

## **MINUTES OF ORDINARY AUDIT COMMITTEE MEETING**

Meeting held at the Committee Room, Civic Centre, 10 Watson Terrace, Mount Gambier  
on Wednesday 26<sup>th</sup> September, 2018 at 5:00 pm

<b>PRESENT</b>	Cr Sonya Meziniec (Presiding Member) Ms Vanessa McDonald Ms Angela Kain		
<b>GUESTS</b>	Mr Tim Muhlhausler	- Auditor, Galpins	(via Skype)
<b>COUNCIL OFFICERS</b>	Mrs Pamela Lee	- General Manager Council Business Services	
	Mr Jeroen Zwijnenburg	- Manager Finance and Customer Service	
	Ms Kahli Rolton	- Management Accountant	

**WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.**

### **1. APOLOGY/IES**

Nil

### **2. CONFIRMATION OF AUDIT COMMITTEE MINUTES**

That the minutes of the Ordinary Audit Committee meeting held on 30 May 2018 be confirmed as an accurate record of the proceedings of that meeting.

Moved: Vanessa McDonald

Seconded: Cr Meziniec

Carried

### **3. QUESTIONS**

#### **3.1. With Notice**

Nil submitted.

#### **3.2. Without Notice**

Nil submitted.

### **4. DEPUTATIONS**

Nil



## 5. COMMITTEE REPORTS

### 5.1 Capital Work in Progress Budget Carry Overs from 2017/2018 - Report No. AR18/37381

COMMITTEE RECOMMENDATION
(a) That Audit Committee Report No. AR18/37381 titled ' <i>Capital Work in Progress Budget Carry Overs from 2017/2018</i> ' as presented to the Audit Committee on 26 September 2018 be noted.



Moved: Cr Mezinec

Seconded: Angela Kain

Carried

### 5.2. Control Track Continuous Improvement as at September 2018 - Report No. AR18/38581

COMMITTEE RECOMMENDATION
(a) That Audit Committee Report No. AR18/38581 titled ' <i>Control Track Continuous Improvement September 2018</i> ' as presented to the Audit Committee on 26 September 2018 be noted.



Moved: Vanessa McDonald

Seconded: Angela Kain

Carried

### 5.3. Annual Financial Statements for 2017/2018 - Report No. AR18/38407

The Audit Committee acknowledges:

- Comments by Council's Audit Partner Tim Muhlhausler from Galpin's regarding the annual financial statements including:
  - Good standard of underlying financial data and financial statements
  - Quality of work on the assets including the asset revaluation internal process, calculations and assumptions is of a high and impressive standard
  - Comprehensive and quality the flow of asset revaluation data to Authority and to the financial standards
  - Audit clearance with unqualified financial statements for the financial year ended 30 June 2018.
- The caliber of expertise, effort and time by staff in preparing the EOFY and annual financial statements and working with Council's Auditors and Audit Committee members to provide / resolve / clarify queries regarding the annual financial statements leading up to and at the Audit Committee meeting.



**COMMITTEE RECOMMENDATION**

- (a) That Audit Committee Report No. AR17/38407 titled '*Annual Financial Statements for 2017/2018*' as presented to the Audit Committee on 26 September 2018 be noted.
- (b) That in accordance with Section 126 of the Local Government Act 1999, the Audit Committee advises that it has reviewed the draft annual financial statements of Council for the financial year 2017/2018 and is satisfied 'they present fairly the state of affairs of Council'.
- (c) That the Audit Committee recommends to Council for the financial year ended 30 June 2018 that:
  - i. Council adopts the annual financial statements and as presented at the meeting held 26 September 2018 as final.
  - ii. The Chief Executive Officer and the Mayor of the City of Mount Gambier be authorised to certify the financial statements.
- (d) That the Presiding Member of the Audit Committee and the Chief Executive Officer of the City of Mount Gambier be authorised to sign Council's *Certification of Auditor Independence Statement* that will accompany the financial statements for the financial year ended 30 June 2018.
- (e) That the Auditor's representative, Mr Tim Muhlhausler's verbal report providing an overview of the audit report as presented to the Audit Committee Meeting on 26 September 2018 be noted.

Moved: Angela Kain

Seconded: Vanessa McDonald

Carried

**5.4. Treasury Management - Annual Review - Report No. AR18/38413**

**COMMITTEE RECOMMENDATION**

- (a) That Audit Committee Report No. AR18/38413 titled '*Treasury Management – Annual Review*' as presented to the Audit Committee on 26 September 2018 be noted.

Moved: Cr Mezinec

Seconded: Vanessa McDonald

Carried

**5.5. Resignation of Ms Vanessa McDonald from the Audit Committee - Report No. AR18/37443**

**COMMITTEE RECOMMENDATION**

- (a) That Audit Committee Report No. AR18/3443 titled '*Resignation of Ms Vanessa McDonald from Audit Committee*' as presented to the Audit Committee on 26 September 2018 be noted.
- (b) That Ms McDonald resignation be noted.



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| (c) That a letter of appreciation be sent to Ms McDonald for her service to the Audit Committee. |
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Moved: Cr Mezinec

Seconded: Angela Kain

Carried

**5.6. Recruitment of an independent member of the Audit Committee - Report No. AR18/37454**

<b>COMMITTEE RECOMMENDATION</b>
(a) That Audit Committee Report No. AR18/37454 titled ' <i>Recruitment of an independent member of the Audit Committee</i> ' as presented to the Audit Committee on 26 September 2018 be noted.
(b) That the Audit Committee recommend to Council a recruitment process be undertaken by the Chief Executive Office for a new independent member of the Audit Committee for Council's consideration.

Moved: Cr Mezinec

Seconded: Angela Kain

Carried

**6. MOTION(S)**

**6.1. With Notice**

Nil submitted.

**6.2. Without Notice**

Nil submitted.

Meeting closed at 5:56 p.m.

AR18/39830

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CONFIRMED THIS

DAY OF

2018.

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PRESIDING MEMBER

