVENTION POLICY

The Director - Corporate Services reported:

- (a) the Policy was last reviewed in August 2012;
- (b) although the introduction of ICAC will ultimately lead to an update of Councils overall Fraud and Corruption Framework, no directions in that regard have been developed.

RECOMMENDATION NO. 9

Donald Currie moved it be recommended:

- (a) the report be received;
- (b) that Council Policy F225 - Fraud and Corruption Prevention Policy be re-adopted with no change to Policy wording.

Cr Lee seconded

Carried

10. POLICY REVIEW - W150 WHISTLEBLOWERS PROTECTION POLICY

The Director - Corporate Services reported:

- (a) the Policy was last reviewed in August 2012;
- (b) although the introduction of ICAC will ultimately lead to an update of Councils overall Fraud and Corruption Framework, no directions in that regard have been developed.

RECOMMENDATION NO. 10

Donald Currie moved it be recommended:

- (a) the report be received;

Audit Committee Minutes, Tuesday 25th March, 2014 cont'd...

- (b) that Council Policy W150 - Whistleblowers Protection Policy be re-adopted with no change to Policy wording.

Cr Lee seconded

Carried

11. TREASURY MANAGEMENT

The Director - Corporate Services reported:

- (a) following on from the annual review of Councils Treasury Management operations a further report on Councils loan strategy for 2014 was prepared and considered by Council;
- (b) a copy of the report and subsequent recommendation is presented for information/comment.

RECOMMENDATION NO. 11

Donald Currie moved it be recommended the report be received.

Cr Lee seconded

Carried

12. ASSETS REVIEW/REVALUATION STRATEGY

The Director - Corporate Services reported:

- (a) Council resolved in November 2013 to refer the proposed Asset Revaluation Strategy to both the Audit Committee and Council Auditor for review and approved;
- (b) the report entitled "Asset Revaluation Strategy" is provided for consideration of the Audit Committee.

RECOMMENDATION NO. 12

Cr Lee moved it be recommended:

- (a) the report be received;
- (b) the Audit Committee endorse the Asset Revaluation Strategy detailed in Corporate and Community Services Report No. 73/2013.

Donald Currie seconded

Carried

13. NEXT MEETINGS

- Tuesday, 27th May, 2014
- Tuesday, 5th August, 2014
- Tuesday, 4th November, 2014

The meeting closed at 7.25 p.m.

Audit Committee Minutes, Tuesday 25th March, 2014 cont'd...

CONFIRMED THIS DAY OF 2013.

.....
PRESIDING MEMBER

26th March, 2014
FM

CORPORATE AND COMMUNITY SERVICES REPORT NO. 11/2011

SUBJECT: COUNCIL FEES AND CHARGES REVIEW 2014/2015

REF: AF11/2289

Goal: Governance

Strategic Objective: Evaluate the effectiveness of all service delivery initiatives against the returns and/or benefits to the community.

Local Government Act

Section 188 of the Local Government Act provides the authority for Councils to impose fees and charges.

Section 188 further provides *"the Council must keep a list of fees and charges imposed under this section on public display (during ordinary office hours) at the principal office of the Council."*

and

"If a Council fixes a fee or charge under this section, or varies a fee or charge under this section the Council must up date the list of fees and charges and take reasonable steps to bring the fee or charge, or the variation of the fee or charge, to the notice of persons who may be affected."

Council Fees and Charges Review 2014/2015

Following the introduction of the GST legislation in 2000, the LGA developed guidelines including a "model schedule" of local government fees and charges and recommends the adoption of this standardized format by all Councils in the interests of consistency across the local government sector.

Council's review of fees and charges for 2014/2015 has now been completed having regard to the provisions of the Local Government Act as well as the Fees and Charges guidelines.

The fees and charges review has continued to adopt the model format recommended in the guidelines.

In completing the current Review, account has also been taken of the previous Council resolution ie. "where practical, Council endeavour to increase fees and charges, on an annual basis, by the ruling, consumer price index percentage."

For the 2014/2015 Review, the following matters in particular are highlighted;

Dog Registration Fees - the fees proposed in the schedule. Any variation in fees must be approved by the Dog and Cat Management Board to whom application will be made.

RECOMMENDATION

- (a) Corporate and Community Services Report No. 11/2014 be received;
- (b) Council adopt all recommended fees and charges identified in the "Schedule of Fees and Charges - 2014/2015 Financial Year" as presented in Corporate and Community Services Report No. 11/2014 notwithstanding that;

Corporate and Community Services Report No. 11/2014 cont'd...

- (i) other than those fees and charges that are identified as having specific commencement or review dates, all fees and charges in the "Schedule of Fees and Charges - 2014/2015 Financial Year" will come into effect on 1st July 2014.
- (ii) Council may see fit to amend any fee or charge as circumstances change or arise.
- (iii) the approval of Dog and Cat Management Board is required in relation to Council's application for revised dog registration fees for the 2014/2015 year.



Grant HUMPHRIES
DIRECTOR - CORPORATE SERVICES

Sighted:



Mark McSHANE
CHIEF EXECUTIVE OFFICER

3rd February, 2013
MJT

(Refer Item of Corporate and Community Services Minutes)

CORPORATE AND COMMUNITY SERVICES REPORT NO. 13/2014

SUBJECT: CORPORATE AND COMMUNITY SERVICES POLICY REVIEW

REF: AF11/1950

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

At its meeting held on 17 December 2013 Council considered Corporate and Community Services Report No. 80/2013 relating to the review of Council's Corporate and Community Services policies, and resolved:

- (a) Corporate and Community Services Report No. 80/2013 be received.*
- (b) Councillors provide any feedback on the proposed recommendations to the Chief Executive Officer/Governance Officer by Friday 24th January 2014 for incorporation into an updated report and tables.*
- (c) A further report be presented to the February 2014 Corporate and Community Services Committee meeting for consideration of updated policy review recommendations.*

The review process to-date comprised:

- Elected Member Workshop held on 3 September 2013 to consider the necessity and proposed methodology for a comprehensive review of Council Policies.
- Corporate and Community Services Report No. 62/2013 of 15 October 2013 adopting a process for review of policies, including the reduction of the total number of policies and subsequent review of retained policies on a prioritised and continuing basis.
- Corporate and Community Services Report No. 80/2013 of 17 December 2013 presenting and seeking Councillor feedback on proposed recommendations to revoke, convert, amalgamate or retain and review each of Council's 120 Corporate and Community Services Policies.
- This report to action the reduction in Corporate and Community Services policies by revoking those policies identified as redundant and/or containing content to be converted to procedures and other administrative/operational documentation

Limited Councillor feedback has been received on the proposed recommendations as presented to the 17 December 2013 Council meeting, with the only amendment being to retain and review (rather than revoke) the Library and Historical Collections policies (L190, H120 & H125) to demonstrate Council's commitment to this centrepiece of community activity and associated library services and collections.

Should Council support the reduction/revocation of policies as presented in the following recommendations the Administration will proceed to incorporate the relevant content of identified policies into administrative procedures and operational documentation. The revoked policies will act as guiding documents in the intervening period.

The remaining Corporate and Community Services Policies will be prioritised and presented to the Corporate and Community Services Committee on a case by case or periodical basis (or as otherwise directed by Committee or Council) for consideration and to determine appropriate action for their review.

RECOMMENDATION

- (a) Corporate and Community Services Report No. 13/2014 be received.

Corporate and Community Services Report No. 13/2014 cont'd...

- (b) Corporate and Community Services Policies be revoked and removed from the City of Mount Gambier Policy Index, as follows:
1. P190 - Pro-formas and Handouts
 2. P170 - Property - Sales, Purchases or Development of Land and Buildings
 3. F230 - Frew Park - Trust Deed
 4. B110 - Building - Construction Industry Training Fund
 5. L110 - Lady Nelson - Christmas and New Year Period
 6. C240 - Controlling Authorities
 7. S170 - Sponsorship
 8. E120 - Employees - Advance on Salaries and Wages
 9. E130 - Employees - Attendance at Council and Committee Meetings
 10. E140 - Employees - Authority for Overtime
 11. E180 - Employees - Industrial Representation - Engagement of Experts
 12. E190 - Employees - Meetings and Seminars
 13. E125 - Employees - Annual Leave Policy
 14. E150 - Employees - Christmas Leave
 15. E165 - Employees - Defence Reserves Forces Leave
 16. E175 - Employees - Jury Service/Witness Service
 17. E185 - Employees - Long Service Leave
 18. C270 - Council and Committees - Agenda Inquiries
 19. C295 - Council and Committees - Conduct- Filming and Audio Recording Devices
 20. M120 - Media - Access and Availability of Documents
 21. R190 - Refreshments
 22. M180 - Members - Copies of Legislation
 23. M200 - Members - Meetings of Electors
 24. M220 - Members - Photographs
 25. M245 - Members - Induction Policy
- (c) Corporate and Community Services Policies be revoked and removed from the City of Mount Gambier Policy Index, and relevant content incorporated into administrative documentation as specified in CCS Report No. 80/2013, as follows:
1. A160 - Addresses
 2. E245 - Employees - Code of Conduct
 3. E220 - Employees - Superannuation
 4. C380 - Council Vehicles - Involved in Accidents
 5. E230 - Employees - Telephone
 6. E235 - Employees - Voluntary Emergency Service
 7. E170 - Employees - Driver's Licence
 8. E160 - Employees - Credit Cards

Corporate and Community Services Report No. 13/2014 cont'd...

9. E215 - Employees - Social Club Council Contribution
10. C210 - Contracts (Licenses, Leases etc.)
11. C350 - Council Land - Special Events Permit
12. C230 - Correspondence - Outwards
13. L140 - Legislation - Procedure for Breach of
14. P150 - Policy Manual - Distribution
15. R175 - Records Management - Policy and Procedure Statement
16. R260 - Reserves - Work Undertaken by Community Organisations
17. V130 - Volunteers
18. L120 - Lady Nelson Entrance Fees
19. L150 - Library - Censorship
20. L160 - Library - Loans/Borrowers
21. L170 - Library - Unattended Children
22. T130 - Tourism - Miscellaneous Matters
23. T140 - Tourism - Objectives of Council
24. A225 - Arts and Cultural Policy
25. A230 - Art Works - Council Assistance
26. C130 - Citizenship Ceremonies
27. M215 - Members - Code of Conduct and Complaint Handling Policy
28. C260 - Council and Committees - Agenda Deadlines
29. R150 - Rates - Rebate Register
30. R170 - Receipts

(d) Corporate and Community Services Policies be converted to Operational Services Policies, as follows:

1. A240 - Assemblies and Events on Council Land
2. C180 - Community Organisations

(e) Amalgamation and/or review of remaining Corporate and Community Services Policies continue to be undertaken on a prioritised and periodical basis under the direction of the Corporate and Community Services Committee.



Michael McCARTHY
GOVERNANCE OFFICER

Sighted:



Mark McSHANE
CHIEF EXECUTIVE OFFICER

5th February, 2014
MMcC

(Refer Item of Corporate and Community Services Minutes)

CORPORATE AND COMMUNITY SERVICES REPORT NO. 17/2014

SUBJECT: POLICY REVIEW - C305 CARETAKER POLICY & MEMBER - COMPLAINTS HANDLING

REF: AF11/1950

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

C305 - CARETAKER POLICY

Council's Policy C305 - Caretaker Policy was adopted in April 2010, and updated in October 2010 following changes to legislation and the LGA model Caretaker Policy (on which it is based) leading into the 2010 Local Government Elections.

With the 2014 Local Government Elections scheduled in the second half of the 2014 calendar year and with Council's Policy Review progressing, it is timely to review the Caretaker Policy.

As noted above, Council's Caretaker Policy is based upon the LGA model policy, which has not been updated since the 2010 Local Government Elections.

A review of the Caretaker Policy has resulted in only minor (mostly cosmetic) alterations being considered necessary to update the policy for the 2014 election period. In summary, the changes comprise:

- altered reference to the newly prescribed *Code of Conduct for Elected Members*
- simplified definition for (but no change to) day the 'election period' commences
- removal of references to 'newly' commenced legislative provisions
- Policy adapted to Council's standard policy template

A copy of the updated Caretaker Policy as recommended for adoption has been previously circulated to Members with tracked changes to identify the alterations made. A clean version of the updated Caretaker Policy is attached to this report (**refer Attachment A**).

Due to the minor nature of the alterations and in accordance with Clause 10 of the existing Caretaker Policy, public consultation on the proposed alterations/re-adoption of the Caretaker Policy is not considered necessary.

It is proposed that the Policy be scheduled for further review in March 2018, prior to the 2018 Local Government Elections.

MEMBER – COMPLAINTS HANDLING (Policy)

The prescribed Code of Conduct for Elected Members introduced in August 2013 contains a requirement at Part 2 'Behavioural Code' that each Council adopt a process for the handling of alleged breaches of Part 2.

Members will be aware that it revoked its own (superceded) Elected Member Code of Conduct and Complaint Handling Policy – M215 at its meeting on 18th February 2014.

The LGA has prepared a model complaints handling process that may be adopted by Councils.

With the added complexity and relationship with the mandatory reporting requirements introduced with the Independent Commissioner Against Corruption (ICAC) Act, it is recommended that the LGA model complaints handling process be adopted at this time.

Corporate and Community Services Report No. 172014 cont'd...

The LGA model member complaint handling process has been adapted to Council's standard policy template and has been previously circulated to Members. A copy of the Member - Complaints Handling Policy as recommended for adoption is attached to this report (**refer Attachment B**).

The Member - Complaints Handling Policy will be due for review in November 2015 (i.e. within 12 months of a general Local Government election).

RECOMMENDATION

- (a) Corporate and Community Services Report No. 17/2014 be received;
- (b) Council hereby adopts minor alterations to Council Policy C305 Council and Committees - Caretaker Policy, as attached to Corporate and Community Services Report No. 17/2014.
- (c) Council hereby adopts the new Council Policy '*Member – Complaints Handling*', as attached to Corporate and Community Services Report No. 17/2014, to be numbered and incorporated into Council's Policy Index.

Michael McCarthy
GOVERNANCE OFFICER

Mark McSHANE
CHIEF EXECUTIVE OFFICER

26th February, 2014
MMcC

(Refer Item of Corporate and Community Services Minutes)

CORPORATE AND COMMUNITY SERVICES REPORT NO. 18/2014

SUBJECT: DELEGATION OF POWERS OF COUNCIL

REF: AF11/1020

Goal: Governance
Strategy: Demonstrate innovative and responsive organisational governance

At its meeting on 17th December 2013 Council reviewed delegations to the Chief Executive Officer as required each financial year in accordance with Section 44(6) of the Local Government Act 1999.

On 20th February 2014 the Local Government Association released an updated standard delegation template and schedule (Appendix 5 - attached) reflecting legislative amendments to the Expiation of Offences Act and Regulations that took effect on 3 February 2014.

Updated templates have been released for the Community Titles Act 1996, Strata Titles Act 1988, Liquor Licensing Act 1997 and the Heavy Vehicle National Law (South Australia) Act 2013 to correct some typographical errors and omissions in the previous templates.

New delegation templates have also been released for the Burial and Cremation Act and Regulations.

Relevant provisions of these Acts warrant delegation to the Chief Executive Officer, and in some instances sub-delegation to Senior and Authorised Officers.

Existing delegations under these Acts are now recommended to be revoked and new delegations made by Council. Council's Delegations and Authorisations Register will be updated accordingly.

RECOMMENDATION

- (a) Corporate and Community Services Report No. 18/2014 be received;
- (b) Hereby revokes its previous delegations to the Chief Executive Officer of those powers and functions under the:
 - Community Titles Act 1996
 - Expiation of Offences Act 1996
 - Liquor Licensing Act 1997
 - Heavy Vehicle National Law (South Australia) Act 2013
 - Strata Titles Act 1988
- (c) (i) In exercise of the power contained in Section 44 of the Local Government Act 1999 the powers and functions under the following Act and specified in the proposed Instruments of Delegation contained in Appendices 1, 5, 12, 29, 31 & 32 (attached and individually identified below) are hereby delegated this 18th of March 2014 to the person occupying the office of Chief Executive Officer subject to the conditions and or limitations specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.
 - Community Titles Act 1996 (Appendix 1)

Corporate and Community Services Report No. 18/2014 cont'd...

- Expiation of Offences Act 1996 (Appendix 5)
 - Liquor Licensing Act 1997 (Appendix 12)
 - Strata Titles Act 1988 (Appendix 29)
 - Heavy Vehicle National Law (South Australia) Act 2013 (Appendix 31)
 - Burial and Cremation Act 2013 and Burial and Cremation Regulations 2014 (Appendix 32)
- (ii) Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the Local Government Act 1999 as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation.
- (iii) For the purposes of these delegations, all delegations to the Chief Executive Officer extend to any person appointed to act in the position of Chief Executive Officer.
- (iv) For the purposes of these delegations all delegations made by the Chief Executive Officer extends to any person who is appointed to act in the position of the sub-delegate.



Michael McCARTHY
GOVERNANCE OFFICER

Sighted:



Mark McSHANE
CHIEF EXECUTIVE OFFICER

27th February, 2014
MMcC

(Refer Item of Corporate and Community Services Minutes)

OPERATIONAL SERVICES REPORT NO. 1/2014

SUBJECT: STRATEGIC MANAGEMENT - Policy - Operational Services Policy Review - Ref. AF11/1950

Goal: Governance

Strategic Objective: (i) Demonstrate innovative and responsive organisational governance

BACKGROUND

At its meeting held on 15th October 2013 Council considered Corporate and Community Services Report No. 62/2013 with respect to a review of Council's 199 Policies, and resolved:

"(a) Corporate and Community Services Report No. 62/2013 be received;

(b) The Corporate and Community Services and Operational Services Standing Committees be delegated the responsibility of determining appropriate action for the comprehensive and ongoing periodical review of Council Policies, including referral to relevant sub-committees, portfolio holders, staff members and informal workshops, or a combination;

(c) The Standing Committees present recommendations back to Council for consideration following the comprehensive and periodical review of Council Policies, including any requirement or recommendation for public consultation to be carried out."

Members will be aware that proposed recommendations for Corporate and Community Services (CCS) Policies were presented to the December 2013 CCS and Council meetings.

The following tables present proposed recommendations for each of the Operational Services Policies, to be:

- incorporated with(in) other related policies for re-adoption;
- revoked as formal Council policies, and deleted from Council's Policy Index;
- revoked and converted to other documentation; or
- retained and reviewed, and 2 proposed new policies (converted from CCS).

The tables include hyperlinks to the current policies that are published on the Council website.

In brief, 25 policies are proposed to be incorporated into 10, 28 policies are proposed to be revoked, 8 policies are proposed for conversion to other documentation and 2 policies are proposed to be converted from Corporate & Community Services Policies.

The proposed recommendations would reduce Council's current suite of 80 Operational Services Policies down to a more manageable 31, without any significant impact administratively or on the authority/direction of the Elected Body.

Due to the range and diversity of the Operational Services Policies the proposed recommendations are presented for preliminary consideration.

Members and Portfolio Holders are encouraged to review the existing policies and proposed recommendations and to contact the Chief Executive Officer and/or Governance Officer with any queries, concerns or alternative recommendations and actions.

An updated report incorporating any Member feedback will be presented to the March 2014 Operational Services Committee meeting with further recommendations.

Operational Services Report No. 1/2014 Cont'd...

Review of retained Operational Services Policies will be prioritised and conducted on a case by case or periodical basis, or as otherwise directed by Committee or Council.

RECOMMENDATION

- (a) Operational Services Report No. 1/2014 be received;
- (b) Councillors provide any feedback on the proposed recommendations to the Chief Executive Officer/Governance Officer by Friday, 21st February 2014 for incorporation into an updated report and tables;
- (c) a further report be presented to the March 2014 Operational Services Committee meeting for consideration of updated policy review recommendations.



Michael McCARTHY
GOVERNANCE OFFICER

sighted:



Mark McSHANE
CHIEF EXECUTIVE OFFICER

15 January 2014
SW

(Refer Item of Operational Services Committee Minutes)

OPERATIONAL SERVICES POLICIES - RECOMMENDED TO BE INCORPORATED

CATEGORY	POLICY NAME	COMMENT	RECOMMENDATION
ENGINEERING/ WORKS	F160 Footways - Crossing Places	All relate to Footways/Verges	Incorporate into single policy <i>Footways and Crossovers</i>
	F165 Footways - Maintenance of Flexible Seal Vehicle Crossovers	Part operational/procedural	
	F170 Footways - Landscaping by Residents		
	S150 Streets - Procedures for New Inverts and Crossovers		
	P120 Parking - Vehicles on Council Land for Promotion	Both relate to fund raising and promotion using Council Land and Footways	Incorporate into single policy <i>Footways & Council Land – Fundraising and Promotion</i>
	C180 - Community Organisations	C180 converted from CCS Policy	
	F210 Footways - Protection of Public – Maintenance Work		Re-categorise to Inspectorial
INSPECTORIAL	F200 Footways - Protection of Public – Building Work	All relate to building/maintenance work undertaken in public places and/or encroachments over public places	Incorporate into single policy <i>Encroachments/Protection of Public during building/maintenance work over Public Places</i>
	B120 Building - Encroachments over Public Places		
	B160 Building - Verandah Posts		
	A200 Animals - Keeping of Birds, Livestock	Both relate to keeping of animals	Incorporate into single policy <i>Animal Control</i>
	A210 Animals - Noise Nuisance		
	D210 Dog Control - Problem Dogs	All relate to dog control	Incorporate into single policy <i>Animal Control – Dogs</i>
	D220 Dog Control - Seizure of Dogs	Largely Administrative/Operational	
	C340 Council Land - Sale of Commodities from Vehicles	Both relate to sale of commodities from Council land/Footways	Incorporate into single policy <i>Footways & Council Land - Sale of Commodities</i>
	F220 Footways - Sale of Commodities from		
	C330 Council Land - Removal of Objects	Both relate to removal of objects from public places	Incorporate into single policy <i>Removal of Objects (including Vehicles)</i>
V120 Vehicles - Removal from Public Places			
HEALTH & ENVIRONMENT	W115 Waste Management - Receival of Waste - Caroline Landfill	Both relate to Waste Management/Collection	Incorporate into single policy <i>Waste Stream Management</i>
	W125 Waste Management - Refuse Collection		

CATEGORY	POLICY NAME	COMMENT	RECOMMENDATION
PLANNING	L130 Land Divisions	Update and amend L130 Merge L135 with L130	Incorporate into single policy <i>Land Divisions</i>
	L135 Land Division - Provision of Power to New Allotments		
PLANNING	A170 Advertising - All Business Premises/Property	All relate to signage	Incorporate into single policy <i>Advertising and signage</i>
RECREATIONAL	C325 Council Land - Advertising Signage		
	R250 Reserves - Sponsorship and Advertising Signs		

OPERATIONAL SERVICES POLICIES - RECOMMENDED TO BE REVOKED

CATEGORY	POLICY NAME	COMMENT	RECOMMENDATION
INSPECTORIAL	C110 Caravans	Adequately covered by provisions contained in Development Plan/Act, By-Law No.3 - Roads and By-Law No.2 - Local Government Land.	Revoke
	D200 Dog Control - House Inspections	Not Used – Operational matter	Revoke
	F125 Fireworks - Schedule 9 Permits	Adequately covered by provisions of Fire and Emergency Services Act 2005	Revoke
	F180 Footways - 'Sale' and 'Special' Banners	Adequately covered by separate Advertising & Signage Policy (to be incorporated)	Revoke
PLANNING	B135 Buildings - Rainwater Tanks	Adequately covered by other retained and incorporated Policies and Development Act/Plan (Provisions of some seek to override Devt Act)	Revoke
	A180 Advertising - Home Activity Signs		
	A190 Advertising - Revolving Wind Powered Signs		
	D110 Development Act - Amended Applications		
	D120 Development Act - Application Fees		
	D130 Development Act - Certificate of Occupancy		
	D150 Development Act - Inspection of Building Work		
	D170 Development Act - Payment of Fees		
	D180 Development Act - Public Inspection of Applications		
	D195 Development Register - Provision of Information - Monthly		
P130 Planning - Isolation Water Valves, Residential Units			
RECREATIONAL	H110 Hastings Cunningham Reserve - Memorial Trees	Not required. May be dealt with on a case by case basis for any location	Revoke
	R220 Reserves - Minor	Both relate to open space/asset rationalisation, co-ordination and co-location.	Revoke
	R235 Reserves - Recreation and Sport - Partnerships with Council	Strategic matters that may be dealt with as need or opportunity arises.	
	R230 Reserves - Miscellaneous Matters	Replicates provisions in other policies and of operational/administrative nature	Revoke

CATEGORY	POLICY NAME	COMMENT	RECOMMENDATION
ENGINEERING/ WORKS	P110 Parking - Private Parking Areas Act 1986	Not Used - May be dealt with on a case by case basis	Revoke
	P140 Plant and Equipment - Obsolete, Surplus and Emergency Use	Adequately covered by Policy Q115 (Disposal of Other Assets) and delegated authority	Revoke
	S125 Street Lighting - Public	Not used/No longer required	Revoke
	W130 Works - Council Program	No longer required - now a function of the CEO	Revoke
	W140 Works and Services - General	Operational – may be dealt with by CEO/Director	Revoke
HEALTH & ENVIRONMENT	R185 Recycling/Reuse of Building Materials	Outdated – Has no application	Revoke
	W110 Waste Management - Litter Bins	Not used/No longer required	Revoke
	H130 Housing - Sub Standard	Adequately covered by Domestic Squalor Guidelines and Public Health and Housing Improvement legislation	Revoke
	I110 Immunisations	Service no longer provided by Council	Revoke

OPERATIONAL SERVICES POLICIES - RECOMMENDED TO BE CONVERTED

CATEGORY	POLICY NAME	COMMENT	RECOMMENDATION
RECREATIONAL	H115 Hastings Cunningham Reserve - Establishment and Occupation of Sheds	Relates to Management of Community Land	Revoke and Incorporate into Community Land Management Plan for Hastings Cunningham Reserve
INSPECTORIAL	B125 Building - Mandatory Notifications	Convert to Development Services Procedures Manual	Revoke and Convert to Procedure
HEALTH & ENVIRONMENT	S160 Supported Residential Facilities - Enquiries and Disputes	Both adequately covered by provisions of Supported Residential Facilities Act and are procedural in nature.	Revoke and convert to procedures
	S165 Supported Residential Facilities - Notification of certain events		
	F150 Food Premises Inspection Policy	Procedural in nature	Revoke and convert to procedures
PLANNING	D115 Development Act - DAP Code of Conduct	Superseded by Ministers Code of Conduct	Reference Ministers Code of Conduct in DAP Terms of Reference
	D125 Development Act - Bed and Breakfast Establishments	Procedural	Revoke and convert to procedure
	D135 Development Act - Garages	For further review to Development Plan/Act and conversion to procedures – as applicable	Revoke and convert relevant portion to procedure

OPERATIONAL SERVICES POLICIES - TO BE RETAINED/REVIEWED

CATEGORY	POLICY NAME	COMMENT	RECOMMENDATION
ENGINEERING/ WORKS	C120 Cemeteries - Carinya Gardens and Lake Terrace Cemetery	Retain and review consistency with ToR	Review
	F190 Footways - Paving in City Centre Zone	Retain & Retitle ' <i>Footways Requests for Paving works within City Centre Zone</i> '	Review & Retitle
	R270 Road Pavement - Excavation and Reinstatement of	Retain – last reviewed October 2012	Periodical Review
	S115 – Strategic Management – Fencing of stormwater retention basins	Retain & Retitle ' <i>Fencing of stormwater retentions basins</i> '	Retitle & Periodical Review
	S120 Street Signs - Directional, Scenic and Tourist	Retain	Periodical Review
PLANNING	D140 Development Act - Delegations	Required by S34 of Development Act	Review
	D150 Development Act - Inspection of Building Work	Required by S71A Development Act	Retain & Review by 1 April 2014 (incorporating new S71AA swimming pool requirements)
	D160 Development Act - Inspection and Copying of Documents	Retain & Review to legislative req'ts	Review
	L230 Licensed Premises - Trading Hours	Retain & Retitle as ' <i>Licensed Premises</i> '	Review & Retitle
	P135 Planning - Entertainment Venues	Retain	Review
	S135 Streets - Naming of	Retain – Local Government Act req't	Review
INSPECTORIAL	B150 Building - Sewer Connections, Waste Management Control and the Provision of Toilet Facilities	Retain – last reviewed July 2013	Periodical Review
	E240 Expiation Notices - Cancellation or Waiver	Retain	Review
	F110 Fencing Costs - Contributions by Council	Retain	Review
	F120 Fires - Clean Air, Burning in Open	Retain	Review
	F135 Flammable Undergrowth	Retain	Review
	O110 Order Making	Retain - Local Government Act req't	Review (Convert part to procedures)
	T110 Taxis - Regulation	Retain – Relates to By-Law No. 6	Review (including Fees & Charges)
	A240 Assemblies and Events on Council Land	Convert from CCS Policy	Re-categorise & Review
RECREATIONAL	C355 Council Land - Irrigation Policy	Retain	Review
	T120 Tree Policy	Retain and concert part to procedural documentation	Review

OPERATIONAL SERVICES REPORT NO. 2/2014

SUBJECT: INFRASTRUCTURE - Long Term Infrastructure and Asset Management Plan - Ref. AF11/1255, AF11/1253, AF11/1254, AF11/1491, AF11/629, AF13/7

Goal: *Building Communities*

Strategic Objective: (i) *The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans*

This report has been prepared to guide Council in the allocation of funding for the Forward Infrastructure Works Program. This report incorporates the following elements:

- Forward Roads Program
- Forward Footpath Construction Program
- Forward Pram Crossing Program
- Forward Stormwater Program
- Forward Playground Construction Program
- Forward Plant Replacement Program

This report is based on a ten (10) year horizon where possible so as to complement Council's Infrastructure and Asset Management Plan (IAMP). Please note that road renewals in Year 10 are very hypothetical and may change over time depending on how the assets perform.

For background, Section 122(1a) of the Local Government Act 1999 states:

“(1a) A Council must, in conjunction with the plans required under subsection (1), develop and adopt -

(a) a long-term financial plan for a period of at least 10 years; and

(b) an infrastructure and asset management plan, relating to the management and development of infrastructure and major assets by the council for a period of at least 10 years,

(and these plans will also be taken to form part of the council's strategic management plans)”

Council has adopted its Long Term Financial Plan and the latest Infrastructure and Asset Management Plan is nearing completion and this Forward Infrastructure Works Program will “dovetail” into both the documents referenced to Section 122(1a) of the Local Government Act 1999.

This report does not address the “Building and Structures” assets as the condition rating of this asset group has not yet been completed.

1. FORWARD ROADS PROGRAM

This program has several components, namely:

- Renewal of existing roads
- Construction of new roads (or additional assets such as widening)
- Roads to Recovery program
- Traffic Management
- Streetscaping

Operational Services Report No. 2/2014 Cont'd...

The draft IAMP 2012, based on current valuations (which were completed in December 2012), indicates the following; the last column simply “inflates” the replacement value to give an indicative new valuation (by 2.8% - see comments following the table):

*Table 2.1. Assets covered by the Infrastructure and Asset Management Plan
(as at 31st December 2012)*

Asset category	Dimension	Replacement Value (\$)	2013 Valuation
Road surface (seal)	2,029,065m ²	\$11,963,312	\$12,298,284
Road pavement	2,263,429m ²	\$43,916,365	\$45,146,023
Kerb and channel	437,063m	\$22,097,053	\$22,715,770
Constructed footpaths	296,941m ²	\$10,528,236	\$10,823,026
Drainage	460 bores & silt Pits & associated pipes	\$6,750,000	\$6,939,000
Carparks	71,220m ²	\$9,289,200	\$9,549,297
Traffic Lights	17 sets	\$1,790,000	\$1,840,120
TOTAL		\$106,334,166	\$109,311,520

Local Government Price Index (LGPI) to 30th June 2013

An inflation rate of 2.8% was used to establish the updated valuation annual depreciation but it should be noted this figure will be reviewed in early 2014 following a condition assets of all infrastructure assets.

Note: *The Local Government Price Index (LGPI) measures price movements faced by Local Government in South Australia in respect of their purchases of goods and services. As the mix of goods and services purchased by local Councils is quite different from that typically consumed by households, overall price movements faced by Local Government Councils may differ markedly from those faced by households. Overall price movements indicated by the Consumer Price Index (CPI) - which measures changes in the price of a 'basket' of goods and services which account for a high proportion of expenditure by metropolitan households - may therefore not accurately reflect price movements faced by Local Councils (refer Corporate and Community Services Report No. 73/2013).*

The Annual Depreciation for all these assets is approximately \$2,648,714 for 2013 and Council needs to ensure that it allows at least this amount in the 2014/15 Budget to renew the assets listed in Table 2.1 (it should also be noted that this figure will increase each year in line with inflation and the forward roads renewal plan - Appendix 1 reflects the inflationary costs).

Members should also note that the Roads to Recovery 3 (R2R3) program concludes on 30th June 2014. Roads to Recovery 4 (R2R4) will commence on 1st July 2014, but at this stage the funding available to Council is not known. This report assumes that R2R3 allocations are maintained (i.e. \$274,000 per annum).

The CBD Redevelopment project is essentially asset renewal and is therefore included in the roads and asset renewal program, and inclusion in this program helps Council achieve its annual sustainability expenditure (refer Appendix 1).

Operational Services Report No. 2/2014 Cont'd...

Appendix 1 is the Draft Forward Infrastructure Works Program, projected out to a ten (10) year horizon. Year 1 is actually the current financial year (2013/14) and reflects Council's current Budget allocations.

All the road projects on the plan have been determined on the basis of their condition (based on monitoring over several years). This program also includes the asset classes of road reseals, footpath reseals, carparks and stormwater. To attain financial sustainability, each asset class should have annual renewals in the same order of magnitude as the annual depreciation of the asset. The forward program in Appendix 1 aims to achieve this.

Streetscaping is a major focus for Council over the next five (5) years following the adoption of the Long Term Financial Plan (LTFP) in December 2012 (and reviewed in December 2013).

Council may be in a position in say 2-3 years time to participate in another project to underground power lines (PLEC Scheme) in the City Centre. This is not asset renewal works but will be included in future draft programs for Council's consideration if the opportunity presents.

Roads to Recovery

The current Roads to Recovery program (which is the third program) is due to conclude in 2014.

The current program provides approximately \$274,000 per annum to the City and this is used for asset renewal works. If this funding is not available then Council has to find the funds from other sources to achieve its sustainability targets.

The program in Appendix 1 has been prepared on the basis of funding continuing after the 2014/15 Budget of similar works as in previous years (i.e. \$274,000 per annum).

Traffic Control Program

This program typically identifies traffic management initiatives. A number of projects that have been identified in the long term plans have been deleted by Council "at the last minute" due to a range of reasons.

This report now takes the view that the desired projects will be identified (see list below) but will not be recommended for inclusion in the annual works program unless there is identified demand and/or instruction from Council.

The projects that previous studies have identified are:

- Traffic lights James Street/Wehl Street
- Traffic lights Penola Road/Lawrence Street/Alexander Street
- Roundabout Sturt Street/Krummel Street
- Traffic lights Bertha Street/Commercial Street

Road Construction Program

Fortunately Council is not in a position where it has to undertake significant amounts of new road works. In the foreseeable future Wireless Road East, from Gladigau Road to Aramanta Drive will need to be upgraded (work to commence in the 2013/14 year). This will include kerbing, drainage and road widening and about half the work will be asset renewal and the rest will be new assets. It is proposed to stage this project over two (2) years and is included in Year 1 and Year 2 of Appendix 1.

Operational Services Report No. 2/2014 Cont'd...

2. FORWARD FOOTPATH CONSTRUCTION PROGRAM

Council reviews its Forward Footpath Construction Program each year with a view to developing a ten (10) year plan.

Council has received the following requests for footpath since the last review.

Name	Details
Kathy Miles	Winston Terrace, south side, 190m
Peter Dixon and Michelle Verryt	Wilson Street, east side (Commercial Street to Anderson Street), 225m
Cr Lee and J S & J Lawson	Victor Street, west side, full length, 380m
Cr Lee	Rotary Avenue, west side, full length, 190m
Kira Fry	Ferrers Street, Lake Terrace to Gwendoline Street, west side, 555m
Tim Walker	O'Connor Drive, Acacia Street to Creek Street, south and east side, 430m
Council (20 th August 2013)	Paving Penola Road to Mitchell Street, both sides, 300m ² , \$42,000 (<i>referred to City Centre Redevelopment Project</i>)
Jerry Leech	Mitchell Street, east side, Alexander Street to Frew Park, 275m
Gillian Squire	Umpherston Street, full length, west side, 580m (<i>refer to Year 2 and 3 of draft program</i>)
Viv and Bob Dunstone	Hart Street south, east side, full length, 90m
Cathy Duncan	Jardine Street, north side, Hedley Street to Mitchell Street, 130m
Paul Jenner	North Terrace, Conroe Drive (west) to bus shelter, 50m
Basil Mewett	Jubilee Highway West, north side, Willow Avenue to O'Leary Road, 430m

The suggested program assumes that Council is prepared to allocate in the order of \$150,000 to \$170,000 per annum to the footpath construction program. In the 2013/14 Budget, Council allocated \$163,000 to this function.

As with all the existing programs what was Year 2 this time last year is now Year 1 (i.e. current 2013/14 year, Year 3 is now Year 2 in 2014/15 etc).

The proposed program is shown as Appendix 2.

3. FORWARD PRAM CROSSING PROGRAM

Following a submission to the 2012/13 Budget, Council reinstated the pram crossing program. In line with other long term plans, a ten (10) year draft program is presented at Appendix 3, which assumes expenditure levels in the order of \$10,000 per annum.

4. FORWARD STORMWATER PROGRAM

Appendix 4 is a draft stormwater program which includes new assets and asset renewals. The program is based on identified needs and addresses, in the first instance, a number of main 'trouble' spots and in later years looks at strategic asset renewals.

5. FORWARD PLAYGROUND CONSTRUCTION PROGRAM

Appendix 5 is a Draft Forward Playground Construction Program which has not been projected to a ten (10) year horizon. Council may well be of the view that this program is nearing completion. From the 2013/14 program, the two (2) identified remaining projects are:

- Blue Lake Sports Park

Operational Services Report No. 2/2014 Cont'd...

- Lui Avenue

6. FORWARD PLANT REPLACEMENT PROGRAM

Council has a significant plant and vehicle fleet and also has a policy on vehicle replacement.

Appendix 6 is a projected ten (10) year replacement program for all of Council's plant and vehicles and the change over frequency is in accordance with Council's adopted policy.

SUMMARY

When Council has considered all the elements of this Forward Infrastructure Works Program, all the projects listed in 2014/15 will be then incorporated into the draft 2014/15 Budget for further consideration.

As this is a complex document, Members may benefit from an informal workshop to work through the document.

RECOMMENDATION

- (a) Operational Services Report No. 2/2014 be received;
- (b) all projects listed in Appendix 1 to Appendix 6 inclusive for 2014/15 be referred to the 2014/15 Draft Budget for further consideration.



Daryl SEXTON
DIRECTOR - OPERATIONAL SERVICES

sighted:



Mark McSHANE
CHIEF EXECUTIVE OFFICER

15 January 2013
SW

- Appendix 1: Draft Forward Infrastructure Works Program
- Appendix 2: Draft Forward Footpath Construction Program
- Appendix 3: Draft Forward Pram Crossing Program
- Appendix 4: Draft Forward Stormwater Program
- Appendix 5: Draft Forward Playground Construction Program
- Appendix 6: Draft Forward Plant Replacement Program

(Refer Item of Operational Services Committee Minutes)

ROAD RECONSTRUCTION PROGRAM (ASSET RENEWAL)

(refer also to Infrastructure and Asset Management Plan - December 2012)

Year 1 - 2013/14

Asset Renewal			R2R3 - year 5 Annual Allocation \$374,000			Boundary Roads - Annual Allocation			
Priority	Location	Cost	Location		Cost	Location	Cost		
1	Goss St (Lake Tce to O'Halloran Tce)	\$ 82,000.00	Commercial St East (Morris St to Pick Ave - part)	(renewal)	\$ 165,000.00				
2	Harvie St (Thompson St to Newton Crs)	\$ 34,000.00	Commercial St East (Anthony St St to MarkSt)	(renewal)	\$ 109,000.00				
3	Elizabeth St (Railway Tce to Helen St)	\$ 56,000.00	O'Leary Rd upgrade (asset renewal)	(renewal)	\$ 100,000.00				
4	Mackenzie St (Truman St to Shephardson Rd)	\$ 73,000.00	Total:		\$ 374,000.00				
5	Truman St (DeGaris St to Palamountain St)	\$ 59,000.00	Final Year of R2R3						
6	Wren St (full length)	\$ 44,000.00							
7	Fairlane Dve (Ch330 to end)	\$ 33,000.00							
8	Wilga Rd (Mulga St to Underwood Ave)	\$ 41,000.00							
9	Yeates St (Penola Rd to Locke St)	\$ 142,000.00							
10	Mahoney Ave (full length)	\$ 82,000.00							
11	Harbison St (full length)	\$ 39,000.00							
12	Commercial St East (Davison St Morris St)	\$ 140,000.00							
13	Wireless Road East (Stage 1) Aramanta to Glagigau Rd	\$ 90,000.00							
14	O'Leary Road (Calula Dve to Wireless Rd)	\$ 210,000.00							
15	CBD Renewal Project	\$ 750,000.00							
Totals:		\$ 1,875,000.00							
	Road Reseals	\$ 425,000.00							
	Footpath Reseals	\$ 37,000.00							
	Carpark Resurfacing	\$ 43,000.00							
	Traffic Light Upgrades	\$ 50,000.00							
Totals:		\$ 555,000.00							
New Assets									
1	Wireless Rd East (Stage 1) Aramanta to Gladigau	\$ 85,000.00							
2	O'Leary Road (Calula Dve to Wireless Rd)	\$ 210,000.00							
3	Stormwater	\$ 78,000.00							
4	Footpath Construction	\$ 163,000.00							
5	Pram Crossings	\$ 10,000.00							
Totals:		\$ 546,000.00							

Sustainability Note:	
Council's 2013/14 financial target for asset renewal is (based on annual Local Government Price Index of 2.8% - Refer CCS Report 73/2013)	\$ 2,648,714.00
Planned Budgeted expenditure is	\$ 2,968,000.00

Year 2 - 2014/15

Asset Renewal			Roads to Recovery -New program R2R4 - assume \$274000 pa - Year 1			Boundary Roads - Annual Allocation	
Priority	Location	Cost	Location		Cost	Location	Cost
1	Webb St (Lacepede to HCR)	\$ 60,000.00	Wireless Rd East (Stage 2)	(renewal)	\$ 100,000.00	Asset Renewals	\$ 23,000.00
2	Gray St (Wyatt St to Jubilee Hwy)	\$ 96,000.00	Commercial Street West (Sutton Ave to Charles St)	(renewal)	\$ 170,000.00	New Assets	\$ 141,000.00
3	Wehl St North (Commercial St to Jane St)	\$ 103,000.00	Total:		\$ 270,000.00	Totals:	\$ 164,000.00
4	Edward St (full length)	\$ 123,000.00					
5	Gray St (Railway Tce to Carpark entry)	\$ 36,000.00					
6	Commercial St West (Oak St to Allan Dr)	\$ 175,000.00					
7	Grantville Pl (Boucat St to Boandik Tce)	\$ 46,000.00					
8	Shelton St (Nicholas St to Jubilee Hwy)	\$ 131,000.00					
9	North Tce (Dalkeith Dve to Comaum Ave)	\$ 87,000.00					
10	Lake Tce East(Anthony St to Eucalypt Dve)	\$ 225,000.00					
11	Commercial St (Anthony St to Crouch St)	\$ 109,000.00					
12	Bailey St (Wimmera St to Wehl St)	\$ 70,000.00					
13	CBD Renewal Project	\$ 550,000.00					
Totals:		\$ 1,811,000.00					
	Road Reseals	\$ 440,000.00					
	Footpath Reseals	\$ 70,000.00					
	Carpark Resurfacing	\$ 46,000.00					
	Traffic Light Upgrades	\$ 50,000.00					
Totals:		\$ 606,000.00					
New Assets							
1	Wireless Rd East (stage 2)	\$ 220,000.00					
2	Stormwater	\$ 83,000.00					
3	Footpath Construction	\$ 169,000.00					
4	Pram crossings	\$ 10,000.00					
Totals:		\$ 482,000.00					

Sustainability Note:	
Council's 2014/15 financial target for asset renewal is	\$ 2,722,878.00
Planned Budgeted expenditure is	\$ 2,710,000.00

Year 3 - 2015/16

Asset Renewal			
Priority	Location	Cost	
1	Kurrajong St (Heath St to Betula Rd)	\$ 46,000.00	
2	Holder St (Lake tce East to Tallara Ave)	\$ 82,000.00	
3	O'Halloran Tce (Howland St to Wallace St)	\$ 99,000.00	
4	Commercial St West (Allan dve to Cave Rd)	\$ 51,000.00	
5	Commercial St West (Avey Rd to 500m west)	\$ 313,000.00	
6	Heriot St (Bay Rd to Ferrers St)	\$ 129,000.00	
7	Eglington Tce (Victoria Tce to Wehl St)	\$ 134,000.00	
8	Wehl St Nth (Boothey St to Carthew St)	\$ 26,000.00	
9	CBD Renewal Project	\$ 900,000.00	
Totals:		\$ 1,780,000.00	
Road Reseals			\$ 452,000.00
Footpath Reseals			\$ 70,000.00
Carpark Resurfacing			\$ 49,000.00
Traffic Light Upgrades			\$ 50,000.00
Totals:		\$ 621,000.00	
New Assets			
1	Stormwater	\$ 126,000.00	
2	Footpath Construction	\$ 171,000.00	
3	Pram Crossings	\$ 11,000.00	
Totals:		\$ 308,000.00	

Roads to Recovery -New program R2R4 - assume \$274000 pa - Year 2			
Location			Cost
Foote St (full length)	(renewal)	\$	113,000.00
Anthony St (John St to jubilee Hwy)	(renewal)	\$	82,000.00
Wehl St Sth (Helen St to James St)	(renewal)	\$	82,000.00
Totals:		\$	277,000.00

Boundary Roads - Annual Allocation		\$	164,000.00
Location			Cost
Asset Renewals		\$	23,000.00
New Assets		\$	141,000.00
Totals:		\$	164,000.00

Sustainability Note:	
Council's 2015/16 financial target for asset renewal is	\$ 2,799,118.00
Planned Budgeted expenditure is	\$ 2,701,000.00

Year 4 - 2016/17

Asset Renewal			
Priority	Location	Cost	
1	Commercial St (Wehl St to Crouch St)	\$ 1,130,000.00	
2	Crouch St Nth (Commercial St to John St)	\$ 92,000.00	
3	Sparrow Ave (Full Length)	\$ 84,000.00	
4	swan St (Full Length)	\$ 84,000.00	
5	CBD Renewal Project	\$ 500,000.00	
Totals:		\$ 1,890,000.00	
Road Reseals			\$ 465,000.00
Footpath Reseals			\$ 70,000.00
Carpark Resurfacing			\$ 52,000.00
Stormwater			\$ 50,000.00
Totals:		\$ 637,000.00	
New Assets			
1	Footpath Construction	\$ 177,000.00	
2	Pram Crossings	\$ 11,000.00	
3	Stormwater	\$ 35,000.00	
Totals:		\$ 223,000.00	

Roads to Recovery -New program R2R4 - assume \$274000 pa - Year 3			
Location			Cost
Duigan St (Brownes Rd to End)	(renewal)	\$	139,000.00
O'Halloran Tce (Wehl St to Howland St)	(renewal)	\$	135,000.00
Totals:		\$	274,000.00

Boundary Roads - Annual Allocation		\$	164,000.00
Location			Cost
Asset Renewals		\$	23,000.00
New Assets		\$	141,000.00
Totals:		\$	164,000.00

Sustainability Note:	
Council's 2016/17 financial target for asset renewal is	\$ 2,877,413.00
Planned Budgeted expenditure is	\$ 2,824,000.00

Year 5 - 2017/18

Asset Renewal		
Priority	Location	Cost
1	Kilsby Pl (full length)	\$ 36,000.00
2	Acacia St (Banksia St to Kurrajong St)	\$ 40,000.00
3	Cardinia St (Davison St to Henty St)	\$ 147,000.00
4	Millard St (Laurie St to Daniel St)	\$ 57,000.00
5	Chauvel St (Birdwood Ave to Montgomery Ave)	\$ 62,000.00
6	Lansell St (Ferrers St to Crouch St)	\$ 208,000.00
7	Lark Pl (Swallow Dr to Culdesac)	\$ 92,000.00
8	Byrne St (Jubilee Hwy to Link St)	\$ 113,000.00
9	Railway Tce (Elizabeth St to Bay Rd)	\$ 177,000.00
10	Crennan St (Commercial St to John St)	\$ 62,000.00
11	Sturt St (Anthony St to Mark St)	\$ 77,000.00
12	North Tce (Livingston St to Dalkeith Dve)	\$ 76,000.00
13	Caldwell St (Elizabeth St to Gray St)	\$ 92,000.00
14	CBD Renewal Project	\$ 300,000.00
15	Resurface Commercial St (Sutton Ave to McDonnell Dve)	\$ 200,000.00
Totals:		\$ 1,739,000.00
Road Reseals		\$ 478,000.00
Footpath Reseals		\$ 70,000.00
Carpark Resurfacing		\$ 56,000.00
Stormwater		\$ 90,000.00
Totals:		\$ 694,000.00
New Assets		
1	Footpath Construction	\$ 175,000.00
2	Pram Crossings	\$ 12,000.00
Totals:		\$ 187,000.00

Roads to Recovery -New program R2R4 - assume \$274000 pa - Year 4		
Location		Cost
Doughty St (Jubilee Hwy to end)	(renewal)	\$ 221,000.00
Webber St (Pressey St to end)	(renewal)	\$ 51,000.00
Totals:		\$ 272,000.00

Boundary Roads - Annual Allocation		\$ 164,000.00
Location		Cost
Asset Renewals		\$ 23,000.00
New Assets		\$ 141,000.00
Totals:		\$ 164,000.00

Sustainability Note:	
Council's 2017/18 financial target for asset renewal is	\$ 2,958,064.00
Planned Budgeted expenditure is	\$ 2,728,000.00

Year 6 - 2018/19

Asset Renewal		
Priority	Location	Cost
1	Graham Rd Resurfacing	\$ 80,000.00
2	Nelson St (Werona St to Wollonbar St)	\$ 82,000.00
3	Downer St (Bray St to Pick Ave)	\$ 92,000.00
4	Robin St (Brolga St to Finch St)	\$ 67,000.00
5	Banksia St (Jubilee Hwy to Vansittart Rd)	\$ 122,000.00
6	Ellard St (Sutton Ave to Charles St)	\$ 94,000.00
7	Canavan Rd (Fairlie St to McDonald St)	\$ 56,000.00
8	Commercial St West (Avey Rd to Oak St)	\$ 104,000.00
9	Stone Ave (full length)	\$ 101,000.00
10	James St (Gray St to Bay Rd)	\$ 117,000.00
11	Finch St (Robin St to Lake Tce East)	\$ 72,000.00
12	Strangways St (full length)	\$ 70,000.00
13	Ruwoldt St (Howard St to End)	\$ 21,000.00
14	Winston Tce (Bond St to Bertha St)	\$ 90,000.00
15	Hosking Ave (Grigg St to Hutley Tce)	\$ 75,000.00
16	Koorunga St (Buronga Ave to Culdesac)	\$ 76,000.00
17	Kennedy Ave (Wireless Rd to Bishop Rd)	\$ 216,000.00
18	Resurface Sturt St (Bay Rd to Compton St)	\$ 230,000.00
Totals:		\$ 1,765,000.00
Road Reseals		\$ 491,000.00
Footpath Reseals		\$ 52,000.00
Carpark Resurfacing		\$ 60,000.00
Stormwater		\$ 85,000.00
Totals:		\$ 688,000.00
New Assets		
1	Footpath Construction	\$ 183,000.00
2	Pram Crossings	\$ 12,000.00
3	Kennedy Ave Widening (Wireless Rd to Bishop Rd)	\$ 215,000.00
Totals:		\$ 410,000.00

Roads to Recovery -New program R2R4 - assume \$274000 pa - Year 5		
Location		Cost
Graham Road resurfacing		\$ 274,000.00
Totals:		\$ 274,000.00

Boundary Roads - Annual Allocation (Assumed)		\$ 200,000.00
Location		Cost
Asset Renewal		\$ 200,000.00

Sustainability Note:	
Council's 2018/19 financial target for asset renewal is	\$ 3,040,889.00
Planned Budgeted expenditure is	\$ 2,927,000.00

Year 7 - 2019/20

Asset Renewal		
Priority	Location	Cost
1	Margaret St (full length)	\$ 330,000.00
2	Robinson St (Sunnyside Dr to Lake Tce East)	\$ 108,000.00
3	Truman St (Palamountain St to Bond St)	\$ 53,000.00
4	Gerloff St (John St to Jubilee Hwy)	\$ 51,000.00
5	Acacia St (Jubilee Hwy to Vansittart Rd)	\$ 128,000.00
6	Bailey St (End to Wimmera St)	\$ 48,000.00
7	Bridges St (Birdwood Ave to Montgomery Ave)	\$ 65,000.00
8	Bertha St (Lake Tce to Franklin Tce)	\$ 50,000.00
9	Kain St (McGregor St to Suttontown Rd)	\$ 151,000.00
10	Helen St (Elizabeth St to Gray St)	\$ 90,000.00
11	Kurrajong St (Betula Rd to Lasiandra Cres)	\$ 52,000.00
12	Lasiandra Cre (Weigelia St to Kurrajong St)	\$ 79,000.00
13	Canavan Rd (Noojee St to Fairlie St)	\$ 59,000.00
14	Amor St (full length)	\$ 119,000.00
15	Rymill Pl (Mawson Ave to Culatesac)	\$ 37,000.00
16	Anthony St (Jubilee Hwy to Link St)	\$ 96,000.00
17	Brownes Rd (Thurston St to Wilson St)	\$ 168,000.00
18	Elizabeth St (Commercial St to Jane St)	\$ 84,000.00
19	Remove Hay Dve bridge, fill and replace road	\$ 165,000.00
Totals:		\$ 1,933,000.00
Road Reseals		\$ 505,000.00
Footpath Reseals		\$ 56,000.00
Carpark Resurfacing		\$ 64,000.00
Allowance to plane and asphalt roundabouts		\$ 100,000.00
Stormwater		\$ 95,000.00
Totals:		\$ 820,000.00
New Assets		
1	Footpath Construction	\$ 183,000.00
2	Pram Crossings	\$ 12,000.00
Totals:		\$ 195,000.00

Roads to Recovery - funding unknown	
Location	Cost

Boundary Roads - Annual Allocation (Assumed)		\$ 200,000.00
Location	Cost	
Asset Renewal	\$	200,000.00

Sustainability Note:	
Council's 2019/20 financial target for asset renewal is	\$ 3,126,034.00
Planned Budgeted expenditure is	\$ 2,953,000.00

Year 8 - 2020/21

Asset Renewal		
Priority	Location	Cost
1	Reginald St (Lansell St to Gwendoline St)	\$ 217,000.00
2	Blackall St (Hayes Cres to Hayes Cres)	\$ 113,000.00
3	Elliot Dr (Davison Dr to End)	\$ 222,000.00
4	Kurrajong St (Coolabah St to Heath St)	\$ 64,000.00
5	Elder St (McGregor St to Suttontown Rd)	\$ 152,000.00
6	Dundee St (Burton St to Culatesac)	\$ 47,000.00
7	Brownes Rd (White Ave to Thurston St)	\$ 349,000.00
8	Herbert St (Sutton Ave to Charles St)	\$ 103,000.00
9	Charles St (Herbert St to Ellard St)	\$ 26,000.00
10	Earl St (Lacepede St to End)	\$ 88,000.00
11	Heaver Dr (Wilga Rd to Suttontown Rd)	\$ 172,000.00
12	Keegan St (Percy St to Alexander St)	\$ 34,000.00
13	Laurie St (Shepherdson Rd to Millard St)	\$ 58,000.00
14	Lake Tce West (Bertha St to Wehl St)	\$ 116,000.00
15	Locke St (Canavan Rd to Shaughnessy Crt)	\$ 86,000.00
16	Lawrence St (Penola Rd to End)	\$ 60,000.00
Totals:		\$ 1,907,000.00
		\$ 1,907,000.00
Road Reseals		\$ 520,000.00
Footpath Reseals		\$ 60,000.00
Carpark Resurfacing		\$ 68,000.00
Allowance to plane and asphalt roundabouts		\$ 100,000.00
Stormwater		\$ 90,000.00
Totals:		\$ 838,000.00
New Assets		
1	Footpath Construction	\$ 178,000.00
2	Pram Crossings	\$ 13,000.00
Totals:		\$ 191,000.00

Roads to Recovery - funding unknown	
Location	Cost

Boundary Roads - Annual Allocation (Assumed)		\$ 200,000.00
Location	Cost	
Asset Renewal	\$	200,000.00

Sustainability Note:	
Council's 2020/21 financial target for asset renewal is	\$ 3,213,563.00
Planned Budgeted expenditure is	\$ 2,945,000.00

Year 9 - 2021/22

Asset Renewal			Roads to Recovery - funding unknown		Boundary Roads - Annual Allocation (Assumed)	
Priority	Location	Cost	Location	Cost	Location	Cost
1	Reginald St (Gwendoline St to Heriot St)	\$ 110,000.00			Asset Renewal	\$ 200,000.00
2	Hay Dr (Potters Point to Lake Tce West)	\$ 216,000.00				
3	Wireless Rd West (Matthew Flinders Way to Wehl St)	\$ 209,000.00				
4	Howard St (Ruwordt St to Lean St)	\$ 82,000.00				
5	Rotary Ave (Lake Tce to Culdesac)	\$ 103,000.00				
6	Eustace St (North Tce to Canavan Rd)	\$ 203,000.00				
7	Banksia St (Heath St to Acacia St)	\$ 93,000.00				
8	Henty St (Sturt St to Cardinia St)	\$ 36,000.00				
9	Lake Tce East (Bay Rd to Crouch St)	\$ 432,000.00				
10	Percy St (Penola Rd to Mitchell St)	\$ 98,000.00				
11	Dutton St (Boandik Tce to Playford St)	\$ 117,000.00				
Totals:		\$ 1,699,000.00		\$ 1,699,000.00		
Other Asset Renewal Items:						
	Road Reseals	\$ 535,000.00				
	Footpath Reseals	\$ 64,000.00				
	Carpark Resurfacing	\$ 73,000.00				
	Stormwater	\$ 80,000.00				
	Allowance to plane and asphalt roundabouts	\$ 100,000.00				
Totals:		\$ 752,000.00				
New Assets						
1	Footpath Construction	\$ 181,000.00				
2	Pram Crossings	\$ 13,000.00				
Totals:		\$ 194,000.00				

Sustainability Note:

Council's 2021/22 financial target for asset renewal is	\$ 3,303,543.00
Planned Budgeted expenditure is	\$ 2,651,000.00

Year 10 - 2022/23

Asset Renewal			Roads to Recovery - funding unknown		Boundary Roads - Annual Allocation (Assumed)	
Priority	Location	Cost	Location	Cost	Location	Cost
1	Agnes St (Victoria Tce to Wehl St)	\$ 55,000.00			Asset Renewal	\$ 200,000.00
2	Hedley St (Jardine St to Jubilee Hwy)	\$ 47,000.00				
3	Bertha St (William St to Anderson St)	\$ 26,000.00				
4	Commercial St (Milton St to +640m)	\$ 149,000.00				
5	Ewens Court (Full length)	\$ 40,000.00				
6	Fairlie St (Full length)	\$ 32,000.00				
7	Harrald St (Cockburn St to Pick Ave)	\$ 8,000.00				
8	Kalimna Cre (Moorak St to Shepherdson Rd)	\$ 16,000.00				
9	Moorak St (Kalimna Cre to Kalimna Cre)	\$ 40,000.00				
10	Oak St (Commercial St to Blackwood St)	\$ 53,000.00				
11	Park St (Ehret St to Victoria Tce)	\$ 57,000.00				
12	Ruwordt St (Schinkel St to Howard St)	\$ 15,000.00				
13	Victor St (Full length)	\$ 77,000.00				
14	Webb St (Hammer Crt to Bertha St)	\$ 25,000.00				
Totals:		\$ 640,000.00				
Other Asset Renewal Items:						
	Road Reseals	\$ 550,000.00				
	Footpath Reseals	\$ 66,000.00				
	Carpark Resurfacing	\$ 75,000.00				
	Stormwater	\$ 80,000.00				
	Allowance to plane and asphalt roundabouts	\$ 100,000.00				
Totals:		\$ 871,000.00				
New Assets						
2	Footpath Construction	\$ 319,000.00				
3	Pram Crossings	\$ 14,000.00				
Totals:		\$ 333,000.00				

Sustainability Note:

Council's 2022/23 financial target for asset renewal is	\$ 3,396,042.00
Planned Budgeted expenditure is	\$ 1,711,000.00

APPENDIX 2 - DRAFT FORWARD FOOTPATH CONSTRUCTION PROGRAM

Year 1 - 2014/15

1	John Watson Drive - Sunnyside Dr to Crouch St (210m)	\$21,600
2	Anthony Street (east side) - Jubilee Highway to John St (128m)	\$13,400
3	Kennedy Avenue - Conroe Shops to Redoak PI (850m)	\$87,400
4	North Terrace (north side) - Conroe Dr (west end) to Conroe Dr (east end) (445m)	\$46,300
		<u>\$169,000</u>

Year 2 - 2015/16

5	Holloway Crescent - full length (260m)	\$26,700
6	Gordon Street (north side) - Sutton Ave to Umpherston St (330m)	\$33,900
7	Umpherston Street (west side) - Gordon St to Jubilee Hwy West (190m)	\$19,500
8	Genoa Street (south side) - Tumut Dr to existing path (95m)	\$10,300
9	Tumut Drive (west side) - Jubilee Highway to Genoa St (280m)	\$28,800
10	Lake Terrace West (north side) - O'Halloran Tce to Bay Rd (500m)	\$51,400
		<u>\$171,000</u>

Year 3 - 2016/17

11	Lake Terrace East (north side) - Bay Rd to Crouch St (520m)	\$53,500
12	Thomson Street (west and north side) - Orr St to Pressey St (330m)	\$33,900
13	Umpherston Street (west side) - Commercial St to West St (170m)	\$17,500
14	Harvie Street (west side) - Thomson St to Newton Cres (75m)	\$8,200
15	Lansell Street (north side) - Ferrers St to Crouch St (380m)	\$39,100
16	Robin Street (north side) - Currawong Cres to Finch St (240m)	\$24,600
		<u>\$177,000</u>

Year 4 - 2017/18

17	Wireless Road West (south side) - Wehl St to Perriam St (950m)	\$97,700
18	John Street (north side) - Crouch St to Anthony St (135m)	\$14,400
19	Ferrers Street (east side) - Lansell St to Lake Tce East (154m)	\$16,400
20	Rotary Avenue (west side) - full length (197m)	\$20,500
21	Montebello Dr to Wireless Rd West via Heathfield Way and Council Reserve (250m)	\$25,700
		<u>\$175,000</u>

Year 5 - 2018/19

22	Alexander Street (north side) - Crouch St to Hedley St (250m)	\$25,700
23	Wireless Road East (south side) - Gladigau Rd to Kennedy Ave (Stage 1 - 850m)	\$87,400
24	Swallow Drive (inside "loop") - except for areas already constructed (680m)	\$69,900
		<u>\$183,000</u>

Year 6 - 2019/20

25	Wireless Road East (south side) - Gladigau Rd to Kennedy Ave (Stage 2 - 800m)	\$82,200
26	Pinehall Avenue (south side) - Suttontown Rd to Suttontown School (450m)	\$46,300
27	O'Halloran Terrace (south side) - Power St to Wehl St (530m)	\$54,400
		<u>\$183,000</u>

Year 7 - 2020/21

28	Graham Road (east side) - full length (580m)	\$59,600
29	Plover Street (north side) - full length (88m)	\$9,200
30	Crouch Street South (east side) - Tallara Ave to Boandik Tce (360m)	\$37,000
31	North Terrace (north side) - Dalkeith Dr to Kennedy Ave (630m)	\$64,700
32	Kennedy Avenue (west side) - North Tce to 70m north (70m)	\$7,200
		<u>\$178,000</u>

Year 8 - 2021/22

33	Lake Terrace East (north side) - Crouch St to Stone Ave (720m)	\$74,000
34	Lake Terrace East (north side) - Stone Ave to Pick Ave (320m)	\$32,900
35	Bray Street - full length (187m)	\$19,500
36	Wireless Road West (north side) - Wehl St to Penola Rd (530m)	\$54,500
		<u>\$181,000</u>

Year 9 - 2022/23

37	Kennedy Avenue (east side) - Redoak Pl to Wireless Rd East (270m)	\$27,800
38	Wireless Road East (south side) - Kennedy Ave to Honnington Blvd (425m)	\$44,200
39	Tumut Drive - Genoa St to North Tce (250m)	\$25,700
40	Currawong Crescent - full length (580m)	\$59,600
41	Jubilee Highway East (south side) - Gerloff St to Crouch St (305m)	\$30,800
		<u>\$188,000</u>

Year 10 - 2023/24

42	Winston Terrace (south side) - full length (190m)	\$19,500
43	Wilson Street (east side) - Commercial St to Anderson St (225m)	\$23,100
44	Victor Street (west side) - full length (380m)	\$39,000
45	Rotary Avenue (west side) - full length (190m)	\$19,500
46	Ferrers Street (west side) - Lake Tce to Gwendoline St (555m)	\$57,000
47	O'Connor Drive (south and east side) - Acacia St to Creek St (430m)	\$44,200
48	Mitchell Street (east side) - Alexander Street to Frew Park (275m)	\$28,300
49	Umpherston Street (west side) - West St to Gaden St (165m)	\$17,000
50	Hart Street South (east side) - full length (90m)	\$9,200
51	Jardine Street (north side) – Hedley St to Mitchell St (130m)	\$13,300
52	North Terrace (north side) – Conroe Dr (west end) to bus stop (50m)	\$5,000
53	Jubilee Highway West (north side) – Willow Ave to O'Leary Rd (430m)	\$44,200
		<u>\$319,000</u>

Note: *Year 10 will need to be prioritised and some works carried forward to future years when Council significantly increases the funding available for footpath construction works.*

APPENDIX 3 - DRAFT FORWARD PRAM CROSSING PROGRAM

Year 1	Coolabah Street - Felicia Street	2	Year 6	Playford Street - Dutton Street	2
2014/15	Coolabah Street - Hakea Street	2	2019/20	Playford Street - Ayers Street	2
	Coolabah Street - Kurrajong Street	8		Playford Street - Blyth Street	2
	Coolabah Street - Banksia Street	8		Playford Street - Torrens Street	2
	Grantville Place - Boucaut Street	2		John Street - Gerloff Street	8
		<u>22</u>		John Street - Davison Street	3
				Nicholas Street - Shelton Street	1
Year 2	Crouch Street North - Link Street	2			<u>20</u>
2015/16	Anthony Street - Link Street	8	Year 7	Umpherston Street - Gordon Street	8
	Wehl Street North - Bailey Street	2	2020/21	Wilga Road - Quandong Avenue	2
	Wehl Street North - Boothey Street	2		Wilga Road - Underwood Avenue	2
	Ehret Street - Ellis Street	2		Wilga Road - Mulga Street	2
	Ehret Street - Park Street	2		Wilga Road - Karri Street	2
	Ehret Street - Agnes Street	2		Wilga Road - Heaver Drive	4
	Ehret Street - Chute Street	2			<u>20</u>
		<u>22</u>			
Year 3	Ehret Street - Eglington Terrace	1	Year 8	Swallow Drive - Wren Street	2
2016/17	Link Street - Byrne Street	4	2021/22	Swallow Drive - Finch Street	2
	Boandik Terrace - Hanson Street	2		Swallow Drive - Swan Street	4
	Boandik Terrace - Price Street	2		Swallow Drive - Sparrow Avenue	4
	Boandik Terrace - Brigalow Terrace	2		Swallow Drive - Plover Street	2
	Crouch Street South - Boandik Terrace	1		Swallow Drive - Lark Place	2
	Crouch Street South - Lansell Street	2		Swallow Drive - Pigeon Street	2
	Crouch Street South - Sunnyside Drive	2		Swallow Drive - Quail Place	2
	Crouch Street South - Harbison Street	2			<u>20</u>
	Shepherdson Road - Daniel Street	2	Year 9	Pick Avenue - Newshem Avenue	2
	Shepherdson Road - Laurie Street	2	2022/23	Pick Avenue - Pearce Crescent	2
		<u>22</u>		Pick Avenue - Pigeon Street	4
Year 4	Jardine Street - Mitchell Street	8		Pick Avenue - Plover Street	2
2017/18	Jardine Street - Hedley Street	6		Plover Street - Quail Place	8
	Jardine Street - Keegan Street	2		Swallow Drive - Hawk Place	2
	Cockburn Street - Finnis Street	2			<u>20</u>
	Cockburn Street - Dutton Street	2	Year 10	Gwendoline Street - Ferrers Street roundabout	8
	Cockburn Street - Torrens Street	2	2023/24	Pressey Street - Lake Terrace	1
	Cockburn Street - Hanson Street	2		Ehret Street - Ellis Street	2
		<u>24</u>		Canavan Road - Locke Street	4
Year 5	Lansell Street - Reginald Street	2		Suttontown Road - Underwood Avenue	4
2018/19	Lansell Street - Arthur Street	2		Suttontown Road - Heaver Drive	4
	Lansell Street - Victor Street	2			<u>23</u>
	Duigan Street - Oolna Street	2			
	Harrald Street - Tandara Street	2			
	Harrald Street - Brigalow Crescent	2			
	Harrald Street - Price Street	2			
	Harrald Street - Hanson Street	2			
	Harrald Street - Finnis Street	2			
	Harrald Street - Cockburn Street	2			
		<u>20</u>			

APPENDIX 4 - DRAFT FORWARD STORMWATER PROGRAM

YEAR	Project Description	Asset Class	Estimate
1 2014/15	BLSP Install Wetlands / retention basin (opposite Dry Garden)	New	\$13,000
	Pinehall Ave (Suttontown Rd to Sturm Rd)- Install road side soakage trenches	New	\$15,000
	Tolmie St / Law St - additional bore & silt pit	New	\$25,000
	Wandaree Ct - retention basin construction	New	\$30,000
			<u>\$83,000</u>
2 2015/16	Davison St fencing of retention basin & WSUD improvement works	New	\$10,000
	Doughty St fencing of retention basin	New	\$6,000
	Boandik Tce fencing of retention basin and WSUD improvement works	New	\$45,000
	Livingston St / Davison St drainage pipe upgrade works	New	\$25,000
	Rook Rd - Install additional bore & silt Pit	New	\$25,000
	Eagle Court - Install swale drains	New	\$15,000
			<u>\$126,000</u>
3 2016/17	Gilmore Close - Install additional bore in basin	New	\$20,000
	Badenoch St - install pipe / pits into retention basin on east side of reserve	New	\$15,000
	Elizabeth St (Commercial St to Jane St) major drainage replacement works	Renewal	\$50,000
			<u>\$85,000</u>
4 2017/18	Jane St major drainage replacement works	Renewal	\$50,000
	Silt Pit reconstruction Heriot St - Bore No 38	Renewal	\$20,000
	Silt Pit reconstruction Bridges St - Bore No 58	Renewal	\$20,000
			<u>\$90,000</u>
5 2018/19	O'Halloran Tce major drainage replacement works	Renewal	\$45,000
	Silt Pit reconstruction Underwood Ave - Bore No 96	Renewal	\$20,000
	Silt Pit reconstruction Wireless Rd East / Crouch St - Bore No 116	Renewal	\$20,000
			<u>\$85,000</u>
6 2019/20	James St major drainage replacement works	Renewal	\$55,000
	Silt Pit reconstruction Radiata St - Bore No 125	Renewal	\$20,000
	Silt Pit reconstruction Gladigau Rd / Illawong Dr - Bore No 128	Renewal	\$20,000
			<u>\$95,000</u>
7 2020/21	Commercial West St major drainage replacement works	Renewal	\$50,000
	Silt Pit reconstruction Tumut Dr / Barwon Cres - Bore No 157	Renewal	\$20,000
	Silt Pit reconstruction Gordon St - Bore No 186	Renewal	\$20,000
			<u>\$90,000</u>
8 2021/22	Wehl St South / Commercial St major drainage replacement works	Renewal	\$40,000
	Silt Pit reconstruction John St / Crouch St - Bore No 284	Renewal	\$20,000
	Silt Pit reconstruction Commercial St West / Bertha St - Bore No 366	Renewal	\$20,000
			<u>\$80,000</u>

9	2022/23	Wehl St South / James St major drainage replacement works	Renewal	\$40,000
		Silt Pit reconstruction Harrald St - Bore No 238	Renewal	\$20,000
		Silt Pit reconstruction Keegan St - Bore No 150	Renewal	\$20,000
				<u>\$80,000</u>
10	2023/24	Helen St (Wehl St to Elizabeth St) major drainage replacement works	Renewal	\$45,000
		Silt Pit reconstruction Krummel St - Bore No 92	Renewal	\$20,000
		Silt Pit reconstruction Ferrers St - Bore No 81	Renewal	\$20,000
				<u>\$85,000</u>

APPENDIX 5 - DRAFT FORWARD PLAYGROUND CONSTRUCTION PROGRAM

Year 1 - 2014/15	Blue Lake Sports Park <i>extension to existing playground</i>	\$35,000
Year 2 - 2015/16	Lui Avenue (new playground) <i>Kennedy Avenue residential area</i>	\$50,000
Year 3 - 2016/17	Olympic Park (new playground near bbq shelter) <i>request from Netball Association</i>	\$30,000
Year 4 - 2017/18	Hanson Street Reserve (new playground)	\$40,000

OPERATIONAL SERVICES REPORT NO. 7/2014

SUBJECT: STRATEGIC MANAGEMENT - Policy - Operational Services Policy Review - Ref. AF11/1950

Goal: Governance
Strategic Objective: (i) Demonstrate innovative and responsive organisational governance

BACKGROUND

At its meeting held on 28th January 2014 Council considered Operational Services Report No. 1/2014 relating to the review of Council's Operational Services policies, and resolved:

- "(a) Operational Services Report No. 1/2014 be received.
- (b) Councillors provide any feedback on the proposed recommendations to the Chief Executive Officer/Governance Officer by Friday 21st February 2014 for incorporation into an updated report and tables.
- (c) A further report be presented to the March 2014 Operational Services Committee meeting for consideration of updated policy review recommendations."

The review process to-date comprised:

- Elected Member Workshop held on 3 September 2013 to consider the necessity and proposed methodology for a comprehensive review of Council Policies.
- Corporate and Community Services Report No. 62/2013 of 15 October 2013 adopting a process for review of policies, including the reduction of the total number of policies and subsequent review of retained policies on a prioritised and continuing basis.
- Operational Services Report No. 1/2014 of 28 January 2014 presenting and seeking Councillor feedback on proposed recommendations to revoke, convert, amalgamate or retain and review each of Council's 80 Operational Services Policies.
- This report to action the reduction in Operational Services policies by revoking those policies identified as redundant and/or containing content to be converted to procedures and other administrative/operational documentation

Limited feedback has been received on the proposed recommendations as presented to the 28th January 2014 Council meeting, with the only amendment being to remove a duplicate reference to Policy D150 - Inspection of Building Work from the list of policies to be revoked, being a required policy under Section 71A of the Development Act.

Should Council support the reduction/revocation of policies as presented in the following recommendations the Administration will proceed to incorporate the relevant content of identified policies into administrative procedures and operational documentation. The revoked policies will act as guiding documents in the intervening period.

The remaining Operational Services Policies will be prioritised and presented to the Operational Services Committee on a case by case or periodical basis (or as otherwise directed by Committee or Council) for consideration and to determine appropriate action for their review.

RECOMMENDATION

- (a) Operational Services Report No. 7/2014 be received;
- (b) Operational Services Policies be revoked and removed from the City of Mount Gambier Policy Index, as follows:

Operational Services Report No. 7/2014 Cont'd...

1. C110 Caravans
 2. D200 Dog Control - House Inspections
 3. F125 Fireworks - Schedule 9 Permits
 4. F180 Footways - 'Sale' and 'Special' Banners
 5. B135 Buildings - Rainwater Tanks
 6. A180 Advertising - Home Activity Signs
 7. A190 Advertising - Revolving Wind Powered Signs
 8. D110 Development Act - Amended Applications
 9. D120 Development Act - Application Fees
 10. D130 Development Act - Certificate of Occupancy
 11. D170 Development Act - Payment of Fees
 12. D180 Development Act - Public Inspection of Applications
 13. D195 Development Register - Provision of Information - Monthly Development Approvals
 14. P130 Planning - Isolation Water Valves, Residential Units
 15. H110 Hastings Cunningham Reserve - Memorial Trees
 16. R220 Reserves - Minor
 17. R235 Reserves - Recreation and Sport - Partnerships with Council
 18. R230 Reserves - Miscellaneous Matters
 19. P110 Parking - Private Parking Areas Act 1986
 20. P140 Plant and Equipment - Obsolete, Surplus and Emergency Use
 21. S125 Street Lighting - Public
 22. W130 Works - Council Program
 23. W140 Works and Services - General
 24. R185 Recycling/Reuse of Building Materials
 25. W110 Waste Management - Litter Bins
 26. H130 Housing - Sub Standard
 27. I110 Immunisations
- (c) Operational Services Policies be revoked and removed from the City of Mount Gambier Policy Index, and relevant content incorporated into administrative documentation as specified in Operational Services Report No. 1/2014, as follows:
1. H115 Hastings Cunningham Reserve - Establishment and Occupation of Sheds
 2. B125 Building - Mandatory Notifications
 3. S160 Supported Residential Facilities - Enquiries and Disputes
 4. S165 Supported Residential Facilities - Notification of certain events
 5. F150 Food Premises Inspection Policy
 6. D115 Development Act - DAP Code of Conduct
 7. D125 Development Act - Bed and Breakfast Establishments
 8. D135 Development Act - Garages
- (d) amalgamation and/or review of remaining Operational Services Policies continue to be undertaken on a prioritised and periodical basis under the direction of the Operational Services Committee.

sighted:



Michael McARTHUR
GOVERNANCE OFFICER



Mark McSHANE
CHIEF EXECUTIVE OFFICER

4 March 2014
SW

CORPORATE AND COMMUNITY SERVICES REPORT NO. 26/2014

SUBJECT: BUDGET UPDATE AS AT 28TH FEBRUARY, 2014

REF: AF13/13

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

Following the introduction of the Local Government (Financial Management) Regulations 2011, Council completed a review of its Budget reporting processes (Corporate and Community Services Report No. 30/3012 - Monitoring Council's Budget Performance) resulting in the adoption of the new Policy B300 - Budget Reporting and Amendment.

The objective of the Budget Reporting and Amendment Policy is to provide management with a framework to operate in regard to the following:

- The content, timing and process to be followed for reporting to Council on its performance against budget;
- The scope and conditions associated with the Chief Executive Officer approving variations in activity (that are within the scope of the approved budget allocations) without obtaining Council approval; and
- The process required to be followed as well as general guidelines in relation to the carrying forward of expenditure authority associated with projects included in the budget for the previous year.

The Policy provides for a Budget Update report to be prepared and included in the agenda of the Ordinary Meeting of Council's Corporate and Community Services Committee in the months of November and March (as a minimum). The report will highlight at summary level budget activity for the year to date, original and revised budget information, and include the latest revised forecast of expected budget results for the year.

This Budget Update BR3 as at 28th February, 2014, as presented with this Report, is now recommended for adoption.

RECOMMENDATION

- (a) Corporate and Community Services Report No. 26/2014 be received;
- (b) the Budget Update BR3 as at 28th February, 2014 as presented with this Report be adopted by Council with all amendments to be made to the 2013/2014 Council Budget.



Grant HUMPHRIES
DIRECTOR - CORPORATE SERVICES

Sighted:



Mark McSHANE
CHIEF EXECUTIVE OFFICER

12th March, 2014
MJT

(Refer Item of Corporate and Community Services Minutes)



BUDGET UPDATE: BR3 APRIL, 2014 AS AT 28TH FEBRUARY, 2014

- 1. HIGH LEVEL SUMMARY BY FUNCTION (PAGES 1 - 13)**
- 2. DETAILED SUMMARY OF REQUESTED BUDGET VARIATIONS (PAGES 14 - 17)**
- 3. SUMMARY OF REQUESTED BUDGET VARIATIONS (PAGE 18)**
- 4. BR1 COMMENTARY**
- 5. UNIFORM PRESENTATION OF FINANCES**

HIGH LEVEL SUMMARY BY FUNCTION

1. ADMINISTRATION

	Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
OPERATING EXPENDITURE (6000 - 6002)	1,764	1,764	1,720	1,166	(44)	1,720
OPERATING REVENUE (4100 - 4120)	18,857	19,033	19,033	17,280	0	19,033
NET OPERATING - SURPLUS / (DEFICIT)	17,093	17,269	17,313	16,114	(44)	17,313
CAPITAL EXPENDITURE (7500)	50	125	125	5	0	125
CAPITAL REVENUE						
NET CAPITAL - SURPLUS / (DEFICIT)	(50)	(125)	(125)	(5)	0	(125)
NON OPERATING EXPENDITURE						
NON OPERATING REVENUE						
NET NON OPERATING - SURPLUS / (DEFICIT)						

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

2. SUPPORT SERVICES

	Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
OPERATING EXPENDITURE (6010)	2,760	2,797	2,778	1,633	(19)	2,778
OPERATING REVENUE						
NET OPERATING - SURPLUS / (DEFICIT)	(2,760)	(2,797)	(2,778)	(1,633)	(19)	(2,778)
CAPITAL EXPENDITURE (7460)	78	90	90	47	0	90
CAPITAL REVENUE						
NET CAPITAL - SURPLUS / (DEFICIT)	(78)	(90)	(90)	(47)	0	(90)
NON OPERATING EXPENDITURE						
NON OPERATING REVENUE						
NET NON OPERATING - SURPLUS / (DEFICIT)						

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

3. COMMUNITY

	Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
OPERATING EXPENDITURE (6100)	1,752	1,846	1,852	1,075	6	1,852
OPERATING REVENUE (4130)	148	148	148	105	0	148
NET OPERATING - SURPLUS / (DEFICIT)	(1,604)	(1,698)	(1,704)	(970)	(6)	(1,704)
CAPITAL EXPENDITURE (7560, 7570, 7620)	80	80	80	23	0	80
CAPITAL REVENUE						
NET CAPITAL - SURPLUS / (DEFICIT)	(80)	(80)	(80)	(23)	0	(80)
NON OPERATING EXPENDITURE						
NON OPERATING REVENUE						
NET NON OPERATING - SURPLUS / (DEFICIT)						

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

4. CULTURAL

	Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
OPERATING EXPENDITURE (6200)	2,835	2,871	2,853	1,746	(18)	2,853
OPERATING REVENUE (4140 - 4142)	615	615	597	353	(18)	597
NET OPERATING - SURPLUS / (DEFICIT)	(2,220)	(2,256)	(2,256)	(1,393)	0	(2,256)
CAPITAL EXPENDITURE (7470, 7640, 7650)	199	226	226	151	0	226
CAPITAL REVENUE						
NET CAPITAL - SURPLUS / (DEFICIT)	(199)	(226)	(226)	(151)	0	(226)
NON OPERATING EXPENDITURE						
NON OPERATING REVENUE						
NET NON OPERATING - SURPLUS / (DEFICIT)						

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

5. ECONOMIC

	Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
OPERATING EXPENDITURE (6300)	1,478	1,533	1,480	814	(53)	1,480
OPERATING REVENUE (4153)	402	402	402	270	0	402
NET OPERATING - SURPLUS / (DEFICIT)	(1,076)	(1,131)	(1,078)	(544)	53	(1,078)
CAPITAL EXPENDITURE						
CAPITAL REVENUE						
NET CAPITAL - SURPLUS / (DEFICIT)						
NON OPERATING EXPENDITURE						
NON OPERATING REVENUE						
NET NON OPERATING - SURPLUS / (DEFICIT)						

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

6. ENVIRONMENT

	Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
OPERATING EXPENDITURE (6400)	3,762	3,772	3,720	2,240	(52)	3,720
OPERATING REVENUE (4162)	1,674	1,699	1,724	1,238	25	1,724
NET OPERATING - SURPLUS / (DEFICIT)	(2,088)	(2,073)	(1,996)	(1,002)	27	(1,996)
CAPITAL EXPENDITURE (7670, 7665, 7800)	2,135	2,391	2,469	357	78	2,469
CAPITAL REVENUE						
NET CAPITAL - SURPLUS / (DEFICIT)	(2,135)	(2,391)	(2,469)	(357)	(78)	(2,469)
NON OPERATING EXPENDITURE						
NON OPERATING REVENUE						
NET NON OPERATING - SURPLUS / (DEFICIT)						

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

7. RECREATIONAL

	Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
OPERATING EXPENDITURE (6500)	2,402	2,496	2,477	1,594	(19)	2,477
OPERATING REVENUE (4170)	63	63	63	40	0	63
NET OPERATING - SURPLUS / (DEFICIT)	(2,339)	(2,433)	(2,414)	(1,554)	19	(2,414)
CAPITAL EXPENDITURE (7680, 7690, 7700, 7730)	4,593	5,936	5,936	2,982	0	5,936
CAPITAL REVENUE						
NET CAPITAL - SURPLUS / (DEFICIT)	(4,593)	(5,936)	(5,936)	(2,982)	0	(5,936)
NON OPERATING EXPENDITURE						
NON OPERATING REVENUE						
NET NON OPERATING - SURPLUS / (DEFICIT)						

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

8. REGULATORY

	Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
OPERATING EXPENDITURE (6600)	1,028	1,158	1,113	688	(45)	1,113
OPERATING REVENUE (4180)	361	361	370	321	9	370
NET OPERATING - SURPLUS / (DEFICIT)	(667)	(797)	(743)	(367)	54	(743)
CAPITAL EXPENDITURE						
CAPITAL REVENUE						
NET CAPITAL - SURPLUS / (DEFICIT)						
NON OPERATING EXPENDITURE						
NON OPERATING REVENUE						
NET NON OPERATING - SURPLUS / (DEFICIT)						

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

9. TRANSPORT

	Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
OPERATING EXPENDITURE (6700)	3,236	3,236	3,236	1,412	0	3,236
OPERATING REVENUE (4192, 4193)	338	438	443	256	5	443
NET OPERATING - SURPLUS / (DEFICIT)	(2,898)	(2,798)	(2,793)	(1,156)	5	(2,793)
CAPITAL EXPENDITURE (7300, 7400, 7450)	1,097	1,223	1,223	391	0	1,223
CAPITAL REVENUE						
NET CAPITAL - SURPLUS / (DEFICIT)	(1,097)	(1,223)	(1,223)	391	0	(1,223)
NON OPERATING EXPENDITURE						
NON OPERATING REVENUE						
NET NON OPERATING - SURPLUS / (DEFICIT)						

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

10. ENGINEERING/INDIRECT

	Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
OPERATING EXPENDITURE (6800)	996	996	996	783	0	996
OPERATING REVENUE						
NET OPERATING - SURPLUS / (DEFICIT)	(996)	(996)	(996)	(783)	0	(996)
CAPITAL EXPENDITURE (7830, 7900)	3,424	4,750	4,850	1,261	100	4,850
CAPITAL REVENUE						
NET CAPITAL - SURPLUS / (DEFICIT)	(3,424)	(4,750)	(4,850)	(1,261)	(100)	(4,850)
NON OPERATING EXPENDITURE						
NON OPERATING REVENUE						
NET NON OPERATING - SURPLUS / (DEFICIT)						

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

11. UNCLASSIFIED

	Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
OPERATING EXPENDITURE (6900)	762	842	812	287	(30)	812
OPERATING REVENUE (4210, 4230, 4240)	317	387	381	274	(6)	381
NET OPERATING - SURPLUS / (DEFICIT)	(445)	(455)	(431)	(13)	24	(431)
CAPITAL EXPENDITURE						
CAPITAL REVENUE						
NET CAPITAL - SURPLUS / (DEFICIT)						
NON OPERATING EXPENDITURE						
NON OPERATING REVENUE						
NET NON OPERATING - SURPLUS / (DEFICIT)						

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

12. NON - OPERATING

	Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
OPERATING EXPENDITURE						
OPERATING REVENUE						
NET OPERATING - SURPLUS / (DEFICIT)						
CAPITAL EXPENDITURE						
CAPITAL REVENUE						
NET CAPITAL - SURPLUS / (DEFICIT)						
NON OPERATING EXPENDITURE (7000)	878	878	878	207	0	878
NON OPERATING REVENUE (4250, 4260, 4270, 4280, 4300, 4500)	11,437	15,993	18,093	2,115	2,100	18,093
NET NON OPERATING - SURPLUS / (DEFICIT)	10,559	15,115	17,215	1,908	2,100	17,215

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

13. SUMMARY

	Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
OPERATING EXPENDITURE	22,775	23,311	23,037	13,438	(274)	23,037
OPERATING REVENUE	22,775	23,146	23,161	20,137	15	23,161
NET OPERATING BUDGET SURPLUS/(DEFICIT)	0	(165)	124	6,699	289	124
CAPITAL EXPENDITURE	10,559	14,821	14,999	5,217	178	14,999
CAPITAL REVENUE	0	0	0	0	0	0
NON OPERATING EXPENDITURE	878	878	878	207	0	878
NON OPERATING REVENUE	11,437	15,993	18,093	2,115	2,100	18,093
NET CASH BUDGET SURPLUS/(DEFICIT)	0	129	2,340	3,390	2,211	2,340

2. DETAILED SUMMARY OF REQUESTED BUDGET VARIATIONS

Account No.	Description	Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
	2.1 OPERATING REVENUE						
	COMMUNITY SERVICES						
4133.0332	YOUTH SERVICES (GRANT RECEIVED)	3,000	3,000	8,000	8,000	5,000	8,000
4134.0350	MAIN CORNER HIRE FEES (REVENUE DOWN)	39,000	39,000	34,000	19,623	(5,000)	34,000
						0	
	CULTURAL						
4140.0404	LIBRARY STATE OPERATING GRANT (REDUCED)	106,000	106,000	101,000	101,369	(5,000)	101,000
4142.0432	FAMILY FUN DAY (SPOSNORSHIP)	13,000	13,000	0	0	(13,000)	0
						(18,000)	
	ENVIRONMENT						
4162.0621	WASTE MANAGEMENT - BIN FEES (EXTRA REVENUE)	20,000	25,000	30,000	29,543	5,000	30,000
4162.0623	WASTE MANAGEMENT - GREENWASTE (EXTRA REVENUE)	47,000	260,000	270,000	270,503	10,000	270,000
4162.0627	WASTE MANAGEMENT - EWASTE (EXTRA REVENUE)	7,000	14,000	24,000	22,392	10,000	24,000
						25,000	
	REGULATORY						
4180.0811	PLANNING - FINES/RECOVERY (EXTRA REVENUE)	0	0	7,000	7,053	7,000	7,000
4180.0831	PARKING - FINES/RECOVERY (EXTRA REVENUE)	3,000	3,000	5,000	5,004	2,000	5,000
						9,000	
	TRANSPORT						
4193.0931	REIMBURSEMENTS/REINSTATEMENTS (EXTRA REVENUE)	25,000	25,000	30,000	27,572	5,000	30,000
						5,000	
	UNCLASSIFIED						
4210.1110	PRIVATE WORKS REVENUE (REDUCED ACVITY)	60,000	60,000	30,000	168	(30,000)	30,000
4230.1305	SUNDRY REVENUE (WORKERS COMPENSATION WAGES ADJUSTMENT)	2,000	72,000	90,000	89,878	18,000	90,000
4240.1401	INVESTMENT REVENUE (EXTRA REVENUE)	10,000	10,000	16,000	16,120	6,000	16,000
						(6,000)	
	TOTAL OPERATING REVENUE Increase/(Decrease)					15,000	

		Original Budget '000	Revised BR2 '000	Proposed Budget '000	Actual 28/02/2014 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
	2.2 NON-OPERATING REVENUE						
4270.1708	ACCUMULATED RESERVES - CAPITAL WIP (REVERSAL)	0	4,537,000	3,537,000	0	(1,000,000)	3,537,000
4250.1524	LOAN FUNDS REVENUE (RAIL LANDS - GRANT FUNDING)	4,588,000	4,588,000	3,588,000	0	(1,000,000)	3,588,000
4500.2001	GOVERNMENT GRANT FUNDING (SA GOVT INFRA - CBD STREETSCAPING)	0	1,005,000	1,105,000	1,977,500	100,000	1,105,000
4500.2001	GOVERNMENT GRANT FUNDING PLACES FOR PEOPLE - RAIL LANDS)	0	1,005,000	2,105,000	1,977,500	1,000,000	2,105,000
	NON OPERATING REVENUE Increase (Decrease)					(900,000)	
	2.3 OPERATING EXPENDITURE						
	ADMINISTRATION						
6000.0105	MEMBERS TRAINING (REDUCED EXPENDITURE)	13,000	13,000	10,000	1,750	(3,000)	10,000
6000.0106	CIVC RECEPTIONS ETC. (REDUCED EXPENDITURE)	30,000	30,000	20,000	6,990	(10,000)	20,000
6002.0201	ANNUAL REPORT (REDUCED EXP)	18,000	18,000	14,000	11,943	(4,000)	14,000
6002.0206	LEGAL/PROFESSIONAL EXP (REDUCED EXP)	50,000	50,000	40,000	18,061	(10,000)	40,000
6002.0038	ORGANISATIONAL OPERATING EXP (REDUCED EXP)	90,000	90,000	88,000	42,438	(2,000)	88,000
6002.0212	PROVINCIAL CITIES (REDUCED EXPENDITURE)	17,000	17,000	15,000	10,796	(2,000)	15,000
6002.0219	STRATEGIC PLAN REVIEW (REDUCED EXPENDITURE)	13,000	13,000	0	0	(13,000)	0
						(44,000)	
	SUPPORT SERVICES						
6011.0034	ACCOUNTING/FINANCE - EMPLOYEE EXP. (STUDY COSTS)	1,000	1,000	3,000	4,673	2,000	3,000
6011.0038	ACCOUNTING/FINANCE - OPERATING EXP. (REDUCED EXP)	37,000	37,000	30,000	10,043	(7,000)	30,000
6016.0350	ASSESSMENT MAINTENANCE (REDUCED EXP)	57,000	57,000	52,000	45,882	(5,000)	52,000
6018.0370	CIVIC CENTRE - MAINTENANCE (INCREASED EXP)	120,000	120,000	130,000	110,882	10,000	130,000
6038.0371	CIVIC CENTRE - PROGRAM MAINTENANCE (REDUCED EXP)	10,000	10,000	1,000	600	(9,000)	1,000
6018.0372	CIVIC CENTRE - COMMON AREAS (REDUCED EXP)	50,000	50,000	30,000	14,566	(20,000)	30,000
6018.0373	CIVIC CENTRE - COMMON AREAS (REDUCED REIM)	(25,000)	(25,000)	(15,000)	(7,390)	10,000	(15,000)
						(19,000)	

		Original	Revised	Proposed	Actual	Variance now	Proposed E of
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		Budget '000	BR2 '000	Budget '000	28/02/2014 '000	Requested '000	Y Budget Forecast '000
	COMMUNITY SERVICES						
6115.0038	COMMUNITY HEALTH SERVICES OPERATING (REDUCED EXP)	5,000	5,000	3,000	39	(2,000)	3,000
6134.0590	PUBLIC CONVENIENCES (ADDITIONAL COSTS)	190,000	190,000	200,000	152,406	10,000	200,000
6138.0622	STREET FURNITURE (REDUCED EXP)	4,000	4,000	2,000	979	(2,000)	2,000
						6,000	
	CULTURAL SERVICES						
6200.0635	LIBRARY - INSURANCES (ADDITIONAL COSTS)	27,000	27,000	30,000	29,404	3,000	30,000
6200.0637	LIBRARY - DC GRANT CONTRIBUTION (NOW FINALISED FOR 2013/14)	20,000	20,000	19,000	18,932	(1,000)	19,000
6240.0733	CHRISTMAS PARADE FLOAT (DECORATIONS ETC.)	10,000	10,000	11,000	11,023	1,000	11,000
6240.0737	MAYORAL GALA PERFORMANCE (NOT BEING HELD)	8,000	8,000	0	0	(8,000)	0
6240.0744	FAMILY FUN DAY (NOT BEING HELD IN SAME FORMAT)	29,000	29,000	16,000	0	(13,000)	16,000
						(18,000)	
	ECONOMIC						
6350.0801	REGIONAL TOURISM CONTRIBUTION (REDUCED CONTRIBUTION)	59,000	59,000	26,000	25,596	(33,000)	26,000
6320.0762	ECONOMIC DEV. - STRATEGIC FRAMEWORK (REBUDGETED IN 14/15)	35,000	80,000	60,000	8,725	(20,000)	60,000
						(53,000)	
	ENVIRONMENT						
6410.0893	WASTE MAIN - ORCHARD ROAD REHAB (REDUCED EXP)	20,000	20,000	5,000	2,038	(15,000)	5,000
6420.0904	STORM DRAINAGE - POLICY/BLMC (REDUCED EXP)	15,000	15,000	5,000	0	(10,000)	5,000
6420.0900	STORM DRAINAGE - MAINTENANCE (WANDAREE COURT)	145,000	145,000	120,000	84,799	(25,000)	120,000
6450.0942	STREET TREES - VANDALISM, (REDUCED EXP.)	4,000	4,000	2,000	184	(2,000)	2,000
						(52,000)	
	RECREATION						
6500.0960	RESERVES - CAVE GARDEN (REDUCED EXP.)	135,000	135,000	130,000	72,922	(5,000)	130,000
6500.0975	RESERVES - RAIL LANDS (REDUCED EXP.)	20,000	20,000	15,000	2,250	(5,000)	15,000
6530.1004	RESERVES - OLYMPIC PARK (REDUCED EXP.)	25,000	25,000	15,000	5,795	(10,000)	15,000
6530.1010	RESERVES - GENERAL (REDUCED EXP.)	30,000	30,000	20,000	3,161	(10,000)	20,000
6530.1012	RESERVES - VANSITTART PARK OVAL (REDUCED EXP.)	40,000	40,000	30,000	12,691	(10,000)	30,000
6550.1030	AQUATIC CENTRE - CONTRACT (REDUCED EXP.)	140,000	140,000	135,000	134,337	(5,000)	135,000
6550.1031	AQUATIC CENTRE - MAINTENANCE (INC. OPERATING EXP.)	100,000	100,000	125,000	135,605	25,000	125,000
6560.1049	OTHER RECREATION - SELGA (INC. OPERATING EXP.)	11,000	11,000	12,000	12,467	1,000	12,000
						(19,000)	

		Original	Revised	Proposed	Actual	Variance now	Proposed E of
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		Budget '000	BR2 '000	Budget '000	28/02/2014 '000	Requested '000	Y Budget Forecast '000
	2.3 OPERATING EXPENDITURE CONT'D						
	REGULATORY						
6620.0034	BUILDING EMPLOYEE EXPENSES - (STUDY EXP.)	4,000	4,000	10,000	10,339	6,000	10,000
6630.0034	PLANNING - EMPLOYEE EXPENSES (REDUCED EXP.)	4,000	4,000	2,000	532	(2,000)	2,000
6630.1120	PLANNING - LEGAL EXPENSES (REDUCED EXP.)	35,000	55,000	65,000	60,721	10,000	65,000
6630.1128	PLANNING - ABORIGINAL HERITAGE (REBUDGETED IN 2014/2015)	40,000	40,000	15,000	13,270	(25,000)	15,000
6630.1131	PLANNING - HERITAGE DPA (REBUDGETED IN 2014/2015)	27,000	27,000	1,000	850	(26,000)	1,000
6660.0034	HEALTH - EMPLOYEE EXPENSES (REDUCED EXP.)	6,000	6,000	4,000	1,071	(2,000)	4,000
6660.1161	HEALTH - PROJECTS (REDUCED EXP.)	11,000	11,000	5,000	0	(6,000)	5,000
						(45,000)	
	UNCLASSIFIED						
6900.1810	PRIVATE WORKS (REDUCED ACTIVITY)	30,000	30,000	0	0	(30,000)	0
						(30,000)	
	TOTAL OPERATING EXPENDITURE Increase/(Decrease)					(274,000)	
	2.4 CAPITAL EXPENDITURE						
	RECREATION						
7680.5811	RAIL LANDS GRANT FUNDS - WIP (REVERSAL)	1,650,000	2,650,000	1,650,000	0	(1,000,000)	1,650,000
7680.5811	RAIL LANDS GRANT FUNDS - (PLACES FOR PEOPLE GRANT)	1,650,000	1,650,000	2,650,000		1,000,000	2,560,000
						0	
	ENGINEERING / INDIRECT						
7900.3999	CBD STREET SCAPING PROJECT - GOVT. FUNDING RECEIVED	0	1,590,000	1,690,000	449,295	100,000	1,690,000
						100,000	
	ENVIRONMENTAL						
7800.0999	STORM DRAINAGE - PURCHASE OF 5 WANDAREE COURT	0	0	78,000	77,421	78,000	78,000
						78,000	
	CAPITAL EXPENDITURE Increase/(Decrease)					178,000	

3. SUMMARY OF REQUESTED BUDGET VARIATIONS

	Original Budget \$	Revised Budget \$	Variation Requested \$	Proposed BR3 Budget \$
OPERATING				
Operating Expenditure (Increase) Decrease	22,775,000	23,311,000	(274,000)	23,037,000
Operating Revenue Increase (Decrease)	22,775,000	23,146,000	15,000	23,161,000
Operating Surplus/(Deficit)	0	(165,000)	289,000	124,000
CAPITAL EXPENDITURE				
Capital Expenditure (Increase) Decrease	10,559,000	14,821,000	178,000	14,999,000
CAPITAL REVENUE				
Capital Revenue Increase (Decrease)	0	0	0	0
NON OPERATING EXPENDITURE				
Non Operating Expenditure (Increase) Decrease	878,000	878,000	0	878,000
NON OPERATING REVENUE				
Non Operating Revenue Increase (Decrease)	11,437,000	15,993,000	(900,000)	15,093,000
Revised Cash Budget Surplus/(Deficit)	0	129,000	(789,000)	(660,000)
SUMMARY OF ALTERATIONS : SURPLUS/(DEFICIT)	Operating Budget		Cash Budget	
Adopted Budget	0		0	
Revised Budget - (Work in Progress)	(451,000)		0	
Budget Update No. 1 (as at 30th September, 2013)	(332,000)		48,000	
Budget Update No. 2 (as at 30th November, 2013)	(165,000)		129,000	
Budget Update No. 3 (as at 28th February, 2014)	124,000		(660,000)	

4. BR3 Commentary

- This is the third Budget Review for the 2013/2014 financial year other than the interim review which introduced work in progress amounts from 2012/2013 into the 2013/2014 Budget.
- BR3 takes into account most costs for the first 7 months of operating (July to February) however the majority of creditors for the month of February are not yet included (processed in March).
- Operating Revenue increases by \$15,000.
- Operating Expenditure decreases by \$274,000 principally due to a range of Budget reductions.
- In overall terms BR3 provides for;
 - An decrease in Operating Expenditure of \$274,000
 - An increase in Operating Revenue of \$15,000
 - A net benefit to the operating result of \$289,000
- Council's Budgeted Operating commentary;
 - The adopted Budget provided for a balanced operating result
 - Interim (WIP) Review resulted in a \$451,000 Operating Deficit
 - BR1 resulted in a \$332,000 deficit as at 30th September, 2013
 - BR2 results in a \$165,000 deficit as at 30th November, 2013
 - BR3 results in a \$124,000 surplus as at 28th February, 2014.
- Council's Cash Budget commentary:
 - adopted balanced cash Budget
 - the Interim (WIP) Review Council continued to maintain a balanced Cash Budget
 - as a result of BR1 Council Cash Budget provides for a \$48,000 surplus as at 30th September, 2013
 - BR2 results in a \$129,000 surplus as at 30th November, 2013.
 - BR3 results in a \$660,000 deficit as at 28th February, 2014.

**CITY OF MOUNT GAMBIER
DRAFT BUDGET 2013/2014**

Statement of Comprehensive Income

ACTUAL 2012/2013 \$ '000	INCOME	BR3 2013/2014 \$ '000
15,772	Rates	16,272
357	Statutory Charges	370
3,393	User Charges	2,756
2,232	Grants Subsidies and Contributions	3,529
31	Investment Income	16
191	Reimbursements	191
476	Other	0
0	Share of profit - joint ventures and associates	0
22,452	TOTAL REVENUES	23,134
	EXPENSES	
8,318	Wages and Salaries	8,629
7,837	Materials, contracts & other expenses	7,807
336	Finance Costs	369
5,662	Depreciation, amortisation & impairment	6,232
0	Share of loss - joint ventures & associates	0
22,153	Total Expenses	23,037
299	OPERATING SURPLUS/(DEFICIT) BEFORE CAPITAL AMOUNTS	97
-1,838	Net gain (loss) on disposal or revaluation of assets	0
835	Amounts specifically for new or upgraded assets	2,132
0	Physical resources received free of charge	0
-704	NET SURPLUS/(DEFICIT)	2,229

**CITY OF MOUNT GAMBIER
DRAFT BUDGET 2013/2014**

Cash Flow Statement

ACTUAL 2012/2013 \$ '000		BR3 2013/2014 \$ '000 Inflows (Outflows)
	CASHFLOWS FROM OPERATING ACTIVITIES	
	RECEIPTS	
24,446	Operating Receipts	23,118
63	Investment Receipts	16
	PAYMENTS	
-18,456	Operating payments to suppliers & employees	-16,411
-342	Finance Payments	-369
5,711	Net Cash provided by (or used in) Operating Activities	6,354
	CASH FLOWS FROM INVESTING ACTIVITIES	
	RECEIPTS	
835	Grants specifically for new or upgraded assets	2,132
212	Sale of Assets	238
106	Repayments of loans by community groups	100
	PAYMENTS	
	Loans made to community groups	-10
-5,010	Expenditure on renewal / replacement of assets	-8,290
-1,022	Expenditure on new / upgraded assets	-6,709
-4,879	Net Cash provided by (or used in) Investing Activities	-12,539
	CASH FLOWS FROM FINANCING ACTIVITIES	
	RECEIPTS	
0	Proceeds from Borrowings	3,588
	PAYMENTS	
-1,138	Repayment of Borrowings	-600
-1,138	NET CASH USED IN FINANCING ACTIVITIES	2,988
-306	NET INCREASE (DECREASE) IN CASH HELD	-3,197
981	CASH AT BEGINNING OF YEAR	650
675	CASH AT END OF YEAR	-2,547

**CITY OF MOUNT GAMBIER
DRAFT BUDGET 2013/2014**

Balance Sheet

ACTUAL 2012/2013 \$ '000		BR3 2013/2014 \$ '000
	ASSETS	
	CURRENT ASSETS	
675	Cash and cash equivalents	0
1,149	Trade & other receivables	1,149
40	Inventories	40
0	Other Financial Assets	0
1,864		1,189
0	Non-Current Assets held for Sale	0
1,864	TOTAL CURRENT ASSETS	1,189
	NON-CURRENT ASSETS	
248	Financial Assets	158
0	Equity accounted investments in Council businesses	0
0	Investment Property	0
194,011	Infrastructure, Property, Plant & Equipment	202,540
0	Other Non-current Assets	0
194,259	TOTAL NON-CURRENT ASSETS	202,698
196,123	TOTAL ASSETS	203,887
	LIABILITIES	
	CURRENT LIABILITIES	
1,116	Trade & Other Payables	1,116
356	Borrowings	356
1,723	Short-term Provisions	1,723
0	Other Current Liabilities	0
3,195		3,195
0	Liabilities relating to Non-current Assets held for Sale	0
3,195	TOTAL CURRENT LIABILITIES	3,195
	NON-CURRENT LIABILITIES	
0	Trade & Other Payables	0
3,618	Long-term Borrowings	9,153
257	Long-term Provisions	257
0	Other Non-current Liabilities	0
3,875	TOTAL NON-CURRENT LIABILITIES	9,410
7,070	TOTAL LIABILITIES	12,605
189,053	NET ASSETS	191,282
	EQUITY	
48,060	Accumulated Surplus	52,663
131,574	Asset Revaluation	131,574
9,419	Other Reserves	7,045
189,053	TOTAL EQUITY	191,282

**CITY OF MOUNT GAMBIER
DRAFT BUDGET 2013/2014**

Statement of Changes in Equity

ACTUAL 2012/2013 \$ '000		BR3 2013/2014 \$ '000
	ACCUMULATED SURPLUS	
52,707	Balance at end of previous reporting period	48,060
-704	Net Result for Year	2,229
8	Transfer From Reserves	2,642
-3,951	Transfer To Reserves	-268
48,060	BALANCE AT END OF PERIOD	52,663
	ASSET REVALUATION RESERVE	
131,574	Balance at end of previous reporting period	131,574
0	Gain on revaluation of infrastructure, property, plant & equipment	0
0	Transfer to Accumulated Surplus on sale of infrastructure, property, plant & equipment	0
131,574	BALANCE AT END OF PERIOD	131,574
	LONG SERVICE LEAVE	
724	Balance at end of previous reporting period	724
0	Transfer to reserve from accumulated surplus	0
0	Transfer from reserve to accumulated surplus	-105
724	BALANCE AT END OF PERIOD	619
	OFF STREET CAR PARK	
267	Balance at end of previous reporting period	267
0	Transfer to reserve from accumulated surplus	0
0	Transfer from reserve to accumulated surplus	0
267	BALANCE AT END OF PERIOD	267
	PLANT REPLACEMENT	
1,561	Balance at end of previous reporting period	1,561
0	Transfer to reserve from accumulated surplus	0
0	Transfer from reserve to accumulated surplus	0
1,561	BALANCE AT END OF PERIOD	1,561
	LADY NELSON PARK REDEVELOPMENT	
6	Balance at end of previous reporting period	6
0	Transfer to reserve from accumulated surplus	0
0	Transfer from reserve to accumulated surplus	0
6	BALANCE AT END OF PERIOD	6
	ASSET REPLACEMENT	
1,296	Balance at end of previous reporting period	1,296
0	Transfer to reserve from accumulated surplus	0
0	Transfer from reserve to accumulated surplus	0
1,296	BALANCE AT END OF PERIOD	1,296

**CITY OF MOUNT GAMBIER
DRAFT BUDGET 2013/2014**

Statement of Changes in Equity

ACTUAL 2012/2013 \$ '000		BR3 2013/2014 \$ '000
	LAND DIVISION - OUTSTANDING WORK	
232	Balance at end of previous reporting period	232
0	Transfer to reserve from accumulated surplus	0
0	Transfer from reserve to accumulated surplus	0
<u>232</u>	BALANCE AT END OF PERIOD	<u>232</u>
	DOWNSTREAM DRAINAGE	
61	Balance at end of previous reporting period	116
55	Transfer to reserve from accumulated surplus	0
0	Transfer from reserve to accumulated surplus	0
<u>116</u>	BALANCE AT END OF PERIOD	<u>116</u>
	WORK IN PROGRESS	
0	Balance at end of previous reporting period	3,537
3,537	Transfer to reserve from accumulated surplus	0
0	Transfer from reserve to accumulated surplus	-2,537
<u>3,537</u>	BALANCE AT END OF PERIOD	<u>1,000</u>
	CITY CENTRE IMPROVEMENT	
688	Balance at end of previous reporting period	688
0	Transfer to reserve from accumulated surplus	0
0	Transfer from reserve to accumulated surplus	0
<u>688</u>	BALANCE AT END OF PERIOD	<u>688</u>
	MAJOR CAPITAL WORKS	
482	Balance at end of previous reporting period	482
0	Transfer to reserve from accumulated surplus	0
0	Transfer from reserve to accumulated surplus	0
<u>482</u>	BALANCE AT END OF PERIOD	<u>482</u>
	RESERVE FUNDS TOTAL	
0	Balance at end of previous reporting period	0
0	Transfer to reserve from accumulated surplus	268
0	Transfer from reserve to accumulated surplus	0
<u>0</u>	BALANCE AT END OF PERIOD	<u>268</u>
	MOUNT GAMBIER CEMETERY TRUST	
107	Balance at end of previous reporting period	466
359	Transfer to reserve from accumulated surplus	0
0	Transfer from reserve to accumulated surplus	0
<u>466</u>	BALANCE AT END OF PERIOD	<u>466</u>
	JUNIOR SPORTING FUND	
52	Balance at end of previous reporting period	44
0	Transfer to reserve from accumulated surplus	0
-8	Transfer from reserve to accumulated surplus	0
<u>44</u>	BALANCE AT END OF PERIOD	<u>44</u>
<u><u>189,053</u></u>	TOTAL EQUITY AT END OF REPORTING PERIOD	<u><u>191,282</u></u>

**CITY OF MOUNT GAMBIER
DRAFT BUDGET 2013/2014**

Uniform Presentation of Finances

ACTUAL 2012/2013 \$ '000		BR3 2013/2014 \$ '000
22,452	Operating Revenues	23,134
<u>-22,153</u>	<i>less Operating Expenses</i>	<u>-23,037</u>
299	Operating Surplus / (Deficit) before Capital Amounts	97
	<i>Less Net Outlays in Existing Assets</i>	
5,010	Capital Expenditure on renewal and replacement of Existing Assets	7,640
<u>-5,662</u>	<i>less Depreciation, Amortisation and Impairment</i>	<u>-6,232</u>
-212	<i>less Proceeds from Sale of Replaced Assets</i>	<u>-238</u>
<u>-864</u>		1,170
	<i>Less Net Outlays on New and Upgraded Assets</i>	
1,022	Capital Expenditure on New and Upgraded Assets	7,359
<u>-835</u>	<i>less Amounts received specifically for New and Upgraded Assets</i>	<u>-2,132</u>
0	<i>less Proceeds from Sale of Surplus Assets</i>	<u>5,227</u>
<u>187</u>		5,227
976	Net Lending / (Borrowing) for Financial Year	-6,300

**CITY OF MOUNT GAMBIER
DRAFT BUDGET 2013/2014**

ACTUAL	FINANCIAL INDICATORS	BR3
2012/2013		2013/2014

These Financial Indicators have been calculated in accordance with *Information Paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

2%	Operating Surplus Ratio <u>Operating Surplus</u> Rates - general & other less NRM levy	1%
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This ratio expresses the operating surplus as a percentage of general and other rates, net of NRM levy.

23%	Net Financial Liabilities Ratio <u>Net Financial Liabilities</u> Total Operating Revenue less NRM levy	50%
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Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue (excluding NRM levy).

85%	Asset Sustainability Ratio <u>Net Asset Renewals</u> Depreciation Expense	119%
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Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

3. FINANCIAL MANAGEMENT - Budgeting - Annual Business Plan and Budget Consultation 2014/15 Financial Year – Ref. AF13/457

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisations governance.

The Director - Corporate Services reported:

- (a) In accordance with Section 123 of the Local Government Act 1999, the following Program leading up to the adoption of Annual Business Plan and Budget for 2014/2015 is proposed (actual dates to be confirmed):

Date (2014)	Description
March/April	Members Budget Workshops/Briefing(s) (actual dates to be confirmed).
by 30 th April	Draft Business Plan and Budget released for public comment.
by 31 st May	Public submissions on draft Business Plan and Budget close.
early June	First Special (public) Meeting to hear any public submissions and to discuss the draft Business Plan and Budget.
mid June	Second Special (public) Meeting to be held to discuss/finalise the draft Business Plan and Budget (if required).
late June/July	Special Council meeting to be held to finalise draft Business Plan and Budget (if required).
31 st July	Last date for finalization/distribution of first quarterly rate notice and distribution of summary Annual Business Plan.
12 th September	First quarterly rate installment final payment date.

- (b) Further noting the public consultation requirements of Section 123 the following public notification process (advising of availability and inviting submissions) is proposed:

- Newspaper advertisements (3 inserts)
- News releases/interviews
- Online community engagement “Have Your Say” facility
- A range of community engagement opportunities/processes that may include but go beyond the processes used during the 2013/2014 Business Plan and Budget Consultation. Elected Members input into the nature of this engagement will be sought.

moved it be recommended:

- (a) the report be received;
- (b) the Draft 2014/2015 Annual Business Plan and Budget Program be endorsed by Council.

seconded