

**MINUTES OF CITY OF MOUNT GAMBIER  
AUDIT COMMITTEE MEETING  
HELD AT THE COMMITTEE ROOM, LEVEL 1, CIVIC CENTRE, 10 WATSON TERRACE,  
MOUNT GAMBIER  
ON TUESDAY, 4 JUNE 2019 AT 5.30 P.M.**

**PRESENT:** Cr Sonya Meziniec (Presiding Member), Mr Paul Duka, Tim Muhlhausler  
(via phone), Kristofer Bergamaschi (via phone)

**OFFICERS** General Manager Council Business Services - Mrs P Lee  
**IN ATTENDANCE:** Manager Finance and Customer Service - Mr J Zwijnenburg

**1 ACKNOWLEDGEMENT OF COUNTRY**

**WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.**

**2 APOLOGY(IES)**

**COMMITTEE RESOLUTION**

Moved: Cr Sonya Meziniec

Seconded: Paul Duka

That the apology(ies) from Ms Angela Kain be received.

**CARRIED**

**3 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION**

Moved: Cr Sonya Meziniec

Seconded: Paul Duka

That the minutes of the Audit Committee meeting held on 15 May 2019 be confirmed as an accurate record of the proceedings of the meeting.

**CARRIED**

**4 QUESTIONS WITHOUT NOTICE**

Nil



## **5 REPORTS**

Kristofer Bergamaschi spoke in relation to this item at 5:35 p.m.

### **5.1 CQR CYBER SECURITY ASSESSMENT - UPDATE**

#### **COMMITTEE RESOLUTION**

Moved: Paul Duka

Seconded: Cr Sonya Mezinec

1. That Audit Committee Report No. AR19/24222 titled 'CQR Cyber Security Assessment - Update' as presented on 04 June 2019 be noted.
2. That the measures to mitigate the 'moderate' risks identified in the CQR Cyber Risk Assessment report be addressed by the Administration and an update be provided to the Audit Committee.

**CARRIED**

### **5.2 FINAL INTERIM AUDIT MANAGEMENT LETTER**

#### **COMMITTEE RESOLUTION**

Moved: Cr Sonya Mezinec

Seconded: Paul Duka

1. That Audit Committee Report No. AR19/24184 titled 'Final Interim Audit Management Letter' as presented on 04 June 2019 be noted.

**CARRIED**

### **5.3 EXTERNAL AUDITOR'S AUDIT ENGAGEMENT PLAN**

#### **COMMITTEE RESOLUTION**

Moved: Cr Sonya Mezinec

Seconded: Paul Duka

1. That Audit Committee Report No. AR19/24220 titled 'External Auditor's Audit Engagement Plan' as presented on 04 June 2019 be noted.

**CARRIED**

### **5.4 DRAFT 2019/2020 ANNUAL BUSINESS PLAN AND BUDGET**

#### **COMMITTEE RESOLUTION**

Moved: Paul Duka

Seconded: Cr Sonya Mezinec

1. That Audit Committee Report No. AR19/24224 titled 'Draft 2019/2020 Annual Business Plan and Budget' as presented on 04 June 2019 be noted.



2. That the Audit Committee provides the following feedback on the Council's Draft 2019/2020 Annual Business Plan and Budget:
  - (a) Update wording describing Council's contribution to the Community and Recreation Hub project budget and Council's contribution in 2019/2020 of \$2.5 M.
  - (b) For 2020/2021 update the Annual Business Plan and Budget format and its content to include explanation of material changes from the current budget year to the draft budget year.

**CARRIED**

## **5.5 REGISTERS OF PROCESS IMPROVEMENT, SERVICE REVIEWS AND PROJECTS**

### **COMMITTEE RESOLUTION**

Moved: Cr Sonya Meziniec

Seconded: Paul Duka

1. That Audit Committee Report No. AR19/26804 titled 'Registers of Process Improvement, Service Reviews and Projects' as presented on 04 June 2019 be noted.

**CARRIED**

## **6 MOTIONS WITHOUT NOTICE**

Nil

## **7 MEETING CLOSE**

The Meeting closed at 7.29 p.m.

The minutes of this meeting were confirmed at the Audit Committee held on .

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**PRESIDING MEMBER**

