

OPERATIONAL SERVICES COMMITTEE

Meeting held in the Conference Room, Operational Services Area, Level One of Civic Centre,
10 Watson Terrace, Mount Gambier, on Tuesday, 21st January 2014 at 7.30 a.m.

MINUTES

- PRESENT:** Crs M White (Presiding Member), I Von Stanke and B Shearing
- APOLOGIES:** Cr Von Stanke moved the apology received from Cr D Mutton be accepted.
Cr Shearing seconded Carried
- COUNCIL OFFICERS:** Chief Executive Officer, Mark McShane
Director - Operational Services, Daryl Sexton
Governance Officer, Michael McCarthy
Team Leader - Administration (Operational Services), Sally Wilson
Administration Officer, Sarah Moretti
- COUNCIL MEMBERS
AS OBSERVERS:** Cr A Lee

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

- MINUTES:** Cr Shearing moved the minutes of the previous meeting held on Tuesday, 10th December 2013 be taken as read and confirmed.
Cr Von Stanke seconded Carried
- QUESTIONS:** (a) With Notice - nil submitted.
(b) Without Notice - nil received.

1. STRATEGIC MANAGEMENT - Internal - Operational Services Committee - Business Arising Table - Ref. AF11/1900

Goal: Governance
Strategic Objective: (i) Develop an improved means of communication and engagement between Council and the community (including vulnerable communities) in the building of community capacity

Cr Von Stanke moved it be recommended that the Business Arising Schedule be recorded for information.

Date of Motion	Subject Matter	Action Required	Responsibility	Status	Comments
CORPORATE AND COMMUNITY SERVICES					
18/10/2011	Strategic Management Plan	Develop Operational Plans	Chief Executive Officer	In Progress	Meeting with Presiding Member 2nd April 2013 with Chief Executive Officer and Senior Staff to progress the two matters being: 1) Improved Corporate reporting and review; and 2) Strategic Plans reflecting roles of Elected Members and Staff <ul style="list-style-type: none">• Desktop

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					<p>analysis to be conducted</p> <ul style="list-style-type: none"> • Review of responsibility matrix to be completed • Comments reviewed by 27th November 2013 • Workshop commencing January 2014
17/7/2012	Council's Decision Making Structure	Review of Terms of Reference for Section 41's	Chief Executive Officer and Director - Operational Services	Completed	
20/11/2012	Establishment of City Development Framework		Chief Executive Officer	In Progress	<ul style="list-style-type: none"> • Stage 1 completed • Stage 2 authorised • Additional funding authorised • Workshop conducted with Professor John Martin on 3rd December 2013 • Working group now a sub-committee of Corporate and Community Services • Professor John Martin engaged by Council • Visits by John Martin 16th January 2014 and week beginning 3rd February 2014
09/07/2013	SELGA Review	Council prepare plans to undertake a review (of SELGA) by the end of the calendar year	Chief Executive Officer	In Progress	<ul style="list-style-type: none"> • Waiting for a date from SELGA to arrange an extended Workshop for Elected Members. Facilitator is organised. • SELGA President and Executive Officer informal meeting with Council • SELGA conducting a review of its strategic plans including engagement with constituent Councils (independent of Council's resolution on this matter)
20/08/2013	Umpherston Sinkhole	<ul style="list-style-type: none"> • Expressions of Interest Process • Council Report 	Governance Officer	In Progress	Review of leasing options for this and other Council facilities
17/09/2013	China Relationship	Further investigations / members workshop	Chief Executive Officer	In Progress	<ul style="list-style-type: none"> • Initial workshop held • Regional workshop scheduled on 5th December • Members Informal workshop on 6th

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					December
17/09/2013	Smoke Free areas	Implementation of	Operational Services, Governance Officer, Manager Community Services and Development	In Progress	Event surveys underway and results to be presented in 2014
17/09/2013	Tourism Budget	Members workshops to be scheduled	Chief Executive Officer	Completed	
15/10/2013	Policy Review	Review process confirmed	Governance Officer	In Progress	Review commenced Report to Corporate and Community Services 10th December 2013
19/11/2013	January Meetings	Advertise Dates	Director - Corporate Services	Completed	
19/11/2013	Eureka Flag	Display	Manager - Community Services and Development	Completed	
19/11/2013	Annual Report	Distribute	Manager - Community Services and Development	Completed	
19/11/2013	Lifelong Learning	New Appointment	Manager - Community Services and Development	Completed	
19/11/2013	Confidential Items Review	Members Workshop	Governance Officer Chief Executive Officer	Completed	
19/11/2013	Community Engagement and Social Inclusion Sub-Committee	Members Workshop	Manager - Community Services and Development Chief Executive Officer	Completed	
OPERATIONAL SERVICES					
16/04/2013	Park and Stride - community engagement	Matter left to lie on table pending further re-engagement with the community	Director - Operational Services	In Progress	Referred to Environmental Sustainability Sub-Committee for further action
17/09/2013	Playground Construction - Traditional Playgrounds vs. Natural Playgrounds	Prepare concept designs for a natural playground within the John Powell Drive Reserve, engage with the local community and schools regarding their ideas/ acceptance and contributions towards a natural playground	Engineering Manager	In Progress	Concept being prepared, consultation in process
17/09/2013	Regional Development Assessment Panels	Support the focus of the proposal and review the recommendations at a later date	Strategic Project Officer	Ongoing	Waiting for outcomes of investigation by SELGA
15/10/2013	Desktop Analysis of Strategic Plan	Relevant sections of Strategic Plan - Beyond 2013 and the Corporate Plan 2012 be provided to relevant Committees, Members and Staff (subject to reviewing the	Strategic Project Officer	In Progress	Review is progressing

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		responsibility matrix)			
19/11/2013	Disposal of surplus materials	Nominate all surplus/unwanted materials ad arrange public auction	Director - Operational Services	In Progress	This will occur in early 2014, date yet to be confirmed
19/11/2013	Equipt Mobility - request for permit area (disabled) - Canavan Road	Send letter to Equipt Mobility, arrange installation of two (2) permit area (disabled) car parking bays	Team Leader - General Inspector	In Progress	signage has been ordered, invert works yet to commence
17/12/2013	Local Heritage Restoration Fund Program	Send letters to advise successful applicants	Senior Planner	Completed	Letters sent on 19/12/2013
17/12/2013	Mount Gambier Cemetery Trust	Adopt Terms of Reference and Memorandum of Understanding	Director - Operational Services	In Progress	Refer to item on agenda (addition to Terms of Reference)
17/12/2013	Street Tree Planting Program	Send letter to property owners/occupiers that requested a street tree not be planted, advise all other property owners street tree program will commence in 2014	Engineering Technical Officer	Completed	Letters to property owners/occupiers that requested a tree not be planted have been sent, all other letters to advise the program will commence in 2014 will be sent this week
17/12/2013	Department of Planning, Transport and Infrastructure - Community Consultation - Penola Road Bicycle Lanes	Send letter to DPTI	Director - Operational Services	Completed	Letter emailed on 20/12/2013, response has been received (refer to item on agenda)
17/12/2013	Liquor Licence - Molten Chocolate Cafe	Send letter to Applicant and Office of the Liquor and Gambling Commissioner	Senior Planner	Completed	Letter emailed on 19/12/2013
17/12/2013	Street tree maintenance and removal - Umpherston Street	Send letters (and copy of report) to adjoining owners/occupiers	Engineering Technical Officer	Completed	Letters sent on 19/12/2013
17/12/2013	Mount Gambier and District Tennis Association - sponsorship signage	Send letter to Mount Gambier and District Tennis Association	Planning Officer	Completed	Approval issued on 23/12/2013
17/12/2013	12 Canavan Road - fence and retaining walls	Prepare report on condition of the fence	Director - Operational Services	In Progress	Letter sent to Tonkin Consulting on 02/01/2014 to undertake assessment

Cr Shearing seconded

Carried

2. COMMITTEES - Internal - Operational Services Committee - re Projects to be undertaken by the Operational Services Department, Engineering Division, during month - Ref. AF11/866

The Presiding Member reported the following works are to be undertaken/are currently being undertaken by the Operational Services Department, Engineering Division, during the month:

Commenced Tasks

% Completed

- Streetscaping / paving city centre stage 4 (Bay Rd to Ferrers St) 90%
- Line marking program ongoing
- Wireless Road East Construction (Aramanta Drive to 500m west of Aramanta) 50%

- Bishop Road (Penola Road to 300m east) kerb and channel widening and reshaping of road 10%
- Caroline Landfill 10%
- Former Hospital demolition 70%
- Rail lands site remediation 60%

Completed Tasks

- White Ave footpath construction
- Commercial St East (Pick Ave to Davison St) road construction

Cr Von Stanke moved it be recommended the report be received.

Cr Shearing seconded

Carried

3. COMMITTEES - Environmental Sustainability Sub-Committee - Minutes of Meeting held 17th December 2013 - Ref. AF12/377

Goal: Governance

Strategic Objective: (i) Demonstrate innovative and responsible organisational governance

Cr Von Stanke moved it be recommended:

- (a) **The minutes of the Environmental Sustainability Sub-Committee held on Tuesday, 17th December 2013 be received;**
- (b) **the following recommendations (number 1 to 4) of the Environmental Sustainability Sub-Committee be adopted by Council:**

1. Efficient Homes Project

- **Council approve of the publishing of the Interim Report to the City of Mount Gambier website.**

2. Salvage Yard Options (3 Eucalypt Drive)

- **Council proceed to develop an Expression of Interest for the operation of a materials recovery facility (salvage yard) at Council's 3 Eucalypt Drive site, in accordance with the principles and criteria set out in this report. The draft report will be sent to Find Workable Solutions and Future Employment Opportunities for review before final release.**

3. Park and Stride

- **Relevant Council staff proceed to develop a community education program in liaison with relevant external stakeholders, to be delivered on an ongoing basis.**

4. Reports for information

South East Biomass Group

Following on from the brief update provided to Members in November, the summary of the 18th November meeting of the group was attached to the

Environmental Sustainability Sub-Committee agenda, compiled by Zero Waste staff.

Environmental Sustainability Program 2013 - Project Progress

The current table outlining projects for 2013 was attached to the Environmental Sustainability Sub-Committee agenda for Members information.

Cr Shearing seconded

Carried

4. EQUIPMENT, PLANT AND STORES - Programme Management - Landfill Compactor - Urgent Maintenance Works - Ref. AF11/629

The Presiding Member reported:

- (a) The TANA Landfill compactor is in need of urgent works to replace its compacting teeth on the front and rear rollers. The works can be done by either cutting off the existing compactor teeth and welding new ones on or replacing the entire drum with teeth already fitted;
- (b) the first option is in the order of \$60,000 but will take 2-3 weeks to undertake repairs and Council will need to try and hire a replacement compactor (at a cost) for this period;
- (c) the second option will cost in the order of \$100,000 (it is anticipated a firm quotation will be available by the meeting) and whilst more expensive the downtime on the machine will be 1-2 days (therefore no need to hire a replacement machine);
- (d) the components required are unique and therefore the purchase cost cannot be subject to a tender process;
- (e) this report will recommend option 2 - replacement of the front and rear rollers with teeth attached and this will require an adjustment to Council's Budget;
- (f) as this is a major expenditure it can be classified as a capital spend and Council could defer the replacement of unit 77 - Toro mower (\$85,000 estimated change over cost) and unit 9 - utility (\$17,000 estimated change over cost) to fund the works. Obviously an adjustment will need to be made to the forward plant replacement program which will be done before the Budget is prepared for consideration.

Cr Von Stanke moved it be recommended:

- (a) **The report be received;**
- (b) **Council proceed to replace both the front and rear drums of the TANA Landfill compactor at a price of \$105,000;**
- (c) **Council adjusts its 2013/14 Budget by deleting the replacement of the following plant items from the Budget (refer account 7300.7400):**
 - **Unit 77 (Toro GM mower)**
 - **Unit 9 (utility)**

Cr White seconded

Carried

5. FINANCIAL MANAGEMENT - Committees - Mount Gambier Cemetery Trust (Section 41) Committee - Terms of Reference - Ref. AF11/1371

Goal: Governance

Strategic Objective: (i) Demonstrate innovative and responsible organisational governance

The Presiding Member reported:

(a) Council, at its meeting held on Tuesday, 17th December 2013 resolved:

“(a) The report be received;

(b) Council adopts the revised Mount Gambier Cemetery Trust (Section 41 Committee) Terms of Reference and Memorandum of Understanding (as attached to the Operational Services Committee agenda);

(c) Council hereby confirms the following Committee Member appointments:

- Rev. Brian Ashworth (as Presiding Member);*
- Cr Byron Harfield (City of Mount Gambier);*
- Cr Ian Von Stanke (City of Mount Gambier);*
- Cr Brian Collins (District Council of Grant); and*
- Mr Anthony Bolton.*

(d) Council not require non-Elected Members of the Committee to complete Register of Interest Declarations (as per Section 72 of the Local Government Act).”

(b) An additional Clause was omitted from the Terms of Reference document attached to the Operational Services Committee agenda of 10th December 2013, as follows:

17.1.2 The Trust's annual budget shall be forwarded to Council for approval.

(c) This report will recommend and amendment to Section 17.1 to include the additional clause.

Cr Von Stanke moved it be recommended:

(a) The report be received;

(b) Council amend Section 17.1 to read as follows:

17.1 Accounting

17.1.1 The Trust shall ensure that adequate and proper accounting records are maintained in respect of the Trust.

17.1.2 The Trust's annual budget shall be forward to Council for approval.

17.1.3 A financial statement shall be prepared by the Trust as soon as is practicable after the conclusion of any financial year and which shall be audited on an annual basis by the Auditor for the time being of the Council.

- 17.1.4 **The audited accounts must be submitted to the Council by the day determined by the Council for inclusion as part of the Council's financial statements and Annual Report.**
- 17.1.5 **A copy of the said financial statements shall be forwarded to the Council and the District Council.**
- 17.1.6 **All moneys received by the Trust shall be paid to the credit of the Trust with a bank or financial institution at Mount Gambier.**
- 17.1.7 **No money shall be withdrawn from any such bank or financial institution except by cheque signed by at least two of the following: Chief Executive Officer, a Trust Member, Trust Secretary.**
- 17.1.8 **The Trust may pay to any Member or the Secretary any travelling or other expenses necessarily incurred by the Member or the Secretary on the business of the Trust.**

Cr Shearing seconded

Carried

6. INFRASTRUCTURE - Construction - Request for Carparking - Letter from Village Medical Centre - Ref. AF11/2245

The Presiding Member reported:

- (a) Council, at its meeting held on Tuesday, 19th November 2013 resolved:
- “(a) *The report be received;*
- (b) *Council refer a copy of the carpark layout and estimate to the Village Medical Centre for their comment and in particular for an indication of their financial contribution to the project;*
- (c) *Council further consider the request following receipt of advice from the Village Medical Centre addressing part (b) of this resolution.”*
- (b) the Village Medical Centre have now responded to Council's resolution (correspondence attached) with an offer to meet 10% of the costs (in the order of \$8,200 based on initial estimate);
- (c) there is a parking issue at this location that requires attention and the practice has no land available to expand their own carpark. The business is now well established, it appears to be very well utilised suggesting that it will remain for some time to come.

Cr Von Stanke moved it be recommended:

- (a) **The report be received;**
- (b) **Council refer an account for \$75,000 to the 2014/15 Budget process for consideration of a carpark on the Council land bounded by Penola Road, Buronga Avenue and Kywong Court.**

Cr Shearing seconded

Carried

7. PROPERTY MANAGEMENT - Committees - Report of the Aquatic Centre Management Advisory Group meeting held at 7:00 a.m. Wednesday, 15th January 2013 - Ref. AF11/1370

Goal: Building Communities

Strategic Objective: (i) Encourage the development of community facilities and infrastructure, community events, and active and safe community spaces through direct support, seeking funding, facilitation etc

The Presiding Member reported:

- (a) The Notes of the Aquatic Centre Management Advisory Group meeting held on Wednesday, 15th January 2014 are attached to the agenda.

Cr Von Stanke moved it be recommended:

- (a) **The report be received;**
- (b) **Council refer an amount of \$12,000 to the 2014/15 Budget for consideration of the following projects:**
- \$7,000 outdoor change room facility**
\$5,000 replace padding to columns
- (c) **Mr Peter Collins be congratulated on the score achieved for the external workplace audit at the Aquatic Centre.**

Cr Shearing seconded

Carried

8. TRAFFIC MANAGEMENT - Consultation - Penola Road Bicycle Lanes - Letter received from Department of Planning, Transport and Infrastructure (DPTI) - Ref. AF11/1853

The Presiding Member reported:

- (a) Council, at its meeting of 17th December 2013 resolved:
- “(a) The report be received;*
- (b) Council write to the Department of Planning, Transport and Infrastructure (DPTI) expressing its disappointment that they did not re-consult with Council after their public consultation, as Council agreed to do;*
- (c) Council request the Dept of Planning, Transport and Infrastructure to hold a community information session in Mount Gambier to inform the local community of the outcomes of the public consultation conducted in relation to the Penola Road /Bay Road traffic management scheme and to advise on the progress moving forward as a result of the Department’s consideration of community comments. The information session to also provide an opportunity for questions and answers from the community.”*
- (b) the Department has now responded (refer correspondence that was attached to the Operational Services Committee agenda) and their response and offer of a meeting for the exchange of information and views is not what was envisaged by Council in passing its resolution on 17th December 2013. A formal Council meeting is not the appropriate forum for community discussions on his topic (and noting the Chamber is

unlikely to accommodate the number of people likely to attend). Furthermore, Council "holding" the meeting suggests that Council is taking ownership of this issue which is simply incorrect. The road is under the management of the Department of Planning, Transport and Infrastructure (DPTI), the community consultation was conducted by DPTI and the outcomes and implementation of changes are the responsibility of DPTI;

- (c) Council has been constructing bicycle lanes in the City for many years and now has a comprehensive (although still developing) network;
- (d) DPTI's discussion on the matter of bike lanes appear to reflect a strong national and global move to encourage safe and active transport, a philosophy this Council has also embraced (evidenced by Council's adopted bike plan). What has not been done by DPTI is them presenting their case to the community in any meaningful way that evidences all the issues including the outcomes of community consultation and how this has affected their decision making. Council's understanding is that DPTI have extremely interesting data on road trauma, road accidents, road speed and the inter-relationships of all these aspects, yet this information is not widely known in regional areas. The forum proposed in the Council resolution of 17th December 2013 may have provided DPTI a valuable opportunity to actively "tell their story" and inform the community;
- (e) Mr Whelan's letter states very clearly that if his offer to attend a Council meeting is not accepted then this matter is closed.

Cr Von Stanke moved it be recommended:

- (a) The report be received;**
- (b) Council write to Mr Whelan, Regional Manager, the Chief Executive Officer of the Department of Planning, Transport and Infrastructure, Minister Koutsantonis and Local Member for Mount Gambier, Mr Don Pegler expressing its disappointment of the failure for DPTI not to address the Mount Gambier community in an open forum on the issue of Penola Road bicycle lanes and request that they reconsider their position as a matter of urgency;**
- (c) Council further advise the Department of Planning, Transport and Infrastructure that conducting such an open forum as envisaged by Council via a formal Council meeting process is not considered appropriate for this particular matter that has caused high levels of concern within the community;**
- (d) Council request no action be taken by the Department of Planning, Transport and Infrastructure on the matter of bike lanes on Penola Road until Council and the community have been provided the above opportunity and understand the Departments decision making on this matter.**

Cr Shearing seconded

Carried

9. TRAFFIC MANAGEMENT - Public Reaction - Elizabeth Street Traffic safety Investigation - Letter received from J Renko - Ref. AF11/1867

The Presiding Member reported:

- (a) Council has recently received a formal complaint from J Renko raising his concerns about road safety issues on Elizabeth Street, from Wyatt Street to Jubilee Highway West (correspondence was attached to the Operational Services Committee agenda);

- (b) as a result of Mr Renko's concerns Council completed a Traffic Safety Investigation Report in December 2013 (copy was attached to the Operational Services Committee agenda).

Cr Von Stanke moved it be recommended:

- (a) **The report be received;**
- (b) **as a result of there being no major benefits in altering the traffic flow from one way to two way for the section of Elizabeth Street (Wyatt Street to Jubilee Highway) and lack of data to support this suggestion, it is recommended that Council take no further action with respect to this matter at this point in time;**
- (c) **Mr Renko be provided with a copy of the Traffic Safety Investigation Report (December 2013) and be further advised of Council's resolution in relation to the matter.**

Cr Shearing seconded

Carried

10. TRAFFIC MANAGEMENT - Regulating - Parking Off-Street - Lady Nelson Carpark (northern side) - Ref. AF11/1879

The Presiding Member reported:

- (a) Due to the construction of the new bus terminal in the Lady Nelson Carpark (northern side) it is necessary to implement a bus zone only parking area at the terminal for regulatory purposes;
- (b) the location requested for the bus zone parking area is shown on the attached aerial map.

Cr Von Stanke moved it be recommended:

- (a) **The report be received;**
- (b) **the Traffic Impact Statement that was attached to the Operational Services Committee agenda be endorsed by Council;**
- (c) **the City of Mount Gambier, pursuant to Ministerial delegation resolves the following:**

**Prohibited Area
2.1.084**

Bus Zone

LADY NELSON CARPARK - northern side comprising of a bus zone to apply at all times

to be effective upon the installation of appropriate signage

Cr Shearing seconded

Carried

11. TRAFFIC MANAGEMENT - Regulating - Parking Off-Street - Railway Terrace Carpark - Rescission of Motorcycles Only parking Area - Ref. AF11/1879

The Presiding Member reported:

- (a) Council is requested to consider rescinding the motorcycles only parking area in the Railway Terrace Carpark (eastern side);

- (b) following constant monitoring over a period of time it is believed that the motorcycles only parking area is being under utilised and that the area be better served for all day parking;
- (b) the location of the motorcycles only parking area requested to be rescinded is shown on the attached aerial map.

Cr Von Stanke moved it be recommended:

- (a) The report be received;
- (b) Council rescinds Resolution No. 5.9.91 which came into effect on 16th February 2010, as follows:

***“Prohibited Area
5.2.91***

Motorcycles Only

RAILWAY TERRACE - GRAY STREET CARPARK - east end of carpark adjacent to the old Railway Station to apply at all times.

to be effective upon the installation of appropriate signage”

Cr White seconded

Carried

12. GOVERNANCE - City of Mount Gambier Building Fire Safety Committee - Minutes of Meeting held on 8th January 2014 - Ref. AF13/420

Goal: Governance

Strategic Objective: (i) Demonstrate innovative and responsible organisational governance

Cr White moved it be recommended:

- (a) Minutes of the City of Mount Gambier Building Fire Safety Committee meeting held on Wednesday, 8th January 2014 be received;
- (b) The decisions made by the City of Mount Gambier Building Fire Safety Committee be noted.

Cr Von Stanke seconded

Carried

13. GOVERNANCE - Council Development Assessment Panel - Minutes of Meeting held 19th December 2013 - Ref. AF12/392

Goal: Governance

Strategic Objective: (i) Demonstrate innovative and responsible organisational governance

Cr Von Stanke moved it be recommended:

- (a) Minutes of the Council Development Assessment Panel meeting held on Thursday, 19th December 2013 be received;
- (b) the decisions made by the Council Development Assessment Panel be noted.

Cr Shearing seconded

Carried

14. OPERATIONAL SERVICES REPORT NO. 1/2014 - Strategic Management - Policy - Operational Services Policy Review - Ref. AF11/1950

Goal: Governance

Strategic Objective: (i) Demonstrate innovative and responsive organisational governance

Cr Shearing moved it be recommended:

- (a) **Operational Services Report No. 1/2014 be received;**
- (b) **Councillors provide any feedback on the proposed recommendations to the Chief Executive Officer/Governance Officer by Friday, 21st February 2014 for incorporation into an updated report and tables;**
- (c) **a further report be presented to the March 2014 Operational Services Committee meeting for consideration of updated policy review recommendations.**

Cr Von Stanke seconded

Carried

15. OPERATIONAL SERVICES REPORT NO. 2/2014 - Infrastructure - Long Term Infrastructure and Asset Management Plan - Ref. AF11/1255, AF11/1253, AF11/1254, AF11/1491, AF11/629, AF13/7

Goal: Building Communities

Strategic Objective: (i) The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans

Cr Von Stanke moved it be recommended:

- (a) **Operational Services Report No. 2/2014 be received;**
- (b) **all projects listed in Appendix 1 to Appendix 6 inclusive for 2014/15 be referred to the 2014/15 Draft Budget for further consideration.**

Cr Shearing seconded

Carried

16. TENDER - Crushing of Stone, Concrete and Brick at Caroline Landfill - Ref. AF13/475

The Presiding Member reported:

- (a) Council has an allocation of \$200,000 in the current budget to crush legacy waste at the Caroline Landfill (this waste being substantially concrete, stone and brick from demolition sites);
- (b) tenders have been invited and received for this project and they are summarised in the following table. For the sake of comparison all rates have been converted to dollars per cubic metre (\$/m³) and where a tenderer has submitted a price in dollars per tonne, a conversion function of 1.5 cubic metres/tonne has been applied.

Tenderer	Rate / Cubic Metre (\$1m³)		Notes
Teagle Contracting Pty Ltd	0-10,000m ³	\$14.65	
	>10,000m ³	\$14.45	
Lucas Total Contracting Solutions	All quantities	\$9.02	Mobilisation \$7,850 (+GST) Demobilisation \$7,850 (+GST) \$15,700 (+GST)

			Price tendered was on a \$1/tonne rate, converted at 1.5m ³ /tonne Other options given for "finer" material
Mibus Bros	0-10,000m ³ >10,000m ³ >20,000m ³	\$9.32 \$9.21 \$9.10	
Adelaide Resource Recovery (ARR)	0-10,000m ³ >10,000m ³ >20,000m ³	\$12.00 \$11.00 \$10.66	
Rock and Crete Crushing Services	0-10,000m ³ >10,000m ³ >20,000m ³	\$14.50 \$13.50 \$12.50	Completion date by 31/05/2014

Discussion

All tenderers are conforming and can be considered. All tenderers have substantial experience and the skills required to successfully fulfil the requirements of the tender specification.

The two lowest tenderers are Mibus Bros and Lucas Total Contracting Solutions. Lucas Total Contracting Solutions have a mobilisation/demobilisation cost of \$15,700 and also have tendered on a weight basis, hence depending on the final density of the crushed material there may be "plus or minus" on the converted rate. For example, if final density is 1.4tonne/m³ the tender price becomes \$8.41/m³, however if final density is 1.7tonne/m³ the tender price becomes \$10.21/m³.

It is recommended that Council accept the tender of Mibus Bros from Portland at the rates indicated in the above table.

Cr Von Stanke moved it be recommended:

- (a) **The report be received;**
- (b) **Council accept the tender of Mibus Bros to crush concrete, stone and brick at the Caroline Landfill in accordance with tender specification AF13/475 at the following rates:**

0-10,000m³	\$9.32/m³
>10,000m³	\$9.21/m³
>20,000m³	\$9.10/m³
- (c) **Council appoint the Director - Operational Services, Mr Daryl Sexton to be the Superintendent of the contract and authorise the Mayor and Chief Executive Officer to execute the contract documents.**

Cr White seconded

Carried

MOTIONS WITHOUT NOTICE – Nil

CONFIRMED THIS

DAY OF

2014.

.....
PRESIDING MEMBER