

## **MINUTES OF AUDIT COMMITTEE MEETING**

Meeting held at the Committee Room, Civic Centre, 10 Watson Terrace, Mount Gambier  
on Thursday 28 September at 3:30 p.m.

<b>PRESENT</b>	Mr Jeroen Zwijnenburg Ms Vanessa McDonald Cr Sonya Meziniec
<b>GUESTS</b>	Mr Tim Muhlhausler - Auditor Galpins (via teleconference call)
<b>COUNCIL OFFICERS</b>	Mr Mark McShane - Chief Executive Officer Mrs Pamela Lee - General Manager Council Business Services Ms Kahli Rolton - Management Accountant

The Chief Executive Officer took the Chair for the first item of business.

1. **MOTION WITHOUT NOTICE - GOVERNANCE - Audit Committee - Resignation, Mr Jeroen Zwijnenburg – Ref. AF11/863**

Mr Jeroen Zwijnenburg has advised due to an acceptance of a position with the City of Mount Gambier, he is unable to continue his role as an independent member of Council's Audit Committee and as such has tendered his resignation effective immediately 28<sup>th</sup> September, 2017.

- (a) the report be received;
- (b) Mr Zwijnenburg's resignation be received and he be thanked for his services to the Audit Committee over the past years.

Moved: Cr Meziniec

Seconded: Vanessa McDonald

Carried

**APPOINTMENT OF ACTING  
PRESIDING MEMBER:**

Cr Sonya Meziniec be appointed Acting Presiding Member for this meeting only.

Moved: Vanessa McDonald

Seconded: Cr Meziniec

**WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.**

1. **APOLOGY/IES**

Nil

2. **CONFIRMATION OF AUDIT COMMITTEE MINUTES**

That the minutes of the Ordinary Audit Committee meeting held on 3 July 2017 be confirmed as an accurate record of the proceedings of that meeting.

Moved: Cr Meziniec

Seconded: Vanessa McDonald

Carried

### 3. QUESTIONS

#### 3.1. With Notice

Nil submitted

#### 3.2. Without Notice

Nil submitted

### 4. DEPUTATIONS

Nil

### 5. COMMITTEE REPORTS

#### 5.1. Internal Financial Controls – Budget and Procedure Update – Report No. AR17/39233

COMMITTEE RECOMMENDATION
(a) That Audit Committee Report No. AR17/39233 titled ' <i>Internal Financial Controls – Budget and Procedure Update</i> ' as presented to the Audit Committee on 28 September 2017 be noted.



Moved: Vanessa McDonald

Seconded: Cr Mezinec

Carried

Vanessa McDonald requested it be noted that she did not need to declare a conflict of interest for item 5.2.

#### 5.2. Annual Financial Statements for 2016/2017 - Report No. AR17/39210

COMMITTEE RECOMMENDATION
(a) That Audit Committee Report No. AR17/39210 titled ' <i>Annual Financial Statements for 2016/2017</i> ' as presented to the Audit Committee on 28 September 2017 be noted.
(b) That in accordance with Section 126 of the Local Government Act 1999 the Audit Committee advises that it has reviewed the Draft Annual Financial Statements of the Council for the financial year 2016/2017 and is satisfied they present fairly the state of affairs of Council as at 30 June 2017.
(c) That the Audit Committee recommends to the Council that for the financial year ended 30 June 2017:
i. Council adopts the Annual Financial Statements as final subject to any refinements recommended by Council's Auditor; and
ii. The Chief Executive Officer and the Mayor of the City of Mount Gambier be authorised to certify the Financial Statement.



- (d) The Acting Presiding Member of the Audit Committee and the Chief Executive Officer of the City of Mount Gambier be authorised to sign Council's Certification of Auditor Independence Statement that will accompany the Financial Statements for the financial year ended 30 June 2017.

Moved: Cr Meziniec

Seconded: Vanessa McDonald

Carried

**5.3. Local Government Risk Services Member Update – 2017 Special Distribution Payments and New Member Risk Fund - Report No. AR17/39227**

**COMMITTEE RECOMMENDATION**

- (a) That Audit Committee Report No. AR17/39227 titled '*Local Government Risk Services member Update – 2017 Special Distribution Payments and New Member Risk Fund*' as presented to the Audit Committee on 28 September 2017 be noted.

Moved: Vanessa McDonald

Seconded: Cr Meziniec

Carried

**5.4. Commonwealth Financial Assistance Grants for 2017/2018 – Report No. AR17/39226**

**COMMITTEE RECOMMENDATION**

- (a) That Audit Committee Report No. AR17/39226 titled '*Commonwealth Financial Assistance Grants for 2017/2018*' as presented to the Audit Committee on 28 September 2017 be noted.

Moved: Cr Meziniec

Seconded: Vanessa McDonald

Carried

**5.5. 2017/2018 Council Insurance Policies Overview – Report No. AR17/39439**

**REPORT RECOMMENDATION**

- (a) That Audit Committee Report No. AR17/39439 titled '*2017/2018 Council Insurance Policies Overview and Premiums*' as presented to the Audit Committee on 28 September 2017 be noted.

Moved: Vanessa McDonald

Seconded: Cr Meziniec

Carried

**6. MOTION(S)**

**6.1. With Notice**

Nil Submitted



**6.2. Without Notice**

Refer to Item 1

Meeting closed at 4:26 pm

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CONFIRMED THIS DAY OF 2017.

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PRESIDING MEMBER

