

OPERATIONAL SERVICES COMMITTEE

Meeting held in the Conference Room, Operational Services Area, Level One of Civic Centre,
10 Watson Terrace, Mount Gambier, on Tuesday 11th April 2017 at 7.30 a.m.

MINUTES

- PRESENT: Cr C Greco (Presiding Member)
Mayor A Lee, Crs I Von Stanke and F Morello
- APOLOGIES: Cr Greco moved the apologies received from Crs D Mutton and P Richardson be accepted.
- Cr Von Stanke seconded Carried
- COUNCIL OFFICERS: Chief Executive Officer, Mark McShane
Director Operational Services, Daryl Sexton
General Manager Community Wellbeing, Barbara Cernovskis
General Manager Council Business Services, Pamela Lee
Engineering Manager, Daryl Morgan
Environmental Sustainability Officer, Aaron Izzard
Team Leader Media & Communications, Sharny McLean
Manager Governance & Property, Michael McCarthy
Team Leader Administration (Operational Services), Sally Wilson
- COUNCIL MEMBERS
AS OBSERVERS: Nil

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

- MINUTES: Cr Greco moved the minutes of the previous meeting held on Tuesday, 14th March 2017 be taken as read and confirmed.
- Cr Morello seconded Carried
- QUESTIONS: (a) With Notice - nil submitted.
(b) Without Notice - nil received.

1. COMMITTEES - Internal - Operational Services Committee - re Projects to be undertaken by the Operational Services Department, Engineering Division, during month - Ref. AF11/866

The Presiding Member reported the following works are to be undertaken/are currently being undertaken by the Operational Services Department, Engineering Division, during the month:

<u>Commenced Tasks</u>	<u>% Completed</u>
• James Street (paving works)	30%
• Gilmore Close (drainage works)	30%
• Hotmix intersections	10%
• Caroline Landfill (Cell 3B construction)	85%
• Commercial Street West (reconstruction)	90%
<u>Completed Tasks</u>	
• Hosking Avenue (kerbing works)	
• Lake Terrace East (footpath construction)	
• Thompson Street (footpath construction)	

- Badenoch Street (drainage works)

Cr Greco moved the report be received

Cr Von Stanke seconded

Carried

2. ENVIRONMENTAL MANAGEMENT - Programme Management - Clean Up Australia Day 2017 - Ref. AF11/404

The Presiding Member reported:

- (a) Clean Up Australia Day is a valuable initiative which has been given support from the City of Mount Gambier to encourage the community to help keep Mount Gambier clean and green;
- (b) as such, Council staff again coordinated participation in Clean Up Australia Day (CUAD) 2017. The City of Mount Gambier provided:
 - promotion (mail out, community posters, civic centre foyer display, media release, radio interview, flat screen advertising in the Library, Council and Main Corner plus emailing of networks);
 - co-ordination of kits and groups;
 - extra bins at nominated sites;
 - marshalling area and co-ordination of volunteer registrations on the day;
 - rubbish removal from nominated sites;
 - free sausage sizzle for participants which was a fundraiser for Gambier City Lions Club.
- (c) Clean Up Australia 2017 consisted of clean ups held on two days. The Schools Clean Up Day (SCUD) on Friday, 3rd March and the Community Clean Up Australia Day on Sunday, 5th March;
- (d) the Schools Clean Up Day consisted of eleven participating schools with over 2000 students cleaning up their school grounds and surrounding areas. Schools included; St Martin's Lutheran College, Tenison Woods College, Grant High School, Independent Learning Centre, Mil Lel Primary School, Melaleuca Park Primary, Acacia Kindergarten, Montebello Kindergarten, Gordon Education Centre, Reidy Park Primary School and McDonald Park School;
- (e) the Community Clean Up Australia Day event involved approximately 110 volunteers and 8 registered community sites. Volunteers collected approximately 30 bags of rubbish and 15 bags of recyclables, a total of 45 bags. Volunteers ranged from all ages, many volunteers were community organisations and families who have participated for a number of years. It was encouraging to see an increased number of local businesses supporting the event by organising clean ups;
- (f) community sites cleaned up in 2017 were Valley Lakes, Blue Lake, Mount Gambier Rail Trail, Olympic Park and surrounding streets, McDonalds Restaurant, Frew Park and surrounding streets, Bunnings to 5SE Radio tower on Millicent road, Hawkins Road/Jubilee Highway East, the Cave Gardens and CBD area. Community areas cleaned on Schools Clean Up Day included Railway Lands by Mil Lel Primary School, Independent Learning School and Gordon Education Centre, Lady Nelson/Frew Park and streets to school by St Martin's Lutheran College and Hasting Cunningham Reserve, Shepherdson Road, Marist Park and surrounding area by Tension Woods College;

- (g) it is recommended Council continues to support this national environmental conservation event in the same capacity as 2017.

Cr Greco moved it be recommended:

- (a) The report be received;
- (b) Council continue to support this national environmental conservation event in 2018, in the same capacity as 2017.

Cr Von Stanke seconded

Carried

3. ENVIRONMENTAL MANAGEMENT - Programme Management - Participation in Earth Hour 2017 - Ref. AF11/407

The Presiding Member reported:

- (a) Earth Hour 2017 marked the 10th anniversary of Earth Hour as a global phenomenon. This worldwide event brings communities together to support and promote the environmental issue of climate change;
- (b) as such, Council staff again coordinated participation in Earth Hour 2017. The City of Mount Gambier provided promotion (community posters, civic centre foyer display, media release, radio interviews, flat screen advertising in the Library, Council and Main Corner plus emailing of networks);
- (c) Council participated through taking part in 'Lights Out'. Lights were turned off from 8.30-9.30pm on Saturday 25th March at the Main Corner, Library, Railway Lands, Vansittart Park, Lady Nelson Brig and the Centenary Tower. In the lead up Council held an event on Thursday 16th March from 6pm-8pm to screen the Earth Hour 2016 documentary, "Places We Love," and an international documentary "Recipes for Disaster." Additionally, the Library ran an Earth Hour theme during their story time sessions on Tuesday and Friday in the week leading up to the event;
- (d) it is recommended Council continues to support this global environmental event in the same capacity as 2017.

Cr Greco moved it be recommended

- (a) The report be received;
- (b) Council continue to support this global sustainability event in 2018, in the same capacity as 2017.

Cr Morello seconded

Carried

4. INFRASTRUCTURE - Public Lighting - LED Lighting - SA Power Networks - Ref. AF11/1867

The Presiding Member reported:

- (a) SA Power Networks (SAPN) has written to Council with three alternative proposals for the provision of street lighting to the Council area;
- (b) in its simplest form, SAPN are offering to change 2,351 luminaires to LED at nil cost to Council, with a projected saving in energy costs (at today's rates) of about \$70,000 per annum. Larger savings in energy costs are possible if Council was to

undertake to own the lights and SAPN maintain them and even larger savings in energy costs if Council was to own and maintain the lights;

- (c) there is currently a lot of debate within Local Government about street lighting and the Local Government Authority is doing a significant amount of work on this topic;
- (d) in the short term Council has nothing to lose and everything to gain by opting to take the low risk alternative which is to simply change the current fluorescent luminaires to LED luminaires;
- (e) this will require Council entering into a formal contractual arrangement with SAPN which will reflect:
 - ownership understanding
 - service level agreements
 - tariff understanding
 - rolling agreement
 - life span of agreement - 20 years (which is life of the luminaires)
- (f) there will be an option to terminate the contract if Council decides to adopt another delivery model in the future;
- (g) the proposed agreement for the 2,351 lights relates to lights on roads classified as "P" (i.e. will not apply to major roads etc).

Cr Greco moved it be recommended:

- (a) **The report be received;**
- (b) **Council advise SA Power networks that it is prepared to enter into a formal contractual arrangement whereby SA Power Networks converts 2,351 fluorescent lights to LED lights at nil cost to Council, in accordance with the proposal from SA Power Networks dated 9th February 2017 (as attached to the agenda);**
- (c) **The Chief Executive Officer be authorised to execute the agreement with SA Power Networks that is reflected in this resolution of Council.**

Cr Morello seconded

Carried

5. PROPERTY MANAGEMENT - Request - Relocation of Basketball Ring and Court - Stiles Street Reserve - D Dahl - Ref. AF16/445

The Presiding Member reported:

- (a) Council has received a request for the relocation of a basketball ring and court on the reserve adjacent to the property at 25 Montebello Drive, Mount Gambier;
- (b) Council Officers have investigated the costs associated with this request and anticipate that the works will cost approximately \$7,000.

Cr Von Stanke moved it be recommended:

- (a) **The report be received;**
- (b) **Council respectfully decline the request to relocate the basketball ring and court due to the cost of such relocation.**

Cr Greco seconded

Carried

6. SOCIAL, CULTURAL AND COMMUNITY SERVICES - Recreation and Sport - Proposal for Disc Golf Park - Ref. AF11/1630

The Presiding Member reported:

- (a) Council, at its meeting of 20th September 2016, with respect to a proposal to introduce Disc Golf to the City, resolved:

“Council request the Director Operational Services to further research and develop the proposal for a Disc Golf facility at Brownes Lake and provide a further report to Council for consideration.”

- (b) the proponents of this emerging sport held a ‘come and try day’ on the weekend of 11th and 12th March 2017 with players visiting from Adelaide, Melbourne and Geelong;
- (c) the course at Brownes Lake proved to be very acceptable and the course layout is attached to the agenda for information. The location of the baskets can be easily moved to ensure players are given a new challenge from time to time;
- (d) earlier information provided to Council indicated a relatively small capital outlay (say \$22,000 for baskets and signs) to establish an appropriate course and this information is still valid;
- (e) attached to the Operational Services Committee agenda was further information from Mr Ryan Nicholson (local proponent) and a copy of the Event Evaluation form;
- (f) the conclusion of the regional players is that Brownes Lake is a more than suitable location for events up to national championships and the local support at the “come and try” day was very encouraging. This report will recommend that Council seek to establish a course in the near future.

Cr Greco moved it be recommended:

- (a) **The report be received;**
- (b) **Council refer an allocation of \$22,000 to the 2017/2018 Budget for consideration regarding the establishment of a Disc Golf course at Brownes Lake, generally in accordance with the plan (as attached to the Operational Services Committee agenda).**

Cr Von Stanke seconded

Carried

7. STRATEGIC MANAGEMENT - Development and Review - Infrastructure and Asset Management Plan 2016/2017-2026/2027 - AF11/1786

The Presiding Member reported:

- (a) Council’s “Infrastructure and Asset Management Plan 2016/2017-2026/2027” has been reviewed and the new draft document was attached to the Operational Services Committee agenda;
- (b) the plan examines, in depth, Council’s various assets including Infrastructure (roads, drains, footpaths, carparks), Plant and Equipment, Buildings and Structures and the Caroline Landfill;

- (c) the plan summarises valuations of all asset classes, establishes service standards to be maintained and provides estimates to maintain both the asset (in a fit for purpose state) and the designated service standards;
- (d) when Council is able to fund the annual 'consumption' of assets (i.e. depreciation) it is managing its assets in a sustainable manner;
- (e) the plan indicates that Council continues to achieve good results with infrastructure assets and plant and equipment, but buildings and structures still theoretically consume more of the asset annually than is being replaced;
- (f) valuations for the asset classes of Infrastructure and Plant and Equipment are determined internally and Building and Structures by external consultants.

Cr Greco moved it be recommended:

- (a) The report be received;**
- (b) Council receive and endorse the "Infrastructure and Asset Management Plan 2016/2017-2026/2027".**

Cr Morello seconded

Carried

8. TRAFFIC MANAGEMENT - Request for Parking Restrictions - Jubilee Highway East - RSL Bowling Club - Ref. AF11/1867

The Presiding Member reported:

- (a) Council received a similar request from the RSL Bowling Club in early 2016, that was prompted by a fall on the footpath by a person who subsequently required ambulance attention;
- (b) the Director Operational Services responded to the request at that time and a copy of that response was attached to the Operational Services Committee agenda;
- (c) dedicated parking for potential ambulance emergencies is not common and is not supported by the Director Operational Services, as emergency vehicles have the authority to make parking decisions that best meet the circumstances.

Cr Greco moved it be recommended:

- (a) The report be received;**
- (b) Council respectfully decline the request to provide a space for ambulances on Jubilee Highway East, adjacent to the RSL Bowling Club, on the basis that it is not possible to predict either the frequency or the best location for parking to meet the needs of an unknown emergency;**
- (c) the RSL Bowling Club be advised of this resolution and the reasons for Council's decision.**

Cr Von Stanke seconded

Carried

9. TRAFFIC MANAGEMENT - Request for reduction to speed limit - C Clarke - Hawkins Road - Ref. AF11/1867

The Presiding Member reported:

- (a) Council has received a request from a resident who lives on the corner of Terrell Road and Hawkins Road requesting a change in the speed limit for Hawkins Road;

- (b) the same concerns have been previously raised by this resident (in 2012) and since this time the road circumstances have not significantly changed;
- (c) Council, at its meeting held on 18th December 2012 resolved:
 - “(a) The report be received;*
 - (b) Council refer the matter of speed limit review of Hawkins Road directly to DPTI and advise that Council has no opinion on this matter.”*
- (d) the creation and alteration of speed limits on all roads in South Australia is a responsibility of the Department of Planning, Transport and Infrastructure (DPTI) and not Councils. Council does not have powers to set speed limits on roadways, it only has the power to set temporary speed limits associated with roadworks;
- (e) this matter is again placed before Council for information and to ascertain whether Council has any opinion on this matter before it is referred to DPTI for consideration;
- (f) by way of background, Hawkins Road, Dohle Road and Sycamore Road speed limits were all reviewed in October - November 2011 by DPTI and at that time, the Terrell Road land division (stage 1) was complete, although only a handful of allotments were either occupied or in the process of being built on.

Cr Greco moved it be recommended:

- (a) The report be received;**
- (b) Council refer the matter of a speed limit review of Hawkins Road directly to the Department of Planning, Transport and Infrastructure and advise that Council has no opinion on this matter.**

Cr Von Stanke seconded

Carried

10. COMMITTEES - Council Development Assessment Panel - Minutes of Meeting held 16th March 2017 - Ref. AF16/445

Cr Greco moved it be recommended:

- (a) Minutes of the Council Development Assessment Panel meeting held on Thursday, 16th March 2017 be received;**
- (b) the decisions made by the Council Development Assessment Panel be noted.**

Cr Von Stanke seconded

Carried

11. OPERATIONAL SERVICES REPORT NO. 6/2017 - Infrastructure - Quotations For Bulk Earthworks - Bishop Road - Road Construction - Ref. 1516-20

Cr Greco moved it be recommended:

- (a) Operational Services Report No. 6/2017 be received;**
- (b) Council authorise the bulk earthworks component of Bishop Road construction to be undertaken by Gambier Earth Movers for a quotation price of \$143,208 (plus GST).**

Cr Morello seconded

Carried

12. OPERATIONAL SERVICES REPORT NO. 7/2017 - Financial Management - Tender - Kennedy Avenue Retaining Wall - Asbestos Removal and Repair Work (Readvertised) - Ref. AF16/483

Cr Greco moved it be recommended:

- (a) Operational Services Report No. 7/2017 be received;
- (b) Council award the tender to GT Bobcat for the lump sum price of \$268,800 (plus GST).

Cr Von Stanke seconded

Carried

13. OPERATIONAL SERVICES REPORT NO. 8/2017 - Property Management - Salvage Yard - Council Operated Salvage Yard - Possible Operational Model - Ref. AF14/34

Cr Morello moved it be recommended:

- (a) Operational Services Report No. 8/2017 be received;
- (b) Council recognise the substantial benefits in the provision of a salvage yard facility for the Mount Gambier community and now proceed to undertake the detailed design and costing for a facility in line with this report;
- (c) the costs for a salvage yard facility be referred to the 2017/2018 budget deliberations.

Mayor Lee seconded

Carried

14. OPERATIONAL SERVICES REPORT NO. 9/2017 - Property Management - Crater Lakes Conservation Park - Tree Removal - Ref. AF11/1391

Cr Greco moved it be recommended:

- (a) Operational Services Report No. 9/2017 be received;
- (b) subject to Council allocating \$20,000 in its 2017/2018 Budget, Council authorise the removal of the 32 trees that have been recommended for removal within the Valley Lakes Conservation Park;
- (c) Council engage a supervisory person who holds the qualification "AQTF Cert IV" Arboriculture to prune the required trees;
- (d) Council authorise a selection of replacement plantings throughout the Conservation Park as listed in table 2.

Cr Von Stanke seconded

Carried

MOTIONS WITHOUT NOTICE - Nil

The meeting closed at 7:57 a.m.
AF11/866
SW

CONFIRMED THIS

DAY OF

2017.

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PRESIDING MEMBER